



TOWN OF DRUMHELLER
REGULAR COUNCIL MEETING

AGENDA

TIME & DATE: 4:30 PM – Monday, June 16, 2025

LOCATION: Council Chambers, 224 Centre St., via Teams Platform, and
[Live Stream on Drumheller Valley YouTube Channel](#)

1. CALL TO ORDER

2. OPENING COMMENTS

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 **Agenda for the June 16, 2025, Regular Council Meeting**

Proposed Motion: That Council adopt the agenda for the June 16, 2025, Regular Council Meeting, as presented.

5. MEETING MINUTES

5.1 **Minutes for the June 2, 2025, Regular Council Meeting**

[Regular Council Meeting – June 2, 2025 – Draft Minutes](#)

Proposed Motion: That Council approve the minutes for the June 2, 2025, Regular Council Meeting, as presented.

6. COUNCIL BOARDS AND COMMITTEES

6.1 **Drumheller & District Senior's Foundation**

[April 24, 2025 – Regular Meeting – Minutes](#)

Proposed Motion: That Council accepts the Drumheller & District Senior's Foundation meeting minutes for the April 24, 2025, Regular Meeting, as information.

6.2 **Municipal Planning Commission**

[April 17, 2025 – Regular Meeting – Minutes](#)

Proposed Motion: That Council accepts the Municipal Planning Commission meeting minutes for the April 17, 2025, Regular Meeting, as information.

6.3 **Family & Community Support Services (FCSS) Committee**

[March 28, 2025 – Regular Meeting – Minutes](#)

Proposed Motion: That Council accepts the FCSS Committee meeting minutes for the March 28, 2025, Regular Meeting, as information.

7. **DELEGATIONS**

7.1 **RCMP 2024-25 Q4 Report**

[Q4 2024-25 Community Letter](#)

[Q4 2024-25 Drumheller Municipal Community Report](#)

[Q4 Drumheller Municipal Crime Statistics](#)

Proposed Motion: That Council accepts the presentation of the 2024-25 Q4 Report by the RCMP, as information.

7.2 **Travel Drumheller**

[Exploring Transportation Opportunities Presentation](#)

Proposed Motion: That Council accepts the Exploring Transportation Opportunities presentation by Travel Drumheller, as information.

PUBLIC HEARING AT 5:30 P.M.

8. **REPORTS FROM ADMINISTRATION**

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

8.1 **Chief Administrative Officer**

8.1.1 **Nacmine 5th Street Alley Closure Bylaw #07.25 (2nd Reading)**

[Request-for-Decision](#)

[Bylaw #07.25 – Nacmine 5th Street Alley Closure Bylaw \(2nd Reading\)](#)

[Map – Nacmine 5th Street Alley Closure Bylaw](#)

Proposed Motion: That Council gives second reading to Nacmine 5th Street Alley Closure Bylaw #07.25, as presented.

Proposed Motion: That Council gives third and final reading to Nacmine 5th Street Alley Closure Bylaw #07.25, as presented.

8.1.2 **Municipal Development Plan Amending Bylaw**

[Briefing Note](#)

[Municipal Development Plan Bylaw #17.20](#)

[Amending Municipal Development Bylaw #17.22](#)

Proposed Motion: That Council accepts the Briefing Note on the Municipal Development Plan review project, as information.

8.1.3 **Award of Excellence Nomination for Councillor Hansen-Zacharuk**

[Request-for-Decision](#)

Proposed Motion: That Council directs Administration to prepare and submit the posthumous nomination of the late Councillor Lisa Hansen-Zacharuk for the Alberta Municipalities Award of Excellence.

8.1.4 **Electricity Distribution Costs – Alberta Municipalities Resolution**

[Request-for-Decision](#)

[Schedule 'A' - Electricity Distribution Costs - Draft Resolution](#)

Proposed Motion: That Council sponsors the City of Grande Prairie Electricity Distribution Costs Resolution as presented, for consideration at the Alberta Municipalities 2025 Fall Convention.

8.1.5 **Access to Information Act and Protection of Privacy Act Update**

[Briefing Note](#)

[Schedule 'A' - Schedule 'A' - Major Changes of the Access To Information Act \(ATIA\)](#)

[Schedule 'B' - Major Changes of the Protection of Privacy Act \(POPA\)](#)

Proposed Motion: That Council accepts the Briefing Note on the Access to Information Act and Protection of Privacy Act by the Manager of Legislative Services, as information.

CORPORATE AND COMMUNITY SERVICES

EMERGENCY AND PROTECTIVE SERVICES

INFRASTRUCTURE SERVICES

8.2 **Director of Infrastructure Services**

8.2.1 **Cold Storage Building**

[Request-for-Decision](#)

Proposed Motion: That Council approves the award of the Request for Proposal for the Cold Storage Building project to Vertical Building Solutions in the amount of \$377,836.25 plus GST, and that it be funded from the 2025 Capital Budget.

9. CLOSED SESSION

9.1 **Boards and Committees**

ATIA 29 – Advice from officials

Proposed Motion: That Council close the meeting to the public at _____ p.m. to discuss Boards and Committees as per ATIA 29 – Advice from officials.

Proposed Motion: That Council open the meeting to the public at _____ p.m.

10. ADJOURNMENT

Proposed Motion: That Council adjourn the meeting at _____ p.m.



TOWN OF DRUMHELLER
REGULAR COUNCIL MEETING

MINUTES

TIME & DATE: 4:30 PM – Monday, June 2, 2025

LOCATION: Council Chambers, 224 Centre Street, via Teams platform and
[Live Stream on Drumheller Valley YouTube Channel](#).

IN ATTENDANCE:

Mayor Heather Colberg
Councillor Patrick Kolafa
Councillor Stephanie Price
Councillor Tony Lacher
Councillor Crystal Sereda
Councillor Tom Zariski

Chief Administrative Officer: Darryl Drohomerski
Assistant Chief Administrative Officer: Esther Quiambao
Dir. of Corporate & Community Services: Victoria Chan
Dir. of Infrastructure: Jared Brounstein
Dir. of Emergency & Protective Services: Greg Peters
Communications Officer: Erica Crocker
Reality Bytes IT Support: David Vidal
Recording Secretary: Angela Keibel

1. **CALL TO ORDER**

Mayor Colberg called the meeting to order at 4:30 PM.

2. **OPENING COMMENTS**

On behalf of Council, Councillor Zariski declared June 2 – 8, 2025, as Senior's Week in Drumheller and thanked the seniors who make a difference in our lives, as well as the caregivers, families, and community organizations who support them. He encouraged everyone to show appreciation to seniors in Drumheller whose contributions and community leadership shapes the heart of our Town.

Councillor Zariski also noted that the Royal Tyrrell Museum is offering free admission for 65+ this week, and there will be an Open House at the Sunshine Lodge on June 6 from 1:30 p.m. - 4:00 p.m. Everyone is welcome.

Councillor Kolafa reminded residents that Pride Week is underway and began with live music at Heller Good Sandwiches. For those interested in the activities scheduled throughout Pride Week in the Valley, please follow Badlands Pride on social media.

3. **ADDITIONS TO THE AGENDA**

4. **ADOPTION OF AGENDA**

4.1 **Agenda for the June 2, 2025, Regular Council Meeting**

M2025.200 Moved by Councillor Lacher, Councillor Kolafa
That Council adopt the agenda for the June 2, 2025, Regular Council Meeting, as presented.

CARRIED UNANIMOUSLY.

5. MEETING MINUTES

5.1 **Minutes for the May 20, 2025, Regular Council Meeting**

Agenda Attachment: Regular Council Meeting – May 20, 2025 – Draft Minutes

M2025.201 Moved by Councillor Price, Councillor Sereda
That Council approve the minutes for the May 20, 2025, Regular Council Meeting, as presented.

CARRIED UNANIMOUSLY.

COUNCIL BOARDS AND COMMITTEES

DELEGATIONS

7. REPORTS FROM ADMINISTRATION

YouTube Timestamp: 5:42

7.1 **Chief Administrative Officer**

7.1.1 **9th Street E East Coulee Road Closure Bylaw #03.25 – 2nd Reading**

Agenda Attachments: Request-for-Decision; (Draft) Bylaw #03.25 – 9th Street E East Coulee Road Closure Bylaw (2nd Reading).

M2025.202 Moved by Councillor Kolafa, Councilor Zariski
That Council gives second reading to 9th Street E East Coulee Road Closure Bylaw #03.25, as presented.

CARRIED UNANIMOUSLY.

M2025.203 Moved by Councillor Lacher, Councillor Sereda
That Council gives third and final reading to the 9th Street E East Coulee Road Closure Bylaw #03.25, as presented.

CARRIED UNANIMOUSLY.

7.1.2 **Downtown Berm Riverside East Removal of Land Designation Bylaw #09.25 – 2nd Reading**

Agenda Attachments: Request-for-Decision; (Draft) Bylaw #09.25 – Downtown Berm Riverside East Removal of Land Designation Bylaw (2nd Reading).

- M2025.204** Moved by Councillor Sereda, Councillor Kolafa
That Council gives second reading to Downtown Berm Riverside East Removal of Land Designation Bylaw #09.25, as presented.

CARRIED UNANIMOUSLY.

- M2025.205** Moved by Councillor Kolafa, Councillor Price
That Council gives third and final reading to Downtown Berm Riverside East Removal of Land Designation Bylaw #09.25, as presented.

CARRIED UNANIMOUSLY.

7.1.3 **Downtown Berm East PUL Land Designation Bylaw #24.25 – 2nd Reading**

Agenda Attachments: Request-for-Decision; (Draft) Bylaw #24.25 – Downtown Berm Riverside East PUL Land Designation Bylaw (1st Reading).

- M2025.206** Moved by Councillor Lacher, Councillor Price
That Council gives first reading to Downtown Berm Riverside East PUL Land Designation Bylaw #24.25, as presented.

CARRIED UNANIMOUSLY.

- M2025.207** Moved by Councilor Zariski, Councillor Sereda
That Council gives second reading to Downtown Berm Riverside East PUL Land Designation Bylaw #24.25, as presented.

CARRIED UNANIMOUSLY.

- M2025.208** Moved by Councillor Kolafa, Councillor Sereda
That Council gives unanimous consent for third reading of Downtown Berm Riverside East PUL Land Designation Bylaw #24.25, as presented.

CARRIED UNANIMOUSLY.

- M2025.209** Moved by Councillor Sereda, Councillor Lacher
That Council gives third and final reading to Downtown Berm Riverside East PUL Land Designation Bylaw #24.25, as presented.

CARRIED UNANIMOUSLY.

7.1.4 **2025 Residential Development Incentive Programs**

Agenda Attachments: Request-for-Decision; Consolidated Bylaw #13.20 – Residential Development Incentive Program.

M2025.210 Moved by Councillor Sereda, Councillor Kolafa

That Council approves the abatement of the municipal portion of taxes for roll number 20020988 and roll number 03063809, pursuant to Bylaw #13.20, with a tax abatement of 100% in 2025, 75% in 2026, 50% in 2027 and 25% in 2028.

CARRIED UNANIMOUSLY.

CORPORATE AND COMMUNITY SERVICES

YouTube Timestamp: 26:40

7.2 Director of Corporate and Community Services

7.2.1 FCSS Committee Amending Bylaw #23.25 (1st Reading)

Agenda Attachments: Request-for-Decision; Bylaw #23.25 - FCSS Committee Amending (1st Reading); Bylaw #34.24 – FCSS Committee Bylaw (Redlined); Bylaw #34.24 – FCSS Committee Bylaw (Consolidated).

M2025.211 Moved by Councillor Lacher, Councillor Price

That Council gives first reading to FCSS Committee Amending Bylaw #23.25, as presented.

CARRIED UNANIMOUSLY.

M2025.212 Moved by Councillor Price, Councillor Sereda

That Council gives second reading to FCSS Committee Amending Bylaw #23.25, as presented.

CARRIED UNANIMOUSLY.

EMERGENCY AND PROTECTIVE SERVICES DEPARTMENT

INFRASTRUCTURE SERVICES

YouTube Timestamp: 41:47

7.3 Director of Infrastructure Services

7.3.1 Downtown Streetscape Task Force Bylaw #22.25

Agenda Attachments: Request-for-Decision; (Draft) Bylaw #22.25 – Downtown Streetscape Task Force Bylaw (1st Reading); Downtown Area Revitalization Plan.

M2025.213 Moved by Councillor Lacher, Councillor Kolafa

That Council gives first reading to the Downtown Streetscape Improvement Task Force Bylaw #22.25, as presented.

CARRIED UNANIMOUSLY.

- M2025.214** Moved by Councillor Sereda, Councillor Price
That Council gives second reading to Downtown Streetscape Improvement Task Force Bylaw #22.25, as presented.

CARRIED UNANIMOUSLY.

- M2025.215** Moved by Councillor Price, Councillor Kolafa
That Council gives unanimous consent for third reading of Downtown Streetscape Improvement Task Force Bylaw #22.25.

CARRIED UNANIMOUSLY.

- M2025.216** Moved by Councilor Zariski, Councillor Lacher
That Council gives third and final reading to Downtown Streetscape Improvement Task Force Bylaw #22.25, as presented.

CARRIED UNANIMOUSLY.

7.3.2 Wastewater Treatment Plant Blower Addition

Agenda Attachment: Request-for-Decision.

- M2025.217** Moved by Councillor Price, Councilor Zariski
That Council approves the transfer of \$150,000 from the 2025 Utility Capital Budget North Drumheller River Crossing Project (North Drumheller Lift Station Upgrade Component) to the 2025 Utility Capital Budget Wastewater Treatment Plant Blower Addition Project.

CARRIED UNANIMOUSLY.

- M2025.218** Moved by Councillor Lacher, Councillor Sereda
That Council awards the Wastewater Treatment Plant Blower Addition construction and installation contract to HSMG Services & Consulting Inc. in the amount of \$347,205.30, excluding GST, to be funded from the 2025 Utility Capital Budget.

CARRIED UNANIMOUSLY.

Mayor Colberg called a recess at 5:24 p.m.

Mayor Colberg resumed the meeting at 5:30 p.m.

6. PUBLIC HEARING AT 5:30 P.M.

YouTube Timestamp: 1:02:03

6.1 **Proposed Community Standards Bylaw #19.25**

Agenda Attachments: Briefing Note; Community Standards Bylaw #19.25 (1st Reading).

M2025.219 Moved by Councillor Price, Councillor Sereda
That the Public Hearing for proposed Community Standards Bylaw #19.25 be opened at 5:30 p.m.

CARRIED UNANIMOUSLY.

Mayor Colberg notified the public that the Public Hearing was held in accordance with Part 7 of the *Municipal Government Act* and the *Council and Committee Procedure Bylaw* to give all affected persons the opportunity to provide feedback on *Community Standards Bylaw #19.25*. She confirmed no decisions will be made at this meeting; Council will consider all submissions and will deliberate on this feedback at a future meeting of Council.

At the request of Mayor Colberg, Assistant Chief Administrative Officer E. Quiambao introduced Bylaw #19.25 and briefly spoke about its intended purpose. Legislative Services Coordinator, Angela Keibel, reviewed the rules of conduct and the procedure for the Public Hearing.

Presentations in Support

- No one registered to present in-person or remotely, and no written submissions were received in support of Bylaw #19.25.
- Mayor Colberg then called three times for anyone present, either in person or remotely, who wished to express support for Bylaw #19.25, to come forward. There were no submissions and no speakers came forward.

Presentations in Opposition

- No one registered to present in-person or remotely, and no written submissions were received in opposition of proposed Bylaw #19.25.
- Mayor Colberg then called three times for anyone present, either in person or remotely, who wished to oppose proposed Bylaw #19.25, to come forward. There were no submissions and no speakers came forward.

As there were no written submissions or presentations that required responses from Administration or clarifying questions from Council, Mayor Colberg then called for a motion to close the Public Hearing.

M2025.220 Moved by Councillor Lacher, Councillor Price
That the Public Hearing for proposed Community Standards Bylaw #19.25 be closed at 5:36 p.m.

CARRIED UNANIMOUSLY.

CLOSED SESSION

8. ADJOURNMENT

M2025.221 Moved by Councillor Lacher, Councillor Price
That Council adjourn the meeting at 5:37 p.m.

CARRIED UNANIMOUSLY.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

DRUMHELLER AND DISTRICT SENIORS' FOUNDATION

REGULAR BOARD MEETING April 24, 2025

PRESENT: TOM ZARISKI, STEVE WANNSTROM, M'LISS EDWARDS, MARY TAYLOR, MELANIE GRAFF, GLENDA YOUNGBERG, DAVID SMEYER

1.0 CALL TO ORDER

Meeting called to order at 4:00pm by Tom Zariski

2.0 APPROVAL OF AGENDA

- 2.01 Motion by David Smeyers to approve the amended agenda
Seconded by Mary Taylor**

CARRIED

3.0 Pivotal Accounting Presentation of the 2024 Audited Financials, by Konstantin Keykurs

- 3.01 Motion by Mary Taylor to approve the 2024 audited financials with the changes made to page 16 of the Consolidated Report.
Seconded by David Smeyers**

CARRIED

4.0 MINUTES

- 4.01 Motion by M 'Liss Edwards to approve regular meeting minutes from March 27, 2025.
Seconded by Steve Wannstrom**

CARRIED

5.0 REPORTS

- 5.01 Administrator Report on file
5.02 Managers Reports on file
5.03 Financial Reports**

**Motion by Steve Wannstrom to accept the financial reports for April 2025.
Seconded by Mary Taylor**

CARRIED

6.0 CORRESPONDENCE

- 6.01 Letter from David Williams, Assistant Deputy Minister, Housing Division that our application for the DSL4 small care home grant was not selected.
6.02 Letter from Trish Spurr, Director of Continuing Care Capital Programs, Housing Division informing DDSF that no applications for the DSL4 Small Care Home grant were approved. This is due as part of the governments refocus on updating the criteria to meet the current community needs and align with Assisted Living Alberta priorities.**

7.0 OLD BUSINESS

None


8.0 NEW BUSINESS

- 8.01 Tom and Steve's ASCHA Conference report. Conference was held at the Edmonton Convention Center. Much discussion on future housing for seniors. Overall, the conference was beneficial. Accommodations and Food services excellent.
8.02 AHS homecare issues on going at Sunshine lodge. Tom and Steve given information to take back to their meeting with AHS in May.**

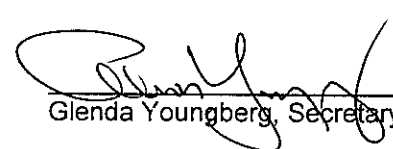
9.0 Motion by Steve Wannstrom to adjourn the meeting

CARRIED

Next Meeting: May 30, 2025, at 3:00PM



Tom Zariski, Chairman



Glenda Youngberg, Secretary

**Municipal Planning Commission
MINUTES
12:00 PM – Thursday, April 17, 2025
Council Chambers, 224 Centre St and Microsoft Teams and
[Live Stream on Drumheller Valley YouTube Channel](#)**

Present:

Shelley Rymal – Member – Chair
Crystal Sereda – Councillor/Member
Art Erickson – Member
Andrew Luger – Member
Kirk Mclean – Member (via MS Teams)
Devin Diano – Palliser Regional Municipal Services (via MS Teams)
Antonia Strilisky – Development Officer
David Vidal – Reality Bytes IT
Bridget Unland – Recording Secretary

Regrets:

Tony Lacher – Councillor/Member
Aaron Hamilton – Member

1.0 CALL TO ORDER

S. Rymal called meeting to order at 12:01 pm

2.0 ADDITIONS TO THE AGENDA

Additions, Deletions or Amendments

Additions - none

Deletions - none

Amendments - none

3.0 ADOPTION OF THE AGENDA

3.1 Agenda for April 17, 2025 Municipal Planning Commission Meeting.

MOVED by A. Erickson, **SECONDED** by C. Sereda

MPC2025.007 The Municipal Planning Commission adopt the agenda for the April 17, 2025 Meeting as presented.

