



**TOWN OF DRUMHELLER**  
REGULAR COUNCIL MEETING

**AGENDA**

TIME & DATE: 4:30 PM – Monday, May 5, 2025

LOCATION: Council Chambers, 224 Centre St., via Teams Platform, and  
[Live Stream on Drumheller Valley YouTube Channel](#)

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1. CALL TO ORDER

2. OPENING COMMENTS

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 **Agenda for the May 5, 2025, Regular Council Meeting**

Proposed Motion: That Council adopt the agenda for the May 5, 2025, Regular Council Meeting, as presented.

5. MEETING MINUTES

5.1 **Minutes for the April 22, 2025, Regular Council Meeting**

[Regular Council Meeting – April 22, 2025 – Draft Minutes](#)

Proposed Motion: That Council approve the minutes for the April 22, 2025, Regular Council Meeting, as presented.

5.2 **Minutes for the April 29, 2025, Special Council Meeting**

[Special Council Meeting – April 29, 2025 – Draft Minutes](#)

Proposed Motion: That Council approve the minutes for the April 29, 2025, Special Council Meeting, as presented.

5A. EMERGENT BUSINESS

5A.1 **Council Vacancy**

[Request-for-Decision](#)

[\(Original\) Roster for Deputy Mayor 2024-2025](#)

[\(Revised\) Roster for Deputy Mayor 2024-2025](#)

Proposed Motion: That a by-election ***not*** take place, and that the vacancy of the Council remain unoccupied until it is assumed during the 2025 Municipal Election of October 20, 2025, in accordance with section 162 of the *Municipal Government Act*..

Proposed Motion: That Council approve the revised 2024-2025 Roster for Deputy Mayor, as presented.

## COUNCIL BOARDS AND COMMITTEES

### 6. DELEGATIONS

#### 6.1 **STARS**

[PowerPoint Presentation](#)

Proposed Motion: That Council accept as information the STARS presentation.

### 7. PUBLIC HEARING AT 5:30 PM

#### 7.1 **Proposed Bylaw 09.25 – Downtown Berm Riverside East Removal of Land Designation**

[Briefing Note](#)

[Bylaw #09.25 – Downtown Berm Riverside East Removal of Land Designation \(1<sup>st</sup> Reading\)](#)

Proposed Motion: That the Public Hearing for proposed Bylaw 09.25 – Downtown Berm Riverside East Removal of Land Designation be opened at \_\_\_\_\_. (time)

Proposed Motion: That the Public Hearing for proposed Bylaw 09.25 – Downtown Berm Riverside East Removal of Land Designation be closed at \_\_\_\_\_. (time)

### 8. REPORTS FROM ADMINISTRATION

#### CORPORATE AND COMMUNITY SERVICES

#### 8.1 **Director of Corporate and Community Services**

##### 8.1.1 **2025 Property Taxation – Bylaw #21.25 – 2025 Property Tax Rate Bylaw**

[Request-for-Decision](#)

[\(Draft\) Bylaw #21.25 – 2025 Property Tax Rate Bylaw](#)

Proposed Motion: That Council give first reading to 2025 Property Tax Rate Bylaw 21.25, as presented.

Proposed Motion: That Council give second reading to 2025 Property Tax Rate Bylaw 21.25, as presented.

Proposed Motion: That Council give unanimous consent for third and final reading of Bylaw 21.25 – 2025 Property Tax Rate Bylaw.

Proposed Motion: That Council give third and final reading to 2025 Property Tax Bylaw 21.25, as presented.

**8.1.2 Corporate & Community Services 2025 First Quarterly Report**

[Request-for-Decision](#)  
[2025 Q1 Report – Department of Corporate & Community Services](#)

Proposed Motion: That Council accepts as information the 2025 First Quarterly Report for Corporate & Community Services, as presented.

**EMERGENCY AND PROTECTIVE SERVICES**

**8.2 Director of Emergency and Protective Services**

**8.2.1 Proposed Bylaw - Community Standards Bylaw #19-25 (1<sup>st</sup> Reading)**

[Request-for-Decision](#)  
[\(Draft\) Bylaw #19.25 – Community Standards Bylaw \(1<sup>st</sup> Reading\)](#)  
[Community Standards Bylaw Survey Results](#)

Proposed Motion: That Council gives first reading to *Community Standards Bylaw #19.25*, as presented, and sets a Public Hearing date for June 2, 2025.

**INFRASTRUCTURE SERVICES**

**8.3 Director of Infrastructure Services**

**8.3.1 Infrastructure Services – 2025 Q1 Report**

[Request-for-Decision](#)  
[2025 Q1 Report Presentation](#)

Proposed Motion: That Council accepts as information the 2025 Q1 Report from Infrastructure Services, as presented.

**CLOSED SESSION**

**9. ADJOURNMENT**

Proposed Motion: That Council adjourn the meeting.



**TOWN OF DRUMHELLER**  
**REGULAR COUNCIL MEETING**

**MINUTES**

TIME & DATE: 4:30 PM – Tuesday, April 22, 2025

LOCATION: Council Chambers, 224 Centre Street, via Teams platform and  
[Live Stream on Drumheller Valley YouTube Channel](#).

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**IN ATTENDANCE:**

Mayor Heather Colberg  
Deputy Mayor Patrick Kolafa  
Councillor Stephanie Price  
Councillor Tony Lacher  
Councillor Crystal Sereda (regrets)  
Councillor Tom Zariski  
Councillor Lisa Hansen-Zacharuk (on leave)

Chief Administrative Officer: Darryl Drohomerski  
Assistant Chief Administrative Officer: Esther Quiambao  
Dir. of Corporate & Community Services: Victoria Chan  
Dir. of Infrastructure: Jared Brounstein  
Dir. of Emergency & Protective Services: Greg Peters  
Communications Officer: Erica Crocker  
Reality Bytes IT Support: David Vidal  
Recording Secretary: Angela Keibel

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1. **CALL TO ORDER**

Mayor Colberg called the meeting to order at 4:30 PM.

2. **OPENING COMMENTS**

Councillor Zariski reminded everyone that candidates for the Battle River-Crowfoot riding for the 2025 federal election will be at the Badlands Community Facility for a debate on Thursday, April 24, 2024, at 6:30 pm. The 2025 federal election will be held on April 28, 2025.

Mayor Colberg announced that a Special Meeting of Council will be scheduled for Tuesday, April 29, 2025, at 4:30 PM to review and approve the Town of Drumheller's audited financial statements for the fiscal year ending December 31, 2024.

Mayor Colberg reminded residents that today is Earth Day and thanked everyone who helped clean up the valley.

3. **ADDITIONS TO THE AGENDA**

4. **ADOPTION OF AGENDA**

4.1 **Agenda for the April 22, 2025, Regular Council Meeting**



**M2025.149** Moved by Councillor Lacher, Councillor Price  
That Council adopt the agenda for the April 22, 2025, Regular Council Meeting, as presented.

CARRIED UNANIMOUSLY

5. MEETING MINUTES

5.1 **Minutes for the April 7, 2025, Regular Council Meeting**

Agenda Attachment: Regular Council Meeting – April 7, 2025 – Draft Minutes

**M2025.150** Moved by Councillor Kolafa, Councillor Price  
That Council approve the minutes for the April 7, 2025, Regular Council Meeting, as presented.

Councillor Lacher noted that Motion 2025:111 should read April 7 instead of April 17 and requested a friendly amendment to accept the minutes as amended.

Councillors Kolafa and Price accepted the friendly amendment.

**M2025.150A** Moved by Councillor Kolafa, Councillor Price  
That Council approve the minutes for the April 7, 2025, Regular Council Meeting, as amended.

CARRIED UNANIMOUSLY.

COUNCIL BOARDS AND COMMITTEES

DELEGATIONS

PUBLIC HEARING AT 5:30 PM

6. REPORTS FROM ADMINISTRATION

YouTube Timestamp: 6:10

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

6.1 **Chief Administrative Officer**

6.1.1 **Amendment to Bylaw #04.21 – Council and Committee Procedure Bylaw**

Agenda Attachments: Request-for-Decision; (Draft) Bylaw #17.25 – Amending Bylaw for Bylaw #04.21; Bylaw #04.21 – Council and Committee Procedure Bylaw (Redlined); (Draft) Consolidated Bylaw #04.21 – Council and Committee Procedure Bylaw.

**M2025.151** Moved by Councillor Price, Councillor Lacher  
That Council gives third and final reading to Bylaw #17.25 – Amending Bylaw for Bylaw #04.21, as presented.

CARRIED UNANIMOUSLY

**6.1.2 Safety Codes Permit Amending Bylaw #08.25**

Agenda Attachments: Request-for-Decision; (Draft) Bylaw #08.25 – Amending Bylaw for Bylaw #15.24; Bylaw #15, 24 – Safety Codes Permit Bylaw – Redlined; Consolidation of Bylaw #15.24 – Safety Codes Permit Bylaw.

**M2025.152** Moved by Councillor Kolafa, Councillor Lacher  
That Council give third and final reading to *Bylaw 08.25 – Amending Bylaw for Bylaw #15.24*, as presented.

CARRIED UNANIMOUSLY

**6.1.3 CAO Office 2025 Q1 Report**

Agenda Attachments: Request-for-Decision; CAO Office 2025 Q1 Report.

**M2025.153** Moved by Councillor Lacher, Councillor Kolafa  
That Council accept as information the Q1 2025 Quarterly Report for the Office of the CAO, as presented.

CARRIED UNANIMOUSLY.

**EMERGENCY AND PROTECTIVE SERVICES DEPARTMENT**

YouTube Timestamp: 56:04

**6.2 Director of Emergency and Protective Services**

**6.2.1 Emergency and Protective Services – 2025 Q1 Report**

Agenda Attachments: Request-for-Decision; EPS 2025 Q1 Report.

Councillor Price left the meeting at 6:03 PM.

**M2025.154** Moved by Councillor Kolafa, Councilor Zariski  
That Council accept as information the 2025 Emergency & Protective Services Quarter 1 report, as presented.

CARRIED UNANIMOUSLY

Councillor Zariski left the meeting at 6:04 PM.

Mayor Colberg called short recess at 6:04 PM.

Mayor Colberg resumed the meeting at 6:06 PM.

Councillors Price and Zariski returned to the meeting at 6:06 PM.

## INFRASTRUCTURE SERVICES

YouTube Timestamp: 1:39:46

### 6.3 Director of Infrastructure

#### 6.3.1 Fleet Replacement

Agenda Attachment: Request-for-Decision.

**M2025.155** Moved by Councillor Lacher, Councillor Kolafa  
That the Council commit \$400,000.00 in funding as part of the 2026 budget year to allow the truck to be ordered in 2025, with anticipated delivery in late 2026 or early 2027.

CARRIED UNANIMOUSLY

## CORPORATE AND COMMUNITY SERVICES DEPARTMENT

YouTube Timestamp: 1:46:15

### 6.4 Director of Corporate and Community Services

#### 6.4.1 Pool Operation for Summer 2025

Agenda Attachment: Request-for-Decision.

**M2025.156** Moved by Councillor Lacher, Councilor Zariski  
That Council approves the indoor pool closure for repairs on June 1, 2025, with an anticipated opening on September 9, 2025.

CARRIED UNANIMOUSLY.

#### 6.4.2 Amended Budget

Agenda Attachments: Request-for-Decision; Appendix 1 – 2025 Capital Budget Amendments.

**M2025.157** Moved by Councilor Zariski, Councillor Kolafa  
That Council approve the increase of the 2025 Utility Budget by \$408,000, of which \$304,000 will be transferred from Water Reserve, and \$104,000 from Sewer Reserve.

CARRIED UNANIMOUSLY.

**M2025.158** Moved by Councillor Lacher, Councilor Zariski  
That Council approve the 2025 property tax revenue increase to 4% for increasing the Operating Budget and Capital Budget by \$47,000 and \$424,000 respectively.

CARRIED UNANIMOUSLY.

**M2025.159** Moved by Councillor Kolafa, Councilor Zariski  
That Council approve the transfer of \$150,000 from Capital Reserve and transfer of \$212,280 from Contingency Reserve for the capital projects of Hoodoo Parking – Design Phase and Lehigh Reclamation.

CARRIED UNANIMOUSLY.

#### CLOSED SESSION

#### 7. ADJOURNMENT

**M2025.160** Moved by Councillor Lacher, Councillor Price  
That Council adjourn the meeting.

CARRIED UNANIMOUSLY

Council adjourned the meeting at 6:40 p.m.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER



**TOWN OF DRUMHELLER**  
**SPECIAL COUNCIL MEETING**

**MINUTES**

TIME & DATE: 4:30 PM – Tuesday, April 29, 2025

LOCATION: Council Chambers, 224 Centre Street, via Teams platform and  
[Live Stream on Drumheller Valley YouTube Channel](#).

2

**IN ATTENDANCE:**

Mayor Heather Colberg  
Deputy Mayor Patrick Kolafa  
Councillor Stephanie Price  
Councillor Tony Lacher  
Councillor Crystal Sereda (regrets)  
Councillor Tom Zariski  
Councillor Lisa Hansen-Zacharuk (on leave)

Chief Administrative Officer: Darryl Drohomerski  
Assistant Chief Administrative Officer: Esther Quiambao  
Dir. of Corporate & Community Services: Victoria Chan  
Dir. of Infrastructure: Jared Brounstein  
Dir. of Emergency & Protective Services: Greg Peters  
Communications Officer: Erica Crocker (regrets)  
Reality Bytes IT: David Vidal  
Recording Secretary: Angela Keibel

1. **CALL TO ORDER**

Mayor Colberg called the meeting to order at 4:30 PM.

2. **OPENING COMMENTS**

Councillor Zariski informed residents about the upcoming 30th Annual Springfest Music Festival, scheduled to take place on May 2 and 3, 2025, in East Coulee.

Mayor Colberg expressed thoughts and condolences on behalf of Council and Administration to the Filipino victims, families, and residents affected by the Vancouver Lapu-Lapu Day Festival tragedy on April 26, 2025.

3. **ADOPTION OF AGENDA**

3.1 **Agenda for the April 29, 2025, Special Council Meeting**

**M2025.161** Moved by Councillor Lacher, Councillor Price  
That Council adopt the agenda for the April 29, 2025, Special Council Meeting, as presented.

CARRIED UNANIMOUSLY

4. **REPORTS FROM ADMINISTRATION**

CORPORATE AND COMMUNITY SERVICES DEPARTMENT

4.1 **Director of Corporate and Community Services**

4.1.1 **2024 Audited Financial Statements**

Agenda Attachments: Request-for-Decision; Audit Presentation (BDO LLP)  
Draft Audited Financial Statements for Year Ending December 31, 2024

Mitchell Kennedy from BDO LLP presented the audited financial statements to Council.

**M2025.162** Moved by Councilor Zariski, Councillor Lacher  
That Council approve the 2024 audited financial statements as presented.

CARRIED UNANIMOUSLY

5. ADJOURNMENT

**M2025.163** Moved by Councillor Price, Councillor Kolafa  
That Council adjourn the meeting.

CARRIED UNANIMOUSLY

Council adjourned the meeting at 5:06 PM.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

## REQUEST FOR DECISION

<b>TITLE:</b>	Council Vacancy
<b>DATE:</b>	May 5, 2025
<b>PRESENTED BY:</b>	Darryl Drohomerski, C.E.T., CAO
<b>ATTACHMENTS:</b>	(Original) Roster for Deputy Mayor 2024-2025 (Revised) Roster for Deputy Mayor 2024-2025

### SUMMARY:

It is with great sadness that the Town of Drumheller has learned of the passing of Councillor Lisa Hansen-Zacharuk. Councillor Hansen-Zacharuk has served her four (4) terms as Councillor with grace, dignity and tenacity and has been a valuable asset to the Town of Drumheller and the community at large.

With the passing of Councillor Hansen-Zacharuk, there is a vacancy on the Town of Drumheller Council. In accordance with section 162 of the *Municipal Government Act*, a vacancy must be filled via a by-election, unless the vacancy occurs after January 1 in the year of a general election.

Since the 2025 Municipal Election will be taking place this year on October 20, 2025, Administration recommends that the position remain vacant until that time and that a by-election not take place.

Councillor Lacher and Mayor Colberg were appointed to sit on the boards occupied by Councillor Hansen-Zacharuk on April 7, 2025.

Administration also recommends that Council revise the 2024-2025 Roster for Deputy Mayor to account for the passing of Councillor Hansen-Zacharuk.

### RECOMMENDATION:

That a by-election **not** take place, and that the vacancy of Council remain unoccupied until the 2025 Municipal Election of October 20, 2025, in accordance with section 162 of the *Municipal Government Act*.

That the revised 2024-2025 Roster for Deputy Mayor be adopted as presented.

### DISCUSSION:

N/A

### FINANCIAL IMPACT:

N/A

### STRATEGIC POLICY ALIGNMENT:

Ensuring the continuance of good governance in accordance with section 162 of the *Municipal Government Act*.

**COMMUNICATION STRATEGY:**

The Town of Drumheller will reach out to the family of Councillor Hansen-Zacharuk. No further external communications will be required.

**MOTION:**

That a by-election **not** take place, and that the vacancy of Council remain unoccupied until it is assumed during the 2025 Municipal Election of October 20, 2025, in accordance with section 162 of the *Municipal Government Act*.

**MOTION:**

That Council approve the revised 2024-2025 Roster for Deputy Mayor, as presented.



