



**TOWN OF DRUMHELLER
REGULAR COUNCIL MEETING**

MINUTES

TIME & DATE: 4:30 PM – Monday, August 25, 2025

LOCATION: Council Chambers, 224 Centre Street, via Teams platform and
[Live Stream on Drumheller Valley YouTube Channel](#).

IN ATTENDANCE:

Mayor Heather Colberg
Councillor Patrick Kolafa
Councillor Stephanie Price
Councillor Tony Lacher
Councillor Crystal Sereda
Councillor Tom Zariski (regrets)

Chief Administrative Officer: Esther Quiambao
Dir. of Corporate & Community Services: Victoria Chan
Dir. of Infrastructure: Jared Brounstein
Dir. of Emergency & Protective Services: Greg Peters
Communications Officer: Erica Crocker
RBI IT Support: Brian Kosolofski
Recording Secretary: Angela Keibel

1. CALL TO ORDER

Mayor Colberg called the meeting to order at 4:30 PM.

2. OPENING COMMENTS

Her Worship Mayor Colberg formally welcomed Esther Quiambao as the new Chief Administrative Officer (CAO) for the Town of Drumheller. This is Ms. Quiambao's first Council meeting as CAO, and the Mayor extended best wishes, stating she looks forward to the great things ahead.

Councillor Sereda announced it's the last weekend for Summer at the Plaza and thanked the community for their support. This weekend Tommy Charles will perform Friday night and Saturday afternoon, and Roman Kozlowski will wrap up the weekend on Sunday, August 31 at 2:30 p.m.

Councillor Price reminded the public that the application deadline for representatives of social services agencies to apply to serve on the FCSS Committee is September 12, 2025. Information regarding the committee and how to apply is on the Town's website on the Boards and Committees page, on the Career Opportunities page, or by emailing legislativeservices@drumheller.ca.

Councillor Lacher announced the Community Clean Up 2025 program starts the day after Kick it to the Curb bright and early on Monday, September 8 and runs until September 18, 2025. For these two weeks, the Town's Operations crews will be busy assisting with the clean-up, as the program is literally and figuratively heaving lifting —requiring every available crew member and lots of equipment. He asked residents to extend a thank you, a honk, or a way when you see them throughout those weeks. All information related to this program, and Kick it to the Curb, is available on the Town's website.

Councillor Sereda reminded potential candidates for the 2025 Municipal Election that Nomination Day is September 22, 2025, at 12:00 noon, only one month away. If you're thinking about running for Mayor or Council in the upcoming election on October 20, book an appointment with the Returning Officer by emailing legislativeservices@drumheller.ca or calling 403-823-1347. Making an appointment ensures your paperwork is completed properly and received on time. If you intend to run, please make arrangements as soon as possible.

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 **Agenda for the August 25, 2025, Regular Council Meeting**

M2025.302 Moved by Councillor Lacher, Councillor Kolafa
That Council adopt the agenda for the August 25, 2025, Regular Council Meeting, as presented.

CARRIED UNANIMOUSLY.

5. MEETING MINUTES

5.1 **Minutes for the August 11, 2025, Regular Council Meeting**

Agenda Attachment: Regular Council Meeting – August 11, 2025 – Draft Minutes.

M2025.303 Moved by Councillor Kolafa, Councillor Price
That Council approves the minutes for the August 11, 2025, Regular Council Meeting, as presented.

CARRIED UNANIMOUSLY.

5.2 **Minutes for the August 18, 2025, Special Council Meeting**

Agenda Attachment: Special Council Meeting – August 18, 2025 – Draft Minutes.

M2025.304 Moved by Councillor Price, Councillor Sereda
That Council approves the minutes for the August 18, 2025, Special Council Meeting, as presented.

CARRIED UNANIMOUSLY.

6. COUNCIL BOARDS AND COMMITTEES

YouTube Timestamp: 8:54

6.1 Drumheller Valley Sports Committee

Agenda Attachment: June 25, 2025 – Regular Meeting – Minutes.

- M2025.305** Moved by Councillor Price, Councillor Kolafa
That Council accepts the Drumheller Valley Sports Committee meeting minutes for the June 25, 2025, Regular Meeting, as information.

CARRIED UNANIMOUSLY.

6.2 Municipal Planning Commission

Agenda Attachment: June 12, 2025 – Regular Meeting – Minutes.