CARRIED

4.0 MINUTES FROM PREVIOUS MEETINGS

4.1 Minutes for the March 20, 2025, Municipal Planning Commission Meeting.

MOVED by A. Erickson, **SECONDED** by K. McLean

MPC2025.008 The Municipal Planning Commission adopt the minutes for the March 20, 2025 Municipal Planning Commission meeting, as presented.

CARRIED

5.0 SUMMARY OF DEVELOPMENT PERMITS

5.1 Development Permits applied for up to April 11, 2025.

MOVED by A. Erickson, **SECONDED** by C. Sereda

MPC2025.009 The Municipal Planning Commission accept the Summary of Development Permits for information only.

DISCUSSION:

- It has been a busy quarter.
- Lots of new home construction.
- Approximate turn-around time for a complete application, for an approved & permitted use 7-10 business days.
- Approximate turn-around time for a complete application, with conditions has a 21 day appeal period per MGA.

CARRIED

6.0 REQUEST FOR DECISION

6.1 Amendment to Motions.

Reason for Amendments Explained by A. Strilisky

6.1a Motion: MPC2025.004

MOVED by A. Erickson, **SECONDED** by C. Sereda

MPC2025.010 Amend Motion MPC2025.004 from March 20, 2025

From

“Approve the amendment to Development Permit application T00093-24D located at 420 12 **Avenue** East, L3, B2, P1310788 to include the Use of Recreation – Intensive without additional conditions.”

To

“Approve the amendment to Development Permit application T00093-24D located at 420 12 **Street** East, L3, B2, P1310788 to include the Use of Recreation – Intensive without additional conditions.”

CARRIED

6.1b Motion: MPC2025.005

MOVED by A. Erickson, **SECONDED** by K. McLean

MPC2025.011 Amend Motion MPC2025.005 from March 20, 2025

From

“Approve the Development Permit application T00008-25D located at 420 12 **Avenue** East, L3, B2, P1310788 for a Sign Placement - Permanent Fascia Sign - 75"x36" without conditions.”

To

“Approve the Development Permit application T00008-25D located at 420 12 **Street** East, L3, B2, P1310788 for a Sign Placement - Permanent Fascia Sign - 75"x36" without conditions.”

CARRIED

6.2 Development Permit T00014-25D

Information Presented by A. Strilisky

MOVED by A. Erickson, **SECONDED** by C. Sereda

MPC2025.012 Approve Development Permit application T00014-25D for the Installation of 4'x8' Temporary Portable Sign Placement located at Lot: 1 Block: 60 Plan: 0312690 Civic Address - 100 South Railway Avenue, Drumheller with conditions as presented.

DISCUSSION:

- Land Use Bylaw (LUB) indicates that no further signage applications permitted at this property this calendar year.
- Same applicant with different sign not permitted at this location this calendar year based on LUB.
- A new applicant is not permitted at this location this calendar year per LUB.

CARRIED

7.0 PALLISER REGIONAL MUNICIPAL SERVICES

7.1 Subdivision application submitted for a 16 lot residential subdivision. (Old hospital site)

8.0 OTHER DISCUSSION ITEMS

9.0 NEXT MEETING DATE – May 1, 2025 at 12:00 pm

10.0 ADJOURNMENT

MOVED by C. Sereda, **SECONDED** by A. Erickson

MPC2025.013 The Municipal Planning Commission adjourn the meeting.

CARRIED



Chairperson

Development Officer

March 28, 2025

Family and Community Support Services Committee

Committee Members	Administration
Mayor H. Colberg - <i>Chair</i> Councillor C. Sereda Councillor S. Price	Victoria Chan – Director of Corporate & Community Services and Chief Financial Officer <i>Esther Quiambao – Assistant Chief Administrative Officer - Virtual</i> Rick Ladouceur – Manager Recreation Arts & Culture Karen Schneck – Seniors' Services Coordinator Sandra Leitner – FCSS Coordinator Alicia Smith – Admin Assistant for Corporate & Community Services

1. Call to Order - Mayor Colberg called the meeting to order at 1:07 pm.

2. Consented Agenda: with the approval of minutes – February 28, 2025

Moved by Councillor Price, seconded by Councillor Sereda.

Accepts the agenda and the minutes for February 28 as presented.

Carried unanimously

3. Family Fun Committee Update

The Family Fun Committee is officially no longer a Town Committee. This group is creating a brochure, and the request was made that FCSS be recognized in that. They are in favor of the potential Block Party Trailer Park Series, and 3 organizations would like to participate.

4. FCSS Programing Update

- E-games night – April 23
- Bike Rodeo – April 24
- Teen Swim – May 24

The focus has been on youth and families at the moment, and we are looking at what can be done for the working adult population. Discussions have been had around a board game night for adults (18+), with the potential of businesses participating in a series.

5. Senior Services

Seniors Movie week was a success with 7 businesses participating and a total of \$1750.00 raised for the hot meals program.

A United Way staff fundraiser is happening until April 15th.

A field trip day to Cow Patty happened which included seniors from Drumheller, Delia and Morrin all together.

Awaiting approvals for the Seniors Week Kick off event grant from the province.

Taxes are ongoing and busy. Will look into a plan for the future in the case our current provider is unavailable.

6. 2025 DrumLife Application / Funding Increase

There are currently 38 participants involved in the program. 5 seniors have joined the program through the Seniors healthy aging program. Leaving 9 applications on the waiting list. Request was made for additional funds to be allocated to the program. Suggested that some criteria changes may need to be implemented and that the program should request a budget increase for 2026.

7. 2025 FCSS Grant Applications

Tabled for the next meeting.

8. FCSS Annual Report

Submitted to the province.

9. Community Social Needs Assessment -2023

The document was worked on, and a report was made. However, it was never brought forward to Council and is now 2 years old. The executive summary will be attached to the minutes as an information purpose only. The next assessment to be looked at in 2027.

Councillor Sereda moves to move the meeting be moved to the closed session, seconded by Councillor Price, carried

Move to closed session at 1:50pm

10. Closed Session CFO/Committee

- Action from the closed session to re-draft the FCSS realignment Bylaw.

Councillor Price moves to move end the closed session, seconded by Councillor Sereda, carried

Councillor Sereda moved to adjourn at 2:15 pm, Councillor Price second, carried

11. Next Meeting: May 22, 2025, 1pm – 2:30pm TH RM 224

Committee Chair
Mayor H. Colberg

Recording Secretary



**DRUMHELLER
VALLEY**

Community Social Needs Assessment 2022/2023

Executive Summary

Land Acknowledgement



The Town of Drumheller respectfully acknowledges that we are on Treaty 7 territory, the ancestral and traditional territory of the Blackfoot Confederacy: Kainai, Piikani, and Siksika, as well as the Tsuut'ina First Nation, the Stoney Nakoda First Nation and Metis Nation Region 3. We recognize the land as an act of reconciliation and gratitude to those on whose territory we reside



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Introduction

Drumheller is a place to grow and a place to discover.

Drumheller Valley is a community of over 7,900 residents located in Alberta's iconic badlands. Drumheller is shaped by a community spirit that is unshakable and undeterred; a reflection of the rivers that form the landscape. Drumheller Valley has a bold strategy laid out in the Municipal Development Plan that leverages the identity and history of the rivers, the badlands, and the neighborhoods to develop a community that is prosperous, connected, and resilient.

Connection and resilience are vitally important in the social realm as they are prime indicators of community health and social well-being. This is why a robust Community Social Needs Assessment process is important to the community of Drumheller Valley.

The community social needs assessment (CSNA) amplifies community voice to inform social priorities and develop strategies to focus the **energy and efforts** of the municipality and community on **coordinated actions** that continue to build **connected, resilient, and healthy residents and neighbourhoods**.

This document is a reflection of community input gathered over a 6 month period starting in late 2022. It provides an overview of the identified community priorities and why they are important, strategies to support community well-being, along with corresponding opportunity areas and suggested actions.

Thank you to all the volunteers, community members, and supporters who gave their time, efforts, and feedback to inform the 2023 Community Social Needs Assessment.

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Why conduct a Community Social Needs Assessment?

Drumheller conducted a community social needs assessment in 2017 primarily through the collection of survey data, as well as community focus groups. Part of the commitment in 2017 was to conduct another community social needs assessment (CSNA) in 2022 to align with the release of the 2021 census data. As part of this commitment, the Town of Drumheller led the creation of the 2023 CSNA, and worked with *bassa* Social Innovations Inc. on the analysis of the data and writing of the report.

A community social needs assessment provides a community, community leaders, municipal staff and elected officials, community partners, and potential funders with a snapshot of the community. With increasing activism from within communities, changes in demographics, new opportunities from technology, and communities taking on more proactive roles to understand and plan for their community's social well-being, the development of the 2023 Drumheller CSNA is an opportunity to understand Drumheller Valley in a deeper and more comprehensive way. A CSNA can be an important tool to help focus advocacy positions, investments in new programs and services for the community, supporting funding requests, and to help ensure that decision making is based on community priorities rather than perceptions based on a few people (Wright et al., 1998). As communities increasingly plan at the local level around social well-being in areas of traditional provincial jurisdiction, a CSNA is a vital tool at the local level to coordinate efforts.

There's value in a Community Social Needs Assessment

- Service providers can find valuable data to support and inform their strategic priorities and improve programs.
- Elected local officials can use the CSNA to inform current (and new) advocacy efforts to Federal and Provincial governments.
- Federal and Provincial government can use the CSNA as a reference point for investment strategy.
- Increased access for the municipality and partners to important data to support grant applications.
- Community members can find opportunity for informed actions they can take to support their neighbors, friends, family, and community.

Engagement and Participation

Central to an effective Community Social Needs Assessment (CSNA) is a robust community engagement process that provides multiple avenues for both qualitative and quantitative input. Between November 2022 and March 2023 Drumheller Valley engaged their community through a range of methods to gather feedback and input into the CSNA.

During the engagement process, Drumheller Valley engaged the community and stakeholders through the following engagement opportunities:

Activity	Date	Participants
Community Survey	November 22, 2022 – January 30, 2023	140
Community Workshops	November 28-30, 2022	5
Phase 1 Agency Workshop	November 30, 2022	18
Agency Survey	November 30, 2022 – January 30, 2023	18
Older Adult Workshop	December 2022	11
Family Day	February 20, 2023	60
Phase 2 Agency Workshop	March 1, 2023	13
Closing the Loop	April 17, 2023 - April 30, 2023	70

335

People Involved &
Engaged

31

Responses from
surrounding communities

8

Workshops and Events
Hosted

Statement of Confidence

Based on the demographic breakdown of participants and total number of responses to the community survey (140) we can state that the survey has a confidence level of 80% with 5% margin of error. Consistent with social needs assessments, the extensive community engagement process that preceded and followed the survey which engaged an additional 187 residents provides a deeper level of feedback and community knowledge that a survey alone cannot provide.

With the combined collection of survey and engagement data, we have confidence the CSNA is informed from a balanced selection of community residents.

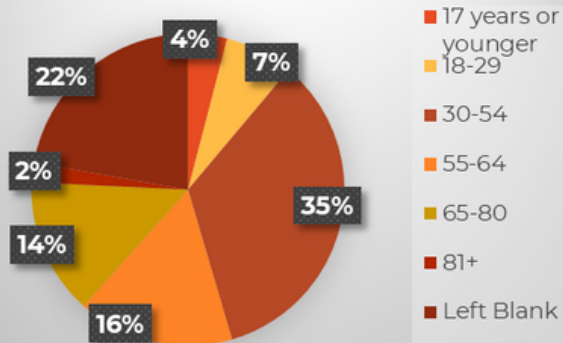
Analysis Methodology

All data analysis was completed by an impartial third party contractor using statistical analysis and thematic analysis, consistent with best practices in the social research field.

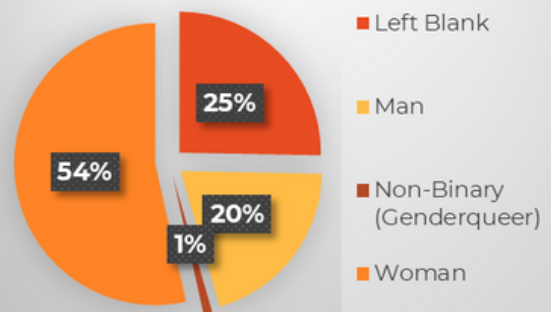


Survey Participation Demographics

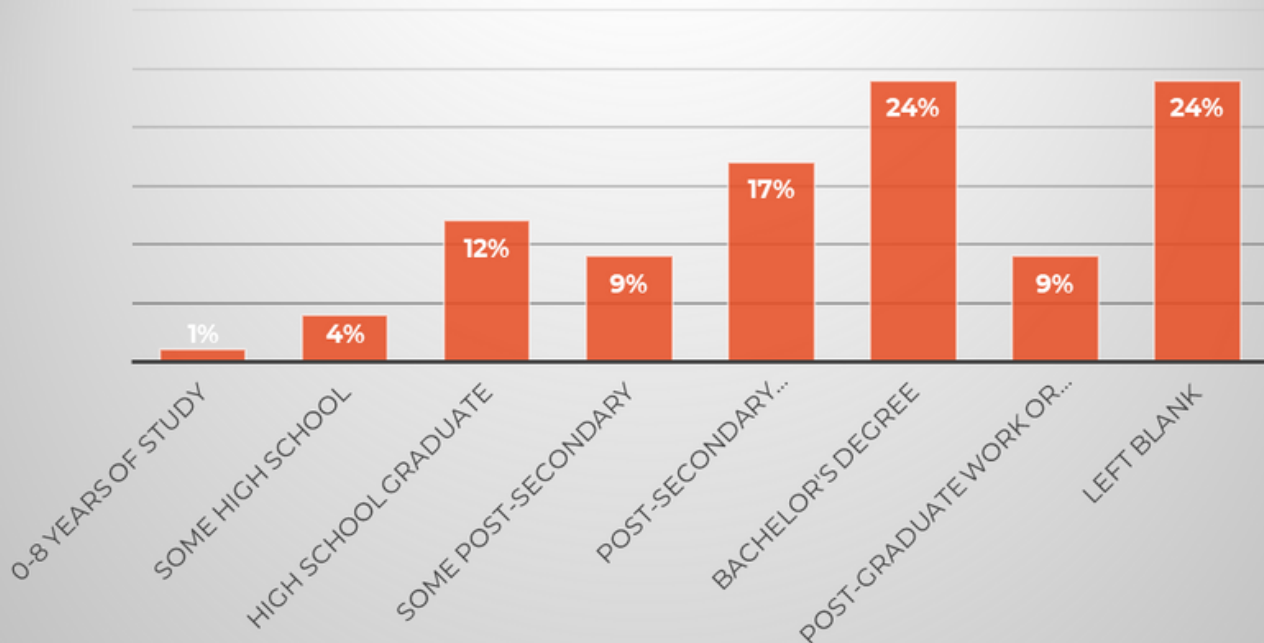
Age Demographics



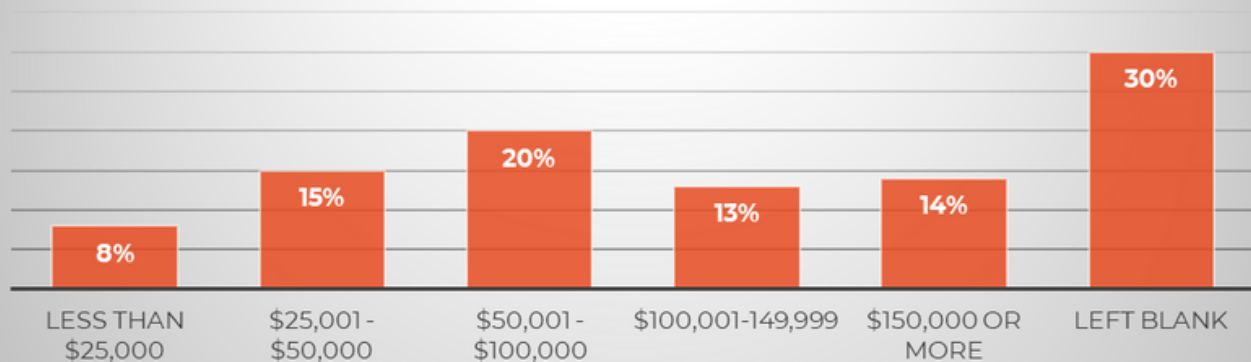
Gender



Level of Education



Income



The development of the 2023 Community Social Needs Assessment was the result of significant investments of time, ideas, efforts, thoughts, and feedback from the Town of Drumheller, not-for-profit organizations, residents, and community partners and leaders. The significant investments made to develop the CSNA must continue as the community collectively implements next steps.

Keeping the CSNA an internal priority within the Town of Drumheller

The CSNA needs to remain a priority for the Community Development and Social Planning Department, the Town of Drumheller, and the community of Drumheller Valley. Everything a municipality provides to its community is a priority as municipal services directly impact the lives of residents. For example, the recent passing of the Drumheller housing strategy, and the continued work on flood mitigation should be priorities for the municipality. So should the CSNA. The roles and responsibilities for the municipality for these three examples are different for each example, however, they each directly and significantly impact residents' lives and require investments of time, governance processes, and resources from the municipality to continue. The Town of Drumheller should commit to increasing their investment in the CSNA process to broaden the engagement and analysis process for future CSNA projects.

Internally, Community Development and Social Planning (CDSP) should be the key driver of keeping the CSNA a priority. CDSP and other departments' Council reports should reference the 2023 CSNA whenever there are relevant topics being brought forth for Council's consideration. The CSNA can be an input into the annual municipal budgeting process, and the municipality establishing its annual FCSS priorities. CDSP should host lunch and learn-type activities for other departments to learn more about the CSNA.

Moving the CSNA Forward as a Community

As a community, using a customized collective impact model may be beneficial to move the CSNA forward. CDSP team members can be leaders in terms of the document remaining relevant among stakeholders as a reference document and a guide for discussion and decisions. For example, staff can use it at collaborative tables by informing the discussion and encouraging groups to use it as a guide for decision making. Additionally, there should be an orientation session for the FCSS funded-agencies on the 2023 CSNA document to support using the document in their discussions and work.

A full collective impact approach may be too resource intensive for each and every component of moving the CSNA forward, however, instilling collective impact principles, key structures, and strengthening the conditions for collective impact, are all essential to moving forward as a community. The Town can help be a community backbone to coordinate and convene local initiatives that support the continued implementation of the CSNA.

Common Actions

To support the continued implementation of the CSNA forward as a community, there are suggested common actions that can be found throughout the action plans. The common actions include:

- Closing the loop on the 2023 CSNA with the community, internally within the municipal government, and with community partners,
- Suggested high-level actions for each priority area,
- Shared measurement of the implementation of the CSNA through an annual community CSNA forum, and
- Potential approaches for the development of the 2027/2028 CSNA.

As a note, actions listed in the action plans have four timeline identifiers associated with them:

- **S** = Short term actions. These are priority actions that can be accomplished between 2023 and 2024 (Years 1 and 2).
- **M** = Medium term actions. These are actions that should be planned for late 2024 - 2026 (Years 2 - 4).
- **L** = Long term actions. These are actions that should be planned for 2026 - 2027 (Years 4 and 5).
- **O** = Ongoing. These are actions that should be ongoing through the lifespan of the CSNA.

Funding Initiatives Identified in the CSNA

Some of the recommendations included in the CSNA will require new resources. Other recommendations will require a change in investment. With current Provincial priorities and with the federal government focused on providing many social benefits directly to individuals, communities must be creative in resourcing initiatives.

Priority Steps

To move to implementation of the CSNA, it is recommended that:

- The community begin immediately and without delay,
- Plan for and invest in an annual CSNA community forum to update the community on progress,
- Immediately align Town and relevant partner work plans with the CSNA,
- Align future funding cycles with the CSNA, and
- Find in-sector and out-of-sector champions and supporters of the work.

Gentle Reminders

As the community continues working together on community priorities and initiatives, a few gentle reminders emerged through the engagement and research:

- Communities can no longer wait.
- Communities can make significant impact at the local level.
- Focus on what can be changed.
- Continue to invite partners from the Provincial government whenever possible.
- Balance moving forward with the CSNA with the community's current capacities and readiness.
- At the end of all of the efforts, time, and resources, the purpose of this work is to support the safety, health, inclusion, and well-being of Drumheller Valley residents.