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Prepared by:  
Mitchell Visser  
Manager of Legislative  
Services



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Reviewed by:  
Esther Quiambao  
Assistant Chief  
Administrative Officer



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Approved by:  
Darryl Drohomerski, C.E.T.  
Chief Administrative Officer



## Roster for Deputy Mayor 2024 -2025

Councillor Stephanie Price	November – December
Councillor Patrick Kolafa	January – February
Councillor Tony Lacher	March – April
Councillor Crystal Sereda	May – June
Councillor Lisa Hansen-Zacharuk	July – August
Councillor Tom Zariski	September - October

as of October 5, 2024

## Roster for Deputy Mayor 2024 -2025

Councillor Stephanie Price	November – December
Councillor Patrick Kolafa	January – February
Councillor Tony Lacher	March – April
Councillor Crystal Sereda	May – June
Councillor Crystal Sereda	July – August
Councillor Tom Zariski	September - October

as of October 5, 2024

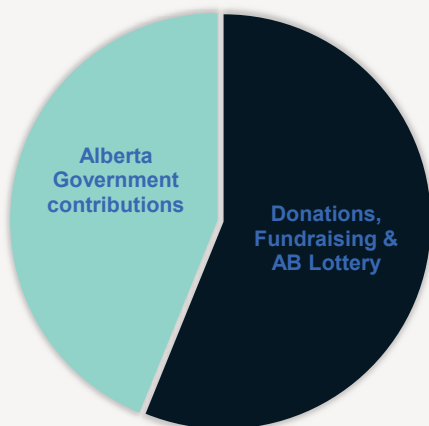


# CRITICAL CARE, ANYWHERE

The best hope, in a worst-case scenario.



## STARS ALBERTA, FY24-25



### Direct Operating Costs

**\$34.2** million  
(\$11.4M per base)

### Government Contribution

**\$15** million



Donations, Fundraising & Lotteries are needed to cover **56%** of direct operational costs in Alberta

**STARS Alberta Lottery net funds pay for one base in Alberta**

## ESSENTIAL SERVICES FOR ALL, RURAL

### Newly added!

#### 11 rural + 16 urban municipalities

- 95% Alberta municipalities in partnership
- 80% Regional Leaders
- Includes Peace River Regional District, BC

### Partnership ensures robust health & safety network

#### (9) PROVINCIAL LEADERS

- Fixed Rate
- Standing Motion
- Emergency Protective Service budget

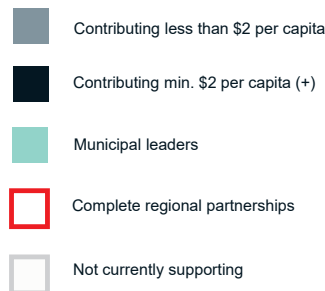
#### 2024 Welcoming Birch Hills County

#### REGIONAL LEADERS

Building partnerships within.  
Based on minimum \$2 - \$90 per capita

#### PEACE RIVER REGIONAL DISTRICT, BC

Hudson's Hope, BC  
City of Fort St. John, BC  
Taylor, BC  
City of Dawson Creek, BC  
Pouce Coupe, BC  
Chetwynd, BC  
Tumbler Ridge, BC



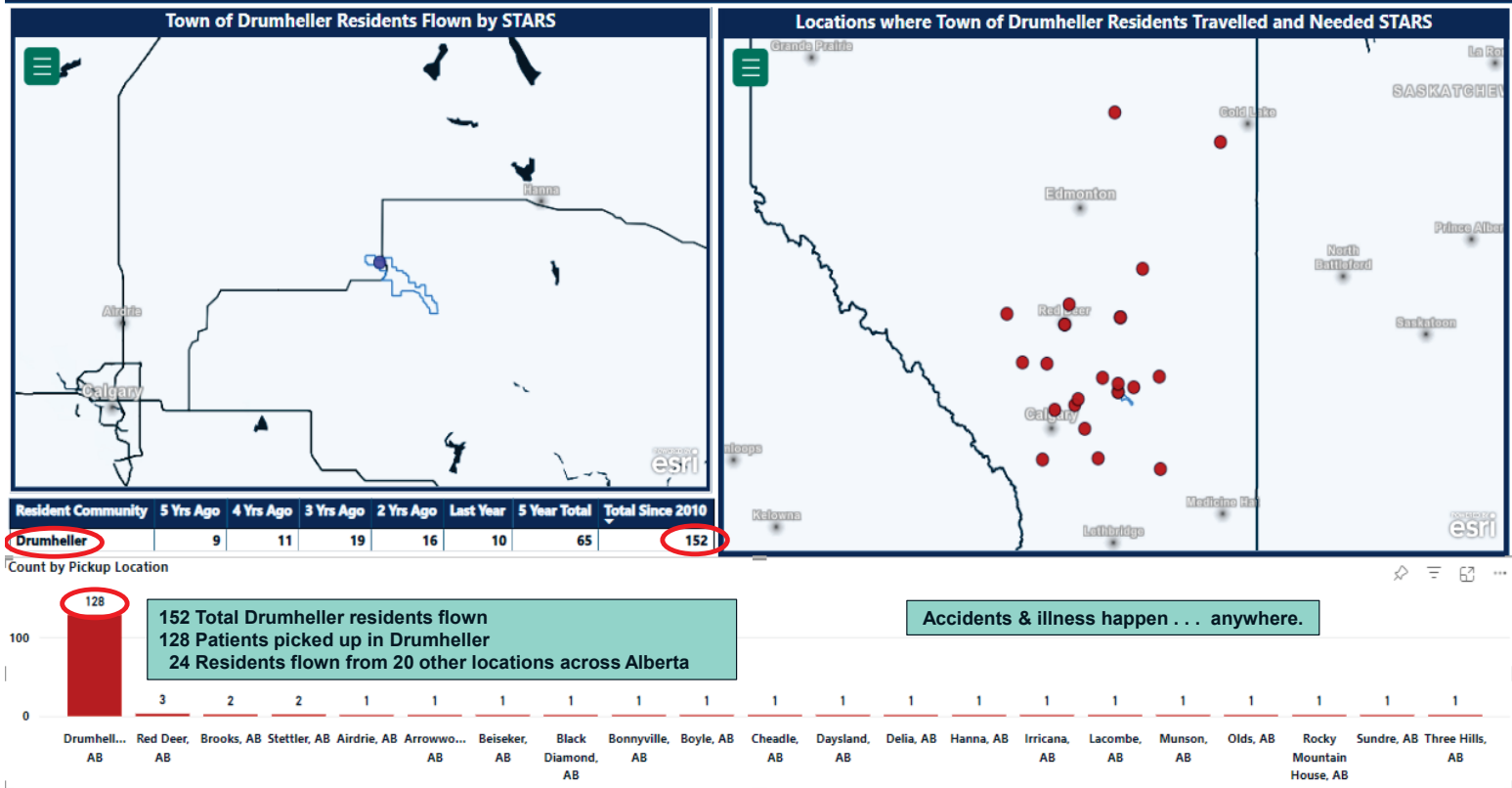
## STARS® 15-Year Mission Report

TOWN OF DRUMHELLER STARS 15-YEAR MISSION REPORT	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	TOTAL
DRUMHELLER HOSPITAL IFTs	14	17	11	14	19	21	12	17	15	17	14	24	23	23	16	257
NEAR DRUMHELLER SCENE	4	2	1	3	4	2	1	2	6	4	1	9	3	3	3	48
<b>TOTAL</b>	<b>18</b>	<b>19</b>	<b>12</b>	<b>17</b>	<b>23</b>	<b>23</b>	<b>13</b>	<b>19</b>	<b>21</b>	<b>21</b>	<b>15</b>	<b>33</b>	<b>26</b>	<b>26</b>	<b>19</b>	<b>305</b>



\* Scene + SAR calls coded to nearest community - Actual mission location used to identify each occurrence within the Town of Drumheller & immediate area

## Town of Drumheller Boundaries - Patients Flown by STARS (2010-Present)



### STARS IS BORDERLESS

6 BASES ACROSS WESTERN CANADA

- Average 11 MISSIONS PER DAY
- MORE THAN 60,000 (+) MISSIONS FLOWN
- AIR MEDICAL CREW (AMC) CROSS-TRAINED
- ALL CREW AND ASSETS CROSS BORDERS

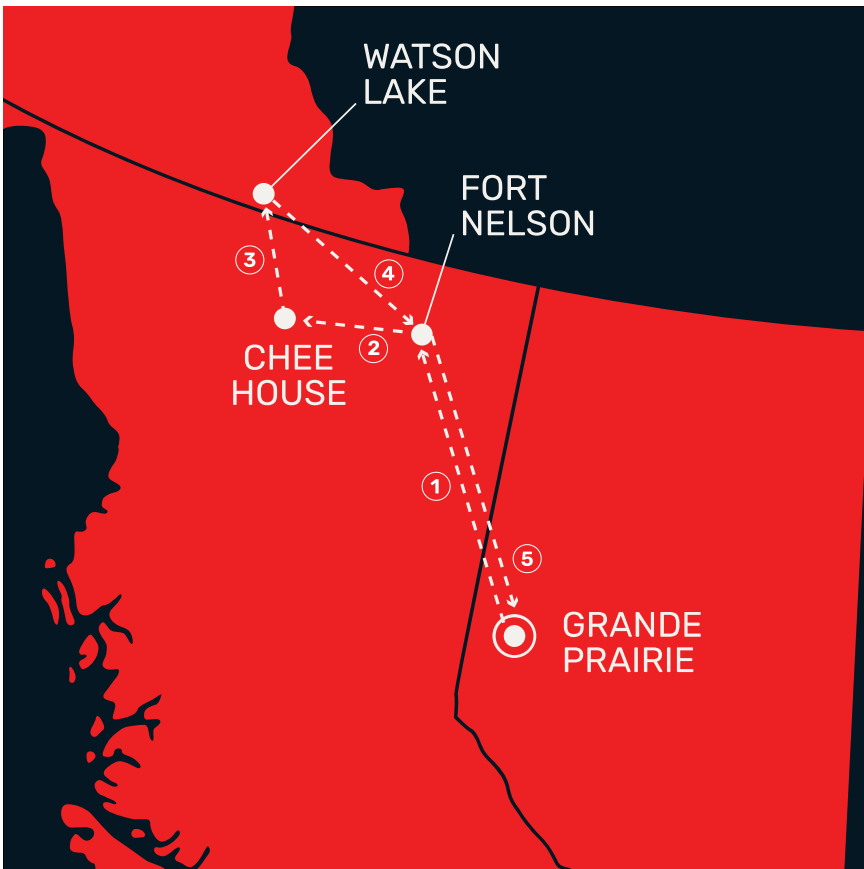
Mission Count	STARS Base	Mission Type	Description	Disposition
1	Calgary	IFT	Medical	PT TRANSPORTED - STARS
2	Calgary	Scene	Near Drowning / Trauma	PT TRANSPORTED - STARS
3	Calgary	IFT	NICU	PT TRANSPORTED BY GROUND WITH SPECIALTY TEAM
4	Calgary	IFT	COPD / Respiratory	PT TRANSPORTED - STARS
5	Edmonton	Scene	Cardiac	PT TRANSPORTED - STARS
6	Edmonton	Scene	Rollover	NMR MISSION CANCELLED - NO TRANSPORT
7	Edmonton	Scene	Workshop Explosion	MISSION CANCELLED - ALTERNATE TRANSPORT
8	Edmonton	Scene	GSW	PT TRANSPORTED - STARS
9	Grande Prairie	Scene	Stroke	PT TRANSPORTED - STARS
10	Grande Prairie	IFT	MVC	PT TRANSPORTED BY GROUND WITH STARS AMC
11	Grande Prairie	IFT	Motorcycle vs Deer	PT TRANSPORTED - STARS
12	Regina	IFT	Decreased LOC	PT TRANSPORTED - STARS
13	Regina	IFT	Pneumonia	PT TRANSPORTED - STARS
14	Saskatoon	Scene	Motocross Accident	PT TRANSPORTED - STARS
15	Saskatoon	IFT	Sepsis	PT TRANSPORTED - STARS
16	Winnipeg	Scene	MVC Polytrauma	PT TRANSPORTED - STARS
17	Winnipeg	IFT	Perforated Bowel	PT TRANSPORTED - STARS
18	Winnipeg	Scene	Seizures	PT TRANSPORTED - STARS



## NEW MEDICATION HEMORRHAGE CONTROL

STARS has bolstered its medical toolkit with an innovative new blood product to help form blood clots and assist with hemorrhage control.

- Increase to 4 units of blood onboard
- Utilized in severe trauma cases
- Patients requiring more than two units of blood
- Fibrinogen promotes blood clots to form



## OUR LONGEST MISSION

While hunting in the rugged mountains of northern B.C., Doug MacTavish suffered a major heart attack. Providing critical care to this patient in need resulted in our longest mission to date.

**2,408** LITRES OF FUEL

**1,763** KILOMETRES

**8.2** HOURS OF FLIGHT

**5.3** HOURS WITH PATIENT

**1 LIFE SAVED**



# TOWN OF DRUMHELLER

## MUNICIPAL SUPPORTER (Current Status)

**\$10,000 Fixed Rate**  
**Expires 2025**  
(\$1.26 per capita based on 7909 Pop.)

## GRADUATED PROPOSAL \$13,000 Fixed Rate in 2025

Proposal to New Council  
\$16,000 Fixed Rate  
2026, 2027, 2028  
**REGIONAL LEADER**  
(Joining 80% Alberta Municipalities)

## BENEFITS

- Drumheller residents served by Calgary & Edmonton STARS bases
- STARS provide physical response and virtual consultations
- Assist local practitioners with critical care / procedural guidance
- Residents have access to STARS 24/7 across Western Canada
- 40 years serving Albertans - No cost to the patient.

**A LIFE IS SAVED EVERY DAY. YOUR PARTNERSHIP MAKES IT POSSIBLE.**



## BRIEFING NOTE

<b>TITLE:</b>	Bylaw #09.25, Downtown Berm East Land Designation - Public Hearing
<b>DATE:</b>	May 5, 2025
<b>PRESENTED BY:</b>	Darryl Drohomerski, C.E.T., Chief Administrative Officer
<b>ATTACHMENTS:</b>	Bylaw #09.25 – Downtown Berm Riverside East Removal of Land Designation (1 <sup>st</sup> Reading)

### SUMMARY:

Proposed Bylaw #09.25 intends to remove the status of Municipal Reserve (MR) on east end of the Downtown Berm on the lot described as Plan 3147 H.R., Block 34, Lot 5 (Community Reserve). Another Bylaw will be brought before Council in the near future to designate the lot as a Public Utility Lot (PUL). Bylaw #09.25 went to Council for first reading on April 7, 2025.

In accordance with the requirements of 674 of the *Municipal Government Act*, the Town is required to hold a Public Hearing prior to the removal of the MR designation. The Public Hearing was advertised in the Drumheller Mail on April 16 and April 23, 2025, and the proposed Bylaw was posted on the Town of Drumheller website. The Public Hearing is being held in accordance with the *Municipal Government Act* and the *Council & Committee Meeting Procedure Bylaw #04.21*. Any person who claims to be affected by the proposed Bylaw was invited to present their comments in person at the Public Hearing or to submit written submissions.

### DIRECTION:

N/A

### DISCUSSION:

In order to comply with the funding agreement established with the Province of Alberta and the Government of Canada, land acquired for the flood mitigation project must be dedicated as either Environmental Reserves (ERs), Public Utility Lots (PULs), or another designation satisfactory to the Province. PULs are titled parcels of land which are owned by the Town of Drumheller and contain public utilities or municipal infrastructure. Wherever possible, land acquired for the use of berms will be converted into PUL lots as the berms are considered municipal infrastructure.

### FINANCIAL IMPACT:

Costs associated with conducting a Public Hearing include advertising in the local newspaper and all expenses related to updating the parcel designation with the Alberta Land Titles Office.

### COMMUNICATION STRATEGY:

The Public Hearing was advertised in the Drumheller Mail on April 16 and April 23, 2025, and the proposed Bylaw was posted on the Town of Drumheller website. No future communications will be required.





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Prepared by:  
Mitchell Visser  
Manager of Legislative  
Services



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Reviewed by:  
Esther Quiambao  
Assistant Chief  
Administrative Officer



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Approved by:  
Darryl Drohomerski, C.E.T.  
Chief Administrative Officer

**TOWN OF DRUMHELLER**  
**BYLAW NUMBER 09.25**  
DEPARTMENT: DEVELOPMENT AND PLANNING

*Downtown Berm Riverside East Removal of Land Designation*

**THIS IS A BYLAW OF THE TOWN OF DRUMHELLER**, in the Province of Alberta for the purpose of removing the designation of a Municipal Reserve from certain lands hereinafter described pursuant to Section 675 of the *Municipal Government Act, Chapter M-26, of the Revised Statutes of Alberta 2000*, as amended, and concurrently replacing it with the designation of a Public Utility Lot to accommodate a flood mitigation project.

**WHEREAS** the Town of Drumheller, the Province of Alberta and the Government of Canada have entered into an agreement to construct flood mitigation berms along portions of the Red Deer River in the Town of Drumheller to protect properties and the citizens of Drumheller from the ravages of flood waters;

**AND WHEREAS** one of the terms of the aforementioned agreement requires that land acquired for this flood mitigation project be dedicated as Environmental Reserves, Public Utility Lots or other designation satisfactory to the Province;

**AND WHEREAS** a notice to remove the Municipal Reserve designation from these lands was published in the Drumheller Mail once per week for two consecutive weeks; on \_\_\_\_\_ and again on \_\_\_\_\_, the last of such publications being at least five (5) days before the day fixed for the passing of this Bylaw;

**AND WHEREAS** the Council of the Town of Drumheller held a Public Hearing on the \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2025, at their regular or special meeting of Council in which all interested parties were provided an opportunity to be heard;

**AND WHEREAS** the Council of the Town of Drumheller, after taking into consideration the representation made at the aforesaid public hearing, is satisfied that this redesignation is necessary for the completion of the flood mitigation project and that no one is adversely affected by this redesignation and the concurrent Public Utility Lot designation;

**NOW THEREFORE** be it resolved that the Council of the Town of Drumheller, in the Province of Alberta, does hereby enact to remove the designation of Municipal Reserve on the land depicted on Schedule – 'A' attached hereto and more particularly described as:

PLAN	3147 H.R.
BLOCK	34
LOT	5 (COMMUNITY RESERVE)

and hereby directs our Chief Administrative Officer to notify the Registrar of the South Alberta Land Titles Office that all the provisions of the *Municipal Government Act* have been complied with and to remove the designation of Municipal Reserve from the subject lands.