- M2025.306** Moved by Councillor Sereda, Councillor Lacher
That Council accepts the Municipal Planning Commission meeting minutes for the June 12, 2025, Regular Meeting, as information.

CARRIED UNANIMOUSLY.

6.3 Drumheller Public Library Board

Agenda Attachments: June 4, 2025 – Annual General Meeting – Minutes; June 4, 2025 – Regular Meeting - Minutes.

- M2025.307** Moved by Councillor Price, Councillor Kolafa
That Council accepts the Drumheller Public Library Board meeting minutes for the June 4, 2025, Annual General Meeting, and the June 4, 2025, Regular Meeting, as information.

CARRIED UNANIMOUSLY.

DELEGATIONS

PUBLIC HEARING

7. REPORTS FROM ADMINISTRATION

YouTube Timestamp: 10:14

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

7.1 Chief Administrative Officer

7.1.1 Encroachment Bylaw #02.25 (1st Reading)

Agenda Attachments: Request for Decision; Bylaw #02.25 – Encroachment Bylaw (1st Reading).

- M2025.308** Moved by Councillor Kolafa, Councillor Lacher
That Council gives first reading to Encroachment Bylaw #02.25, as presented.

CARRIED UNANIMOUSLY.

- M2025.309** Moved by Councillor Lacher, Councillor Price
That Council gives second reading to Encroachment Bylaw #02.25, as presented.

CARRIED UNANIMOUSLY.

7.1.2 Flood Mitigation Project Designated Officer Bylaw #30.25 (1st Reading)

Agenda Attachments: Request for Decision; Bylaw #30.25 – Flood Mitigation Project Designated Officer Bylaw #30.25 (1st Reading.)

- M2025.310** Moved by Councillor Price, Councillor Sereda
That Council gives first reading to Flood Mitigation Project Designated Officer Bylaw #30.25, as presented.

CARRIED UNANIMOUSLY.

- M2025.311** Moved by Councillor Lacher, Councillor Price
That Council gives second reading to Flood Mitigation Project Designated Officer Bylaw #30.25, as presented.

CARRIED UNANIMOUSLY.

- M2025.312** Moved by Councillor Kolafa, Councillor Sereda
That Council gives unanimous consent for third reading of Flood Mitigation Project Designated Officer Bylaw #30.25.

CARRIED UNANIMOUSLY.

- M2025.313** Moved by Councillor Kolafa, Councillor Lacher
That Council gives third and final reading to Flood Mitigation Project Designated Officer Bylaw #30.25, as presented.

CARRIED UNANIMOUSLY.

7.1.3 Downtown Area Revitalization Plan (DARP) – Year 4 Review

Agenda Attachments: Briefing Note; Downtown Area Revitalization Plan.

M2025.314 Moved by Councillor Kolafa, Councillor Price
That Council accepts the Downtown Area Revitalization Plan (DARP) – 4 Year Review, as information.

CARRIED UNANIMOUSLY.

7.1.4 Economic Task Force Strategy Progress Report

Agenda Attachments: Briefing Note; Economic Task Force Council Presentation April 2018.

M2025.315 Moved by Councillor Lacher, Councillor Price
That Council accepts the Economic Development Task Force Strategy Progress Report as information and directs Administration to bring the identified future Economic Development priority areas to the 2026 Municipal Budget deliberations.

CARRIED UNANIMOUSLY.

CORPORATE & COMMUNITY SERVICES

EMERGENCY AND PROTECTIVE SERVICES

INFRASTRUCTURE SERVICES

8. CLOSED SESSION

8.1 Sandstone Manor and Personnel

ATIA 28 – Local public body confidences
ATIA 29 – Advice from officials

M2025.316 Moved by Councillor Sereda, Councillor Kolafa
That Council close the meeting to the public at 5:25 p.m. to discuss Sandstone Manor and Personnel as per ATIA 28 – Local public body confidences and ATIA 29 – Advice from officials.

CARRIED UNANIMOUSLY.

M2025.317 Moved by Councillor Lacher, Councillor Price
That Council open the meeting to the public at 6:44 p.m.

CARRIED UNANIMOUSLY.

9. ADJOURNMENT

M2025.318 Moved by Councillor Kolafa, Councillor Sereda
That Council adjourn the meeting at 6:45 p.m.

CARRIED UNANIMOUSLY.



MAYOR



CHIEF ADMINISTRATIVE OFFICER