The Best of Drumheller Valley

Community Assets for Well-Being

The phases of engagement for the Community Social Needs Assessment served as an opportunity to identify existing community assets and resources that support community well-being. Drumheller Valley residents celebrated the amazing programs and services that support them.

TOP 6 SERVICES CELEBRATED IN THE SURVEY

Survey participants were not shy to provide great comments to the programs, initiatives, and services they appreciate in their lives. Based on frequency, these were the top 6 services celebrated, among many others!

- **YOUTH SERVICES, PROGRAMS, AND PROGRAMMER**
- **THE BADLANDS COMMUNITY FACILITY**
- **DRUMHELLER PUBLIC LIBRARY**
- **DRUMHELLER VALLEY BUS SOCIETY**
- **THE SALVATION ARMY DRUMHELLER**

What residents had to say:

"I love how many programs there are for young families, and youth in the community. I also love seeing finance options for lower income families for recreation opportunities, and how welcoming the town can be to newcomers".

"FCCS does a lot of good stuff, family resource network does good things (though I miss parent link), the library does good work, some local businesses seem to be interested in partnering with organizations which seems promising".

"Love the amount of programs geared towards children of all ages such as Movies for moms. Also love the pancake breakfasts in the communities of Nacmine and East Coulee"

"Drumheller has lots of passionate people invested in great programs

What Success Looks Like

Throughout the engagement process, participants were asked to share what a vision for success looks like in 5 years. What came through was a strong sense of community will that can help lead community initiatives within the existing circle of supports.

"There will be a improved feeling of sense of community (it is already great) and people will say how much Drumheller has to offer"

"A more united community, happy and grateful people"

Community Priority Areas

There are 5
community
priorities.

The identified community priorities represent the collected feedback of all participants. In the pages below each priority area has corresponding data from the community survey and engagement. Unless otherwise identified, all data is a reflection of what was heard directly from residents.



Belonging and Social Participation



Affordability



Health and Well-being



Housing



Transportation

Priority Area - Belonging and Social Participation

WHEN WE FEEL WE BELONG, WE FEEL BETTER.

WHAT IS BELONGING?

Central to a high level of social well-being is a strong sense of belonging, connection, and participation in a community. Having a sense of belonging has been proven to help improve health outcomes, build safer neighbourhoods, increase social inclusion, and improve resilience (Beißert & Marksteiner, 2020; Community Foundations of Canada, 2017).

SURVEY KEY FIGURES

24%

Feel they don't belong (a 10% increase from 2017).

53%

Feel isolation is a factor for them (an 8% increase from 2017).

38%

Report experiencing a lack of respect, dignity, or consideration.

23%

Do not believe that community members are ready to take ownership of community initiatives.

26%

Parents who do not know other parents they can ask for help and support.

THE CHALLENGE

Reducing isolation, addressing discrimination, increasing belonging, and building social connections are vitally important to residents of Drumheller Valley. Here is some of what we heard:

"People in this community need to stop judging others so quickly and learn a bit about empathy"

"Robust neighbourhood relationships (almost everything could be solved with knowing and caring for your immediate neighbours)"

"[We need more] Ways to meet new people!"

"More youth programs and services!"

"An inclusive youth HUB for accessible and consistent programming"

"More openness and courage of citizens/businesses"

A STRONG FOUNDATION

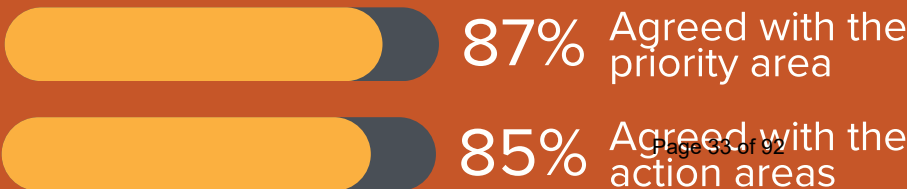
Drumheller Valley has a strong foundation that social belonging can be further developed from. For example, only 62% of Canadians feel they have a stake in their community (Community Foundations of Canada, 2017) whereas 73% of Drumheller residents feel important to their community.









SUGGESTED ACTION AREAS

- Activate and Engage Drumheller's Youth
- Increase community capacity to support Seniors to age in place.
- Address social isolation to further develop well-being
- Build community capacity to respond to and address discrimination.



CLOSING THE LOOP SURVEY



BELONGING AND SOCIAL PARTICIPATION ACTION PLANNING

Action	Outcome	Approach	Recommended Lead	Municipal Role	Timeline
Activate and Engage Drumheller's Youth	Drumheller's youth report a stronger sense of belonging, a stronger level of participation in community decision making, and a higher level of engagement	<ul style="list-style-type: none"> • Heads of the municipality, school district, AHS zone, and other key organizations host an annual youth summit. • Encourage organizations to budget for youth participation as a key strategy in engagement plans. • Commit to permanent funding or support for youth program coordination. • Explore striking a youth council to be active in decision making. 	All stakeholders serving youth	Coordinate, Convene, Service Provider	 
Increase community capacity to support seniors to age in place	Seniors have the resiliency, supports, relationships, and services to age in Drumheller should they so choose	<ul style="list-style-type: none"> • Continue to research aging in place best and emerging practices from other communities including funding sources. • Identify annual focus areas (e.g., housing that is aging in place friendly); • Update municipal and other policies to ensure they align with the year's priority • Consider re-allocating FCSS resources to ageing in place initiatives. 	Drumheller & District Seniors Foundation and The Drumheller Community Seniors Coalition	Capacity building, regulator, lead by example, and convenor	
Address social isolation to further develop well-being	Drumheller residents report increased sense of belonging, and decreased reported feelings of isolation	<ul style="list-style-type: none"> • Leverage the position of the Town as a convenor to bring stakeholders together for quarterly design labs or other facilitated workshops to develop innovative ways to address isolation. 	Community Service Providers	Convenor	
Build community capacity to respond to and address discrimination	Residents experiencing discrimination report an increased sense of belonging, decreased self-reported feelings of discrimination, decreased reports of hate crimes to RCMP	<ul style="list-style-type: none"> • Town staff and volunteers participate in diversity and inclusion training and anti-discrimination response training (ADRT). • Increase access to ADRT and other training to partner organizations. • Explore Safe Space (or other) certification for Municipal buildings and service hubs. • Strike a community inclusion table as part of the WIC and CCIM processes. 	Town of Drumheller	Capacity building, lead by example	
Increase community capacity at the neighbourhood level.	Residents in all neighbourhoods have access to and are engaged in capacity building activities that develop belonging and well-being.	<ul style="list-style-type: none"> • Enhance the Let's Connect program by expanding activities to all neighbourhoods. • Invest in outreach activities that activate within neighbourhoods across the Valley. • Work with neighbourhood associations to increase coordination and collaboration to increase the impact of shared resources. 	Town of Drumheller	Service provider, capacity building, convenor	

BELONGING AND SOCIAL PARTICIPATION ACTION PLANNING

Action	Outcome	Approach	Recommended Lead	Municipal Role	Timeline
Make any course corrections to these actions	Mini action plan of course corrections identified and attached to concrete action plans	<ul style="list-style-type: none">Use developmental evaluation processes such as regular one-to-one conversation with the lead of each action focusing on what is being learned and how it is shifting the work	Town of Drumheller	Convene and Coordinate	
Continue working with partners on implementing action plans	Continued implementation	<ul style="list-style-type: none">Community development and adapted-collective impact	Town of Drumheller	Convene and Coordinate	

Priority Area - Affordability

AFFORDABILITY AFFECTS US ALL.

WHAT IS AFFORDABILITY?

Affordability is vital to communities, social development, and wellbeing. For example, families experiencing financial crisis often have increased prevalence of mental illness and developmental challenges (Canadian Mental Health Association, n.d.).

THE CHALLENGE

Affordability was a central theme from both the survey and community engagement. Affordability feedback is centralized in two areas: Access to Basic Needs and Utilities and Taxation. Some of what we heard from the community includes:

"many are struggling, costs have gone up, taxes, taxes on taxes, food, [and] housing"

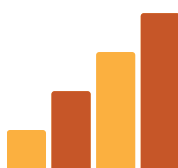
"Affordable groceries, affordable family activities, [and] affordable housing"

"Many people are on fixed income and cannot afford increases. . . things are tough out there to survive for many people."

A TOURIST TOWN WHERE WE LIVE

Drumheller Valley residents indicated they feel the impacts of living in a high traffic tourism destination. Feedback ranged from the costs of groceries and food, to the impact of AirBnB type rentals, and prices of fuel and other necessities.

"Some way of supporting local residents who end up paying high prices for gas and groceries since we are a tourist town. . . This is a significant hardship. How do other tourist towns protect their residents?"



2022 Drumheller Living Wage = \$21.20

2022 Fort McMurray = \$22.50

2022 Red Deer Living Wage = \$19.65

2022 Medicine Hat Living Wage = \$17.50

SURVEY KEY FIGURES

30%

Say they are prevented from accessing programs, services, and activities due to cost.

34%

Say that housing insecurity is a challenge they face.

31%

Say that underemployment is a factor impacting their lives.

19%

Report that unemployment is a factor impacting their lives.



June 16, 2025 - Agenda

SUGGESTED ACTION AREAS

- Explore expanding access to, and impact of, affordability programs such as the DrumLife Pass.
- Review municipal policies and programs with a lens of affordability to reduce unnecessary costs to residents.
- Continue leading collaborative efforts to address poverty.
- Seek socially innovative ways to increase affordability such as coordinating seed banks, toy libraries, or snow angel programs as examples.

CLOSING THE LOOP SURVEY



90%

Agreed with the priority area



77%

Agreed with the action areas

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AFFORDABILITY ACTION PLANNING

Action	Outcome	Approach	Recommended Lead	Municipal Role	Timeline
Explore expanding access to, and impact of, affordability programs such as the DrumLife Pass	Three new services or benefits added to DrumLife Pass	<ul style="list-style-type: none"> Approach businesses and Town services to explore the potential to participate in DrumLife Pass Look to similar tourist destination communities (such as Canmore) to identify additional municipal fees that can be reduced or eliminated for DrumLife pass holders (such as pet registration) 	Town of Drumheller	Investor	M
Review municipal policies and programs with a lens of affordability to reduce unnecessary costs to residents	Key policies and programs reviewed with a timeline to update the relevant policies and programs	<ul style="list-style-type: none"> Internally co-create an analysis framework of existing municipal policies and programs; Prioritize policies and programs to update Update policies and programs based on priority list 	Town of Drumheller	Regulator	M
Continue leading collaborative efforts to address poverty	Drumheller Poverty Reduction and Prevention Strategy developed	<ul style="list-style-type: none"> Work with the community to develop the Drumheller Poverty Reduction and Prevention Strategy 	Town of Drumheller	Coordinator, Convenor, Investor, Lead by Example	S
Seek socially innovative ways to increase affordability such as coordinating seed banks, toy libraries, or snow angel programs as examples	Three new services are available to the residents of Drumheller	<ul style="list-style-type: none"> Research and learn from other communities that are already implementing similar initiatives; seek grant funding sources (e.g., United Way) Engage in a community innovation lab or similar quarterly to seek new and innovative ideas to pilot and test 	Drumheller Public Library	Coordinator, Convenor, Investor, Lead by Example	S
Make any course corrections to these actions	Mini action plan of course corrections identified and attached to concrete action plans	<ul style="list-style-type: none"> Use developmental evaluation processes such as regular one-to-one conversation with the lead of each action focusing on what is being learned and how it is shifting the work. 	Town of Drumheller	Convene and Coordinate	O
Continue working with partners on implementing action plans	Continued implementation	<ul style="list-style-type: none"> Community development and adapted-collective impact 	Town of Drumheller	Convene and Coordinate	O

Priority Area - Health and Well-Being

GOOD HEALTH IS GOOD FOR COMMUNITIES

HEALTH AND WELL-BEING

Good health and well-being are core components for a community to thrive. Access to health services, paramedical services, and mental health support services are vital for communities to grow and thrive together.

SURVEY KEY FIGURES

**The survey provided for this project is meant as a measure of personal health or community data and is meant to gain awareness of individual perspectives on health.

32%

Indicated they live with a form of disability, higher than the Canadian average of 22%.

44%

Said that mental illness is a factor for their household.

39%

Of those living with a disability said they live with a chronic disease.

17%

Said that a lack of supports for persons with a disability keeps them from participating in programs, services, and activities.



June 16, 2025 - Agenda

THE CHALLENGE

Health and wellbeing emerged as a priority area between the survey and community engagement and was brought forward in two primary components: Access to Health Services and Access to Mental Health Services.

"accessible health care - not enough doctors, especially specialists like OBGYN, and timely access to doctors and emergency services"

"insufficient support with rehabilitation"

"more accessible mental health supports and affordable counselling for families"

"more mental health programs, especially for stay-at-home caregivers"

ACCESS AND TRAVEL

Drumheller Valley residents reported difficulty accessing a family doctor, emergency services, and specialty services within the Valley. Seniors living with health issues often stated they have to travel long distances to major centers to access specialty services.

Semi and Non-Urgent Emergency Visits are 1.5x times higher than the provincial average.

48% of Outpatient Care and 47% of Inpatient Care of Starland County/Drumheller patients occurs outside of the local area.

Alberta Health Primary Care Network Operations, (2022). Community Profile: Starland County/Drumheller.

SUGGESTED ACTION AREAS

Continue to engage within the Rural Mental Health Network and seek ways to further involve the community in mental health and wellness.

Strengthen strategic health partnerships and relationships across all levels of Government.

Continue and expand subsidized and low-cost access to community counselling resources.

Fund or subsidise access to mental health training such as mental health first aid and Applied Suicide Intervention Training.

CLOSING THE LOOP SURVEY



84%

Agreed with the priority area









78%

Agreed with the action areas

Page 38 of 92

HEALTH AND WELLBEING ACTION PLANNING

Action	Outcome	Approach	Recommended Lead	Municipal Role	Timeline
Continue to engage within the Rural Mental Health Network and seek ways to further involve the community in mental health and wellness	Drumheller continues its participation with the Network	<ul style="list-style-type: none"> The municipality and the regional Canadian Mental Health Association office in the Drumheller catchment area participate in the Network, along with other key community partners 	Town with support from the regional Canadian Mental Health Association office in the Drumheller catchment area	Capacity building, leading by example	
Strengthen strategic health partnerships and relationships across all levels of Government	The Town of Drumheller has stronger relationships with all levels of government's health ministries/agencies and key ministry/agency staff.	<ul style="list-style-type: none"> Meet with key ministries/agencies at Alberta Municipalities (AM) and Federation of Canadian Municipalities (FCM); identify opportunities where municipal challenges align with challenges other governments are experiencing to find win-win solutions 	Town of Drumheller	Advocator	
Continue and expand subsidized and low-cost access to community counselling resources	The subsidized and low-cost community counselling continues to operate; Alberta Health Services investments in the resources increase	<ul style="list-style-type: none"> FCSS continues investments in counselling resources with advocacy to Alberta Health Services to be the lead investor in the resources over the long-term Seek innovative or remote options to increase capacity for community counselling services 	Town and Alberta Health Services	Advocator, Investor	
Fund or subsidize access to mental health training such as mental health first aid and Applied Suicide Intervention Skills Training	Over one-third of municipal staff and key partner staff received mental health first aid training	<ul style="list-style-type: none"> Find partner to lead the training Prioritize staff in each organization to receive training Conduct training and expand offers to the broader community 	Town of Drumheller, Alberta Health Services and the regional Canadian Mental Health Association office in the Drumheller catchment area	Coordinator, Educator	
Make any course corrections to these actions	Mini action plan of course corrections identified and attached to concrete action plans	<ul style="list-style-type: none"> Use developmental evaluation processes such as regular one-to-one conversation with the lead of each action focusing on what is being learned and how it is shifting the work 	Town of Drumheller	Convene and Coordinate	
Continue working with partners on implementing action plans	Continued implementation	<ul style="list-style-type: none"> Community development and adapted-collective impact 	Town of Drumheller	Convene and Coordinate	

Priority Area - Housing

HOUSING IS MORE THAN A PLACE TO LIVE

WHAT IS HOUSING?

More than four walls and a roof, housing brings a sense of place, comfort, and joy and leads to greater community participation, investment and economic growth, resident engagement, and overall wellbeing for everyone.

KEY FIGURES

34%

Said that housing is a factor for their household.

18.5%

The number of total households spending more than 30% of their income on housing (2022 Drumheller Valley Housing Needs Assessment).

1 IN 4

The number of households that do not have acceptable housing (2022 Drumheller Valley Housing Needs Assessment).



THE CHALLENGE

Housing is an important social priority for the residents of Drumheller Valley. Feedback ranged from the availability of affordable housing, finding appropriate housing for growing families and downsizing seniors, and finding ways to address vacation rentals in the community.

"I wish there was more subsidized housing for seniors, especially that would permit a pet"

"more affordable seniors housing other than lodges"

"Affordable housing to buy and rent. But also need rentals for new medical staff, students that is not a VRBO or airBNB."

"Affordable housing and emergency shelter/MAT program for anyone experiencing homelessness"

"Build or convert housing for low income families and seniors"

The Drumheller Valley Housing Strategy also indicates a current shortage in affordable rentals, a lack of emergency housing, low vacancy rates, and a shortage in housing stock for purchase.

Although it may seem like overlapping areas of engagement, this is important to note as it confirms the findings from both the housing strategy and the CSNA of resident concerns regarding the affordability, availability, attainability, and access to housing.

SUGGESTED ACTION AREAS

Implement the Drumheller Housing Strategy

Explore innovative methods for addressing emergency housing needs with current resources.

Ensure that land use bylaws and building policies support meeting the ageing in place needs of seniors.

Review all municipal policies and processes to find opportunities to expedite the approval of appropriate housing development and renovation.

CLOSING THE LOOP SURVEY



80%



Agreed with the priority area



76%

Agreed with the action areas

HOUSING ACTION PLANNING

Action	Outcome	Approach	Recommended Lead	Municipal Role	Timeline
Implement the Drumheller Housing Strategy	Council approves a Drumheller Housing Strategy implementation plan	<ul style="list-style-type: none"> Develop a Drumheller Housing Strategy implementation plan Allocate resources in annual businesses and financial plans towards implementation 	Town of Drumheller	Convene, Coordinator, Planner	
Explore innovative methods for addressing emergency housing needs with current resources	Mutual understanding about the Built for Zero Canada approach and commitment from the Town and partners to use this approach in planning, conversations, and actions focused on homelessness in Drumheller	<ul style="list-style-type: none"> Align efforts around homelessness in Drumheller with Built for Zero Canada 	Town of Drumheller	Capacity Builder, Convenor, Educator	
Ensure that land use bylaws and building policies support meeting the ageing in place needs of seniors	Municipal bylaws and policies are updated	<ul style="list-style-type: none"> Develop analysis framework; review each bylaw and policy; update each bylaw and policy; review Administrative or Council approval; implement each updated bylaw and policy 	Town of Drumheller	Regulator	
Review all municipal policies and processes to find opportunities to expedite the approval of appropriate housing development and renovation	Municipal bylaws and policies are updated	<ul style="list-style-type: none"> Develop analysis framework; review each bylaw and policy; update each bylaw and policy; review Administrative or Council approval; implement each updated bylaw and policy 	Town of Drumheller	Regulator	
Make any course corrections to these actions	Mini action plan of course corrections identified and attached to concrete action plans	<ul style="list-style-type: none"> Use developmental evaluation processes such as regular one-to-one conversation with the lead of each action focusing on what is being learned and how it is shifting the work 	Town of Drumheller	Convene and Coordinate	
Continue working with partners on implementing action plans	Continued implementation	<ul style="list-style-type: none"> Community development and adapted-collective impact 	Town of Drumheller	Convene and Coordinate	

Priority Area - Transportation

GETTING FROM A TO B IS ONLY PART OF THE STORY

THE MOBILITY OF PEOPLE MATTERS

Transportation is all about how people get around their community. If people can get around in ways that meet their needs (accessibility, affordability, and appropriateness) it promotes health and equity, and builds the well-being of the community.