**SHORT TITLE**

This Bylaw may be cited as "Downtown Berm Riverside East Removal of Land Designation."

**TRANSITIONAL**

This Bylaw takes effect on the day it is registered in the Land Titles Office.

READ AND PASSED THE FIRST TIME BY THE COUNCIL OF THE TOWN OF  
DRUMHELLER, THIS 7<sup>th</sup> DAY OF April, 2025.

READ AND PASSED THE SECOND TIME BY THE COUNCIL OF THE TOWN OF  
DRUMHELLER, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2025.

READ AND PASSED THE THIRD AND FINAL BY THE COUNCIL OF THE TOWN OF  
DRUMHELLER, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2025.

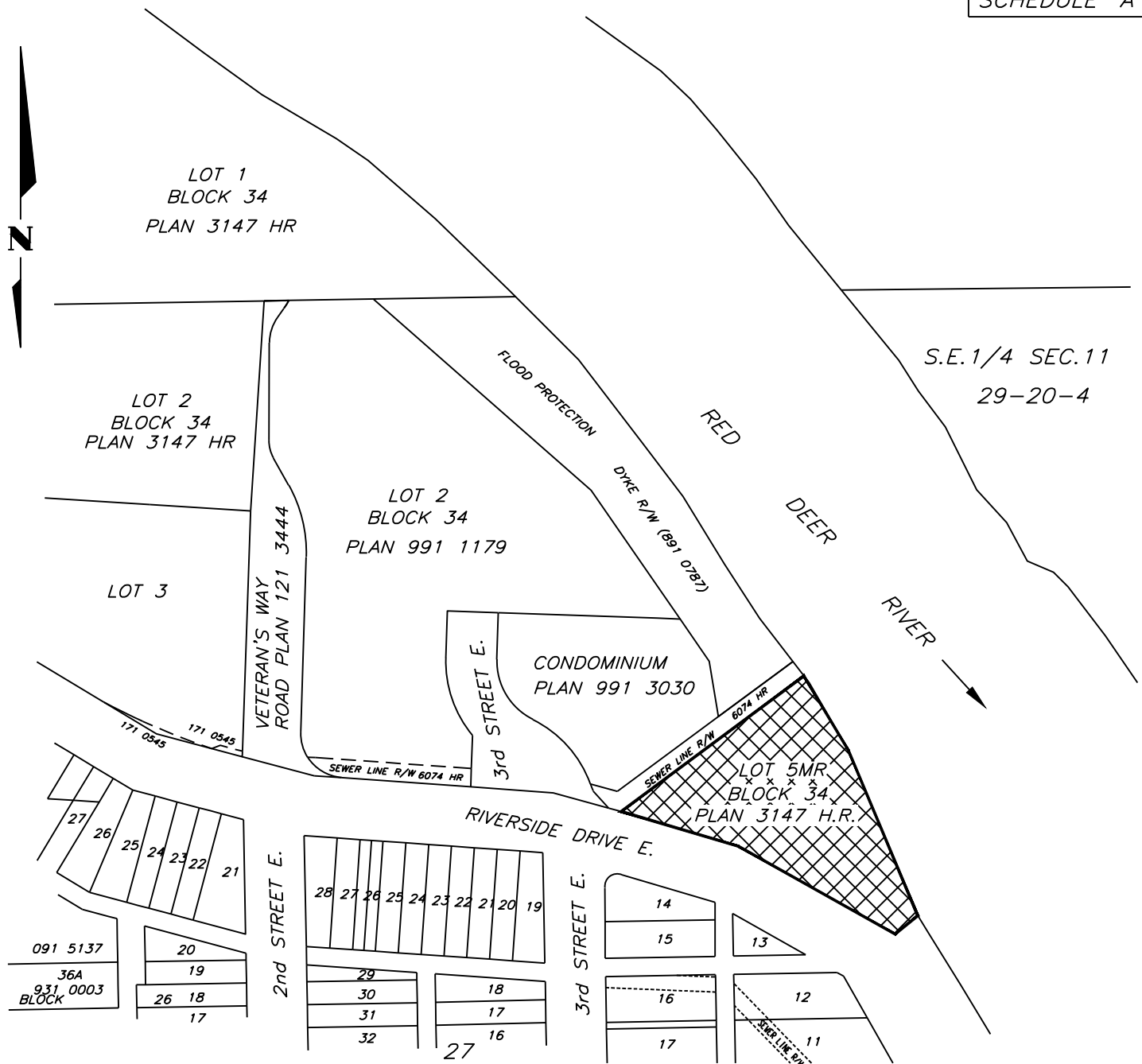
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MAYOR: HEATHER COLBERG

Seal

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DARRYL E. DROHOMERSKI, C.E.T.  
CHIEF ADMINISTRATIVE OFFICER



## DRUMHELLER, ALBERTA

PLAN SHOWING AREA TO HAVE COMMUNITY RESERVE (MR)  
DESIGNATION REMOVED AND REPLACED BY A PUBLIC UTILITY LOT  
TO ACCOMMODATE FLOOD MITIGATION WORKS  
AFFECTING LOT 5MR, BLOCK 34, PLAN 3147 H.R.

ALL WITHIN THE

S.E.1/4 SEC.11, TWP.29, RGE.20, W.4M.

SCALE= 1:2000 — 2025 — GRANT W. WALLACE, A.L.S.

### LEGEND:

Areas to be have municipal reserve Status  
removed shown thus.....



0	FEB. 25, 2025	ISSUED
REV.	DATE	DESCRIPTION
	May 5, 2025 - Agenda	

HUNTER WALLACE SURVEYS LTD.  
DRUMHELLER, ALBERTA  
FILE: PUL24-072-1-SCH-A  
Page 20 of 76

## REQUEST FOR DECISION

<b>TITLE:</b>	2025 Property Taxation – Bylaw 21.25 – 2025 Property Tax Rate Bylaw
<b>DATE:</b>	May 5, 2025
<b>PRESENTED BY:</b>	Victoria Chan, CPA, CGA, LL.B, LL.M Chief Financial Officer / Director of Corporate and Community Services
<b>ATTACHMENTS:</b>	Draft Bylaw 21.25 – 2025 Property Tax Rate

### SUMMARY:

With the approved amended 2024 Budgets, Council is to adopt the 2025 Property Tax Rate Bylaw for all three readings to set the 2025 Property Tax rates (mill rates) to meet the provincial requisitions and the municipal operational and capital requirements.

### BACKGROUND:

In accordance with section 353 of the *Municipal Government Act* (MGA), the Town must adopt, on an annual basis, a property tax rate bylaw for levying property taxes within the Town of Drumheller. The draft Bylaw 21.25 has been prepared to meet the requirements of the MGA and adheres to Council's direction regarding the municipal tax requirement as supported by the approved annual operating and capital budgets.

In total, Bylaw 21.25 will levy approximately \$15.6 million in property taxes to meet the revenue requirements in 2025, including \$3.974 million of provincial requisition of which the Town has neither control nor influence. Of note that the RCMP Policing costing is included in the municipal requisition portion. While the RCMP Policing Cost is not a separate requisition, the Town has zero control or influence on the cost but obliged to pay from the municipal tax coffers.

Estimated 2025 RCMP Policing Cost	\$2,138,310
Provincial Requisitions	\$3,974,125

### RECOMMENDATION:

Administration recommends that Council give all three readings to 2025 Property Tax Bylaw 21.25 as presented.

### DISCUSSION:

#### Assessment Valuation

The property assessment values included in the Bylaw are based on the completed 2024 assessment roll. The 2024 assessment roll is based on market values established on July 1, 2024, and the physical condition of the property as of December 31, 2024.

The Town of Drumheller has 4,859 rolls (parcels), 656 are tax-exempted due to the ownership and/or usage, such as municipal-owned properties, public institutions (provincial), non-profit organizations, etc. Therefore, the Town has 4,192 taxable properties, of which includes 168 properties classified as agricultural land.

Based on the 2024 market value, the Town witnessed a general increase in most of property classes as a reflection of the favourable market conditions. According to the Municipal Assessor from Wildrose Assessment, there were 996 non-arms length sales transactions in Drumheller Valley during 2024. For the purpose of market analysis and comparison, they used 657 from the period of July 1, 2021, to June 30, 2024. The total assessment goes up an average of 13% for this said period, however an increase in assessment value does not always equate to corresponding changes in property tax.

The Town has received three assessment appeals, two residentials and one non-residential before the established deadline. The outcome of the appeal would change the property taxes the Town will receive. Given the appeal valuation is of minimal impact, Administration is in the opinion that would not significantly affect the municipal tax requisition.

### Requisitions

In addition to levying municipal property taxes, Bylaw 21.25 also establishes levies on provincial requisitions, namely, the Drumheller and District Seniors Foundation, Alberta School Foundation Fund, and the Christ The Redeemer Catholic School Division.

The comparison of the provincial requisitions:

Provincial Requisition	2025	2024	Increase/ (Decrease)	Change in %
Alberta School Foundation Fund (combined)	\$3,314,017	\$2,795,878	\$518,139	18.53%
Drumheller and District Seniors Foundation <sup>1</sup>	\$655,359	\$696,250	(\$40,891)	(5.8%)
DIP <sup>2</sup>	\$4,749.17	\$2,964	\$1,785	60.22%

The total assessed value for DIP increased to \$67 million (2024) from \$38.7 million (2023). The Town was notified by the Province of an estimate of \$3-million decrease in assessed value for the DIP and linear properties last week. Designated Industrial Properties (DIP) and linear properties are assessed by the Province.

As a result of the overall increase in assessment value in DIP, Administration is able to flat-line the mill rate in the non-residential class property to promote a business-friendly tax environment.

### Mill Rates

As approved by Council in April 2025, Administration is proposing an 4%-increase in the property tax revenue.

- The residential mill rate for 2025 is **8.43526** (2024 – 9.07376), a decrease of 7% in the rate from last year.
- The non-residential mill rate for 2025 is flatlined at **15.47958**. (2024 – 15.47958).

<sup>1</sup> The decrease is a result of the provincial's annual equalized assessment prepared November 1, 2024.

<sup>2</sup> As in prior years, the Provincial Government assessed designated industrial properties, and by the Ministerial Order No. MAG:004/25, it establishes the rates to charge back the assessment cost relating to these properties to each of the owners. The drastic increase is the result of the new DIP taking effect in November 2024.

Notwithstanding the applicable mill rates based on the property class, a minimum tax payable of \$500 applies to parcels of which their municipal tax portion is less than \$500. In other words, if the municipal-portion tax payable is less than \$500, the tax notice would show the municipal tax of \$500 plus the applicable Education and/or Seniors Foundation requisitions.

#### Property Taxes

An increase in assessment value does not always translate to the same corresponding increase in property tax. In the residential property class, while the average appreciation in assessment value is 13%, the mill rate for 2025 will decrease by 7%.

Based on 2024 assessment, an average assessment value for a single-family home in Drumheller is \$260,000. In this example of an average single-family home, the portion for municipal tax would be \$2,193.17 for 2025. In 2024, an average single-family home was assessed at \$221,333, and the municipal portion tax would have been at \$2,008.32. This works out to be an increase of \$0.50 each day from last year for an average residential property in Drumheller.

#### **STRATEGIC POLICY ALIGNMENT:**

The proposed bylaw is prepared with fiscal fairness and equity to support the Town's fiscal responsibility and transparency.

**COMMUNICATION STRATEGY:**

Communication of the adopted tax rates will include a media release, social media posts, and updated tax information on the Town website.

As there is a looming potential labour disruption of Canada Post on or before May 20, 2025, subject to the approval of this Bylaw, tax notices will be disseminated in early May in advance of the potential mail service disruption. The deadline to pay without penalties remains August 31, 2025.

**MOTION:**

That Council give first reading to 2025 Property Tax Rate Bylaw 21.25 as presented.

**MOTION:**

That Council give second reading to 2025 Property Tax Rate Bylaw 21.25 as presented.

**MOTION:**

That Council give unanimous consent for third and final reading of Bylaw 21.25 – 2025 Property Tax Rate Bylaw.

**MOTION:**

That Council give third and final reading to 2025 Property Tax Bylaw 21.25 as presented.



Prepared by:

Victoria Chan, CPA, CGA, LL.B, LL.M  
Chief Financial Officer /  
Director of Corporate & Community Services

Approved By:

Darryl E. Drohomerski, C.E.T.  
Chief Administrative Officer



**TOWN OF DRUMHELLER**  
**BYLAW NUMBER 21.25**  
DEPARTMENT: CORPORATE SERVICES

A BYLAW OF THE TOWN OF DRUMHELLER, IN THE PROVINCE OF ALBERTA  
(HEREINAFTER REFERRED TO AS "THE MUNICIPALITY"), TO SET A RATE FOR THE  
LEVY ON ASSESSED VALUE OF PROPERTY SUBJECT TO TAXATION FOR THE 2023  
FINANCIAL YEAR.

**WHEREAS** the Council of the Town of Drumheller (Council) shall, by Bylaw, authorize the levying of taxes at such uniform rates on the dollar as the Council deems sufficient to produce the amount of revenue required. Section 353 of the *Municipal Government Act* R.S.A. 2000 c. M-26, (*Act*) as amended requires Council to pass a property tax bylaw annually;

**AND WHEREAS** a property tax bylaw authorizes Council to impose a tax in respect of property to raise revenue to be used towards the payment of requisitions and expenditures and transfers set out in the Town's budget;

**AND WHEREAS** Section 382 of the *Act* authorizes Council to impose a special tax to raise sufficient revenue to pay for a specific service or purpose;

**AND WHEREAS** Section 369 of the *Act* authorizes Council to impose a supplementary tax against properties listed on the supplementary tax roll and that the supplementary tax rates be the same as imposed in this bylaw;

**AND WHEREAS** Section 364 of the *Act* authorizes Council to exempt certain properties from taxation;

**AND WHEREAS** the assessed value of all property in the Town as shown on the 2025 assessment roll (2024 market values) is:

<b>Total Assessment</b>	<b>\$1,375,866,140</b>
-------------------------	------------------------

	<b>Taxable Assessment</b>
Municipal	\$1,127,321,970
Education (Combined)	\$1,093,213,850
Drumheller & District Seniors Foundation	\$1,121,302,970
Designated Industrial Properties	\$67,748,570

**AND WHEREAS** the total requirement of the Town of Drumheller to be raised by Property Taxes as shown in the annual estimates and subsequent budget amendments are as follows:

<b>Purpose</b>	<b>Required Amount</b>
Municipal	\$11,633,029
Alberta School Foundation Fund	\$3,314,017
Drumheller & District Seniors Foundation	\$655,359
Designated Industrial Properties	\$4,749
<b>Total</b>	<b>\$15,607,154</b>

**NOW THEREFORE**, pursuant to Sections 353, 382 and 369 of the *Municipal Government Act*, the Council of the Town of Drumheller in the Province of Alberta, duly assembled, enacts as follows:

**1. BYLAW TITLE**

1.1 This Bylaw may be referred to as the "2025 Property Tax Bylaw."

**2. DEFINITIONS**

2.1 In this Bylaw:

- a) "Act" means the Municipal Government Act R.S.A. 2000 c. M-26 and regulations made thereunder;
- b) "Alberta School Foundation Fund" established under the School Act RSA 2000 c. S-3.
- c) "Chief Administrative Officer" means that person appointed by Council to position of Chief Administrative Officer pursuant to the Act.
- d) "Christ The Redeemer Catholic School Division" means the separate school division of central and south Alberta.
- d) "Designated Industrial Property" means designated industrial property as set out in Section 284 of the MGA.
- e) "Farmland" means land used for farming operations as defined in the regulations;
- f) "Non-residential" in respect of property, means linear property, components of manufacturing or processing facilities (Machinery & Equipment) that are used for the cogeneration of power or other property on which industry, commerce or another use takes place or is permitted to take place under a land use bylaw passed by a council, but does not include farmland or land that is used or intended to be used for permanent living accommodation;
- g) "Residential" in respect of property, means property that is not classed by the assessor as farmland, machinery and equipment or non-residential.

- h) All other words used in this Bylaw that are defined in the Act shall have the meanings given to those words in the Act except where specifically defined otherwise in this Bylaw or required by the context in which the words are used in this Bylaw.

### **3. LEVY OF PROPERTY TAX**

- 3.1 The Chief Administrative Officer is authorized and directed to impose and collect a property tax for the year 2025 at the rates set out in Schedule "A" to this Bylaw.
- 3.2 The Chief Administrative Officer is authorized to undertake a supplementary assessment and levy supplementary property taxes at the rates set out in Schedule "A" to this Bylaw.
- 3.3 The minimum amount payable per parcel as property tax for general municipal purposes shall be \$500.00.

### **4. INTERPRETATION**

- 4.1 Should any provision of this Bylaw be declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.
- 4.2 There shall be entered upon the Tax Roll of the said Town of Drumheller, in a column provided for that purpose, the amount for which the property is charged for all of the sums ordered to be levied for each of the aforementioned classifications, and it shall not be necessary to state the particular sums for each of the various classifications.

### **5. TRANSITIONAL**

- 5.1 This Bylaw comes into effect with third and final reading.

GIVEN FIRST READING THIS 5<sup>th</sup> DAY OF MAY, 2025.

