



TOWN OF DRUMHELLER
SPECIAL COUNCIL MEETING

MINUTES

TIME & DATE: 4:30 PM – Monday, August 18, 2025

LOCATION: Council Chambers, 224 Centre Street, via Teams platform and
[Live Stream on Drumheller Valley YouTube Channel](#).

IN ATTENDANCE:

Mayor Heather Colberg
Councillor Patrick Kolafa
Councillor Stephanie Price
Councillor Tony Lacher
Councillor Crystal Sereda (remote)
Councillor Tom Zariski

Chief Administrative Officer: Darryl Drohomerski
Assistant Chief Administrative Officer: Esther Quiambao
Dir. of Corporate & Community Services: Victoria Chan
Dir. of Infrastructure: Jared Brounstein (regrets)
Dir. of Emergency & Protective Services: Greg Peters
Communications Officer: Erica Crocker
IT Support: Angela Keibel
Recording Secretary: Mitchell Visser

1. **CALL TO ORDER**

Mayor Colberg called the meeting to order at 4:30 PM.

2. **OPENING COMMENTS**

Mayor Colberg reminded residents that Election Day for the Battle River-Crowfoot By-Election is today until 8:30 p.m. and encouraged residents to do their civic duty and vote!

3. **ADOPTION OF AGENDA**

3.1 **Agenda for the August 18, 2025, Special Council Meeting**

M2025.294 Moved by Councillor Lacher, Councillor Kolafa
That Council adopt the agenda for the August 18, 2025, Special Council Meeting, as presented.

CARRIED UNANIMOUSLY.

4. **REPORTS FROM ADMINISTRATION**

YouTube Timestamp: 5:26

CORPORATE & COMMUNITY SERVICES

4.1 **Director of Corporate & Community Services**

4.1.1 Corporate & Community Services – 2025 Q2 Quarterly Report

Agenda Attachments: Briefing Note; 2025 Q2 Quarterly Report Presentation.

M2025.295 Moved by Councilor Zariski, Councillor Sereda
That Council accepts the 2025 Q2 Quarterly Report of the Corporate & Community Services Department, as information.

CARRIED UNANIMOUSLY.

4.1.2 Proposed Dino Drifter Community Event Float 2026 Schedule

Agenda Attachment: Request-for-Decision.

M2025.296 Moved by Councillor Sereda, Councillor Kolafa
That Council accepts the proposed Dino Drifter Community Event Float 2026 Schedule as information, and furthermore, directs Administration to bring it to the 2026 Municipal Budget deliberations for Council consideration.

DEFEATED UNANIMOUSLY.

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

YouTube Timestamp: 47:41

4.2 Chief Administrative Officer

4.2.1 Record Retention and Disposition Bylaw #25.25 (3rd Reading)

Agenda Attachments: Request for Decision; Bylaw #25.25 – Record Retention and Disposition Bylaw (3rd Reading); Policy #C-04-99 – Retention and Disposition of Inactive Records.

M2025.297 Moved by Councillor Kolafa, Councillor Price
That Council gives third and final reading to Record Retention and Disposition Bylaw #25.25, as presented.

CARRIED UNANIMOUSLY.

4.2.2 Transition of Chief Administrative Officer

Agenda Attachment: Request for Decision.

M2025.298 Moved by Councilor Zariski, Councillor Kolafa
That Council accepts the resignation and retirement of Chief Administrative Officer, Darryl Drohomerski, effective August 23, 2025.

CARRIED UNANIMOUSLY.

- M2025.299** Moved by Councillor Price, Councillor Lacher
That Administration brings a Designated Officer Bylaw to Council to allow for the Flood Program Authority delegation in accordance with section 210 of the Municipal Government Act.

CARRIED UNANIMOUSLY.

- M2025.300** Moved by Councillor Kolafa, Councillor Sereda
That Council appoints Esther Quiambao as the Chief Administrative Officer for the Town of Drumheller, effective August 24, 2025.

CARRIED UNANIMOUSLY.

5. ADJOURNMENT

- M2025.301** Moved by Councillor Lacher, Councillor Price
That Council adjourn the meeting at 5:30 p.m.

CARRIED UNANIMOUSLY.



The image shows two handwritten signatures in blue ink. The top signature is over a circular stamp that reads "DRUMHELLER ALBERTA CANADA" and "MAYOR". The bottom signature is over a similar circular stamp that reads "DRUMHELLER ALBERTA CANADA" and "CHIEF ADMINISTRATIVE OFFICER".