THE CHALLENGE

Transportation was frequently mentioned in the survey and engagement as a need in the community. The feedback on transportation was focused on key areas of:

- Affordable and accessible ways to travel outside of the Valley
- Affordable and accessible ways to travel within the Valley.
- Methods travel within the town of Drumheller to meet the needs of residents.

"affordable transportation, especially out of town"

"adding more choices for transportation."

"seniors couldn't live without a driver's license in the valley"

"Public transit and schedule similar to cities due to how spread out Drumheller is"

"Affordable, reliable transportation. Predominantly within Drumheller itself, although affordable medical transportation to the city is also an issue. I often here of people unable to attend events or appointments as they are unable to get there. It's wonderful when events planned for families (eg Family Fun events) take place in some of our outlying communities, but it really does limit who is able to attend."

SURVEY KEY FIGURES 1 IN 5

Said they are unable to participate in programs, services, or activities of interest because there is no way to get there.



SUGGESTED ACTION AREAS

Explore undertaking a transportation needs assessment or master planning process.

Convene and facilitate a collaborative transportation task force or similar to further develop solutions.

Review policy or by-laws to increase options for inter and intra Valley affordable transportation by taxi, Uber, or other service that can be subsidized as necessary.

Explore ways to increase the mobility of residents including walkability, bike-ability, use of e-scooters, or other innovation options.

CLOSING THE LOOP SURVEY

80% Agreed with the priority area

June 16, 2025 - Agenda

82% Agreed with the action areas

TRANSPORTATION ACTION PLANNING

Action	Outcome	Approach	Recommended Lead	Municipal Role	Timeline
Explore undertaking a transportation needs assessment or master planning process	Transportation needs assessment and action plan endorsed	<ul style="list-style-type: none"> Complete a needs assessment; develop an accompanying action plan; focus on implementation of the action plan 	Town of Drumheller	Service Provider	L
Convene and facilitate a collaborative transportation task force or similar to further develop solutions	Transportation task force, or similar group, formed and meeting	<ul style="list-style-type: none"> Research and craft a terms of reference; recruit members; facilitate meetings of the group 	Town of Drumheller	Convenor; Service Provider	M
Review policy or by-laws to increase options for inter and intra Valley affordable transportation by taxi, Uber, or other service that can be subsidized as necessary	Municipal bylaws and policies are updated	<ul style="list-style-type: none"> Develop analysis framework; review each bylaw and policy; update each bylaw and policy; review Administrative or Council approval; implement each updated bylaw and policy 	Town of Drumheller	Regulator; Service Provider	M
Explore ways to increase the mobility of residents including walkability, bike-ability, use of e-scooters, or other innovative options	Municipal bylaws and policies are updated to foster mobility in the community	<ul style="list-style-type: none"> Develop analysis framework; review each bylaw and policy; update each bylaw and policy; review Administrative or Council approval; implement each updated bylaw and policy 	Town of Drumheller	Regulator; Service Provider	M
Make any course corrections to these actions	Mini action plan of course corrections identified and attached to concrete action plans	<ul style="list-style-type: none"> Use developmental evaluation processes such as regular one-to-one conversation with the lead of each action focusing on what is being learned and how it is shifting the work 	Town of Drumheller	Convene and Coordinate	O
Continue working with partners on implementing action plans	Continued implementation	<ul style="list-style-type: none"> Community development and adapted-collective impact 	Town of Drumheller	Convene and Coordinate	O

Community Social Needs Assessment

Priority Area - Honorable Mentions

THERE IS MORE TO THE STORY

KEY FIGURES

22%

Said that a lack of childcare keeps them from participating in programs, services, and activities in the community.



58%

Said that not knowing what things are happening is one of the main reasons they don't access programs, services, or activities.



ACCESS TO CHILDCARE

Access to childcare was reported to be a barrier to accessing services for 22% of survey respondents and was explored at depth at the Family Day event and other community engagements.

Although access to childcare is predominantly a barrier for those with children, there are ripple effects across communities. Affordable and accessible childcare can result in increased employment for women, stimulate economic growth, and can have a positive impact on mental health and wellbeing (County of Wellington Child Care Services, 2012)

COMMUNITY AWARENESS

Community awareness is not considered a social need or specific area of wellbeing; however, it requires special mention as there was a strong desire from the community for increased awareness of programs, activities, and opportunities.

Residents indicated a desire for a greater mix of communication methods and options that move beyond social media or traditional media and places them at the centre of communication strategies and leverages their participation and involvement in sharing with their neighbours.

SUGGESTED ACTION AREAS

1

Convene or facilitate a community collaborative coalition with the purpose of exploring innovative solutions to increasing access to high quality, affordable childcare.

2

Reinvigorate support for the Drumheller and Area Early Childhood Development Coalition.

3

Review municipal communications plans to leverage citizen networks in information sharing.

4

Expand the use of new resident welcome packs by leveraging relationships with realtors, business owners, and services providers.

CHILDCARE AND COMMUNITY AWARENESS ACTION PLANNING

Action	Outcome	Approach	Recommended Lead	Municipal Role	Timeline
Convene or facilitate a community collaborative coalition with the purpose of exploring innovative solutions to increasing access to high quality, affordable childcare	Drumheller and Area Early Childhood Development Coalition has developed a child care action plan	<ul style="list-style-type: none"> Approach Drumheller and Area Early Childhood Development Coalition about taking on this role; Research other communities child care actions plan (e.g., nearly all municipalities in BC have a child care action plan) 	Drumheller and Area Early Childhood Development Coalition	Coordinator, Convenor	M
Reinvigorate support for the Drumheller and Area Early Childhood Development Coalition	Drumheller and Area Early Childhood Development Coalition is actively working towards developing a child care action plan	<ul style="list-style-type: none"> Offer convening and capacity building support for the Drumheller and Area Early Childhood Development Coalition. Provide development support from CDSP for committee chairs and stakeholders to confirm and reinvigorate local strategy. Leverage the positional power of the Town to bring stakeholders together for regular networking to build conditions for collaboration. 	Town and Drumheller and Area Early Childhood Development Coalition	Convenor, Capacity Builder	M
Review municipal communications plans to leverage citizen networks in information sharing	The Town's communications and CDSP teams have an action plan developed and endorsed by Administration	<ul style="list-style-type: none"> Research existing citizen networks in Drumheller Valley; convene a conversation with a few of the networks; pilot with a few networks; expand across the Valley 	Town	Educator	L
Expand the use of new resident welcome packs by leveraging relationships with realtors, business owners and service providers	Welcome packs with at least 10 partners involved	<ul style="list-style-type: none"> Invite potential partners; create a desired list of items to include in the packs; work with partners to obtain the items; make the packs; find a distribution location and process 	Town	Convene and Coordinate	S
Make any course corrections to these actions	Mini action plan of course corrections identified and attached to concrete action plans	<ul style="list-style-type: none"> Use developmental evaluation processes such as regular one-to-one conversation with the lead of each action focusing on what is being learned and how it is shifting the work. 	Town of Drumheller	Convene and Coordinate	O
Continue working with partners on implementing action plans	Continued implementation plans	<ul style="list-style-type: none"> Community development and adapted-collective impact 	Town of Drumheller	Convene and Coordinate	O

Best Practices for Social Well Being

The priority areas above can be seen as separate in how they are presented but they are part of the entire system of community well-being and are interdependent on one another. This means that making progress in one area is likely to influence change in another.

This systems approach to community development provides opportunity to bring forward strategies and best practices that can have positive impact across all priority areas. Within the CSNA, three best practice strategies emerged.



Intentional Collaboration



Clear Roles and Responsibilities



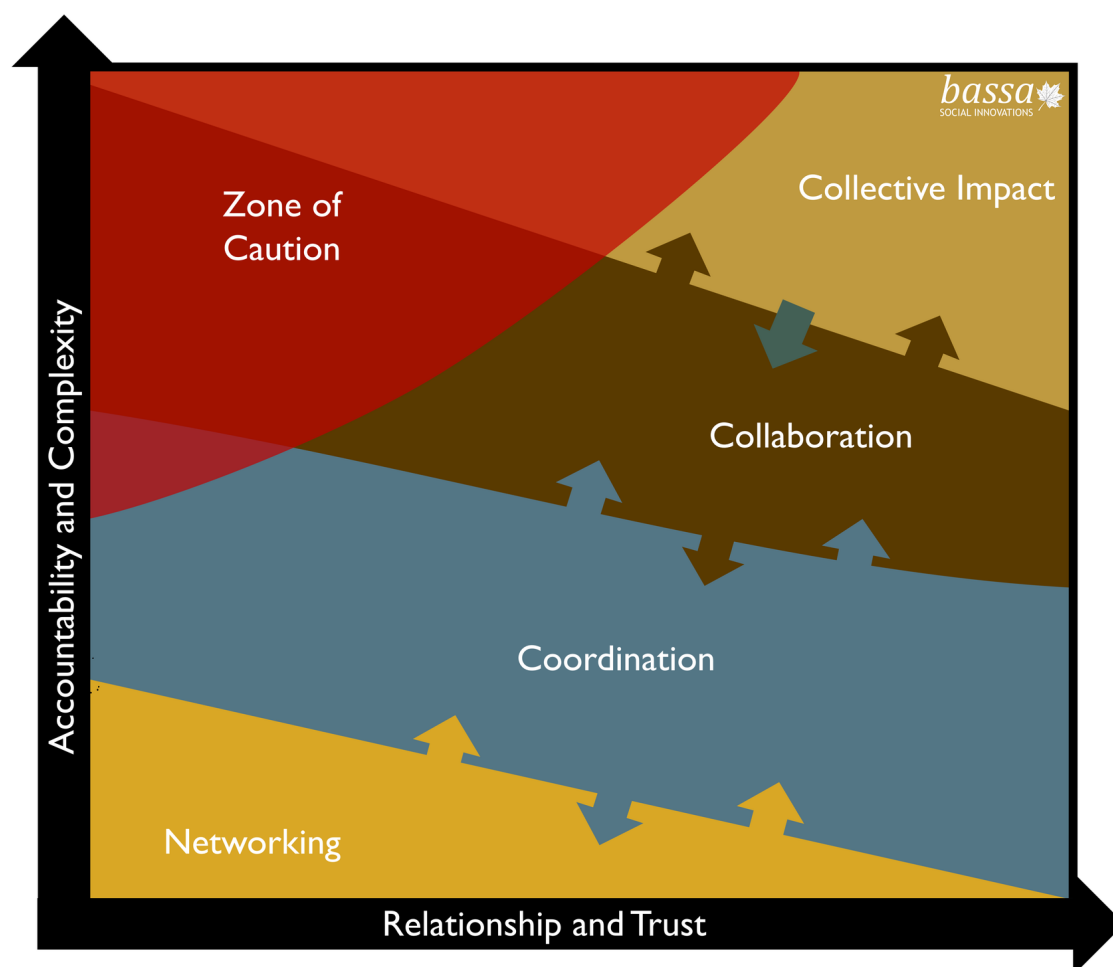
Communication and Participation

Intentional Collaboration

Successful collaboration brings community together to explore and address community priorities in a coordinated and impactful way. However, if left undefined and unexplored, collaboration can be experienced as unproductive or at its worst, counter productive. This is why an intentional approach to collaboration is a strategic approach to improving community well-being across all priority areas.

Intentional collaboration seeks to identify the appropriate level of collaboration needed between stakeholders, rather than seek a one-size fits all approach. Not all challenges require deep collaboration and intensive teamwork. Sometimes, a simple solution can be found through individual effort, networking, or by leveraging existing resources. However, for more complex challenges, especially those that require diverse skill sets and expertise, deep collaboration, increased accountability, and trust are often necessary to achieve the best outcome.

The following model of collaboration provides the basis for a shared understanding of four primary forms of collaboration based on the necessary level of relationship and trust, along with the levels of complexity they are best suited toward.



Networking can be as simple as a hallway exchange, cup of coffee, lunchtime chat, or interagency meeting. Networking is largely informal, requires little existing relationship, and is best suited to address challenges of low complexity.

Coordination is characterized by a formal approach to information sharing and project coordination. It requires a basis of some relationship to be successful and is largely suited to low to medium complexity situations such as event scheduling, coordinated planning, and official notices.

Collaboration brings increased formality of approach including terms of reference or other documents to identify key roles and responsibilities; however, it stops short of a formal resource sharing structure or official governance. Collaboration requires a much more significant level of relationship or trust, often formed through previous networking and coordination, that helps address more complex issues.

Collective Impact is the most intensive approach that includes shared resourcing, agreed upon governance and requires the commitment of all members to uphold and continuously build and support the five conditions for collective impact: Shared aspiration, strategic learning, high leverage activities, inclusive community engagement, and containers for change (Tamarack Institute, 2016).

- **Shared aspiration** is the common vision that draws stakeholders together - it is the catalyst for change that is shaped as a compelling vision for what is possible. The shared aspiration represents the ideal future shared by all.
- **Strategic learning** is the commitment from stakeholders to ground efforts in a developmental learning process that allows for mid-stream changes to initiatives or interventions to increase their impact. This includes a commitment to maintaining shared measurements and learning from them.
- **High leverage** activities is a shared commitment to a systems approach to intervention and action that focuses on activities that are not only mutually reinforcing, but place their emphasis on observed opportunities for resonating impact.
- **Inclusive community engagement** is a commitment to robust community involvement and engagement, especially those most impacted by a social issue or need. This is a commitment to a user centered developmental approach. One that takes more time and effort, but delivers greater trust, relationship, and impact.
- **A container for change** is a commitment to the process of Collective Impact with a shared understanding and accountability for roles, responsibilities, and coordinated approach. This includes the support of a leadership group committed to movement building in a long-term, sustainable way.

The collaboration model can help create a shared understanding of the complexity of the challenge and the expectations of the stakeholders involved. Moving too quickly to a collaborative model without investment in relationship and trust can all too often result in frustration, disappointment, and dissolution - especially on topics of high complexity requiring significant accountability.

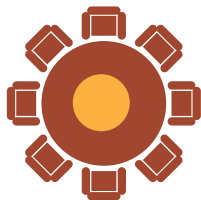
Roles and Responsibilities

Levels of responsibility

Alberta communities have a unique, and sometimes challenging task of determining levels of responsibility for social development as the opportunities to shift outcomes and achieve well-being and quality of life for residents does not rest with a single department.

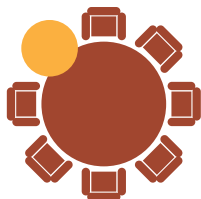
According to the Municipal Government Act (MGA), municipal and intermunicipal plans may or must address social development but without specific direction from the Province. In many cases, responsibilities for social well-being (i.e. income supports, housing, health, and education, etc.) fall within provincial jurisdictions.

Even so, residents tend to look to their local governments to help resolve social challenges affecting quality of life. The **levels of responsibility** can be used to help identify the extent to which the municipality becomes involved in addressing particular social challenges or opportunities.



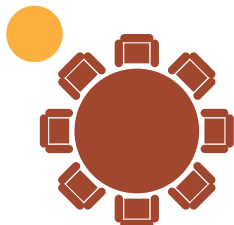
PRIMARY level of responsibility

The municipality has a central role or mandate to respond. This level of responsibility requires a significant level of effort and capacity, carries with it high levels of responsibility and expectation, and opportunities to exhibit leadership with community partners.



SHARED level of responsibility

The municipality is one of many partners capable of making a contribution to a community challenge. This requires effort and capacity that is aligned with a current mandate or resources and includes shared responsibility and accountability with other partners.



COMPLEMENTARY level of responsibility

Other groups or agencies have a primary responsibility and the municipality can provide support as an ally or partner. This level of responsibility requires limited capacity and can sometimes be achieved by ensuring direct programs and services aren't counter productive to the primary objectives or contributing to the challenge.

Adapted from The City of Red Deer, Social Policy Framework (2015)

Support roles

Within the levels of responsibility, Drumheller Valley has a number of options relative to the roles or activities they can contribute to the CSNA actions. While primary levels of responsibility may exist with other levels of government or community organizations, the municipality often has its hands on the levers that control regulations (i.e. land use bylaws, facility use, etc.) or resources (i.e. funding, human resources, knowledge, data, etc.) that can be the difference in a community action being successful.

The following roles can be adopted and utilized across departments at variable levels of intensity and duration in the process of addressing the CSNA priority areas



Convening

Bringing people and organizations together to explore, strategize, and work through opportunities and challenges.



Capacity Building

Supporting groups and organizations to amplify strengths that generate positive results to achieve shared objectives.



Educating

Communicating, supporting, and development knowledge, understanding, and awareness.



Advocating

Influencing and informing decisions and policy through organized efforts.



Planning/Regulating

Using plans, policies, and regulations to affect positive community actions that contribute to wellbeing.



Investing

Contributing, maximizing, and leveraging resources to support actions that enhance social wellbeing.



Coordinating

Providing direct support to groups and organizations to enhance focus, productivity, and results.



Monitor

Supporting evidence-based assessments, data collection and analysis to inform program design and evaluation.



Service Delivery

Providing facilities, supports, services, and programs to meet current and emerging needs in the community.



Partnering

Working with other levels of government and community organizations leverages strengths and builds common purpose.



Leading by Example

Influencing community change and improvements in well-being by leading the way as elected officials, Town representatives, and community members. Examples such as policy making, collaboration, involvement, and being a positive presence in the community support long-term change adoption.

Adapted from The City of Red Deer, Social Policy Framework (2015)

For a municipality the size of the Town of Drumheller, there are several higher impact roles the municipality can play to support the social well-being of the community. The municipality's role should be contextual to the local community, existing assets and structures in the community, the capacity of the municipality, and the capacity of other entities in the community. This is a list of questions that the municipality can ask when identifying roles in the community:

- Does an entity have a legislative role(s) on this priority?
- Does an entity have a role assigned via an agreement?
- Do some entities have clear roles already related to this priority?
- Are we adding to the community by taking on this role?

Communication and Participation

Residents in Drumheller Valley have a desire for increased and improved communications from the municipality and service providers as it pertains to community activities, programs, services, and opportunities for involvement.

Communication is a vital strategic area for the Town and its partners as action steps are taken to address the priority areas in the CSNA. As interventions are considered and made, residents will benefit from communications that raise their awareness (what's happening or changing), knowledge (how do I do it), and desire (why is this important) for any shifts and changes in the service, program, and community event landscape.

Activities that increase awareness	Activities that increase knowledge	Activities that increase desire
<ul style="list-style-type: none">• Consistent communication through multiple channels• Easy self-driven access to information (eg. easy to navigate websites, Citizen Lab)• Events and workshops• Distributed physical literature (eg. brochures)	<ul style="list-style-type: none">• Education and training opportunities (eg. workshops or webinars)• Mentoring and coaching (eg. capacity building)• Making educational literature available and accessible such as FAQ's	<ul style="list-style-type: none">• Leading the way through direct support for CSNA initiatives• Personal engagement of key stakeholders (eg. resident coalitions, advocacy groups)• Incentives for active participation or early adoption

This strategic approach to communication aims to build awareness within stakeholders and residents, but also builds their desire to participate in a knowledgeable way. This can support increased rates of participation that can have a positive impact on community well-being across all the identified priority areas.

Increased awareness, knowledge, and desire can lead to greater rates of participation which can then be leveraged through a strategic approach to community participation.

Similar to how the role of the Town can shift and changed by priority and action, so too can the role of residents through a strategic approach to civic participation using a spectrum approach. Common approaches in this realm include the IAP2 spectrum developed by the International Association for Public Participation, the Ladder of Citizen Engagement, and the Engagement Triangle. Consistent among these approaches are three key concepts.

- **Public participation is not static.** It is a spectrum of approaches that range from indirect awareness building to direct involvement in decision-making.
- **Public participation is an ongoing commitment.** A strategic commitment to public participation requires consistent management, commitment, and focus and cannot be the role of a single department or individual, it must be shared across the municipality.
- **Public participation benefits from a framework.** There are many frameworks that support a commitment to consistent approaches to public participation. Adopting a single framework has a track record for building consistency of approach and experience for residents to become involved in their community.