GIVEN SECOND READING THIS 5<sup>th</sup> DAY OF MAY, 2025.

GIVEN THIRD AND FINAL READING THIS 5<sup>th</sup> DAY OF MAY, 2025.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

**Town of Drumheller Bylaw 21.25**  
**SCHEDULE "A"**

	<b>Tax Levy</b>	<b>Taxable Assessment</b>	<b>Tax Rate in Mills</b>
<b>General Municipal</b>			
Residential	\$6,971,689	\$826,493,680	8.43526
Farmland	26,452	1,409,000	18.77353
Non-Residential/Machinery & Equipment	4,634,885	299,419,290	15.47958
<b>Total General Municipal</b>	<b>\$11,633,026</b>	<b>\$1,127,321,970</b>	
<b>Alberta School Foundation Fund</b> (includes Christ the Redeemer Catholic School Division)			
Residential & Farmland	\$2,250,032	\$827,217,680	2.72000
Non-Residential/Machinery & Equipment	1,065,985	265,996,170	4.00000
<b>Total Alberta School Foundation Fund</b>	<b>\$3,314,017</b>	<b>\$1,093,213,850</b>	
<b>Drumheller &amp; District Seniors Foundation</b>			
Residential & Farmland	\$483,477	\$827,217,680	0.58446
Non-Residential/Machinery & Equipment	171,882	294,085,290	0.58446
<b>Total Drumheller &amp; District Seniors Foundation</b>	<b>\$655,359</b>	<b>\$1,121,302,970</b>	
<b>Designated Industrial Properties</b>			
Designated Industrial Properties	\$4,749.17	\$67,748,570	0.0701
<b>Total Designated Industrial Properties</b>	<b>\$4,749.17</b>	<b>\$67,748,570</b>	

## REQUEST FOR DECISION

<b>TITLE:</b>	Department of Corporate & Community Services 2025 First Quarterly Report
<b>DATE:</b>	May 5, 2025
<b>PRESENTED BY:</b>	Victoria Chan, Chief Financial Officer/Director of Corporate and Community Services Elin Gwinner, Finance Manager Kaylyn Jensen, A/Manager, Recreation, Arts & Culture Karen Schneck, Seniors Programming Coordinator
<b>ATTACHMENT:</b>	2025 Q1 Report – Department of Corporate & Community Services

### **SUMMARY:**

The First Quarterly Report includes three departments: Corporate & Finance, Recreation, Arts & Culture, and Family & Community Support Services under the Corporate & Community Services portfolio for key deliverables and achievements from January 1 to March 31, 2025.

### **RECOMMENDATION:**

Administration recommends that Council accepts as information the 2025 First Quarterly Report for Corporate & Community Services, as presented.

### **DISCUSSION:**

N/A

### **FINANCIAL IMPACT:**

N/A

### **WORKFORCE AND RESOURCES IMPACT:**

N/A

### **STRATEGIC POLICY ALIGNMENT:**

To promote transparent and accountable government, while creating an effective channel for communication between administration, council, and the public.

**COMMUNICATION STRATEGY:**

N/A

**MOTION:**

That Council accepts as information the 2025 First Quarterly Report for Corporate & Community Services, as presented.



Prepared by:  
Victoria Chan, CPA, CGA,  
LL.B, LL.M  
Chief Financial Officer / Director  
of Corporate & Community  
Services



Approved by:  
Darryl Drohomerski, C.E.T.  
Chief Administrative Officer



**DRUMHELLER  
VALLEY**

# **Corporate & Community Services**

**2025 First Quarterly Report**

## **Introduction**

Three Departments:

1. Corporate & Finance
2. Recreation, Arts & Culture
3. Family & Community Support Services

This Q1 Report includes these three departments under the Corporate & Community Services portfolio from January 1 to March 31, 2025 on key deliverables and accomplishments.





# 1. Corporate Services

## This Quarter briefly...

- Implemented and continue monitoring the 2025 approved Budgets (Utility, Operations and Capital)
- Updated the 2025 Fee Schedule Bylaw
- Assessment Services Contract – Approved extension to March 2030
- Reassessment Notices to Manufactured Homeowners
- Renewed Line of Credit Borrowing Bylaw
- Two Letters of Credits as performance bond for the Flood Mitigation Project
- Two new Standing Bylaws – Supplementary Assessment Bylaw & Supplementary Property Tax Bylaw
- 2024 Year-End Preparation and Audited Financial Statements



# 2. Finance Department

## Utilities & Cemetery- Jan – March 2025

- Utilities
  - Water Users – 3,197 Sewer Users- 3,068. Garbage Users – 3,100
  - Total Water Revenue 2025 - \$1,039,558 2024- \$926,619
  - Total Sewer Revenue 2025 - \$624,447 2024- \$574,807
  - Total Garbage Revenues 2025- \$128,176 2024- \$116,775
- E-Billing
  - Percentage of utility bills emailed 2025 – 65.2% 2024-50.6%
- Cemetery
  - Number of Internments : 2025- 3 2024- 4





# Finance Department

## Business License & Pet License Jan-Mar 2025

- Pet Licenses:

- Pet License issued/renewed: 2025- 165 2024-226

	Annual License	5 Year License	Lifetime License	Total Earned
2025	132	21	12	\$4,934.00
2024	152	51	23	\$7,378.50

- Business License

- Business License issued: 2025- 665 2024-639
- Business License Fees Issued: 2025-\$135,710 2024-\$120,208



# Finance Department

## AP(Accounts Payable) & A/R(Accounts Receivable)- Jan- March 2025

- Accounts Payable

- Number of A/P Invoices: 2025-1,095 2024-1,330
- Total A/P Paid: 2025- \$4,868,424.52 2024-\$6,025,997.08

- Accounts Receivable

- Number of A/R Invoices : 2025- 203 2024- 161
- Total A/R issued: 2025- \$175,801.39 2024- \$196,842.68
- A/R outstanding over 90 days: 2025- \$55,736 2024- \$65,247



# Unaudited Financial Statement- Q1 2025

## Actual vs Budget Year To Date

January 2025 To March 2025 (3 Months)

	Budget	YTD Actual	Percentage Variance
Franchise Fees	2,090,000	460,032	-77.99%
Government Transfers	1,150,604	90,698	-92.12%
Investment Income	300,000	3,325	-98.89%
Net Municipal Taxes	14,626,395	-	-100.00%
Other Revenue	971,013	41,209	-95.76%
Penalties and Costs on Taxes	148,800	26,844	-81.96%
Sales and User Fees	10,354,686	2,470,705	-76.14%
Transfers From Reserves	487,626	-	-100.00%
<b>Total Revenues</b>	<b>30,129,124</b>	<b>3,092,813</b>	<b>-89.73%</b>
Amortization	3,714,386	-	-100.00%
Contracted and General Services	7,426,961	1,199,202	-83.85%
Interest on Long-term Debt	388,021	(24,944)	-106.43%
Materials, Goods and Utilities	3,289,375	677,667	-79.40%
Other Expenditures	791,534	36,572	-95.38%
Requisitions	3,697,830	90,309	-97.56%
Salary, Wages and Benefits	9,617,886	2,025,665	-78.94%
Transfer to Local Agencies	686,113	153,679	-77.60%
Transfers to Reserves	517,017	-	-100.00%
<b>Total Expenses</b>	<b>30,129,124</b>	<b>4,158,150</b>	<b>-86.20%</b>
<b>Net Total</b>	<b>0</b>	<b>(1,065,336)</b>	<b>-100.00%</b>



# Assessment Services

## Wildrose Assessment Services

Assessable Property Type	2024	2025
Residential	3,654	3,587
Commercial	440	448
Agricultural	169	168
Tax Exempt	650	656
<b>Total</b>	<b>4,913</b>	<b>4,859</b>





## 3. Community Grant Programs

### This Quarter Briefly...

Junior Achievement Southern AB	In-kind Approved	\$1,000
Nacmine Community Association	In-kind Approved	\$6,739.20
Dancing with the Dinosaurs Powwow	Cash Approved	\$1,500.00
Drumheller Community Drum Circle	Cash Approved	\$500.00
Mamawi Tapwewin	Cash Approved	\$1,000.00
Drumheller Seniors Christmas Dinner	Cash Approved	\$1,000.00
Drumheller Cricket Association	Cash Approved	\$500.00
Drumheller Legion Branch #22	Cash Approved	\$1,500.00



## 4. Recreation, Arts and Culture

### Badlands Community Facility Quarterly Report

Q1: January - March 2025

<u>Expenses</u>	2025	2024
Staffing	\$ 170,116.00	\$ 168,366.00
Utilities	\$ 18,915.00	\$ 26,854.00
Supplies & Services	\$116,366.00	\$165,896.00
<b>Total (Quarter)</b>	<b>\$ 305,397.00</b>	<b>\$361,116.00</b>
<u>Revenues</u>	2025	2024
Drop in	\$ 12,996.40	\$ 12,804.90
Memberships	\$ 115,217.71	\$ 92,728.88
Programs	\$1,909.60	\$9,502.46
Reservations	\$ 33,335.08	\$ 19,645.86
<b>Total (Quarter)</b>	<b>\$ 163,458.79</b>	<b>\$134,682.10</b>
<u>Attendance</u>	2025	2024
POS / Drop-ins	990	1,117
Memberships (# of scans)	19,489	18,834
Reservations (# of permits)	133	120
<b>Total (Quarter)</b>	<b>20,612</b>	<b>20,071</b>





## 4. Recreation, Arts and Culture

<u>Aquaplex Quarterly Report</u>	<u>Q1: January - March 2025</u>	
<u>Expenses</u>	<b>2025</b>	<b>2024</b>
Staffing	\$ 141,340.00	\$ 108,306.00
Utilities	\$ 3,101.00	\$ 16,108.00
Chemicals	\$ 3,031.00	\$ 2,162.00
Concession / Proshop	not available	not available
Supplies & Services	\$ 14,749.00	\$ 88,804.00
<b>Total (Quarter)</b>	<b>\$ 147,472.00</b>	<b>\$ 126,576.00</b>
<u>Revenues</u>	<b>2025</b>	<b>2024</b>
Drop in	\$ 11,467.91	\$ 6,838.95
Memberships	\$ 6,199.35	\$ 2,535.49
Swimming Lessons	\$ 18,539.36	\$ 4,023.83
Leadership	\$ 2,369.65	\$ 1,704.73
Pool Rentals	\$ 7,682.06	\$ 2,055.89
Other (Concession / Pro shop)	\$ 2,374.20	\$ 599.71
<b>Total (Quarter)</b>	<b>\$ 48,632.53</b>	<b>\$ 17,758.60</b>



## 4. Recreation, Arts and Culture

### AQP Quarterly Report Continued...

<u>Aquaplex Attendance</u>	<b>2025</b>	<b>2024</b>
POS / Drop-ins	1375	915
Memberships (# of scans)	2903	1133
Swimming Lessons / Leadership	786	205
Reservations	2647	1275
Other attendance	319	129
<b>Total (Quarter)</b>	<b>8030</b>	<b>3657</b>



<u>Recreation Memberships Sold (By Area)</u>	<u>AQP</u>	<u>BCF</u>	<u>Multi</u>	<u>Total</u>
Starland County	2	34	21	57
Wheatland County	10	0	12	22
Special Area 2	3	2	6	11
Other	5	64	76	145
Kneehill County	1	33	31	65
Drumheller Valley	90	647	1061	1798





## 4. Recreation, Arts and Culture

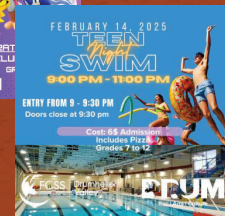
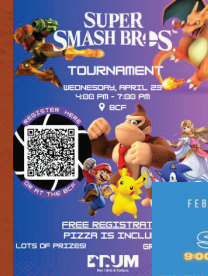
Quarterly Report – January, February & March 2025

### Event Review

- Customer Appreciation Day
- Board Games Night Kids - 25 Participants
- Make and Take- Phase One: Flower Centre Pieces - 20 Participants
- Make and Take- Phase Two: Charcuterie - 20 Participants
- Teen Swim - 27 Participants
- Swim to Survive - 5 Participants
- Pickleball Tournament - 14 Participants
- Family Day - 300 Children
- E-games Smash Brothers – 36 Participants
- Bike Rodeo - 42 Participants

### Upcoming

- Teen Swim May 23, 2025
- Celebrating Volunteerism May 26, 2025
- Women's Pickleball May 24 & 25, 2025
- E-games & Board Games Night for Adults May 30, 2025



## 5. FCSS Programs

### Home Support Programs

- These programs are supported by the Healthy Aging Grant and United Way Grant
  - Hot Meals : 12 participants , \$2,592.00 per month
  - Frozen Meals 10-15 participants varies \$990-1,200 per month
  - Grocery Shopping : 20 participants per month . \$313.00 per month
  - Light Housekeeping 7 participants , \$1,969.13 per month
  - Snow removal 10 participants for winter . \$600.00 per month on average.



# FCSS Programs

## Arts and Social Programs

These programs are supported by the Healthy Aging Program

- Service Canada Info fair 60 participants
- Scams presentation 30 participants
- Cow Patti theatre 21 participants
- East Coulee high tea 12 participants
- Dementia Day program 10 participants
- Caregiver program 5 participants
- E-Games 26 participants



These programs are not grant funded

- Monthly Art Class 10 participants
- Monthly Cardmaking Class 7 participants
- Monthly Art Café 5-10 participants on average
- Diamond Art Class 12 participants
- Volunteer Tax program 330 to 420 participants





## REQUEST FOR DECISION

<b>TITLE:</b>	Proposed Bylaw - <i>Community Standards Bylaw #19-25</i> (1 <sup>st</sup> Reading)
<b>DATE:</b>	May 5, 2025
<b>PRESENTED BY:</b>	Trent Kure, Manager of Municipal Enforcement
<b>ATTACHMENTS:</b>	(Draft) Bylaw #19.25 – <i>Community Standards Bylaw</i> (1 <sup>st</sup> Reading) Community Standards Bylaw Survey Results

### SUMMARY:

At the Regular Council Meeting (RCM) on March 3, 2025, Administration informed Council of its desire to repeal both *Community Standards Bylaw #06.19* and *Tourism Corridor Property Standards Bylaw #04.19* and replace them with one consolidated property standards bylaw. This change is based on legal advice noting that having two bylaws covering the same topics can create challenges for enforcement, as they provide conflicting standards. Feedback from residents, gathered through a public survey, played a key role in shaping the new bylaw to ensure it reflects community values. The updated bylaw aims to support safe, clean, and welcoming neighbourhoods by setting fair and practical standards for all properties in Drumheller.

### RECOMMENDATION:

That Council gives first reading to proposed *Community Standards Bylaw #19.25*, as presented, and sets a Public Hearing on June 2, 2025.

### DISCUSSION:

Variances between this Bylaw and the two previous Bylaws, as well as the results of the public engagement survey will be discussed in further detail below.

### SURVEY RESULTS

Survey results indicate that all issues presented were considered important to some degree by respondents. No issue received more responses deeming it unimportant than important. Respondents were also asked to rank each issue from one (most important) to six (least important). The issues most commonly ranked as most important were:

1. Household goods or garbage accumulation
2. Nuisance noise
3. Littering
4. Unkept vegetation
5. Building maintenance
6. Dilapidated vehicles

However, survey results can be interpreted in a number of ways. For example, below is another list that indicates the most common responses ranked at number six (least important):

1. Nuisance noise
2. Unkept vegetation
3. Dilapidated vehicles
4. Building maintenance

5. Littering
6. Household goods and garbage accumulation

This variance highlights the need to interpret the data contextually and in full. For example, 74 respondents ranked nuisance noise as most important, while 99 ranked it least important. These insights will be referenced throughout this Request for Decision and inform proposed bylaw changes

### **ACCUMULATION OF MATERIALS**

Of 311 survey respondents, 122 people deemed household goods and garbage accumulation to be an extremely important issue and 100 felt it was very important. Overall, the regulation and enforcement of this issue seems to enjoy a very high level of public support.

Slight modifications have been made to the wording within this section, as compared to the current Bylaw. The phrase “such that the accumulation is visible from a person viewing from outside the premises” currently accompanies the household goods and garbage accumulation section of *Community Standards Bylaw #06.19*. Enforcement has found this wording has enabled problematic hoarding situations that negatively impact the community to persist. In practice, this section will not impinge on an individual who has a few neatly stacked items or bags of recyclables in their yard; however, it will prevent resolution of complaints often deemed valid and detrimental to the community.

Additionally, this proposed Bylaw prohibits accumulation of yard waste, piles of dirt or gravel unless present for a project, and any goods deemed as a fire hazard. These items are not included in the current *Community Standards Bylaw 06.19*.

### **DERELICT VEHICLES AND FRONT YARD PARKING**

In practice, and in the survey, enforcement of derelict vehicles remains a topic of debate. In the survey, 90 people consider derelict vehicles to be an extremely important issue, while 95 regard them as somewhat important, which represents the most neutral response. The *Community Standards Bylaw 06.19* defines a derelict vehicle in a manner that allows for broad interpretation, whereby any vehicle considered unsightly could be classified as derelict. Applying this broad standard to vehicles poses significant enforcement challenges. Several people in Town own and operate older vehicles that, under this definition, could be considered derelict. The proposed draft introduces a more specific definition, stating that a vehicle would be considered derelict if it has parts removed, is substantially damaged, or is unable to be operated safely.

While this does represent a slight modification to the existing derelict vehicle standards, this Bylaw does prohibit parking in the front yard of properties in locations that are not paved or developed. This new regulation introduces a new authority that was not present in previous property maintenance bylaws, aimed at mitigating the adverse impacts of vehicles within residential neighbourhoods.

### **SIDEWALK CLEARING AND SNOW REMOVAL**

The authority for sidewalk clearing currently is derived from *Preservation of Sidewalk and Governing Encroachments on Highway Bylaw 02.07 Amending Bylaw 22.21*. This Bylaw requires residents to clear snow and ice from sidewalks adjacent to their property within 24 hours of accumulation. Additionally, it allows the Town to clear sidewalks at the property owner's expense if they do not comply with the regulations. These authorities have been incorporated into the proposed draft Bylaw, as the current Bylaw does not provide provisions for



issuing fines for non-compliance. Under draft, repeat offenders could be subject to a fine of \$300.00 for failing to maintain sidewalks.

## **LITTERING**

Of 307 answers to the question seeking the importance level of littering, only 13 responses indicated the issue was not of some level of importance. As such, a much more robust littering section has been created within this proposed Bylaw that would assist in enforcing littering and all forms of illegal dumping. The current regulation in *Community Standards Bylaw #06.19* only prohibits littering of “waste material.”

Additionally, this current proposed section creates an offence for not only littering itself, but also for failing to remove litter when directed to by an enforcement officer.

## **OTHER CHANGES**

Derelict machinery and the safe storage of outdoor appliances are currently regulated by the same section in *Community Standards Bylaw #06.19*. These two issues are now found in sections of their own. Additionally, derelict machinery now includes machinery that is not in use for its intended purpose for extended periods of time. The storage of derelict equipment on a person's premises in such situations is prohibited.

*Community Standards Bylaw #06.19* prohibits a property owner from allowing branches from trees on their property to overhang above or into adjacent properties. Drumheller has numerous large and older trees in several areas. In cases of non-compliance with the Bylaw, the Town may need to perform tree removal at the property owner's expense. Legal counsel has advised that it is preferable to address such situations through civil channels moving forward, as enforcement by the Town carries inherent risks, including potential property damage during tree removal. In the current draft, vegetation is only prohibited from overhanging sidewalks, impairing visibility on roadways, and interfering with utilities.

Several of our Bylaws differ in their provisions within penalties sections. Enforcement has found that the usage of specified penalties limits the flexibility available to the Town's legal counsel when seeking resolutions in contested court cases. This said, it is important that enforcement officers are provided with clear penalty guidelines, so fines issued are consistent with Council's intentions. This draft Bylaw specifies penalties to be used by enforcement officers; however, the section that enables fines in this Bylaw allows grants Town-retained lawyers the discretion to lower fines to seek resolution without trial, or request higher fines when situations are deemed appropriate.

Additionally, minor changes have been made to the fine amounts themselves. Matters deemed to impact public safety or significantly impact another person are set higher than the smaller, more minor maintenance standards, such as long grass or weeds.

## **FINANCIAL IMPACT:**

The most significant financial consideration of this Bylaw is that prosecution often comes with legal fees. Depending on a variety of factors, lawyers retained for enforcement purposes generally cost between \$350.00/hour and \$600.00/hour.

When Enforcement Orders are brought before a court, it is the Town's stance to request costs be awarded in the event of a successful application. Case law traditionally favours this stance; however, some Court Justices are more lenient when awarding costs. Additionally, the costs of

performing work for non-compliance is done at the expense of the offender, so these costs are generally recouped.

Also noteworthy is that prosecution of fines can be a costly endeavor. Each time fines are issued, the Town advises our counsel of the first appearance date at court, and sometimes legal fees are incurred even to have accused persons convicted in absence. However, as the Town relies on a local law firm for prosecution of Bylaw offences, some costs are minimized by keeping this work local. This said, when Bylaw matters are required to go to a trial, the costs of doing so typically cost between \$1,500.00 and \$5,000.00 depending on number of witnesses, amount of evidence to be introduced, or other length of trial preparation time.

**STRATEGIC POLICY ALIGNMENT:**

Promoting a well-maintained and clean community is a priority of this Council.

**COMMUNICATION STRATEGY:**

Extensive communication efforts have been taken prior to first reading with the survey, as well as in-person discussions at an open house, a Downtown Community Business Association Meeting, and informal coffee shop style engagement sessions. A Public Hearing for this proposed Bylaw is requested for the June 2, 2025, Regular Council Meeting. Additionally, Administration will be releasing the results of the survey on Town social media sites and through other platforms in the near future.

**MOTION:**

That Council gives first reading to *Community Standards Bylaw #19.25*, as presented, and sets a Public Hearing date for June 2, 2025.



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Prepared by:  
Trent Kure  
Manager of Municipal  
Enforcement



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Reviewed by:  
Greg Peters  
Director of Emergency &  
Protective Services



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Approved by:  
Darryl Drohomerski, C.E.T.  
Chief Administrative Officer

**TOWN OF DRUMHELLER  
BYLAW NUMBER 19.25**

DEPARTMENT: EMERGENCY AND PROTECTIVE SERVICES

COMMUNITY STANDARDS BYLAW

A BYLAW OF THE TOWN OF DRUMHELLER, IN THE PROVINCE OF ALBERTA, FOR THE  
PURPOSE OF REGULATING NEIGHBOURHOOD NUISANCES, SAFETY, AND UNSIGHTLY  
PROPERTIES

**WHEREAS** the *Municipal Government Act, RSA 2000 c.M-26* authorizes a municipality to pass bylaws respecting the safety, health and welfare of people and protection of people and property;

**AND WHEREAS** the *Municipal Government Act, RSA 2000 c.M-26* authorizes a municipality to pass bylaws respecting nuisances, including unsightly property;

**AND WHEREAS** the *Municipal Government Act, RSA 2000 c.M-26* authorizes a municipality to pass bylaws regarding the remedying of contraventions of bylaws;

**AND WHEREAS** the *Traffic Safety Act, RSA 2000 c.T-6* authorizes a municipality to regulate and control vehicle, pedestrian, and animal traffic, as well as parking on the streets and on other property within the municipality;

**AND WHEREAS** the Town of Drumheller deems it desirable to establish regulations which maintain and improve neighbourhood livability;

**NOW, THEREFORE** the Council of the Town of Drumheller in the Province of Alberta, enacts as follows:

**1. CITATION**

1.1 This Bylaw shall be cited as the *Town of Drumheller "Community Standards Bylaw."*

**2. DEFINITIONS**

2.1 For the purposes of this Bylaw, the following definitions shall apply:

- a) "*Chief Administrative Officer*" or "CAO" means the person appointed as *Chief Administrative Officer* for the *Town of Drumheller*, or their designate;
- b) "*Community Standards Appeal Board*" means the board established by the *Community Standards Appeal Board Bylaw* for hearing appeals of *enforcement orders* and certain other matters;
- c) "*Community Standards Appeal Board Bylaw*" means *Community Standards Appeal Board Bylaw #31.24*, as amended from time to time and its successor legislation;
- d) "*Council*" means the Mayor and Councillors of the *Town of Drumheller*;
- e) "*Derelict machinery*" means machinery that is significantly aged, or in poor condition, or not in use on a regular basis for its intended purpose;

- f) “*Derelict vehicle*” means a vehicle that is incapable of being safely operated, or is partially or fully dismantled, or is substantially damaged;
- g) “*Enforcement Order*” means an order written pursuant to section 545 or 546 of the *Municipal Government Act*;
- h) “*Fire Chief*” means the individual appointed as the head of Fire Services, or their designate;
- i) “*Good repair*” means a condition where the building or structure does not exhibit significant damage, peeling surfaces, broken, missing, or fallen parts, rot or other significant deterioration, openings which are not secured, or other visual lack of general maintenance;
- j) “*Graffiti*” means words, figures, letters, drawings, symbols, or stickers applied, scribbled, scratched, etched, sprayed or attached on or to a surface of a *premises* without permission of the *owner* and the Town;
- k) “*Highway*” “means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestleway or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes;
  - i) a sidewalk, including a boulevard adjacent to the sidewalk;
  - ii) if a ditch lies adjacent to and parallel with the roadway, the ditch; and
  - iii) if a highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be;but does not include a place declared by regulation not to be a highway;
- l) “*Municipal Government Act*” or “*MGA*” means the *Municipal Government Act, R.S.A. 2000 M-26*, as amended from time to time, and its successor legislation;
- m) “*Night-time*” means the period beginning at 10:00 PM and ending at 7:00 AM if the following day is a weekday or 9:00 AM if the following day is a weekend;
- n) “*Notice to Remedy*” means a written notice pursuant to this Bylaw that instructs a *person* to remedy a condition that is not in compliance with any provision of this Bylaw within a specified timeframe;
- o) “*Nuisance*” means anything that causes annoyance, disturbance, offence, or injury to a reasonable person;
- p) “*Occupier*” means a person residing in, or in apparent control of a property, whether the occupation is pursuant to a lease, rental agreement, license, or permit;

- q) “*Owner*” means any person listed on title as the registered owner of any real or personal property at the Alberta Land Titles Office;
- r) “*Peace Officer*” has the same meaning given to it in the *Provincial Offences Procedures Act*;
- s) “*Person*” means a natural person or a corporation, and includes a partnership, an association or a group of people acting in concert unless the content explicitly necessarily implies otherwise;
- t) “*Premises*” means the external surface of all buildings or structures, or the whole or part of any parcel of real property, including the land immediately adjacent to any building, buildings, or structures;
- u) “*Provincial Offences Procedures Act*” means the *Provincial Offences Procedure Act, R.S.A 2000 P-34*, as amended from time to time and its successor legislation.
- v) “*Public place*” means every place in *Town* to which the public have access as of right or by invitation, express or implied;
- w) “*Recreational Vehicle*” means a vehicle used or intended for primarily recreational use, and without restricting the generality of the foregoing, includes any motor home, holiday trailer, trailer, camper, tent trailer, any van or bus converted for use as a recreational vehicle, boat trailer, ATV trailer or non-commercial utility trailer;
- x) “*Roadway*” means that part of a highway intended for use by vehicular traffic;
- y) “*Sidewalk*” means that part of a *highway* especially adapted to the use of or ordinarily used by pedestrians, and includes that part of a highway between:
  - i) the curb line, or
  - ii) where there is no curb line, the edge of the roadway,and the adjacent property line, whether or not it is paved or improved;
- z) “*Town of Drumheller*” or “*Town*” means the *Town of Drumheller*, a municipal corporation in the Province of Alberta, and includes the area contained within the corporate boundaries of the *Town of Drumheller*, as the context may require;
- aa) “*Traffic Safety Act*” means the *Traffic Safety Act, R.S.A 2000, T-6*, as amended from time to time and its successor legislation.
- bb) “*Unightly condition*” means in respect of a structure, includes a structure whose exterior shows signs of physical deterioration, and, in respect of land, includes land that shows serious disregard for general maintenance or upkeep;
- cc) “*Violation Tag*” means a form of ticket prescribed by the *Town* for a Bylaw offence that provides a *person* with an opportunity to pay an amount to the *Town* in lieu of prosecution;

- dd) “*Violation Ticket*” has the same meaning given to it in the *Provincial Offences Procedures Act*.

### 3. SCOPE

- 3.1 This Bylaw applies to all *persons* and *premises* within the corporate boundaries of the *Town of Drumheller*.

### 4. UNSIGHTLY PREMISES AND PROPERTY MAINTENANCE

- 4.1 No *owner* or *occupier* of a premises shall allow their premises to be in unsightly condition.

- 4.2 No *owner* or *occupier* of a *premises* shall allow the following on the *premises*:

- a) animal remains, the accumulation of animal feces, or any material likely to attract pests or create unpleasant odors;
- b) the accumulation of yard waste including grass, tree branches, or hedge clippings;
- c) piles of dirt, gravel, or other similar materials, unless the *owner* or *occupier* can establish that a bona fide and permitted construction or renovation project is being carried out on that premises and the materials relate to the project taking place and are screened from view on *highways*, excluding alleyways;
- d) the accumulation of garbage, loose refuse, or litter;
- e) the accumulation of boxes, packaging materials, household goods or furniture, or appliances not commonly kept outdoors;
- f) freezers or refrigerators, unless secured with a padlock or similar device and properly screened from public view;
- g) derelict vehicles, the accumulation of auto parts or tires, or derelict machinery;
- h) the open or exposed storage of any quantities of industrial fluid including engine oils, brake fluid, or antifreeze;
- i) construction materials, whether new or used, unless the *owner* or *occupier* can establish that a bona fide and permitted construction or renovation project is being carried out on that premises and the materials relate to the project taking place and are stacked neatly and screened from view on highways, excluding alleyways; or
- j) an accumulation of any material that, in the opinion of the Fire Chief, may create a fire hazard that constitutes a threat to public safety.

- 4.3 An *owner* or *occupier* must ensure that all grass or grasses on the *premises* are reasonably maintained to ensure they are not in *unsightly condition* or unreasonably long in comparison to the typical height of grass or grasses on adjacent or neighbouring properties. This section does not apply to:

- a) golf courses;
- b) parks or natural area under the direction and control of the *Town*; or
- c) areas under the direction and control of *Town* including boulevards adjacent to major highways.

4.4 No *owner* or *occupier* of *premises* shall allow tree branches, shrubs, or any other type of vegetation to obstruct the paved or improved portion of the *sidewalk*, interfere with any public work or utility, or impair visibility required for safe traffic flow at any intersection adjacent to their *premises*.

4.5 No *owner* or *occupier* of *premises* shall permit any violation of the *Weed Control Act* on the premises.

## **5.0 SIDEWALK MAINTENANCE AND SNOW CONTROL**

5.1 Every *owner* or *occupier* of property in the *Town* shall keep clear every *sidewalk* adjacent to their property and remove all snow, ice, dirt, or other obstructions within 24 hours of the time that such snow, ice, dirt, or other obstruction was deposited thereon. This section does not apply to:

- a) the *sidewalks* of the Alberta Transportation Corridor comprised of Highway 9, Highway 9/56, and 2<sup>nd</sup> Street West, as these *sidewalks* will be kept clear of snow, ice, dirt, and other debris by the *Town*.

5.2 If an *owner* or *occupier* fails to clear the snow, ice, dirt, or other debris within 24 hours of the time it was deposited on any *sidewalk* adjacent to their property, the *Town* may remove all snow, ice, dirt, and other debris at the expense of the *owner* or *occupier*; in the event of non-payment of said expenses, such expenses shall be added to the tax roll of the adjacent parcel and shall be recovered in the same manner as other taxes, pursuant to the *Municipal Government Act*.

5.3 For the purposes of section 5.1 and 5.2, snow, dirt and other obstructions will be considered reasonably removed and cleared when the *sidewalk* is cleaned for the entire width and length of the *sidewalk* of the paved or improved portion of the *sidewalk* surface as completely and as reasonably possible.

5.4 Any *owner* or *occupier* within three (3) metres of a *roadway* within the *Town* is required to remove or cause to be removed any accumulated snow or ice from the roof, eaves, or downspouts of their buildings if it poses a potential hazard to vehicles or pedestrians. During the removal process, owners or occupiers shall exercise due care and attention to ensure the safety of passing vehicles and pedestrians.

## **6. FRONT YARD PARKING**

6.1 No *owner* or *occupier* of a *premises* shall park or allow to be parked any motor vehicle or *recreational vehicle* in the front yard of the *premises* in any location that is not a driveway or hard-surfaced parking stall.

## **7. BUILDING, STRUCTURE, AND FENCE MAINTENANCE**

- 7.1 No *owner* or *occupier* of *premises* shall allow a building, structure, or fence to become a safety hazard, in the opinion of the *Peace Officer*.
- 7.2 Every *owner* or *occupier* of *premises* shall ensure the following are maintained in *good repair*:
- a) Fences and their structural members;
  - b) Buildings, structures, and their structural members including:
    - i) foundations and foundation walls;
    - ii) exterior walls and their components;
    - iii) roofs;
    - iv) windows and their casings; and
    - v) doors and their frames;
  - c) Protective or decorative finishes of all exterior surfaces of a building or fence;
  - d) Exterior stairs, landings, porches, balconies and decks, and;
  - e) Signs or decorative fixtures.

## **8. ADDRESSING**

- 8.1 The *owner* or *occupier* of a *premises* on which a building has been erected shall display the number, as described in the civic address, assigned to the *premises* at a location plainly visible from the street in front of the *premises*.
- 8.2 The *owner* or *occupier* of a *premises* on which a building has been erected that has access to a lane or back alley shall display the number, as described in the civic address, assigned to the *premises* at a location plainly visible from the lane or back alley.

## **9. NUISANCES ESCAPING PREMISES**

- 9.1 No *owner* or *occupier* of *premises* shall allow an activity to continue on the *premises* if it is likely to annoy and disturb a reasonable person and constitute a *nuisance* in the opinion of a *Peace Officer*.
- 9.2 No *owner* or *occupier* of *premises* shall allow water from a hose, eavestrough, downspout, or similar device on the *premises* to be directed towards an adjacent *premises* if it is likely the water from the device will enter the adjacent *premises*.
- 9.3 No *owner* or *occupier* of *premises* shall allow water from a hose, eavestrough, downspout, or similar device on the *premises* to be directed over a public *sidewalk*.



- 9.4 All rainwater or runoff collected in eavestroughs or other similar device on a *premises* shall be directed onto that *premises*.
- 9.5 No *owner* or *occupier* of *premises* shall allow an outdoor light to shine directly into an adjacent *premises*.
- 9.6 No *owner* or *occupier* of *premises* shall engage in any activity that allows smoke, dust, or other airborne matter that may disturb a reasonable person without taking reasonable precautions to minimize its impact on the surrounding area.
- 9.7 No *owner* or *occupier* of *premises* shall allow items such as flyers, papers, or other loose debris to escape the *premises* onto an adjacent *premises* or *highway*.