Increasing the involvement of residents in their community is a significant opportunity to increase community well-being, gather data and feedback, and evaluate the impact of initiatives on the community.



Appendix A

Closing the CSNA Loop

These are some of the large suggestions for the action plan focused on closing the loop on the current phase of the CSNA (developing the CSNA) and moving to the next stage of the CSNA (implementation) using the social innovation process of plan, act, study, do.

- Close the loop on the development of the CSNA
- Tracking efforts and outcomes
- Update City workplans
- Update work plans with community partners / tables
- Planning the annual CSNA Check-In Forum

Plan: Close the loop on the development of the CSNA					
Act	Outcome	Approach	Lead	CSNA Area	Timeline
Create a 2023 CSNA webpage	Accessible and user-friendly webpage created	Webpage	Town of Drumheller	Municipal Roles	2023 Q2
Thank all participants and provide access to copies of final document	Everyone that participated in or supported the development of the CSNA receives a copy of the final document	Email	Town of Drumheller	Municipal Roles	2023 Q2
Public announcement	A minimum of 2 news stories and 5 social media posts with links to the 2023 CSNA	News release + social media posts	Town + community partners	Municipal Roles	2023 Q2
Study - implementation of this closing the loop plan	Any additional closing the loops with partners or groups identified	CDSP team meeting agenda item	Town of Drumheller	Municipal Roles	2023 Q3
Do (implement) any additional actions identified	2023 CSNA development fully closed	CDSP team	Town of Drumheller	Municipal Roles	2023 Q3

Plan: Track activities and outcomes related to each action on a quarterly basis

Act	Outcome	Approach	Lead	CSNA Area	Timeline
Establish an activities and outcomes tracking process tied to each Plan and Act	Tracking process established and all relevant staff trained	Excel spreadsheet	Town of Drumheller	Municipal Roles	2023 Q2
Track key activities and outcomes related to the 2023 CSNA implementation	On-going tracking	Update Excel spreadsheet quarterly	Town of Drumheller	Municipal Roles	Start 2023 Q2
Make status updates publicly available	Space on webpage for uploading status updates	Webpage	Town of Drumheller	Municipal Roles	Start 2023 Q2
Study tracking process via a check-in with team	Improvements/ changes identified by team are implemented	CDSP team meeting agenda item	Town of Drumheller	Municipal Roles	2023 Q4
Do (make) any changes/ improvements	Improvements/ changes identified by team are implemented	CDSP team	Town of Drumheller	Municipal Roles	2023 Q4

Plan: Update workplans within the Town of Drumheller

Act	Outcome	Approach	Lead	CSNA Area	Timeline
Thoroughly review the 2023 CSNA	All CDSP have a thorough understanding of the 2023 CSNA	CDSP Team	Town of Drumheller	Municipal Roles	2023 Q2
Identify possible staff leads for each Plan or Act (from the CDSP team; there may be an overall community lead for a particular Plan/Act)	Leads for each Plan/Act identified within the CDSP team	CDSP team	Town of Drumheller	Municipal Roles	2023 Q2
Update 2023 work plans	All CDSP team members' 2023 work plans updated in alignment with the 2023 CSNA	CDSP team work plans	Town of Drumheller	Municipal Roles	2023 Q2
Implement 2023 work plans	Measurable action towards accomplishing a plan is being made	CDSP team work plans	Town of Drumheller	Municipal Roles	2023 Q3
Check in on 2023 work plans	All CDSP team members are comfortable with the current progress	CDSP team staff meetings	Town of Drumheller	Municipal Roles	2023 Q3
Make (do) any course corrections to 2023 work plans	Updates to 2023 work plans	CDSP team staff agenda item	Town of Drumheller	Municipal Roles	2023 Q4
Plan 2024 work plans	2024 work plans approved by Administration (operational-details) and Council (budget/business plan level)	CDSP team work plans	Town of Drumheller	Municipal Roles	2023 Q4

Plan: Update workplans with community partners/tables

Act	Outcome	Approach	Lead	CSNA Area	Timeline
Thoroughly review the 2023 CSNA with partners	Presentation and conversation with all key tables and partners in Drumheller	Facilitated conversations	Town of Drumheller	Municipal Roles – Convene and Coordinate	2023 Q3
Identify possible community partners / tables for Plans or Acts	Each Plan or Act has a partner/table identified as the lead, or a decision to defer until a set time	Facilitated conversations	Town of Drumheller	Municipal Roles – Convene and Coordinate	2023 Q3
Obtain consensus from table/partner that they will lead that particular Plan or Act	Each Plan or Act has a partner/table identified as the lead, or a decision to defer until a set time	Facilitated conversations	Town of Drumheller	Municipal Roles – Convene and Coordinate	2023 Q3
Identify the partner's / table's strengths and needs related to being the lead for a Plan or Act	Tables/partners strengths and needs identified, and source to fulfill the need is identified and involved	Facilitated conversations	Town of Drumheller	Municipal Roles – Convene and Coordinate	2023 Q3
Make (do) any course corrections to which tables / partners lead a particular Plan or Act	Mini action plan of course corrections identified and attached to concrete action plans	Conversation with the table / partner	Town of Drumheller	Municipal Roles – Convene and Coordinate	2024 Q1
Continue working with partners/tables on implementing Plans and Acts	Continued implementation	Community development and adapted-collective impact	Various tables and partners	All	On-going

Plan: Annual CSNA Community Check-In

Act	Outcome	Approach	Lead	CSNA Area	Timeline
Pick a day that can be used annually (e.g., the second Monday of each September)	A standard day is selected	Identify existing important municipal and social sector dates	Municipality	Convene and Coordinate	Q3 2023
Annual budget request	A small budget is included in the municipal budget	Annual municipal budget process	Municipality	Convene and Coordinate	Q4 2023 and ongoing
Identify the theme and focus of the next check in event	Theme and focus has consensus among several partners	Review CSNA raw data including Close the Loop and What we heard. Co-identify with community tables	Municipality with community tables	Convene and Coordinate	Q1 2024
Identify invitees and send out Save the Dates	Save the Date sent	Invite from the municipality	Municipality	Convene and Coordinate	Q2 2024
Logistics (e.g., room bookings)	Rooms booked, keynote speaker booked		Municipality	Convene and Coordinate	Q2 2024
Communications Plan (e.g., media)	A communications plan is prepared and enacted		Municipality	Convene and Coordinate	Q2 2024
Circulate a one page summary / pre-reading to participants	Current information is condensed and provided to participants	E-mail and other distribution	Municipality	Convene and Coordinate	Q3 2024
Host the check in forum	Community forum is hosted		Municipality	Convene and Coordinate	Q3 2024
Study how the check in event went and keep notes of improvements for the event coming up in the next year	An evaluation report is prepared and distributed.	Pre and Post evaluation and measurement	Municipality	Research and Evaluation	Q4 2024



2025-05-14

Darryl Drohomerski,
CAO
Drumheller, AB

Dear Mr. Drohomerski,

Please find attached the quarterly Community Policing Report covering the period from January 1st to March 31th, 2025. This report provides a snapshot of human resources, financial data, and crime statistics for the Drumheller detachment.

As we approach summer, I would like to highlight the preparations that the Alberta RCMP have made to address what may be another busy wildfire season. The wildfire seasons of 2023 and 2024 have provided our organization with many lessons on the best ways to handle the unpredictability of wildfires. In March, we began planning for the 2025 wildfire season and this included the early staffing of our Division Emergency Operations Center (DEOC). In the past two years, DEOC has been the cornerstone of the police response to the wildfires in Alberta. The members and staff in DEOC are able to process information from various sources to determine the most optimal way to deploy police resources in areas under threat of wildfires.

Depending on the severity of the fire season, it may be necessary to draw resources from your police service to ensure the safety of people and property in affected communities. I want to assure you that the Alberta RCMP will keep the needs of your community in mind and will work to deploy only the resources which will not adversely impact the security of our own community. The Alberta RCMP remains ready to respond to wildfires in coordination with other provincial resources to protect our citizens and communities.

Thank you for your ongoing support and engagement. As your Chief of Police for your community, please do not hesitate to contact me with any questions or concerns.

Best regards,

Cpl Alex MacDonald
Acting Detachment Commander
Drumheller





Alberta RCMP - Municipal Policing Report

Detachment Information

Detachment Name

Drumheller

Detachment Commander

Cpl Alex MacDonald

Report Date

May 14, 2025

Fiscal Year

2024-25

Quarter

Q4 (January - March)

Community Priorities

Priority #1: Property Crime - Crime Reduction**Updates and Comments:**

Mixed results were observed in this category. The Detachment continues to be very active with compliance checks on offenders and the annual target was exceeded. The detachment fell short on the other initiatives of Fraud Presentations, Property Crime Reduction Initiatives, and Operation Street Sweep mainly due to personnel issues such as leave, training, Off Duty Sick, etc., over the winter. With that said, good results are still observed. Operation Street Sweep, a Warrant Round Up and Crime/Traffic Suppression Shift, continues to attract much public attention and support.

Priority #2: Community Engagement - Visibility, Transparency, and Engagement**Updates and Comments:**

Mixed but favorable results were observed in this category. Town Hall meetings continue to exceed District/Divisional mandates and, although small crowds, the meetings prove to be an excellent public engagement tool. Meetings included one joint Town Hall Meeting with Stettler, Hanna, and Drumheller at the junction of the three detachment areas. Media releases and Red Serge/Public Events have exceeded the annual targets, although the detachment missed the annual target for Coffee with a Cop. Monthly joint meetings with the Detachment and the Drumheller Mayor and Council are now called "Coffee with a Cop and Council".





Priority #3: Substance Abuse - Drug

Updates and Comments:

Positive results are observed in this category in that all initiatives were exceeded. It is noteworthy that this category contains a multi-facet approach to drugs and drug use in that the three initiatives address enforcement, increasing skills of investigators, and awareness to the public and high-risk groups.

Priority #4: Traffic Safety

Updates and Comments:

Mixed results are observed in this category with Traffic Interventions and Alberta Checkstops falling below Annual Targets. The number of impaired driver interventions exceeded the annual target. With that said, all results are still positive and the detachment continues to have positive impacts on Traffic Safety.



Community Consultations

Consultation #1

Date	Meeting Type
January 13, 2025	Meeting with Elected Officials
Topics Discussed	
Information Sharing, Crime Reduction Initiatives	
Notes/Comments:	
Detachment Commander attended Coffee with Council and a Cop. Met with Mayor and Council and provided updates.	

Consultation #2

Date	Meeting Type
February 18, 2025	Meeting with Elected Officials
Topics Discussed	
Annual Planning	
Notes/Comments:	
The Detachment Commander attended the Drumheller Town Council meeting and discussed the new provincial mandate of establishing a Police Committee; options and Pros and Cons were discussed.	

Consultation #3

Date	Meeting Type
February 25, 2025	Meeting with Elected Officials
Topics Discussed	
Information Sharing, Crime Reduction Initiatives	
Notes/Comments:	
The Detachment Commander attended the Starland County Council Meeting, provided Q3 updates, and discussed new Detachment Priorities (deferred).	





Consultation #4

Date	Meeting Type
February 25, 2025	Meeting with Elected Officials
Topics Discussed	
Information Sharing, Crime Reduction Initiatives	
Notes/Comments:	
The Detachment Commander attended the Kneehill County Council meeting with other Commanders to provided Q3 updates, general updates, and discuss/establish Detachment Priorities.	

Consultation #5

Date	Meeting Type
February 26, 2025	Town Hall
Topics Discussed	
Information Sharing, Crime Reduction Initiatives	
Notes/Comments:	
February 26, 2025 and February 28, 2025 The Detachment Commander, four officers, and one Victim Services Navigator attended and held a Public Town Hall Meeting in the Drumheller Community. Provided presentations, general updates, sought feedback, and consulted on new Detachment Priorities.	

Consultation #6

Date	Meeting Type
March 5, 2025	Community Connection
Topics Discussed	
Information Sharing	
Notes/Comments:	
The Detachment Commander attended the Drumheller Public Information Event. Engaged with several people including partners, public, elected officials, and Town Administration. Shared and encouraged RCMP Public Survey with the public.	



Consultation #7

Date	Meeting Type
March 10, 2025	Meeting with Elected Officials
Topics Discussed	
Information Sharing, Annual Planning	
Notes/Comments:	
The Detachment Commander attended the Drumheller Council Meeting and consulted on setting new Detachment Priorities. Attendees also discussed the Quarter 3 Report.	

Consultation #8

Date	Meeting Type
March 18, 2025	Meeting with Elected Officials
Topics Discussed	
Information Sharing, Annual Planning	
Notes/Comments:	
The Detachment Commander attended the Village of Carbon Council meeting and presented Q3 results. Also consulted on new Detachment Priorities.	

Consultation #9

Date	Meeting Type
March 20, 2025	Town Hall
Topics Discussed	
Information Sharing, Education Session	
Notes/Comments:	
The Detachment Commander attended a public Town Hall meeting at Byemoor, which included residents of the Drumheller Detachment area. Provided general updates on policing and Q&A.	



Municipal Operations: Human Resources Overview

Staffing Category	Established Positions	Working	Special Leave	Hard Vacancies
Regular Members	11	6	2	3
Detachment Support	0	0	2	0

Notes:

1. Data extracted on May 14, 2025 and is subject to change.
2. Once Regular Members are placed on "Special Leave" (e.g., Maternity/Paternity leave, medical leave more than 30 days, leave without pay, graduated return to work), they are not included in the FTE count and their pay is not charged directly to each location. However, any salary expenditures associated with these employees while on leave is included as an "indirect cost" and billed within the Divisional Administration rate, charged to all contracts.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the 11 established positions, 6 officers are currently working with 2 constables on special leave. There are 3 hard vacancies at this time including the detachment commander, the GIS supervisor, and 1 constable. Detachment support staff currently have 2 employees on special leave.



Municipal Operations: Financial Overview

Municipal Overview	Fiscal Year-to-Date	Revised Plan at Q4	2024-25 Financial Plan
Detachment Working FTE Levels	10.15 FTE	10.26 FTE	11.00 FTE
Divisionally Pooled Costs (at 100%)	\$ 69,298,060	\$ 70,107,034	\$ 76,688,466
Per Capita Rate (at 100%)	\$ 248,042	\$ 250,909	\$ 247,782
Partner Share of Pooled Costs (at 70%)	\$ 1,762,386	\$ 1,801,606	\$ 1,907,920
Location-Specific Costs	\$ 173,999	\$ 195,000	\$ 265,000
Total Costs after Final Adjustments (at applicable contract share)	\$ 1,870,385	\$ 1,937,501	\$ 2,106,920

Note: For detailed explanations of the terms and types of costs that are included above, please visit the definitions section on the next page.

Comments:

Your financial Forecast for 2024/25 was adjusted to better align with realized expenditures and FTE utilization. The financial figures as identified above include the original and revised forecast totals and reflect information available as of March 31st, 2025. The Q4 invoices were distributed on April 30, 2025, any variances from your Quarter 4 invoice and what the actual expenditures are, will be billed or credited in the Q1 2025/26 reconciliation package.

RCMP will continue to provide your community with monthly enhanced reporting to support ongoing forecast adjustments and potential invoice revisions, and to ensure projections are as accurate as possible. This increased reporting will support ongoing management of policing budgets, while also enhancing transparency and engagement with our partners.



Definitions

Municipal Operations: Human Resources Overview

Term	Definition
FTE Utilization	A full-time equivalent (FTE) employee is defined by the number of months in a fiscal year that a position is filled. The FTE utilization level refers to the total months filled for all positions within the Detachment/unit.
2024-25 FTE Utilization Plan	Reflects the number of working FTEs planned to be in-place for the current fiscal year.
Revised Plan at Q4	This reflects any adjustments to the planned number of working FTEs, which may vary as hard and soft vacancies fluctuate throughout the year.

Municipal Operations: Financial Overview

Term	Definition
Fiscal Year-to-Date (YTD)	Reflect the actual expenditures that have been processed or working FTE levels to-date. This does not include any financial or human resource transactions that have not yet been processed.
Revised Plan at Q4	Reflects any adjustments to the forecasted spending plan for the relevant category, to better align with realized expenditures throughout the year.
2024-25 Financial Plan	Reflects the initial financial plan set for each category of expenditure for the current fiscal year.
Detachment Working FTE Levels	Reflects the number of working Regular Members (i.e., police officers) anticipated to be in-place for the current fiscal year.
Divisionally Pooled Costs	<p>Reflects the total of all divisionally pooled costs for Alberta municipalities with a population below 15,000. It includes both direct and indirect costs, including but not limited to the cost categories below:</p> <ul style="list-style-type: none"> • Direct Costs: <ul style="list-style-type: none"> ○ Member Pay, including pay for Regular Members, planned and retroactive pay increases, and overtime pay; ○ Operational equipment, including member equipment, informatics, vehicles, and vehicle fit-up; and/or ○ Unit operations, including fuel costs, training, secret expenses, and other operations and maintenance costs. • Indirect Costs: <ul style="list-style-type: none"> ○ Employee Benefits (i.e., Superannuation, Canada Pension Plan, and Employment Insurance); ○ Recruiting operations, Cadet training (at Depot Division), and the Police Dog Service Training Centre;



Term	Definition
	<ul style="list-style-type: none"> ○ Common IT services, including management of the Police Records and Occurrence System; ○ Complaints and accountability mechanisms through the Civilian Review and Complaints Commission for the RCMP, the RCMP External Review Committee, and enhanced reliability and accountability programs; and/or ○ Other divisional and regional administration services.
Per Capita Rate	This is an average cost per member rate determined by pooling applicable costs for Alberta municipalities with a population below 15,000 and dividing the total by the combined working FTE level for those same municipalities.
Partner Share of Pooled Costs	Reflects the portion of the pooled costs that the Contract Partner pays.
Location-Specific Costs	<p>Reflects costs that are specific to location and are not included in the pooled per capita rate. These costs may include:</p> <ul style="list-style-type: none"> • Accommodation-related costs, for space occupied in RCMP-owned buildings; • Overtime pay; • Guarding costs (e.g., with the Corps of Commissionaires); • Isolated Post Allowances; and/or • Public Service Employee pay.
Total Costs after Final Adjustments	Reflects the total costs of all expenditure categories including any cost adjustments.