## **10. LITTERING**

- 10.1 No person shall place, deposit, or throw, or cause to be placed, deposited, or thrown on any *public place, highway, or private premises* any of the following:
- a) Snow, ice, dirt, sand, gravel, leaves or any similar items;
  - b) Any human, animal, or vegetable matter or waste;
  - c) Any wrappers, papers, garbage, or any similar items;
  - d) Any glass, nails, tacks, or other similar sharp objects;
  - e) Any vehicle parts, scrap wood or metal, household items or furniture, boxes or packaging, or any other similar items; or
  - f) Any oils or industrial fluids.
- 10.2 A *person* who a *Peace Officer* believes, on reasonable grounds, has contravened section 10.1 shall, upon receiving instruction from the *Peace Officer*, remove the item immediately without delay.
- 10.3 The *Chief Administrative Officer*, or designate, may authorize any *Town* employee to remove and put in storage, or destroy, any item placed on *Town* property in contravention of this Bylaw.

## **11. WASTE COLLECTION**

- 11.1 No *owner* or *occupier* of a *premises* shall permit commercial or residential waste to be stored in such a manner that allows any material to be blown, spilled or otherwise dispersed from waste collection receptacles.
- 11.2 No *owner* or *occupier* shall fill a waste collection receptacle beyond the point at which the lid can be fully closed.

11.3 All cart-style waste collection receptacles provided by the *Town* shall be returned to their assigned *premises* from the waste collection point by the end of the scheduled collection day and screened from public view.

11.4 All dumpsters on *premises* shall be screened from view from all *highways*, excluding alleyways.

## **12. GRAFFITI**

12.1 No *person* or *owner* shall place *graffiti* or cause it to be placed on any *premises* within the *Town*.

12.2 An *owner* or *occupier* shall ensure that *graffiti* placed on their premises is removed, painted over, or otherwise blocked from the public view.

## **13. PROHIBITED NOISE**

13.1 A *person* shall not cause or permit any noise that is likely to disturb the peace of a reasonable *person*.

13.2 No *owner* or *occupier* shall permit their *premises* to be used so that noise from the *premises* is likely to annoy or disturb a reasonable *person*.

13.3 Factors considered when determining when noise is likely to disturb the peace of or annoy a reasonable *person* are:

- a) the type, volume, and duration of sound;
- b) the time of day and day of the week;
- c) the use of surrounding area;
- d) any past history between the involved parties; and
- e) any other factor deemed reasonable in the sole opinion of a *Peace Officer*.

13.4 No *person* shall operate a power lawn mower, a motorized garden tool, a power tool outside of an enclosed building, a snow or leaf blowing device, or any other similar equipment creating a noise or disturbance which may be heard in an adjacent building during the *night-time*.

13.5 No *person* shall operate a noise amplifying device from any *premises*, park, or other *public place* which may be heard in an adjacent building during the *night-time*.

13.6 No drinking establishment or other commercial entity shall permit any noise to emanate from their *premises* that disturbs the peace of or annoys a reasonable *person* in an adjacent building.

13.7 No *person* operating or carrying on an industrial activity shall make more noise than is necessary in the normal method of performing or carrying on that activity.

#### **14. AUTHORIZED PROHIBITED NOISE EXEMPTIONS**

- 14.1 A person may make a written application to the *Chief Administrative Officer*, or designate, for a temporary permit allowing noise or sound levels that would otherwise violate this Bylaw.
- a) Any application made under this Section must be made at least five (5) business days prior to the proposed activity and must contain sufficient information pertaining to the activity for which the exemption is being sought;
  - b) Upon receiving an application under this Section, the Chief Administrative Officer, or designate, may, in their sole discretion:
    - i) issue a temporary permit granting an exemption;
    - ii) issue a temporary permit granting an exemption, with certain conditions; or
    - iii) refuse to issue a temporary permit.
  - c) Where the Chief Administrative Officer considers it appropriate, a temporary permit under this section may be revoked at any time.
- 14.2 The following activities are exempt from the provisions of section 14:
- a) emergency construction work carried out by the *Town* or contractors authorized by the *Town*;
  - b) snow removal activities carried out in areas not adjacent to residential districts; and
  - c) snow removal activities conducted by the *Town* or contractors authorized by the *Town* if it is in the best interest of the public and their safety and it will be at a time where there will be minimal vehicular or pedestrian traffic that may obstruct operations.

#### **15. INSPECTIONS**

- 15.1 A *Peace Officer*, may upon giving reasonable notice to the *owner* or *occupier*, enter onto a *premises* if they have reasonable grounds to believe that there may be a contravention of this Bylaw that requires inspection, remedy, enforcement or action, in accordance with section 542 of the *Municipal Government Act*.
- 15.2 During the course of an inspection under section 15.1, a *Peace Officer* may request anything to be produced to assist in the inspection, remedy, enforcement or action, and may make copies of anything related to the inspection, remedy, enforcement or action.
- 15.3 If a *person* refuses to allow or interferes with the entry, inspection, enforcement or action or refuses to produce anything to assist in the inspection, remedy, enforcement or action, the *Town* may apply to the Court of Kings Bench for an order under section 543 of the *Municipal Government Act*.

## **16. NOTICE TO REMEDY**

16.1 If a *Peace Officer* considers any *premises* to be in contravention of any section of this Bylaw, the *Peace Officer* may provide instruction to the *owner* or *occupier* of *premises* to remedy the conditions in a written *Notice to Remedy*.

16.2 The *Notice to Remedy* shall include:

- a) the address and/or physical location where the remedial action is required;
- b) the condition or conditions that are in violation of this Bylaw;
- c) the remedial action that is required
- d) the deadline for the completion of the remedial action, which shall be no less than seven (7) days and no more than one (1) year from the date of service.

16.3 Any *owner* or *occupier* who receives a *Notice to Remedy* and fails to fully comply with the requirements of the *Notice to Remedy* in the timeframe allotted commits an offence under this Bylaw.

## **17. ENFORCEMENT ORDERS**

17.1 If the *Chief Administrative Officer*, or designate, finds a *premises* to be in violation of this Bylaw they may issue an *Enforcement Order* in accordance with section 545 or 546 of the *Municipal Government Act* that provides instruction to remedy the conditions found to be in violation of this Bylaw.

17.2 Any *owner* or *occupier* who receives an *Enforcement Order* and fails to fully comply with the requirements of the *Enforcement Order* commits an offence under this Bylaw.

17.3 If an *owner* or *occupier* receives an *Enforcement Order* and fails to fully comply with its requirements, the *Town* may take action to remedy the contraventions on the *Enforcement Order* at the *owner* or *occupier's* expense; this expense shall be added to the tax roll of the owner and the *Town* shall recover the expense in the same manner as other taxes, pursuant to the *Municipal Government Act*.

17.4 Any person who receives an *Enforcement Order* may, by written notice within fifteen (15) calendar days after the date the order is received, request that the *Enforcement Order* be reviewed by the *Community Standards Appeal Board*.

17.5 The application for appeal, and the review of the *Enforcement Order* shall be done in accordance with the *Community Standards Appeal Board Bylaw*.

17.6 When an *Enforcement Order* has been issued to an *owner* or *occupier* and similar non-compliant conditions are of a reoccurring nature, the *Town* may apply to the Court of Kings Bench for an injunction, in accordance with section 554 of the *Municipal Government Act*, that may allow the *Town* to remedy future contraventions without providing notice to the *owner* or *occupier*.

## **18. SERVICE OF NOTICES AND ORDERS**

18.1 A *Notice to Remedy* or an *Enforcement Order* pursuant to this Bylaw may be served:

- a) personally, upon the *owner* or *occupier*;
- b) to a competent *person*, who appears to be over the age of 18, residing with the *owner* or *occupier*;
- c) by mailing a copy, via registered mail, to the *owner* or *occupier* at their last known postal address; or
- d) by positing it in a conspicuous place on the *premises* it has been issued to.

## **19. FINES AND PENALTIES**

19.1 A *person* who contravenes or fails to comply with a provision of any section of this Bylaw is guilty of an offence and shall be liable, upon summary conviction to a penalty not less than \$100.00 and not exceeding \$5000.00, or to imprisonment for not more than six months for non-payment of a fine. Specified penalties to be issued by *Peace Officers* are found in Schedule A.

19.2 Offences of a continuing nature shall be deemed to constitute a separate offence for each day or part of a day that the offence continues.

19.3 Any *person* who is found in contravention of the same section of this Bylaw on more than one occasion shall be liable to an increased penalty for the contravention if the section violated is in Schedule A.

19.3 A *Peace Officer* that has reasonable and probable grounds to believe that any *person* has contravened any provision of this Bylaw, may issue and serve:

- a) a violation tag allowing voluntary payment of the specified penalty to the *Town*, for which payment will be accepted by the *Town* in lieu of prosecution for the offence; or
- b) a violation ticket, allowing voluntary payment of the specified penalty to the court, or requiring a person to appear in court without the alternative of making a voluntary payment.

19.4 The recording of the payment of the specified penalty made to the *Town* pursuant to a *municipal tag* or the court pursuant to a *violation ticket* shall constitute acceptance of a guilty plea and conviction for the offence.

19.5 A *violation tag* pursuant to this Bylaw may be served:

- a) personally, upon the *person* to whom it is addressed;
- b) to a competent *person*, who appears to be over the age of 18, residing with the *person* to whom it is addressed; or

- c) by mailing a copy, via registered mail, to the *person* to whom it is addressed at their last known postal address.

19.6 Where a *violation tag* has been issued and the specified penalty has not been paid within the prescribed time, a *Peace Officer* is authorized to issue a *violation ticket* pursuant to the *Provincial Offences Procedure Act*.

19.7 Nothing in this Bylaw shall prevent a *Peace Officer* from immediately issuing and serving a *violation ticket* to a *person* for a contravention of this Bylaw, even if a *violation tag* has not been issued.

## **20. SCHEDULES**

20.1 Schedule A forms part of this Bylaw.

## **21. SEVERABILITY**

21.1 If any portion of this Bylaw is found to be invalid, that portion shall be severed from the remainder of the Bylaw and shall not invalidate the whole Bylaw.

## **22. TRANSITIONAL**

22.1 This Bylaw comes into full force and effect upon third and final reading.

22.2 Upon third reading of Bylaw #19.25, Bylaw #04.19 – Tourism Corridor Property Standards and Bylaw #06.19 – Community Standards Bylaw and all amendments thereto are hereby repealed.

READ A FIRST TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025

READ A SECOND TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025

READ A THIRD AND FINAL TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025

---

MAYOR

---

CHIEF ADMINISTRATIVE OFFICER

**SCHEDULE 'A' – SPECIFIED PENALTIES FOR *PEACE OFFICERS***

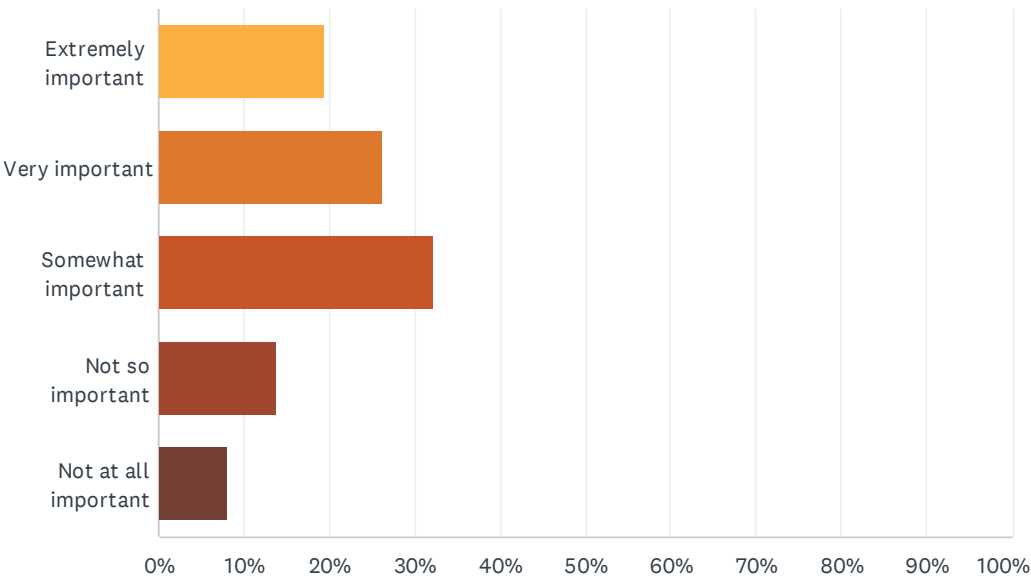
<b>Bylaw Section Number</b>	<b>Description of Offence</b>	<b>First Offence</b>	<b>Second and Subsequent Offence(s)</b>
General Penalties	All violations of this Bylaw not specified within this schedule	\$150.00	\$250.00
4.1	<i>Premises in unsightly condition</i>	\$250.00	\$250.00
4.2	Prohibited accumulation on <i>premises</i>	\$250.00	\$250.00
4.3	Fail to maintain grass or grasses	\$250.00	\$250.00
5.1 - 5.4	Fail to maintain sidewalk adjacent to property	\$300.00	\$500.00
6.1	Parking vehicle in <i>front yard</i>	\$100.00	\$150.00
7.1	Building or fence constitute a safety hazard	\$300.00	\$500.00
7.2	Failure to maintain building or fence	\$250.00	\$250.00
9.2 – 9.4	Failure to properly control water runoff	\$250.00	\$500.00
10.1	Littering	\$300.00	\$500.00
10.2	Fail to remove litter when directed	\$250.00	\$500.00

Bylaw Section Number	Description of Offence	First Offence	Second and Subsequent Offence(s)
11.1	Permit waste to escape receptacle	\$250.00	\$500.00
12.1	Place graffiti	\$500.00	\$1000.00
13.1 – 13.7	Allow Prohibited Noise	\$250.00	\$500.00
16.2	Fail to comply with <i>Notice to Remedy</i>	\$100.00	\$250.00
17.3	Fail to comply with <i>Enforcement Order</i>	\$500.00	\$1000.00



## Q1 Unkept vegetation on properties

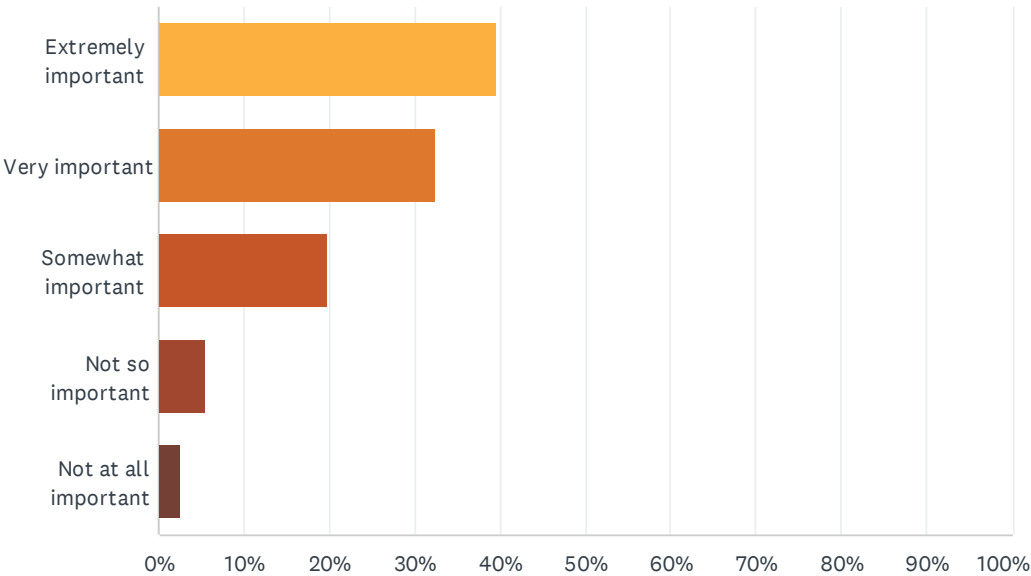
Answered: 308    Skipped: 3



ANSWER CHOICES	RESPONSES	
Extremely important	19.48%	60
Very important	26.30%	81
Somewhat important	32.14%	99
Not so important	13.96%	43
Not at all important	8.12%	25
TOTAL		308

## Q2 Household goods or garbage accumulation on properties

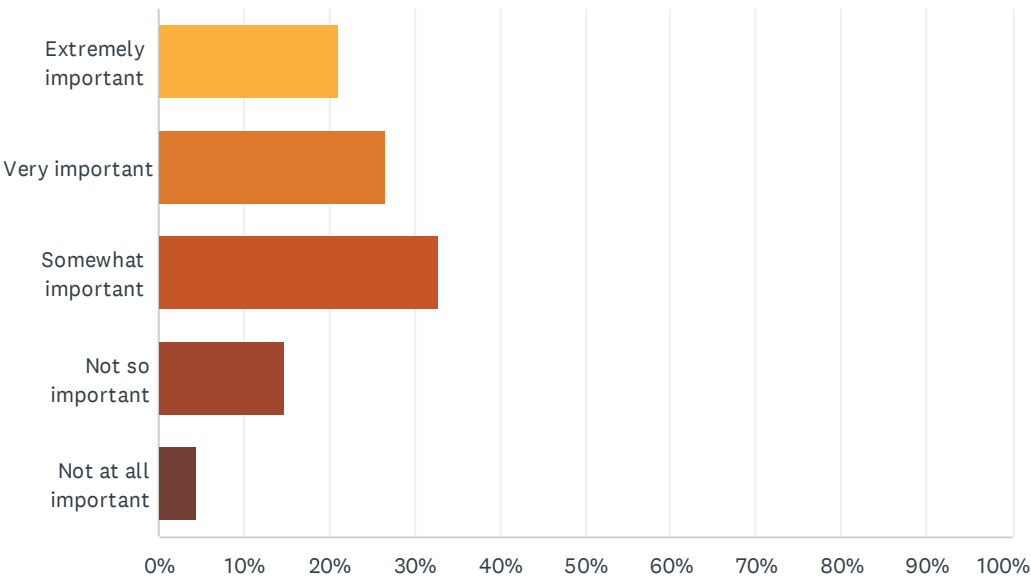
Answered: 308    Skipped: 3



ANSWER CHOICES	RESPONSES	
Extremely important	39.61%	122
Very important	32.47%	100
Somewhat important	19.81%	61
Not so important	5.52%	17
Not at all important	2.60%	8
TOTAL		308

### Q3 Construction material accumulation on properties

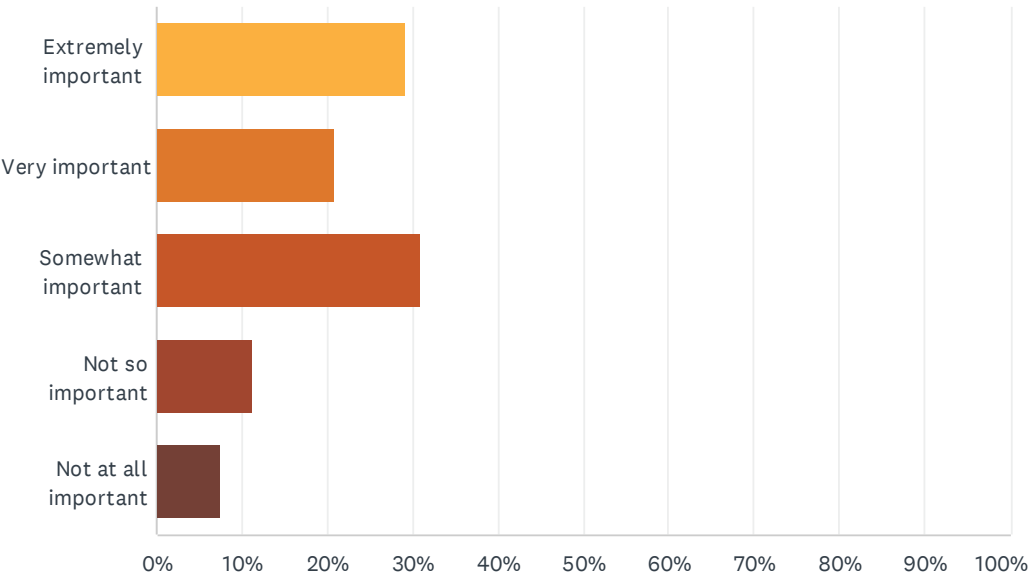
Answered: 307   Skipped: 4



ANSWER CHOICES	RESPONSES	
Extremely important	21.17%	65
Very important	26.71%	82
Somewhat important	32.90%	101
Not so important	14.66%	45
Not at all important	4.56%	14
TOTAL		307

Q4 Dilapidated vehicles parked on properties

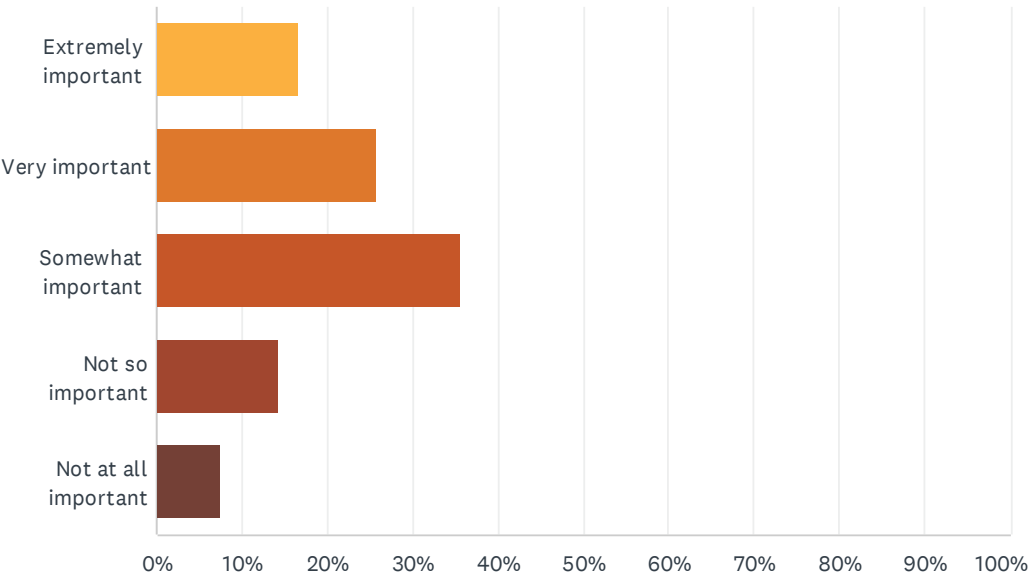
Answered: 307    Skipped: 4



ANSWER CHOICES	RESPONSES	
Extremely important	29.32%	90
Very important	20.85%	64
Somewhat important	30.94%	95
Not so important	11.40%	35
Not at all important	7.49%	23
TOTAL		307

# Q5 Broken windows, peeling paint, and lack of maintenance on buildings

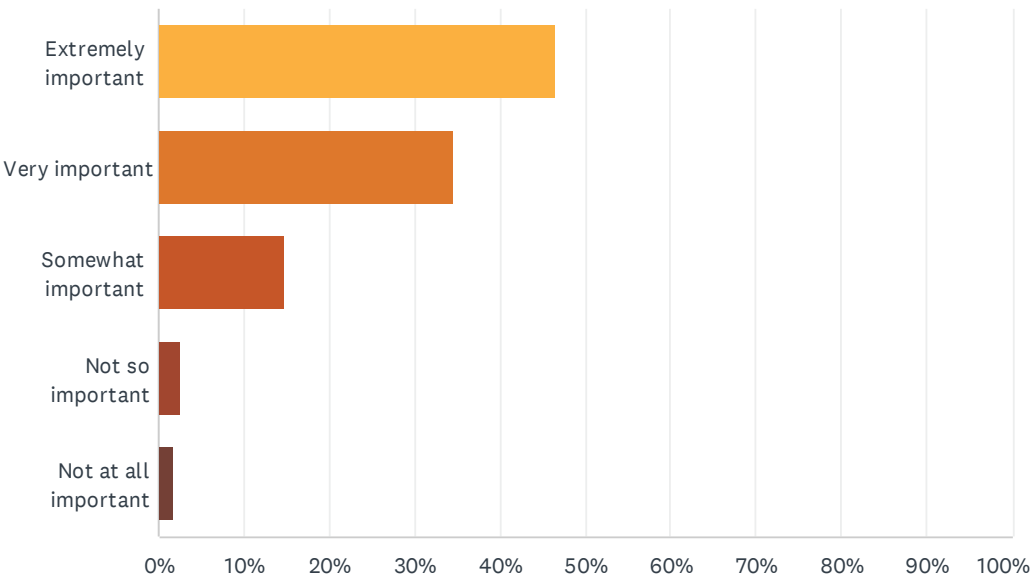
Answered: 306    Skipped: 5



ANSWER CHOICES	RESPONSES	
Extremely important	16.67%	51
Very important	25.82%	79
Somewhat important	35.62%	109
Not so important	14.38%	44
Not at all important	7.52%	23
TOTAL		306

## Q6 Littering

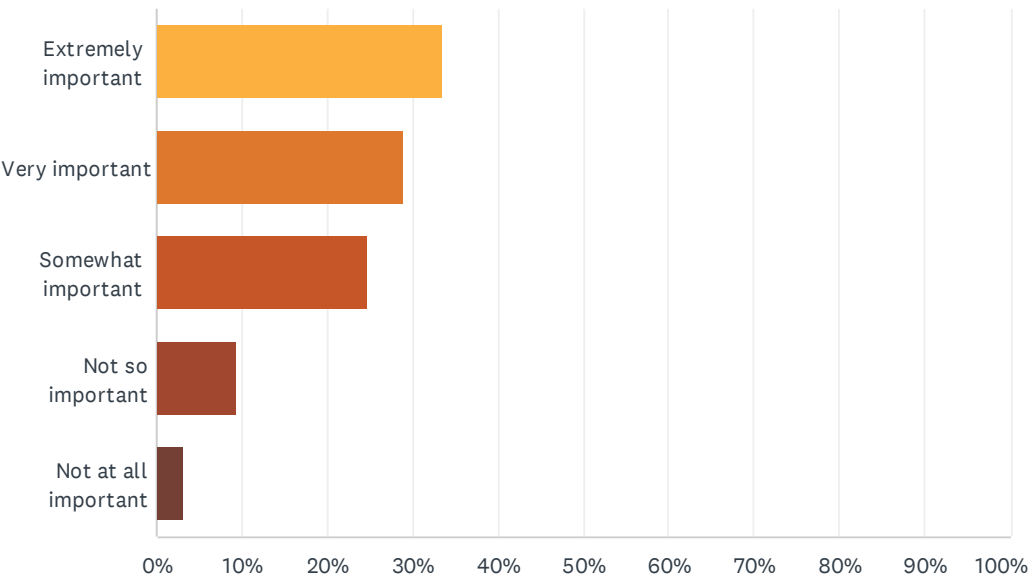
Answered: 307   Skipped: 4



ANSWER CHOICES		RESPONSES	
Extremely important		46.58%	143
Very important		34.53%	106
Somewhat important		14.66%	45
Not so important		2.61%	8
Not at all important		1.63%	5
TOTAL			307

## Q7 Nuisance noise and quiet-time hours

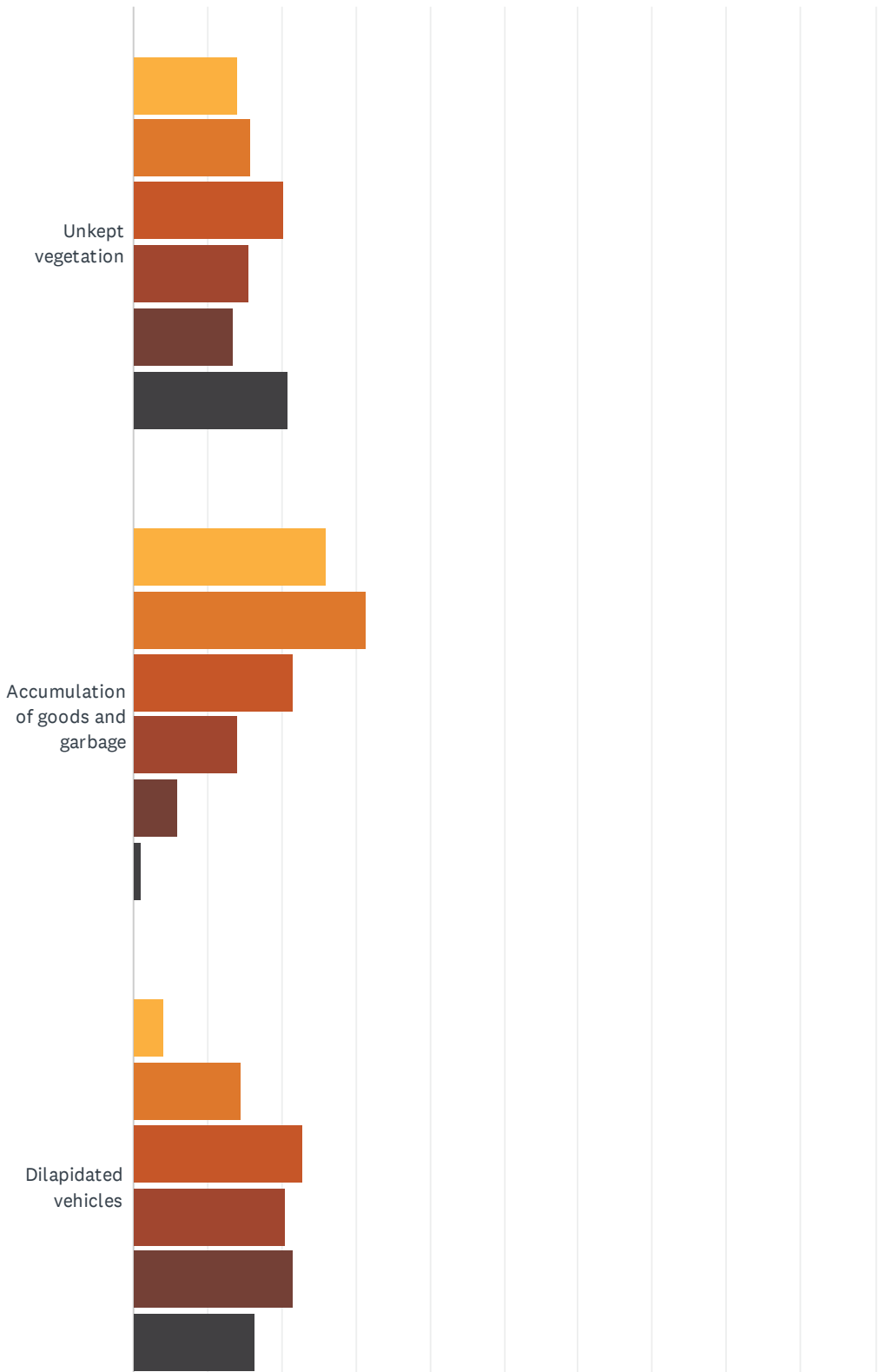
Answered: 307   Skipped: 4



ANSWER CHOICES	RESPONSES	
Extremely important	33.55%	103
Very important	28.99%	89
Somewhat important	24.76%	76
Not so important	9.45%	29
Not at all important	3.26%	10
TOTAL		307

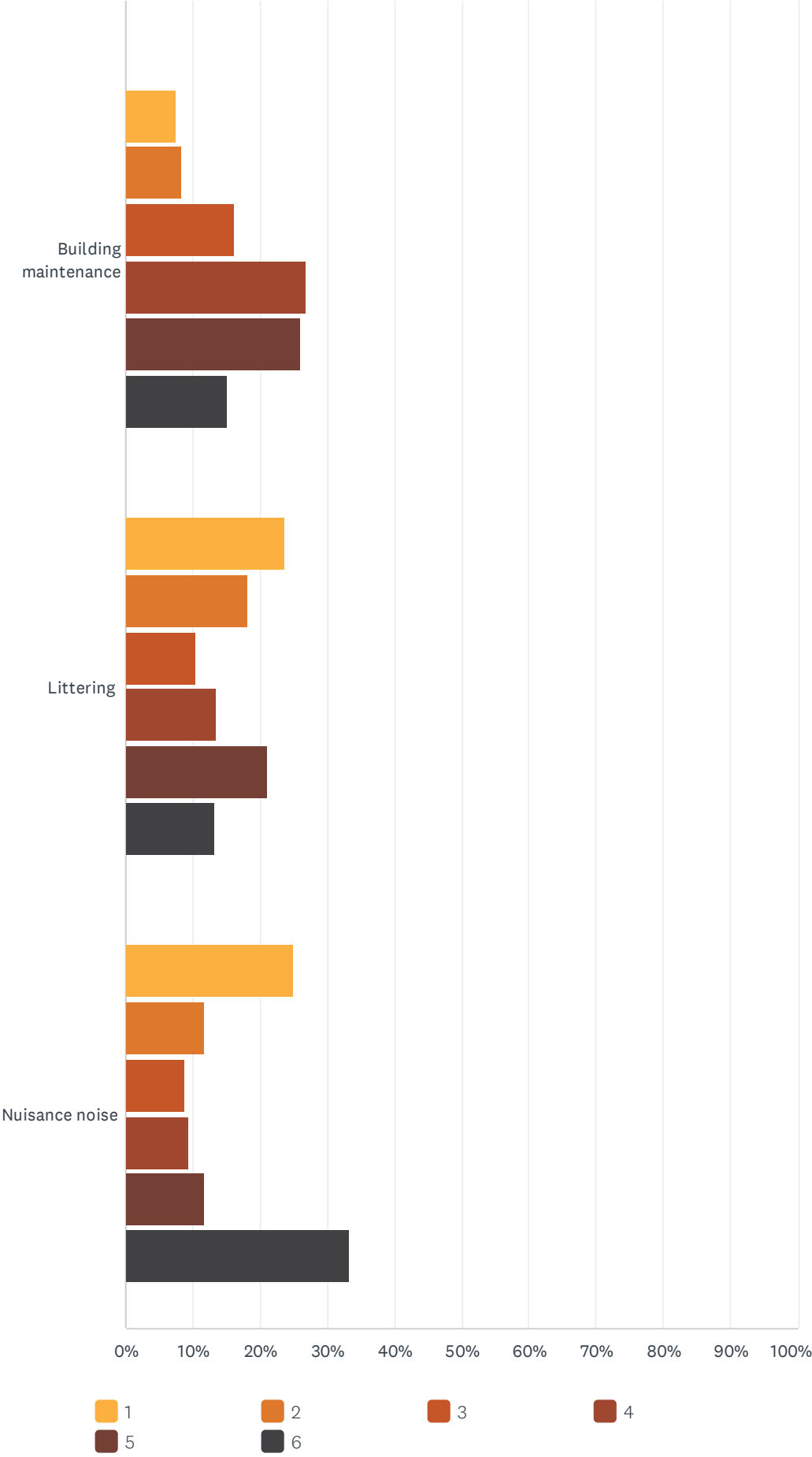
Q8 Please rank your Community Standards issues in order of most important to least important. First ranking will indicate your top priority, with the fifth rank being your lowest priority.