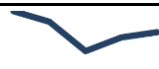

















Drumheller Municipal Detachment

Crime Statistics (Actual)

January to March: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

April 3, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Offences Related to Death		3	1	0	1	0	-100%	-100%	-0.6
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		4	1	2	2	1	-75%	-50%	-0.5
Other Sexual Offences		5	1	0	3	0	-100%	-100%	-0.8
Assault		30	20	15	22	28	-7%	27%	-0.2
Kidnapping/Hostage/Abduction		0	1	0	0	0	N/A	N/A	-0.1
Extortion		0	0	1	0	1	N/A	N/A	0.2
Criminal Harassment		13	10	15	6	7	-46%	17%	-1.6
Uttering Threats		21	17	6	11	13	-38%	18%	-2.2
TOTAL PERSONS		76	51	39	45	50	-34%	11%	-5.8
Break & Enter		16	6	6	3	6	-63%	100%	-2.3
Theft of Motor Vehicle		2	5	4	1	1	-50%	0%	-0.6
Theft Over \$5,000		1	1	3	1	1	0%	0%	0.0
Theft Under \$5,000		21	10	19	19	16	-24%	-16%	-0.1
Possn Stn Goods		10	4	4	1	0	-100%	-100%	-2.3
Fraud		18	13	21	21	19	6%	-10%	1.0
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		10	15	9	7	7	-30%	0%	-1.4
Mischief - Other		25	21	25	12	12	-52%	0%	-3.5
TOTAL PROPERTY		103	75	91	65	62	-40%	-5%	-9.2
Offensive Weapons		4	1	3	0	1	-75%	N/A	-0.7
Disturbing the peace		15	10	15	15	11	-27%	-27%	-0.3
Fail to Comply & Breaches		9	40	33	12	12	33%	0%	-2.2
OTHER CRIMINAL CODE		10	8	10	8	4	-60%	-50%	-1.2
TOTAL OTHER CRIMINAL CODE		38	59	61	35	28	-26%	-20%	-4.4
TOTAL CRIMINAL CODE		217	185	191	145	140	-35%	-3%	-19.4



Drumheller Municipal Detachment Crime Statistics (Actual) January to March: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

April 3, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	2	14	7	0	-100%	-100%	-0.1
Drug Enforcement - Trafficking		12	2	8	12	0	-100%	-100%	-1.4
Drug Enforcement - Other		0	0	1	0	0	N/A	N/A	0.0
Total Drugs		15	4	23	19	0	-100%	-100%	-1.5
Cannabis Enforcement		0	0	3	1	1	N/A	0%	0.3
Federal - General		6	7	1	3	7	17%	133%	-0.2
TOTAL FEDERAL		21	11	27	23	8	-62%	-65%	-1.4
Liquor Act		3	0	0	4	4	33%	0%	0.6
Cannabis Act		1	1	2	1	2	100%	100%	0.2
Mental Health Act		21	28	22	25	29	38%	16%	1.3
Other Provincial Stats		38	17	28	29	23	-39%	-21%	-1.8
Total Provincial Stats		63	46	52	59	58	-8%	-2%	0.3
Municipal By-laws Traffic		1	1	1	1	1	0%	0%	0.0
Municipal By-laws		5	6	1	4	4	-20%	0%	-0.4
Total Municipal		6	7	2	5	5	-17%	0%	-0.4
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	1	0	0	1	N/A	N/A	0.1
Property Damage MVC (Reportable)		21	39	33	16	22	5%	38%	-2.1
Property Damage MVC (Non Reportable)		3	3	2	13	5	67%	-62%	1.4
TOTAL MVC		24	43	35	29	28	17%	-3%	-0.6
Roadside Suspension - Alcohol (Prov)		0	2	5	3	2	N/A	-33%	0.5
Roadside Suspension - Drugs (Prov)		0	1	0	0	0	N/A	N/A	-0.1
Total Provincial Traffic		303	103	233	187	229	-24%	22%	-6.4
Other Traffic		1	0	2	1	0	-100%	-100%	-0.1
Criminal Code Traffic		6	11	12	6	3	-50%	-50%	-1.1
Common Police Activities									
False Alarms		13	29	22	18	20	54%	11%	0.3
False/Abandoned 911 Call and 911 Act		6	6	7	7	10	67%	43%	0.9
Suspicious Person/Vehicle/Property		39	28	30	55	23	-41%	-58%	-0.5
Persons Reported Missing		2	3	2	9	2	0%	-78%	0.6
Search Warrants		0	0	1	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		25	20	17	14	19	-24%	36%	-1.8
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0

#DESTINATION Drumheller

Exploring Transportation Opportunities

Linking People, Places and Possibilities

Presented 16 June 2025
Lana Phillips - Destination Development Manager



Walking with Dinosaurs Pow Wow

Uncover Wonder

A
truly
iconic
destination



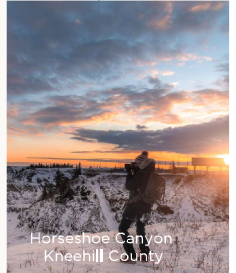
Last Chance Saloon Wayne



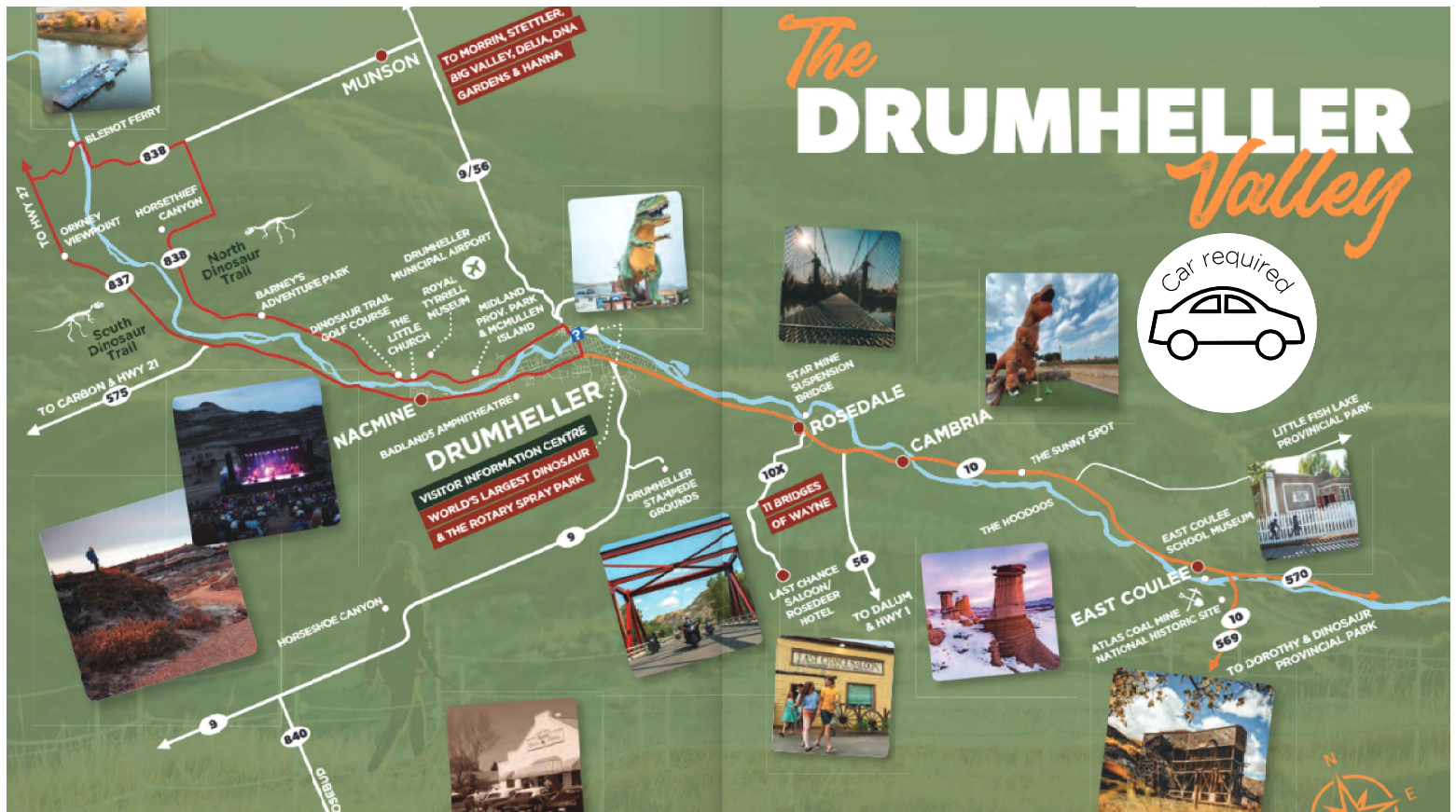
Last Chance Saloon Wayne



Badlands Amphitheatre



Horseshoe Canyon
Kneehill County





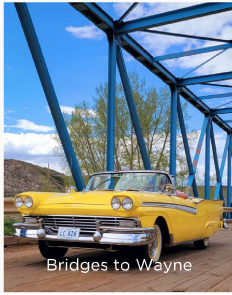
Horseshoe Canyon Starland County



Dino Trail downtown Drumheller



Camping in Drumheller



Bridges to Wayne

Transportation Impacts

Current transportation options in Drumheller are limited and this has impacts on:



Economic Development



Housing

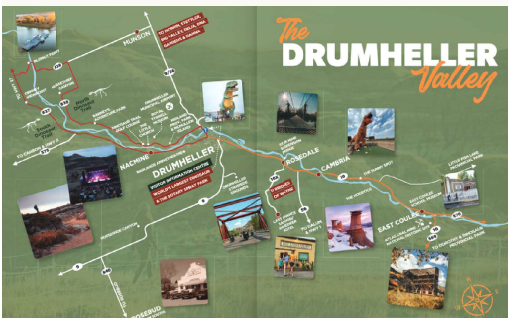


Labour

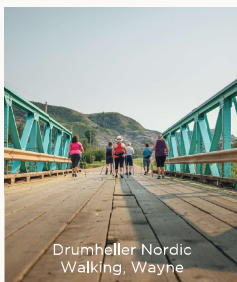
- **Business Survey (2025)** - 35% of employers stated that public transit would improve employee recruitment and retention
- **Municipal Development Plan (2020)** - enhance transportation, providing options for travelling within Drumheller
- **Downtown Area Redevelopment Plan (2021)** - improve the ease of navigating between destinations and supporting downtown as a 'basecamp for the valley'
- **Community Social Needs Assessment (2023)** - 1 in 5 participants said they couldn't participate in services or activities because they could not get there.



Loud as Hell Festival



Riverside Park



Drumheller Nordic Walking, Wayne

Moving Forward

How might residents and visitors move differently through Drumheller?



Pilot

Shuttle Bus Pilot
operating over 3 summers

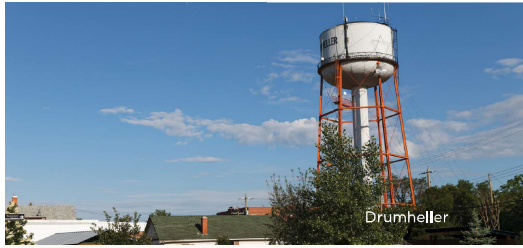
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Study

Feasibility Study exploring
transit options, linking to
the Pilot

Community Outreach - Marketing and Promotions - Project Governance



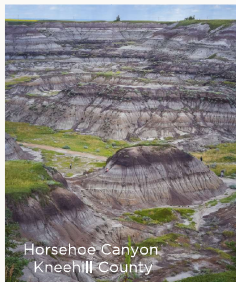
Drumheller



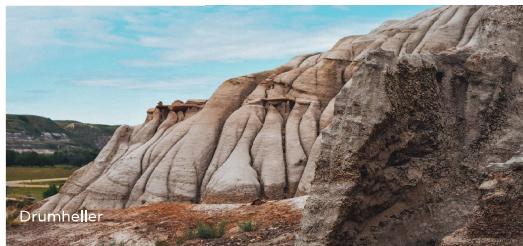
Last Chance Saloon Wayne



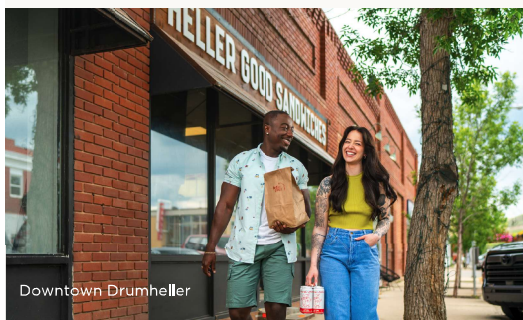
East Coulee School Museum



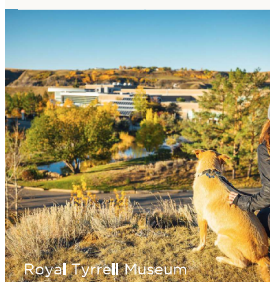
Horseshoe Canyon
Kneehill County



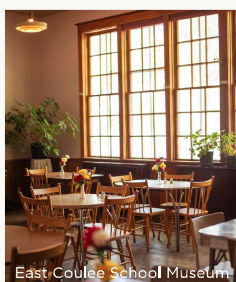
Drumheller



Downtown Drumheller



Royal Tyrrell Museum



East Coulee School Museum

Feasibility Study



A **feasibility study** is a tool that assesses what transit may look like in a community. It can include evaluation of:

- route and stop ideas
- service options (fixed route, on-demand, hybrids)
- vehicle types
- fare options
- capital and operating costs

A Request-for-Proposals will be issued in Summer 2025 for the work to be completed 2025/26.

The feasibility study will be informed by:

- topic specific community outreach
- experience of other communities
- technical expertise and analysis
- the Destination Development Plan Steering Committee

The feasibility study will inform aspects of the shuttle bus pilot.

Community Outreach - Marketing and Promotions - Project Governance

Shuttle Bus Pilot



A **pilot** is a tool that provides:

- a small-scale test of an idea
- an opportunity to learn and improve
- reduced risk
- a trial of an idea
- data and perspectives to improve an idea

Preliminary ideas for the shuttle bus pilot:

- summer service, starting in 2026
- fixed-stop route
- within Drumheller boundary
- 3 summers of operation, refined each year (pending funding)

The details of the shuttle bus pilot will be informed by:

- the Destination Development Plan Steering Committee
- topic specific community outreach
- experience of other communities
- the summer visitor survey.
- the feasibility study

Community Outreach - Marketing and Promotions - Project Governance

Community Impact

This **project is a starting point**. Three summers of shuttle bus service enables:

- **economic development** through supporting tourism and potential commercial bus service to Calgary
- enhanced **community participation** (live, work and play) through increased **connectivity**
- expanded **housing** options
- expanded **labour** force options
- reduced environmental impact, compared to private vehicles

Outcomes / Deliverables

- 'Proof of concept' for the community, that helps support private/public investment into transit beyond the project
- Feasibility Study
- Annual Reports on the Shuttle Bus Pilot
- Sharing the project results outside of Drumheller

#DESTINATION

Drumheller

You're invited to participate!

To learn more about the DDP or get involved in this project, sign up for the newsletter

www.traveldrumheller.com/destinationdrumheller



Participate

REQUEST FOR DECISION

TITLE:	Nacmine 5th Street Alley Closure Bylaw #07.25 (2 nd Reading)
DATE:	June 16, 2025
PRESENTED BY:	Esther Quiambao, Assistant CAO
ATTACHMENT:	Bylaw #07.25 – Nacmine 5th Street Alley Closure Bylaw (2 nd Reading) Map – Nacmine 5 th Street Alley Closure Bylaw

SUMMARY:

An application was made by an adjacent owner to have the alley between 177 5th Street and 193 5th Street, in Nacmine, permanently closed to the public. Currently, the alley is semi-grassed and not being maintained by the Town. Additionally, the alley is redundant as there are three (3) other entrances to the rear of the houses, in addition to the alley that is proposed to be closed.

Proposed Bylaw #07.25, which intends to close this section of alley, went to Council for first reading on February 18, 2025, and a Public Hearing for the Bylaw was held on March 17, 2025, in accordance with section 22 of the *Municipal Government Act*. No written submissions were received and no individuals registered to speak at the Public Hearing. The proposed Bylaw #07.25 was reviewed and approved by Alberta Transportation on May 23, 2025. Now that the signed package has been returned, second and third readings are required to close the roadway.

As the alley is not being used, the Town of Drumheller is planning to place a temporary road closure on the alley to stop any continued use of the alley and allow the grass to recover. Concrete barriers have been placed at each end of the alley. This temporary road closure will remain in place until the conclusion of a permanent road closure (or defeat of this proposed Bylaw).

RECOMMENDATION:

That Council gives second and third reading to Nacmine 5th Street Alley Closure Bylaw #07.25, as presented.

DISCUSSION:

As the alley is semi-grassed and not in use, the Town of Drumheller has placed a temporary road closure on the alley to stop continued use of the alley and allow the grass to recover. Concrete barriers have been placed at each end of the alley. This temporary road closure will remain in place until the conclusion of a permanent road closure.

Similar to other municipalities, the administrative costs associated with closure of the road allowance are the responsibility of the applicant. Administration has already entered into a preliminary agreement with the applicant for the sale of the lot and has collected fees to cover the administrative costs of this Bylaw. Therefore, the entire road closure process and the associated fees will be covered by the applicant.

If proposed Bylaw #07.25 is passed, the road closure will be registered with Alberta Land Titles and will be consolidated to the applicant's lot.

In accordance with section 22 of the *Municipal Government Act c.m-26, R.S.A, 2000*:

- a) all roads in a municipality that are subject to the direction, control and management of a municipality must be closed by bylaw;
- b) the municipality must hold a Public Hearing in respect to the proposed bylaw; and
- c) all road closure bylaws must be approved by the Minister of Transportation and Economic Corridors before it receives second reading.

FINANCIAL IMPACT:

The administrative costs associated with the road closure are estimated to be about \$1,400, with most of the cost attributed to staff time and the requirement to advertise in the local newspaper. The applicant has covered the application costs associated with the road closure and has agreed to purchase the land at fair market value to consolidate the land to their lot.

STRATEGIC POLICY ALIGNMENT:

Council and Administration would like to close road allowances that are unused and unnecessary for public travel in order to reduce associated costs of road maintenance.

COMMUNICATION STRATEGY:

Notice of the proposed road closure and Public Hearing took places via the following:

- a) newspaper ads in the Drumheller mail, running on March 5, 2025, and March 12, 2025.
- b) letters to adjacent property owners within 200 metres of the proposed road closure;
- c) letters to local utility providers;
- d) the Town of Drumheller website as a media release; and
- e) the Town of Drumheller online calendar.

No further communications will be required following third and final reading.

MOTION:

That Council gives second reading to Nacmine 5th Street Alley Closure Bylaw #07.25, as presented.

MOTION:

That Council gives third and final reading to Nacmine 5th Street Alley Closure Bylaw #07.25, as presented.



Prepared by:
Mitchell Visser
Manager of Legislative Services



Approved by:
Esther Quiambao, CLGM
Assistant Chief Administrative
Officer

**TOWN OF DRUMHELLER
BYLAW NUMBER 07.25
DEPARTMENT: DEVELOPMENT AND PLANNING**

Nacmine 5th Street Alley Closure Bylaw

THIS IS A BYLAW of the TOWN OF DRUMHELLER, in the Province of Alberta for the purpose of closing an undeveloped Lane created by Subdivision Plan 1005 F.L. to public travel and acquiring title to these lands in the name of the TOWN OF DRUMHELLER for retention or sale as Council may determine; pursuant to Section 22 of the Municipal Government Act, being Chapter M-26, Revised Statutes of Alberta 2000, as amended.

WHEREAS; an undeveloped Lane created by Subdivision Plan 1005 F.L. hereinafter described is not required for public travel and an application has been made to the Town of Drumheller to have this undeveloped Lane closed and consolidated with the adjacent Lot 5, and

WHEREAS; a notice was published in the Drumheller Mail once a week for two consecutive weeks; on *March 5, 2025* and again on *March 12, 2025* the last of such publications being at least five days before the day fixed for the passing of this Bylaw, and

WHEREAS: the Council of the Town of Drumheller held a public hearing on the *17th* day of *March*, 2025 at their regular or special meeting of Council in which all interested parties were provided an opportunity to be heard, and

NOW THEREFORE; be it resolved that THE COUNCIL of the TOWN OF DRUMHELLER, in the Province of Alberta does hereby enact to close the undeveloped Lane created by Subdivision Plan 1005 F.L. depicted on Schedule "A" attached hereto and more particularly described as:

PLAN 1005 F.L.

LANE LYING NORTHEAST AND ADJACENT TO LOT 5

EXCEPTING THEREOUT ALL MINES AND MINERALS

from public use, obtain title to same in the name of the TOWN OF DRUMHELLER, a Municipal Body Corporate, of 224 Centre Street, DRUMHELLER, Alberta. T0J 0Y4.

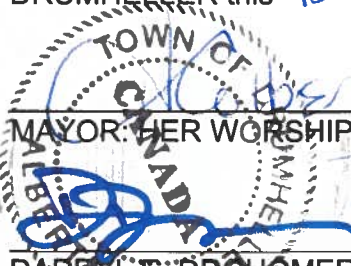
1. SHORT NAME

1.1 This Bylaw shall be cited as the " Nacmine 5th Street Alley Closure Bylaw"

2. TRANSITIONAL

2.1 This Bylaw takes effect on the day it is registered in the Land Titles Office.

**READ AND PASSED THE FIRST TIME BY THE COUNCIL OF THE TOWN
DRUMHELLER this 18th day of February 2025**

_____
MAYOR: HER WORSHIP; HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

APPROVED BY: ALBERTA TRANSPORTATION and ECONOMIC CORRIDORS

_____
Seal

MINISTER OF ALBERTA TRANSPORTATION and ECONOMIC CORRIDORS
ROOM 425, LEGISLATIVE BUILDING,
10800 – 97th AVENUE, EDMONTON, AB, T5K 2B6

**READ AND PASSED THE SECOND TIME BY THE COUNCIL OF THE TOWN
DRUMHELLER this day of 2025.**

MAYOR: HER WORSHIP; HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

DRAFT

READ AND PASSED THE THIRD TIME BY THE COUNCIL OF THE TOWN
DRUMHELLER this day of 2025.