Answered: 297    Skipped: 14





Community Standards Bylaw Survey - 2025

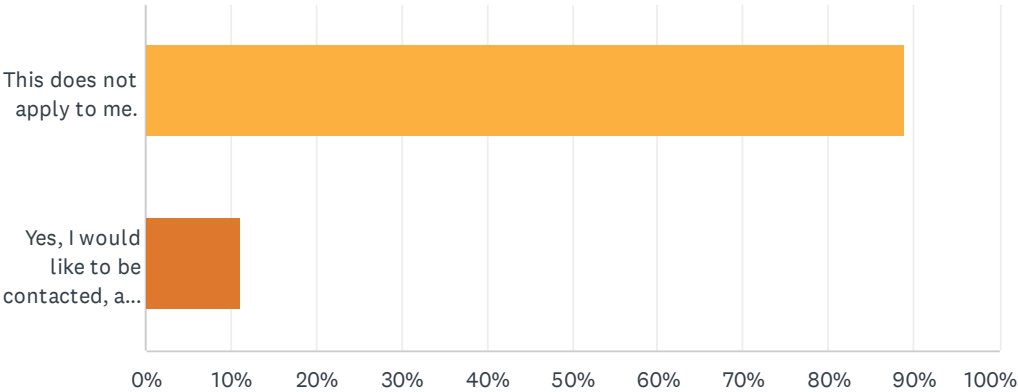


# Community Standards Bylaw Survey - 2025

	1	2	3	4	5	6	TOTAL	SCORE
Unkept vegetation	14.14% 42	15.82% 47	20.20% 60	15.49% 46	13.47% 40	20.88% 62	297	3.39
Accumulation of goods and garbage	25.93% 77	31.31% 93	21.55% 64	14.14% 42	6.06% 18	1.01% 3	297	4.54
Dilapidated vehicles	4.04% 12	14.48% 43	22.90% 68	20.54% 61	21.55% 64	16.50% 49	297	3.09
Building maintenance	7.41% 22	8.42% 25	16.16% 48	26.94% 80	25.93% 77	15.15% 45	297	2.99
Littering	23.57% 70	18.18% 54	10.44% 31	13.47% 40	21.21% 63	13.13% 39	297	3.70
Nuisance noise	24.92% 74	11.78% 35	8.75% 26	9.43% 28	11.78% 35	33.33% 99	297	3.29

Q9 Should this program apply to you, would you like to receive more information on this program?

Answered: 288 Skipped: 23



ANSWER CHOICES		RESPONSES	
This does not apply to me.		88.89%	256
Yes, I would like to be contacted, and I will include my full name, phone number and/or email address.		11.11%	32
TOTAL			288

## REQUEST FOR DECISION

<b>TITLE:</b>	Infrastructure Services – 2025 Q1 Report
<b>DATE:</b>	May 5, 2025
<b>PRESENTED BY:</b>	Jared Brounstein, Director of Infrastructure Services
<b>ATTACHMENTS:</b>	2025 Q1 Report Presentation

**SUMMARY:**

To update Council and the community on the operations and capital program within the Infrastructure Services Department. The first quarter (Q1) updates include Capital & Procurement projects, Operations, Facilities, and Utilities. The Q1 2025 report pertains to an operational period of January 1, 2025 to March 31, 2025.

**RECOMMENDATION:**

That Council accepts, as information, the 2025 Q1 Report from Infrastructure Services, as presented.

**DISCUSSION:**

N/A

**FINANCIAL IMPACT:**

N/A

**STRATEGIC POLICY ALIGNMENT:**

To promote transparent and accountable government, while creating an effective channel for communication between administration, council, and the public.

**COMMUNICATION STRATEGY:**

N/A

**MOTION:**

That Council accepts, as information, the 2025 Q1 Report from Infrastructure Services, as presented.

*A. Turner*

Prepared by:  
Ashley Turner  
Senior Administrative  
Assistant – Infrastructure  
Services

*J. Brounstein*

Reviewed by:  
Jared Brounstein  
Director of Infrastructure  
Services

*D. Drohomerski*

Approved by:  
Darryl Drohomerski, C.E.T.  
Chief Administrative Officer



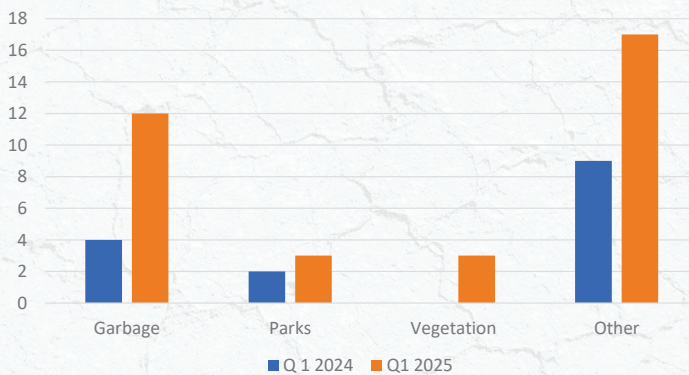
**DRUMHELLER  
VALLEY**

# Infrastructure Services

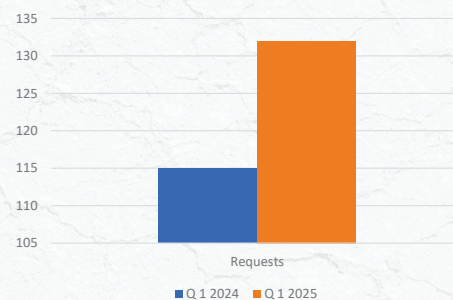
**2025 First Quarter Report**

## SeeClickFix Reporting

Request Types



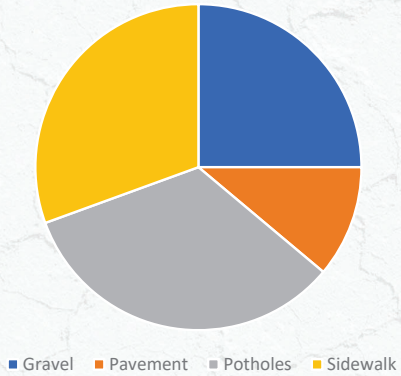
Total Requests Created





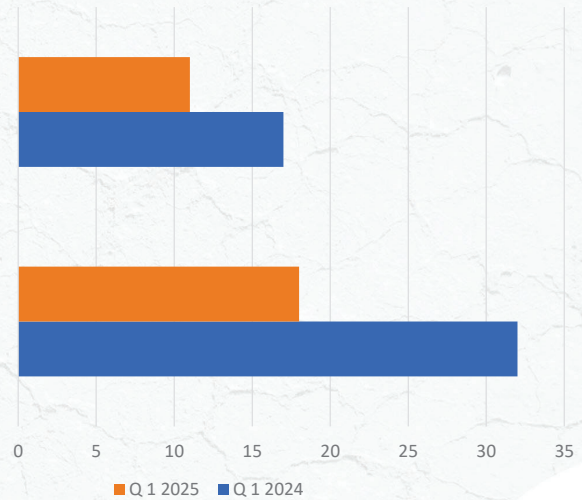
# SeeClickFix Reporting

Roads Q 1 2025



Snow & Ice - Sidewalk

Snow & Ice - Road



## Utilities

This Quarter briefly...

WATER PLANT VOLUMES	
	Total Production (m <sup>3</sup> )
Q1 2025	410,573
Q1 2024	381,459

EAST COULEE WASTEWATER PLANT VOLUMES

	Influent	Isopac 10S (PACl)
Q1 2025	(m <sup>3</sup> )	PACl Usage (Kg)
Totals	2,330	379.00
Q1 2024	2,234	

DRUMHELLER WASTEWATER PLANT VOLUMES

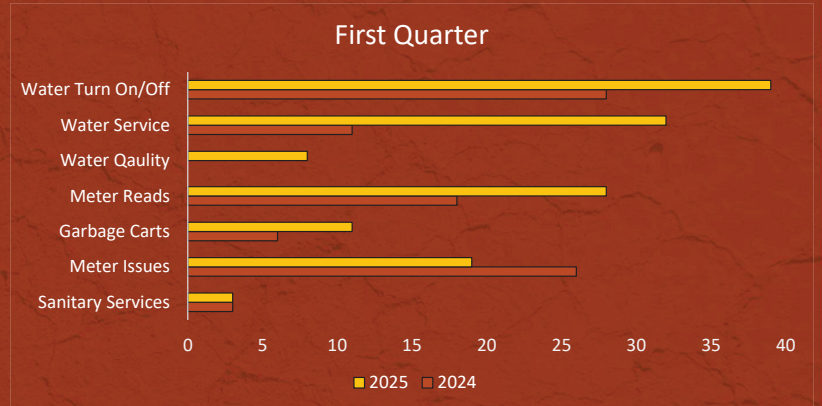
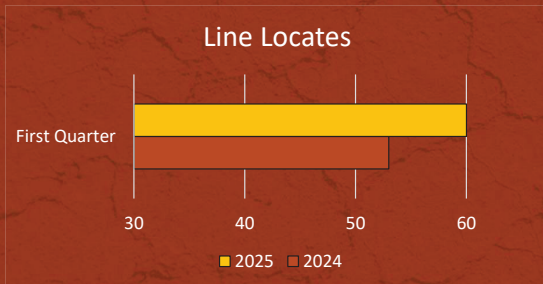
	Influent	NanoFloc (FeCl <sub>2</sub> )
Q1 2025	(m <sup>3</sup> )	FeCl <sub>2</sub> Usage (Kg)
Totals	165,622	851.33
Q1 2024	167,791	



# Utilities

- Work Orders

- Work Orders for Q1 2025 vs 2024: 140 to 92
- 97% of Utility Work Orders are listed as Complete for Q1



- Line Locate Summary

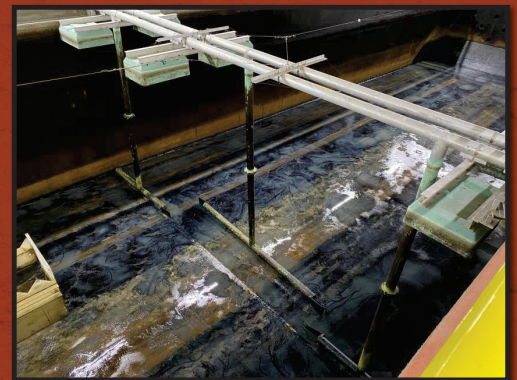
- January – 11
- February – 24
- March – 25



# Utilities

## Major Maintenance – Scheduled

- Raw Water Storage Ponds – Water Treatment
  - Cell # 4 drained to complete repairs to isolation valve and pond cleaning
- Sedimentation System Cleaning – Water Treatment
  - Remove sedimentation build up in coagulation, flocculation and sedimentation tanks
  - 50% of the treatment system taken offline
  - Completed in February during low flow months
- Annual Reports – Water and Wastewater
  - Alberta Environment and Protected Areas Requirement – Water and Wastewater
  - Environment Canada – Wastewater





# Utilities

## Major Maintenance – Unscheduled

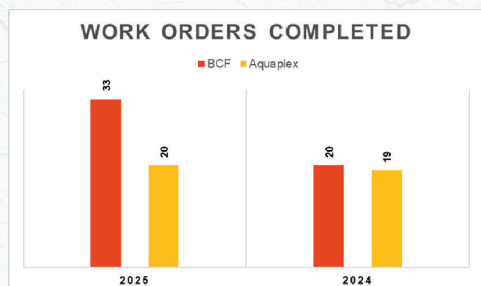
- Clarifier Repairs – Wastewater Treatment
  - Motor and swing arm repairs
- Unplanned Water System Repairs
  - 4 Breaks
    - January 10: 12 Ave SE
    - Feb 21 & 22: 2 Street SE/Hunts Drive
    - March 4: 5 Street W
- Solid Removal System Repairs – Wastewater Treatment
  - Auger system out of service, system used to remove solids from wastewater stream
  - New auger being ordered



# Facilities

## This Quarter briefly...

- Wastewater Treatment Plant
  - Updated Fire Alarm System at the Headwork's building after H<sub>2</sub>S conditions rendered the original system inoperable.
- Badlands Community Facility
  - New CO<sub>2</sub> and natural gas detectors have been installed in the kitchen & mechanical room. Should a leak occur, the alarm company will be notified for faster response times.
- Facility Inspections
  - Completed Safety Facility inspections at Public Works, Water Treatment Plant, and Wastewater Plant.
  - Three (3) AHS Pest Inspections in the Arena Concessions.
  - Overhead door inspections completed.



STAFF TRAINING COMPLETED	
Aerial and Scissor Lift Safety	1
Confined Space Entry (Alberta)	4
JHSC	1
Leadership in Safety	2
TDG 2024 (Transportation of Dangerous Goods)	3
Traffic Persons for Construction (Flagger)	3
H2S	1
Pool one Course	1
Arena 2 Course	1
<b>TOTAL</b>	<b>17</b>





# Operations

## This Quarter briefly...

- Mechanic Shop
  - 60 completed work orders, 12 ongoing. 3 CVIPS completed
  - Preparing items for auction sales
- Roads & Streets
  - 9 Staff days completing pothole repairs
  - 60 T of Sand, 45 T of Salt, and 35 T of Rock Chips purchased for snow & ice control
  - Steaming catch basins & culverts
- Parks & Playgrounds
  - Fencing repairs (Kohut Crossing)
  - Tree Trimming, including 9 days with contractor assistance
- Community Assistance Grant
  - 1 organization approved for “in-kind” assistance in the amount of \$6,736.00. 1 application from Q1 is under review.



# Operations

## Projects Status Report...

- New Tandem, Unit 331 arrived!
- Tender Awarded for the purchase of a new Hook Truck complete with garbage collection unit and dump box.
  - August 2025 Delivery
- 2025 Flower Program
  - Order placed for June 2025 deployment



Unit 331





# Drumheller Municipal Airport

## This Quarter briefly...

- Drumheller Municipal Airport
  - Aircraft Landings do not account for commercial aircraft, including Fox Coulee Aviation, and aircraft after hours, estimated to be approximately 20%
  - AHS medical evacuation aircraft have averaged 1 landing per week this quarter
  - Approximately 17,000 L remain in fuel tanks with a gross of \$33,830.00 at the current sale price
  - O&M Agreement has been reviewed

Report Type	Total to Date 2025	Q1 2025	Q1 2024
Fuel Purchases	\$35,855.20	\$35,855.20	\$0
	20,279	20,279	0
Fuel Sales	\$25,086.56	\$25,086.56	\$21,143.16
	12,830 L	12,830 L	11,127 L
General Aviation Flights	320	320	178
Visits/Overnight	25	25	3
Events	0	0	0



## GIS

## This Quarter briefly...

- 911 Address Information validated and sent to Alberta Municipal Data Sharing Partnership (AMDSP)
- Worked with Legislative Services on the development of mail out application
- Worked with Flood Office on migrating data for newly constructed berms
- Reviewing Sanitary Sewer Information to confirm validity and accuracy





# Capital Projects

## This Quarter briefly...

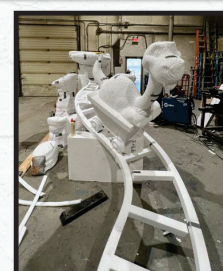
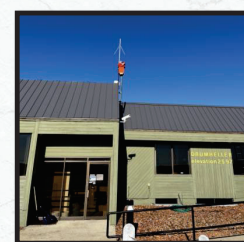
- Project Activity Overview
  - 17 active projects (carryforward + 2025 capital initiatives)
  - \$14.4 million capital program
    - \$7.9 million as carry forward from 2024
    - \$6.5 million in additional and new funding in 2025
  - \$3.1 million committed from the 2025 Capital Budget in Q1
  - 10 new contractual agreements initiated and executed
  - 15 Letters of Award issued to support capital works
- Strategic Initiatives
  - Partnered with Trans Canada Trail (TCT) to secure Drumheller Rails to Trails as part of the national trail system
  - Will be featured in May's (2025) National Trail Profile on TCT's official webpage
- Council Support
  - Delivered 5 Requests for Decision (RFDs) to Council.



## Capital Projects – Status

Project Title	Project Budget	*Progress	Anticipated Completion
Weather System Upgrade	\$5,000	<div><div></div></div>	February 25, 2025
Sanitary Master Servicing Study	\$175,000	<div><div></div></div>	May 7, 2025
Bridge 11	\$1,700,000	<div><div></div></div>	May 21, 2025
Terminal Building	\$50,000	<div><div></div></div>	May 24, 2025
Parade Float	\$125,000	<div><div></div></div>	June 5, 2025
Conversion to CN Bridge to Pedestrian	\$80,000	<div><div></div></div>	July 25, 2025
Aquaplex Hot Tub	\$250,000	<div><div></div></div>	August 16, 2025
Light Fleet Program	\$524,500	<div><div></div></div>	August 18, 2025
6th Ave Extension	\$1,688,015	<div><div></div></div>	September 1, 2025
Fuel Farm	\$790,000	<div><div></div></div>	October 1, 2025
SIP 2025	\$844,586	<div><div></div></div>	October 31, 2025
Wastewater Treatment Plant Blower Addition	\$530,000	<div><div></div></div>	November 27, 2025
Water Treatment UV Replacement	\$900,000	<div><div></div></div>	December 19, 2025
DARP Design	\$160,000	<div><div></div></div>	December 31, 2025

\*Progress includes procurement, acquisition of goods, contracts, drawings, reports, construction, and other related project activities.



# Capital Projects – Procurement

- Procurement Performance
  - 13 public procurement processes successfully completed in Q1
- Update of all procurement templates & contracts, including:
  - Request for Proposals (RFP)
  - Request for Quotations (RFQ)
  - Request for Tenders (RFT)
  - Expressions of Interest (EOI)
  - Requests for Pre-Qualification (RFPQ)
  - Goods Contracts
  - Services Contracts
- Full-cycle support:
  - Developed procurement documents
  - Published bids
  - Review inquiries
  - Monitored submissions
  - Evaluated responses
  - Facilitated award decisions
- Drafted a new Purchasing Policy, to be finalized and delivered in Q2