MAYOR: HER WORSHIP; HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER



NACMINE DISTRICT
DRUMHELLER, ALBERTA
PLAN SHOWING PROPOSED LANE CLOSURE
AFFECTING UNDEVELOPED LANE
NORTHEAST OF LOT 5 , BLOCK 7, PLAN 1005 F.L.
WITHIN THE
N.W.1/4 SEC.8, TWP,29, RGE.20, W.4M.
SCALE= 1:2000 ——— 2025 ——— GRANT W. WALLACE, A.L.S.

LEGEND:

Area affected by this plan is shown thus....



DRAFT

REV.	DATE	DESCRIPTION
0	Jan. 24, 2025	June 16, 2025 - Agenda ISSUED

HUNTER WALLACE SURVEYS LTD. DRUMHELLER, ALBERTA FILE: 25-012-SCHA-NACMINE Page 80 of 92
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Nacmine 5th Street Alley Closure



BRIEFING NOTE

TITLE:	Municipal Development Plan Review Project
DATE:	June 16, 2025
PRESENTED BY:	Esther Quiambao, Assistant CAO
ATTACHMENTS:	Municipal Development Plan Bylaw #17.20 Amending Municipal Development Bylaw #17.22

SUMMARY:

Pursuant to section 632 of the *Municipal Government Act (MGA)*, every municipality must adopt by bylaw a Municipal Development Plan (MDP). An MDP sets the vision and direction for the growth and future land use within the municipality.

The Town of Drumheller adopted our *Municipal Development Plan Bylaw #17.20* on December 7, 2020. Section 13.1(c) of the MDP states that “a comprehensive review of the MDP must be undertaken every five years to consider administrative updates, emerging trends, implementation progress and policy gaps”. After the adoption of the MDP, *Amending Municipal Development Bylaw #17.22* was also passed to implement minor changes related to specific design standards for berm design.

Pursuant to Section 13.1(c), Administration is currently working with Palliser Regional Municipal Services (PRMS) to complete a review and develop proposed updates to the MDP, ensuring the document remains a relevant and effective tool for guiding land use decisions and supporting our long-term community goals, while also aligning land development with existing and future municipal infrastructure. These proposed updates will come to Council in the summer of 2025. Due to the short deadline to complete the project, the review will focus only on flooding, parks, and trails, with a review of other sections scheduled for no later than 2027.

DIRECTION:

Administration is providing information to Council on the Municipal Development Plan Review Project that will be taking place over the summer of 2025.

DISCUSSION:

To ensure a focused and effective update to the MDP, a multi-phased approach is being undertaken. Due to a limited timeline, the proposed scope of the MDP review project will focus solely on flooding, parks and trails. While the implementation of flood related provisions in Part II of the MDP have been successful in managing land purchases, expropriations and berm construction, contextual changes and implementation challenges have emerged over the past five years. Therefore, Administration would like to amend the MDP to update outdated flood-terminology and remove unrealistic or unfeasible provisions such as the berm-integrated trail networks and adaptive mitigation strategies. Specifically, this review will focus on the following:

- Reviewing and revising the vision, goals and objectives of the MDP as it relates to flooding, parks, and trails;

- Updating flood terminology to make it consistent with provincial terminology;
- Removing statements suggesting additional land expropriation for flood mitigation;
- Removing engineering-specific details and outdated terminology;
- Removing requirements related to pavilions and plazas within parks and trails;
- Determining appropriate land use policy for each flood area, and providing guidance on how changes to the land use regulation will be implemented; and
- Aligning the provisions related to flooding, parks and trails in Part II (Policies) with the vision and goals outlined in Part I of the MDP.

Providing there is support from Council to proceed, first reading of the MDP amending bylaw will be scheduled for next month. As part of the Intermunicipal Development Plans (IDP) requirement that the Town shares with the surrounding municipalities, the Town is required to circulate any amendment to a statutory planning document for up to 30 days. This circulation timeline requirement will be factored in before any Public Hearing may be scheduled.

Other sections of the MDP not covered by this review will be flagged by Administration and reviewed no later than in 2027.

FINANCIAL IMPACT:

There is no direct financial cost to the 2025 Operational Budget. The Municipal Development Plan review project will be included as part of the Municipal Planning “Professional Services” Budget.

COMMUNICATION STRATEGY:

A communication strategy will be developed and implemented to raise awareness of the proposed changes following first reading of the proposed amending bylaw. Additionally, a Public Hearing will be scheduled to encourage public feedback. The communications strategy will involve the circulation of a media release and updates to the Town’s website and social media channels.

MOTION:

That Council accepts the Briefing Note on the Municipal Development Plan review project, as information.



Prepared by:
Antonia Strilisky
Development Officer



Reviewed by:
Reg Johnston
Manager of Economic
Development



Approved by:
Esther Quiambao, CLGM
Assistant Chief Administrative
Officer

**TOWN OF DRUMHELLER
BYLAW NUMBER 17.20**

BEING A BYLAW OF THE TOWN OF DRUMHELLER IN THE PROVINCE OF ALBERTA TO
ADOPT A MUNICIPAL DEVELOPMENT PLAN

WHEREAS pursuant to the provision of Section 632 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, the Council of the Town of Drumheller must, by Bylaw passed in accordance with section 692 of the *Municipal Government Act*, adopt a plan to be known as:

"THE TOWN OF DRUMHELLER MUNICIPAL DEVELOPMENT PLAN"

AND WHEREAS a Public Hearing was held on October 26, 2020 as required by Section 230 of the *Municipal Government Act*.


NOW THEREFORE THE COUNCIL OF THE TOWN OF DRUMHELLER IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as "The Town of Drumheller Municipal Development Plan".
 2. Bylaw Number 11-08, adopting "The Town of Drumheller Municipal Development Plan" currently in effect, is hereby repealed including all amendments thereto and replaced by Bylaw Number 17.20.
 3. Council adopts as the Municipal Development Plan for those lands contained within its civic boundaries, "The Town of Drumheller Municipal Development Plan," its text and accompanying schedules set out in Schedule A, attached to and forming part of this Bylaw."
1. This Bylaw shall come into force and take effect on December 7, 2020. Municipal Development Plan Bylaw Number 11-08, as amended, is hereby repealed.

READ A FIRST TIME THIS 14th DAY OF SEPTEMBER, 2020.

READ A SECOND TIME THIS 23rd DAY OF NOVEMBER, 2020.

READ A THIRD TIME AND PASSED THIS 7th DAY OF DECEMBER, 2020.


MAYOR


CHIEF ADMINISTRATIVE OFFICER

TOWN OF DRUMHELLER
BYLAW NUMBER 17.22
DEPARTMENT: DEVELOPMENT

Amending Bylaw 17.20

BEING A BYLAW OF THE TOWN OF DRUMHELLER IN THE PROVINCE OF ALBERTA TO
AMEND MUNICIPAL DEVELOPMENT PLAN BYLAW 17.20

WHEREAS, pursuant to the provisions of Clause 639 of the Municipal Government Act, RSA 2000, c.M. 26, the Council of the Town of Drumheller (hereinafter called the Council, has adopted Municipal Development Plan Bylaw 17.20;

AND WHEREAS the Council deems it desirable to amend Municipal Development Plan Bylaw 17.20;

AND WHEREAS, a notice was published once a week for two consecutive weeks on November 2, 2022, and again on November 23, 2022 the last of such publications being at least five days before the day fixed for the passing of this Bylaw, including the date and location of a public hearing meeting where concern can be heard; and

NOW THEREFORE the Council hereby amends Municipal Development Plan Bylaw 17.20 as follows:

1. SHORT TITLE

1.1. This Bylaw may be referred to as MDP 2022 Amendments -A Bylaw 17.22.

2. PURPOSE

2.1 The purpose of this bylaw is to establish amendment to the Town of Drumheller Municipal Development Plan Bylaw 17.20.

3. CHANGES/DELETIONS

- 3.1 Remove any reference to freeboard being 0.75m and replace with 0.50m.
- 3.2 Remove any reference to the minimum berm elevation being 1,640 cms and replace with 1850 cms.
- 3.2 Remove any reference to the minimum berm width from 6.0 meters and replace with 4.0 meters.

The following specific sections are affected;

3.1 DRUMHELLER: A FLOOD COMMUNITY
Section 3.1.6 MUNICIPAL FLOOD PROGRAM [...]

The typical dike cross section is planned to be at least ~~6 m~~ **4 m** wide (at the top), with 3:1 horizontal to vertical side slopes, built to a minimum of ~~1,640 cms~~, **1850 cms** with an adaptable plan to have safe zones, strategic evacuations and rapidly increase dike heights on an emergency response basis for floods in excess of those up to ~~1850 cms~~ **2100 cms**.

[...]

For reference, The City of Calgary uses 0.5 m of freeboard, the Town of High River uses 1.0 m of freeboard, and the BC Dike Design and Construction Guide: Best Management Practices suggests 0.6 m of freeboard. The Town of Drumheller has selected ~~0.75m~~ **0.50 m** as the minimum freeboard to be included in required dike heights.

3.2 CHANGING THE CHANNEL

Section 3.2.1 KNOW YOUR FLOW

[...]

Figure 6 Red Deer River Conveyance (1850 CMS + 0.75 M ~~0.50 M~~ Freeboard) shows the space the river needs when it flows at a 1850 cms flow rate (including 0.75 m ~~0.50 M~~ of freeboard), a possible flood scenario.

3.2.3 MAKE EXISTING DEVELOPMENT SAFER

Graphic references minimum berm width of 6 meters and minimum berm design height of 1640 cms. Amend image to reference minimum berm width of 4 meters and a minimum berm height of 1850 cms.

[...]

Structural measures create a 'Protected Zone' between the river and System 2100, providing enhanced access to finance and insurance for existing properties as Drumheller gradually grows out of the river. Figure 8 - Proposed Structural Measures, shows at a high level where structural measures will be implemented in existing neighbourhoods. These structural measures will need to be built to protect to a minimum flow rate of 1,620 cms 1850 cms plus a freeboard of 0.75 meters ~~0.50 metres~~ to account for challenging topography or uncertainty

7 FLOOD MITIGATION AND CLIMATE ADAPTION

7.1 CONVEYANCE CAPACITY

- a) Conveyance capacity for the Red Deer River within Drumheller shall be defined at a rate of 1850 cms plus ~~0.75m~~ **0.50 m** of freeboard.

7.2 DESIGN AND CONSTRUCTION OF STRUCTURAL MEASURES

- c) Structural measures should be designed to:
- i. protect to a minimum flow rate of 1850 cms;
 - ii. include a freeboard of ~~0.75m~~ 0.50 m beyond the target flow rate elevation;
 - iii. have a suitable top width of ~~6 meters~~ 4 meters or more, making the system adaptable by allowing vehicle access to add material that raises the barrier elevation in response to higher flow;

MAPS AND OVERLAYS

FIGURE 6 RED DEER RIVER CONVEYANCE (1850 CMS + ~~0.75M~~ 0.50M FREEBOARD)

Legend

- 1850 cms + 0.75m ~~0.75m~~ 0.50 m freeboard Limits
1850 cms + 0.75m ~~0.75m~~ 0.50 m freeboard Conveyance
1850 cms + 0.75m ~~0.75m~~ 0.50 m freeboard Conveyance – Under Review

FIGURE 7 EXISTING DEVELOPMENT IN CONFLICT WITH RIVER CONVEYANCE (1850 CMS)

Legend

- 1850 cms + 0.75m ~~0.75m~~ 0.50 m freeboard Limits
1850 cms + 0.75m ~~0.75m~~ 0.50 m freeboard Conveyance
1850 cms + 0.75m ~~0.75m~~ 0.50 m freeboard Conveyance – Under Review

FIGURE 8 - PROPOSED STRUCTURAL MEASURES

Legend

- 1850 cms + 0.75m ~~0.75m~~ 0.50 m freeboard Limits
1850 cms + 0.75m ~~0.75m~~ 0.50 m freeboard Protected Overlay
1850 cms + 0.75m ~~0.75m~~ 0.50 m freeboard Protected Overlay – Under Review

1850 cms + 0.75m ~~0.75m~~ 0.50 m freeboard Conveyance Overlay
1850 cms + 0.75m ~~0.75m~~ 0.50 m freeboard Conveyance Overlay – Under Review

PART 4 TRANSITIONAL


- 4.1 Town of Drumheller Bylaw 17.20 is hereby amended.
- 4.2 Bylaw 17.22 comes into force on the date of the third and final reading.

READ A FIRST TIME THIS 24TH DAY OF OCTOBER, 2022.

PUBLIC HEARING HELD THS 5TH DAY OF DECEMBER, 2022

READ A SECOND TIME THIS 23RD DAY OF JANUARY, 2023

READ A THIRD AND FINAL TIME THIS 6TH DAY OF MARCH, 2023.


MAYOR


CHIEF ADMINISTRATIVE OFFICER

REQUEST FOR DECISION

TITLE:	Award of Excellence Nomination for Councillor Hansen-Zacharuk
DATE:	June 16, 2025
PRESENTED BY:	Darryl Drohomerski, C.E.T., Chief Administrative Officer
ATTACHMENTS:	N/A

SUMMARY:

Administration is proposing that the Town of Drumheller posthumously nominate the late Councillor Lisa Hansen-Zacharuk for the Alberta Municipalities Award of Excellence. The Award of Excellence recognizes past and present elected municipal officials with outstanding civic leadership. The nomination deadline is June 27, 2025. This award would recognize her exceptional service to the municipality and her lifelong contributions to the community.

RECOMMENDATION:

That Council approve the nomination of former Councillor Lisa Hansen-Zacharuk for an Alberta Municipalities Award of Excellence posthumously, and that Administration be directed to prepare and submit the application package on behalf of the Town.

DISCUSSION:

Councillor Lisa Hansen-Zacharuk was a longstanding and passionate advocate for the Town of Drumheller. She served on Council for nearly 15 years, during which she exemplified the values of civic leadership, dedication, and integrity.

In addition to her appointed roles on various boards and committees, Lisa contributed to several initiatives that shaped the direction of the community, and was deeply committed to improving the lives of Drumheller residents. She had a passion for helping others and was actively involved in numerous community causes and volunteer efforts. Her accomplishments include completing the full 100 KM Kidney March in 2013 to raise awareness and support for kidney health.

Councillor Hansen-Zacharuk will be remembered not only for her public service but also for her compassion, strength, and love for her family and the community she helped shape. Her passing has left a deep impact on the community. The Town wishes to honour her legacy appropriately through this nomination. Councillor Hansen-Zacharuk's record of service and enduring commitment to Drumheller make her an exemplary candidate for this honour.

FINANCIAL IMPACT:

There is no direct financial impact to the Town for submitting the nomination.

STRATEGIC POLICY ALIGNMENT:

Recognizing community leaders and their contributions, fostering a culture of appreciation for public service, and promoting civic pride and engagement are important initiatives supported by the Town.

COMMUNICATION STRATEGY:

Following Council approval and submission of the nomination, if successful, the Town will work with Alberta Municipalities and Councillor Hansen-Zacharuk's family to formally celebrate and recognize her contributions.

MOTION:

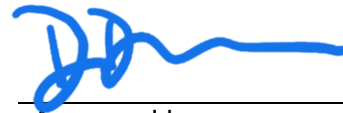
That Council directs Administration to prepare and submit the posthumous nomination of the late Councillor Lisa Hansen-Zacharuk for the Alberta Municipalities Award of Excellence.



Prepared by:
Angela Keibel
Legislative Services
Coordinator



Reviewed by:
Mitchell Visser
Manager of Legislative
Services



Approved by:
Darryl Drohomerski, C.E.T.
Chief Administrative Officer

REQUEST FOR DECISION

TITLE:	Electricity Distribution Costs – Alberta Municipalities Resolution
DATE:	June 16, 2025
PRESENTED BY:	Esther Quiambao, Assistant Chief Administrative Officer
ATTACHMENTS:	APPENDIX A: Electricity Distribution Costs - Draft Resolution

SUMMARY:

Beginning in 2019, Council has supported resolutions brought forward to Alberta Municipalities (ABmunis) expressing a need for equalized rates for electricity distribution and transmission charges across the province of Alberta. At the ABmunis' Spring 2024 Municipal Leaders Caucus, the Minister mentioned that they are looking at ways to address distribution and transmission charges, however no concrete steps have been taken.

The City of Grand Prairie is once again seeking to pass a resolution at the upcoming 2025 Fall ABmunis Convention to support the implementation of equalized rates for electricity transmission and distribution rates. They are seeking sponsorship of their resolution by the Town of Drumheller. Administration is therefore requesting Council direction as we would need to provide a motion of Council in support of the resolution before June 30, 2025, should Council wish to support this initiative.

RECOMMENDATION:

That Council sponsors the City of Grande Prairie Electricity Distribution Costs Resolution as presented, for consideration at the Alberta Municipalities 2025 Fall Convention.

DISCUSSION:

Due to the lower population density and distribution of sites, customers in the ATCO service area pay approximately four times (4x) more in distribution charges than in Edmonton or Calgary service areas.¹ Between 1961 and 2016 the urban population of Alberta increased from 63.3% to 83.6%, one of the fastest urbanization shifts in the country.² As the province continues to rapidly urbanize, this issue is expected to worsen, placing an even greater financial pressure on rural communities and residents.

Electrical infrastructure serves as a public asset that benefits all residents of Alberta. Much like the provincial road system, the associated costs of this infrastructure could be distributed equitably across the entire tax base, rather than being disproportionately borne by rural communities. By equalizing these costs, the province would send a clear message that rural communities are not only valued but are integral to Alberta's future growth and prosperity.

¹ Utilities Consumer Advocate, "Average Monthly Distribution Cost of Electricity for Residential" <https://ucahelps.alberta.ca/your-utilities/electricity/residential-electricity-delivery-charges/>. Accessed June 12, 2025.

² Treasury Board and Finance. "2016 Census of Canada - Population and Dwelling Release." Office of Statistics and Information, February 9, 2017.

Rural Alberta is essential to the economic development of our province. Despite only representing 18% of the provincial population, rural Alberta is home to 41% of public and private investment and 26% of provincial GDP³. However, the high operating costs caused by distribution fees present a significant barrier to economic development in rural Alberta.

FINANCIAL IMPACT:

There are no associated costs with endorsing this resolution. Lower electricity distribution and transmission costs would benefit residential and commercial customers in Alberta by decreasing operating costs.

STRATEGIC POLICY ALIGNMENT:

Endorsing an equalized rate for electricity transmission and distribution rates has been a strategic priority of Council since at least 2019.

COMMUNICATION STRATEGY:

The motion will be provided to the City of Grande Prairie to include with their resolution submission to Alberta Municipalities. No further communication strategy will be required.

MOTION:

That Council sponsors the City of Grande Prairie Electricity Distribution Costs Resolution as presented, for consideration at the Alberta Municipalities 2025 Fall Convention.



Prepared by:
Mitchell Visser
Manager of Legislative
Services



Approved by:
Esther Quiambao, CLGM
Assistant Chief Administrative
Officer

³ Government of Alberta. "Economic Development in Rural Alberta Plan." Ministry of Agriculture and Irrigation, December 2022.

Title of resolution: Electricity Distribution Costs

Moved by: City of Grande Prairie
Seconded by: Town of Drumheller

WHEREAS the cost of transmission and distribution of electricity to customers is causing significant disparity in prices across Alberta communities;

WHEREAS electricity prices, which are becoming extraordinarily high in some service areas, are regulated by the Alberta Utilities Commission (AUC) for residential, farm and commercial customers in rural and urban areas;

WHEREAS in 2024, annual distribution charges paid by the average residential customer with 600kWh of consumption ranged from \$387.48 (EPCOR service area) to \$1,211.00 (ATCO service area)¹;

WHEREAS the cost of transmission and distribution do not just impact purchased energy but also sold energy, with high costs making micro-generation economically challenging in much of the Province; and

WHEREAS 60% of energy demand in the ATCO service area is driven by industrial customers, benefitting the entire province through direct and indirect employment and income taxes;

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for the Government of Alberta to review distribution regulations and eliminate the disparity in electricity pricing for distribution charges through an equalization model and more equitable cost sharing across Alberta to address affordability, attract industrial investment, catalyze economic development and support energy transition.

BACKGROUND:

Because electricity delivery is a fully regulated service, the Alberta Utilities Commission (AUC) reviews the costs in detail and approves the rates to ensure all the charges are fair and reasonable. However, there is a disparity in these charges depending on where you live in Alberta. Energy delivery charges include two components: transmission and distribution (in addition to rate riders).

Transmission charges cover the cost of moving electric energy from generating facilities through transmission lines to distribution utility substation transformers. The transmission charge on an electricity bill is based on how much electricity the customer has used and on average is between 14% and 20% of a customer's total bill.

¹ Utilities Consumer Advocate: Electricity Transmission and Distribution Charges
<https://ucahelps.alberta.ca/electricity-transmission-and-distribution-charges.aspx>

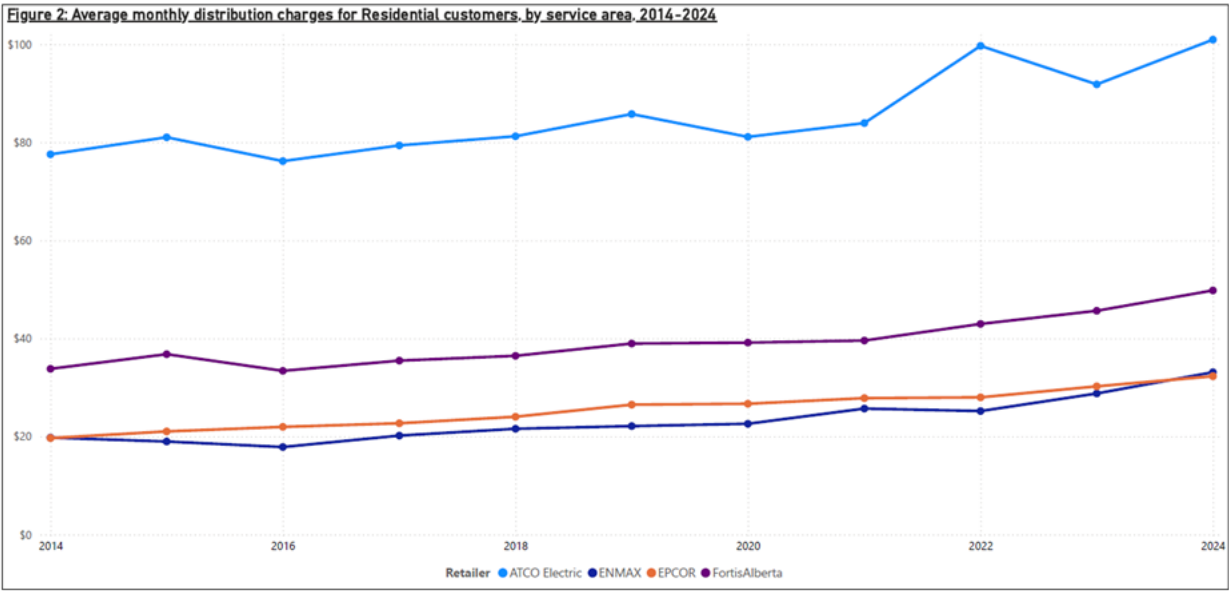
Distribution costs vary with location and consumption. Distribution charges cover the cost of moving electric energy from substation transformers through local lines that carry electricity to the customers' meters. If the service area is large and sparsely populated, one kilometer of distribution line may only serve a few customers whereas in an urban centre, one kilometer of line serves a larger number of customers. Distribution charges are on average 24% of a residential customer's total bill.² In some parts of the Province, energy delivery charges compose nearly 70% of a customer's total bill for the sum of the two components: transmission and distribution charges.

In large geographical portions of the Province, both businesses and residential endure economic penalties based on geographical and population density disadvantages. This disadvantage can be as high as a 3 to 1 ratio of as seen in chart comparisons below. In comparison, British Columbia and Saskatchewan have succeeded in building and operating transmission and distribution systems where landed costs of electricity are much more evenly distributed amongst the entire system.

In Saskatchewan, all cities, towns and villages pay one rate that includes transmission and distribution costs regardless of geographic location and all rural areas pay a marginally higher rate. In British Columbia, all electricity costs including transmission and distribution are equalized across the entire Province, resulting in building and operating transmission and distribution systems where landed costs of electricity are much more evenly distributed amongst the entire system.

As the electrical grid for Alberta ultimately operates as a single entity, it is reasonable to distribute those costs equally across the Province. The current system unfairly penalizes communities that are on the border between providers. Competitiveness to attract businesses to Alberta or outside of major urban centers within Alberta is stunted by disparities in the Alberta model. Continual increases of transmission and distribution rates, especially in areas that are already realizing significant cost disparity, results in an increase in energy poverty for many Alberta families and seniors.

² Utilities Consumer Advocate: Electricity Transmission and Distribution Charges
<https://ucahelps.alberta.ca/electricity-transmission-and-distribution-charges.aspx>



Source: Compiled by the Office of the Utilities Consumer Advocate based on data provided by the Alberta Utilities Commission and Alberta Electric System Operator. [Utilities Consumer Advocate: Residential Electricity Delivery Charges](#)

BRIEFING NOTE

TITLE:	Access to Information Act and Protection of Privacy Act Update
DATE:	June 16, 2025
PRESENTED BY:	Mitchell Visser, Manager of Legislative Services
ATTACHMENTS:	Schedule 'A' - Major Changes of the Access to Information Act (ATIA) Schedule 'B' - Major Changes of the Protection of Privacy Act (POPA)

SUMMARY:

On June 11, 2025 the *Access to Information Act SA 2024, c. A-4.5* (AITA) and the *Protection of Privacy Act SA 2024, c. P-4.5* (POPA) came into effect, along with its regulations. With the proclamation of the AITA and the POPA, the *Freedom of Information and Protection of Privacy Act, RSA 2000, c F-25* (FOIP) has been official repealed.

The FOIP Act was first proclaimed in Alberta on October 1, 1995, and has undergone few revisions since it was first established. The two components of the FOIP Act – Freedom of Information and Protection of Privacy – have been divided into two pieces of legislation: the AITA and the POPA. The AITA and the POPA contain many of the same provisions of the FOIP Act, alongside significant changes.

The Town of Drumheller Freedom of Information and Protection of Privacy Program is established by the following municipal legislation:

- *Access to Information and Administrative Fees for Services Bylaw #2.09*
- *Freedom of Information and Protection of Privacy Bylaw #15.99*
- *Records Management Policy #C-07-99*
- *Data Security Policy #C-06-99*
- *Transitory Records Disposal Policy #C-05-99*
- *Schedule for Retention & Disposal of Inactive Records Policy #C-04-99*
- *Public Records Directory Policy #A-4-00*

Section 25 of the POPA requires that each public body establish and maintain a Privacy Management Program (PMP), which consists of documented policies and procedures that promote the public body's compliance with its duties under the Act. The PMP must be implemented within one (1) year of the enactment of the POPA (June 11, 2026). Pursuant to Section 25, the majority of the above-listed legislation will need to be repealed and replaced.

A high-level overview of the major changes in the AITA and the POPA can be found in Schedule 'A' and Schedule 'B', attached to this Briefing Note. Administration will plan to bring more information on both pieces of legislation, along with policies and procedures related to the PMP over the coming year.

DIRECTION:

Changes to the responsibilities of public bodies under the AITA and the POPA included in this update are provided to Council as information.

DISCUSSION:

Changes resulting from the AITA are discussed in the attached Schedule 'A' and changes resulting from the POPA are discussed in the attached Schedule 'B.' Administration will plan to

bring more information on both pieces of legislation, along with policies and procedures related to the PMP over the coming year.

FINANCIAL IMPACT:

The fees for Access to Information requests have increased, which will allow for greater cost recovery. There will be no other impact arising from these new Acts, with the exception of significant staff time to update the PMP, the website and the associated administrative forms. Additionally, staff will be required to conduct Privacy Impact Assessments (PIAs) when implementing programs that collect and use personal information.

COMMUNICATION STRATEGY:

Administration will focus on making updates to the Town of Drumheller website to align with the changes to the AITA and POPIA Acts. Administration will also focus on updating our forms to ensure they align with the provisions related to the collection, use and disclosure of personal information. Other communication efforts will be completed upon subsequent updates to the Privacy Management Program (PMP). At this time, no other communication will be necessary.

MOTION:

That Council accepts the Briefing Note on the Access to Information Act and Protection of Privacy Act, as information.



Prepared by:
Mitchell Visser
Manager of Legislative
Services



Approved by:
Esther Quiambao, CLGM
Assistant Chief Administrative
Officer

SCHEDULE 'A'

MAJOR CHANGES OF THE ACCESS TO INFORMATION ACT (ATIA)

The majority of the changes to the *Access to Information Act SA 2024, c. A-4.5* (AITA) are aimed towards giving public bodies more flexibility in responding to Access to Information (ATI) requests or give more exceptions to disclosure. Examples of some of the most significant changes can be found below.

DISREGARDING REQUESTS

Pursuant to Section 9(1), a public body now has greater authority to disregard an ATI request, so long as it has fulfilled its “Duty to Assist” (section 12). Examples of scenarios in which a public body can disregard a request include:

- Responding to the request would unreasonably interfere with the operations of the public body;
- The request is abusive, threatening, frivolous, or vexatious, or is made in an abusive or threatening manner;
- The requested information has already been provided to the applicant, or has been otherwise made available to the public;
- There is insufficient information to process the request; or
- The request is overly broad or incomprehensible.

EXTENDED TIMELINES

Pursuant to section 16 of the Act, the timeline to respond to an ATI request has been changed from 30 calendar days to 30 business days, significantly increasing the time a public body has to respond. Additionally, the public body may give itself a 30-business-day extension in certain circumstances. In the event of an emergency situation, disaster, or unforeseen event, this deadline can be extended indefinitely.

EXCEPTIONS TO DISCLOSURE

Broader exceptions to disclosure have been provided In the AITA. Some examples of new exceptions to disclosure include:

- Workplace investigations (s.24) - when the investigation is ongoing;
- Cabinet and Treasury Board Confidence (s.22);

Additionally, the exemptions to disclosure related to “Advice from Officials” (s.29) has been expanded and now includes all records that could reasonably be expected to reveal advice, proposals, recommendations, analysis, or policies options developed by or for a public body or a member of the executive council, including background factual information and information provided for information purposes only.

When entering into a Closed Session of Council, the motions of Council will now cite the ATIA exceptions to disclosure instead of the FOIP exception clauses. The exception to disclosure clauses under the ATIA are as follows:

#	Exception to Disclosure
19	Disclosure harmful to business interests of a third party
20	Disclosure harmful to personal privacy+
21	Disclosure harmful to individual or public safety
22	Confidential evaluations

23	Disclosure harmful to law enforcement
24	Workplace investigations*
25	Disclosure and complaints+
26	Disclosure harmful to intergovernmental relations
27	Cabinet and Treasury Board confidences*
28	Local public body confidences
29	Advice from officials+
30	Disclosure harmful to economic and other interests of a public body
31	Testing procedures, tests and audits
32	Privileged information+
33	Disclosure harmful to conservation of heritage sites, etc.
34	Information that is or will be available to the public
* New exception to disclosure clause in the ATIA.	
+ Changes to the exception to disclosure by the ATIA	

REQUESTS BY PUBLIC BODIES

Pursuant to Section 8 of the ATIA, a public body may not make a ATI request to another public body to access a record under their control.

OTHER GENERAL CHANGES

The Office of the Information and Privacy Commissioner of Alberta (OIPC) can now make orders without conducting an investigation. A person making an complaint to the OIPC is required to first attempt to resolve the complaint with the public body. Specific timelines have been added for the OIPC to complete reviews and inquiries.

SCHEDULE 'B'

MAJOR CHANGES OF THE PROTECTION OF PRIVACY ACT (POPA)

There are significant changes to Protection of Privacy, which are aimed to reinforce the concept of “privacy by default.” Examples of some of the most significant changes can be found below.

PRIVACY MANAGEMENT PROGRAM (PMP)

Section 25 of the POPA requires that each public body establish and maintain a Privacy Management Program (PMP), which consists of documented policies and procedures that promote the public body’s compliance with its duties under the Act. The PMP must be implemented within one (1) year of the enactment of the POPA (June 11, 2026). Pursuant to section 25, the majority of the Town of Drumheller bylaws, policies, and procedures related to Freedom of Information and Protection of Privacy will need to be repealed and replaced. Privacy management programs should outline the administrative, physical, and technical safeguards in place to protect personal information and data derived from personal information and non-personal information. Additionally, the PMP will need to include mandatory training of employees and timelines for periodic review.

PRIVACY IMPACT ASSESSMENTS (PIAs)

Public bodies will be required to implement privacy impact assessments (PIAs) in order to identify and address privacy risks associated with the implementation of any new administrative practice, program, project, or service. Section 7(1) and 7(5) of the Protection of Privacy (Ministerial) Regulation outlines when a PIA is required. The PIA will identify any privacy risk and mitigation strategies pertaining to collecting, using, and disclosing personal information as part of the new program or service, and identify any administrative, physical, and technical safeguards. In certain circumstances, the public body will be required to submit the PIA to the Information and Privacy Commissioner.

BREACH NOTIFICATIONS

In the past, the responsibility to report a privacy breach was only required to be given to the Information and Privacy Commissioner; now, the breach must be reported to the individual, the Minister of Service Alberta and Red Tape Reduction, as well as to the Commissioner when a breach occurs. Additionally, the threshold to determine when a breach has occurred has changed. This breach notification is now mandatory under the POPA.

NON-PERSONAL DATA

Non-personal data is data that has been modified and anonymized. Pursuant to Section 21(1), public bodies can now disclose anonymized data to other public bodies for the purposes of research, planning, or program/service evaluation, as long as certain safeguards are in effect. As a best practice, the Town of Drumheller should implement a policy that outlines how it creates and uses non-personal data. Unlike personal data, there are no restrictions on how a public body uses non-personal data, in contrast to personal data, which must only be used for the purpose in which it was collected (or a use consistent with that purpose).

DATA MATCHING

Data matching means linking personal information between two or more databases. Similar to non-personal data, data-matching allows a public body to merge two or more sources of information. Data matching can occur for the purposes of research and analysis, planning, administering, delivering, managing, monitoring, or evaluating a program or service, or for other

prescribed purposes in the regulations. Certain safeguards must be in place and a PIA must be conducted when data matching.

COMMON OR INTEGRATED PROGRAM OR SERVICE

A common or integrated program or service (CIPS) is a program between two public bodies working collaboratively. This allows public bodies to more efficiently partner to provide a program or service. In order to do this, a PIA must be completed and submitted to the Information and Privacy Commissioner, pursuant to section 7 of the Act.

INCREASED PENALTIES

Penalties have increased to up to \$125,000 for an individual and \$750,000 for an organization that knowingly contravenes Part 1 of the Act (Personal Information). Penalties can be up to \$2,000 for an individual and \$1,000 for an organization that contravenes Part 3 of the Act (data matching and non-personal data). This has increased from a maximum of \$10,000 for an individual and \$500,000 for an organization.

COLLECTION, USE, AND DISCLOSURE OF PERSONAL INFORMATION

Due to the changes in how collection, use, and disclosure must take place, the Town of Drumheller will need to make adjustments to its administrative forms to ensure that they align with the provisions of the POPIA. Some specific changes include the requirement for public bodies to notify individuals if they have any intention to input their personal information into an automated system to generate content to make decision (AI). Additionally, changes around disclosure of personal information have been changed to allow for specific instances of disclosure to other public bodies, with certain safeguards in place.

REQUEST FOR DECISION

TITLE:	Cold Storage Building
DATE:	June 16, 2025
PRESENTED BY:	Connor Schweder, Junior Project Manager Greg Storch, Manager of Operations
ATTACHMENTS:	N/A

SUMMARY:

The Town of Drumheller is planning to move forward with the construction of a new cold storage building at the operations yard to expand capacity for salt, sand, and other raw materials. This project supports operational readiness for both winter and summer seasons. Following a competitive procurement process, Vertical Building Solutions (VBS) was identified as the top-ranked proponent based on a combination of cost and technical evaluation. The contract value is \$377,826.25, which is within the approved \$400,000 capital budget. The new facility will enhance the Town's ability to respond to seasonal demands and improve the overall efficiency of storage and fleet management.

RECOMMENDATION:

Infrastructure Services recommends awarding the Salt and Sand Storage Building project to Vertical Building Solutions in the amount of \$377,826.25.

DISCUSSION:

The Town of Drumheller has allocated \$400,000 in the 2025 capital budget for the construction of a new cold storage building at the operations yard. Currently, the Town operates one (1) cold storage building, measuring 40 feet by 80 feet, to store both salt and sand. The existing building does not have a liner to prevent leaching into the soil, which was the issue previously encountered at the old public works yard.

The new structure will:

- measure 65 x 80 feet;
- include a liner to help prevent leaching of materials into the ground;
- include a leaching system to direct runoff to a catchment tank which can be cleaned by hydrovac;
- take over as the primary facility for salt and sand storage;
- provide additional space for other raw materials; and
- provide fleet storage during the winter months.

The existing building will then be used mainly for equipment storage during the off-season and for supplementary material storage as needed.

To select a contractor to complete the project, the Town issued a Request for Proposal (RFP) on May 8, 2025, through bids&tenders and the Alberta Purchasing Connection. The RFP closed on June 5, allowing proponents a full month to prepare their submissions. Of the 28 registered suppliers, six (6) submitted complete proposals, resulting in a 21% submission rate. A three-member internal review team evaluated the submissions based on a 70/30 cost-to-technical scoring ratio. This approach ensured that while cost was a key factor, experience, qualifications,

and proposed timelines were also carefully weighed. After review, the highest ranked proponent was Vertical Building Solutions for a total contract amount of \$377,826.25.

The successful proponent will begin with engineer design confirmation and site measurements before proceeding with construction. Project completion is expected by the end of September 2025. The Town's project manager will oversee the entire build to ensure the work meets expectations and required standards. All drawings and reports will be collected from the contractor for Town records.

FINANCIAL IMPACT:

The following represents the financial summary of the Cold Storage Building project:

Total Budget	\$400,000.00
Contract to VBS	<u>\$377,836.25</u>
Remaining Budget for Contingency	\$22,163.75

The contingency will support the project by covering any additional costs that may arise during its execution, if required.

STRATEGIC POLICY ALIGNMENT:

This project aligns with the Town's goals to improve infrastructure resilience and operational readiness. By increasing storage capacity for salt, sand, and other raw materials, the Town will be better prepared to respond to seasonal conditions, particularly during winter snow events and summer road maintenance. Having materials on hand and properly stored supports uninterrupted service delivery and more efficient use of staff and equipment.

COMMUNICATION STRATEGY:

The Town will notify the successful proponent with a letter of award and notify the unsuccessful proponents with a letter of non-award. We will communicate with the successful proponent to begin the kick-off meeting as per the project schedule.

MOTION:

That Council approves the award of the Request for Proposal for the Cold Storage Building project to Vertical Building Solutions in the amount of \$377,836.25 plus GST, and that it be funded from the 2025 Capital Budget.



Prepared by:
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Junior Project Manager



Reviewed by:
Jared Brounstein
Director of Infrastructure
Services



Approved by:
Esther Quiambao, CLGM
Assistant Chief Administrative
Officer