



**TOWN OF DRUMHELLER  
REGULAR COUNCIL MEETING**

**MINUTES**

TIME & DATE: 4:30 PM – Monday, March 17, 2025

LOCATION: Council Chambers, 224 Centre Street, via Teams platform and [Live Stream on Drumheller Valley YouTube Channel](#).

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**IN ATTENDANCE:**

Mayor Heather Colberg  
Deputy Mayor Patrick Kolafa  
Councillor Stephanie Price  
Councillor Tony Lacher  
Councillor Crystal Sereda  
Councillor Tom Zariski  
Councillor Lisa Hansen-Zacharuk (on leave)

Chief Administrative Officer: Darryl Drohomerski (regrets)  
Assistant Chief Administrative Officer: Esther Quiambao  
Dir. of Corporate & Community Services: Victoria Chan  
Dir. of Infrastructure: Jared Brounstein  
Dir. of Emergency & Protective Services: Greg Peters  
Communications Officer: Erica Crocker  
Reality Bytes IT: David Vidal  
Recording Secretary: Angela Keibel

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1. CALL TO ORDER

Mayor Colberg called the meeting to order at 4:30 PM.

2. OPENING COMMENTS

Mayor Colberg reminded residents about the Earth Day Challenge on April 2, 2025, and asked that residents seek opportunities to clean up any debris or litter when going for walks that may become visible due to the melting snow.

3. ADDITIONS TO THE AGENDA

- Emergent Item 7.3.1 - 2026-27 Shovel Ready Tourism Infrastructure Projects Discussion was added to the agenda.

4. ADOPTION OF AGENDA

4.1 **Agenda for the March 17, 2025, Regular Council Meeting**

**M2025.87** Moved by Councillor Kolafa, Councillor Sereda  
That Council adopt the agenda for the March 17, 2025, Regular Council Meeting, as amended.

**CARRIED UNANIMOUSLY**

5. MEETING MINUTES

5.1 **Minutes for the March 3, 2025, Regular Council Meeting**

Agenda Attachment: Regular Council Meeting – March 3, 2025 – Draft Minutes

**M2025.88** Moved by Councilor Zariski, Councillor Kolafa  
That Council approve the minutes for the March 3, 2025, Regular Council Meeting,  
as presented.

CARRIED UNANIMOUSLY.

COUNCIL BOARDS AND COMMITTEES

DELEGATIONS

7. REPORTS FROM ADMINISTRATION

YouTube Timestamp: 3:19

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

7.1 **Chief Administrative Officer**

7.1.1 **2025 Municipal Election – Bylaw 13.25 – Election Bylaw – 3<sup>rd</sup> Reading**

Agenda Attachments: Request-for-Decision; (Draft) Bylaw #13.25 – Election Bylaw;  
Bylaw #12.21 – Election Bylaw; 2025 Municipal Election – Important Dates.

**M2025.89** Moved by Councillor Sereda, Councillor Price  
That Council give third and final reading to Election Bylaw #13.25, as presented.

CARRIED UNANIMOUSLY

7.1.2 **Lehigh Road Closure Bylaw #33.24 (2<sup>nd</sup> Reading)**

Agenda Attachments: Request-for-Decision; Lehigh Road Closure Bylaw #33.24 (2<sup>nd</sup>  
Reading).

**M2025.90** Moved by Councillor Lacher, Councillor Price  
That Council give second reading to Bylaw #33.24 – Lehigh Road Closure, as  
presented.

CARRIED UNANIMOUSLY

- M2025.91** Moved by Councillor Kolafa, Councillor Sereda  
That Council give third and final reading to Bylaw #33.24 – Lehigh Road Closure, as presented.

CARRIED UNANIMOUSLY

**7.1.3 Extend Leave of Absence – Councillor Hansen - Zacharuk**

Agenda Attachment: Request-for-Decision.

- M2025.92** Moved by Councilor Zariski, Councillor Kolafa  
That Council permit a leave of absence with pay due to medical reasons as per Section 174(2) of the *Municipal Government Act* for an 8-week period commencing March 17, 2025, and ending May 5, 2025.

CARRIED UNANIMOUSLY.

**7.1.4 Managed IT Services**

Agenda Attachment: Request-for-Decision.

- M2025.93** Moved by Councillor Kolafa, Councillor Lacher  
That Council award the contract for Managed IT Services to Reality Bytes Incorporated for a five-year term, with the possibility of two one-year extensions.

CARRIED UNANIMOUSLY

**CORPORATE AND COMMUNITY SERVICES DEPARTMENT**

YouTube Timestamp: 17:00

**7.2 Director of Corporate and Community Services**

**7.2.1 Financial Guarantee Request for Habitat Offsetting (Flood Mitigation Project)**

Agenda Attachments: Request-for-Decision; (Draft) Bylaw 14.25 – Line of Credit Borrowing Bylaw; Bylaw 01.23 – Authorization for Borrowing Bylaw.

- M2025.94** Moved by Councillor Kolafa, Councillor Price  
That Council give first reading to the Line of Credit Borrowing Bylaw 14.25, as presented.

CARRIED UNANIMOUSLY.

- M2025.95** Moved by Councilor Zariski, Councillor Sereda  
That Council give second reading to the Line of Credit Borrowing Bylaw 14.25, as presented.

CARRIED UNANIMOUSLY.

- M2025.96** Moved by Councillor Lacher, Councillor Kolafa  
That Council give unanimous consent for third and final reading to the Line of Credit Borrowing Bylaw 14.25.

CARRIED UNANIMOUSLY.

- M2025.97** Moved by Councillor Sereda, Councillor Kolafa  
That Council give third and final reading to the Line of Credit Borrowing Bylaw 14.25, as presented.

CARRIED UNANIMOUSLY.

### 7.2.2 **Supplementary Assessment Bylaw 16.25**

Agenda Attachments: Request-for-Decision; Bylaw 13.24 - Supplementary Assessment Bylaw; (Draft) Bylaw 16.25 - Supplementary Assessment Bylaw.

- M2025.98** Moved by Councillor Kolafa, Councillor Price  
That Council give first reading to Bylaw 16.25 - Supplementary Assessment Bylaw, as presented.

CARRIED UNANIMOUSLY.

- M2025.99** Moved by Councillor Lacher, Councillor Sereda  
That Council give second reading to Bylaw 16.25 - Supplementary Assessment Bylaw, as presented.

CARRIED UNANIMOUSLY.

- M2025.100** Moved by Councillor Price, Councilor Zariski  
That Council give unanimous consent for third and final reading of Bylaw 16.25 - Supplementary Assessment Bylaw, as presented.

CARRIED UNANIMOUSLY.

- M2025.101** Moved by Councillor Sereda, Councillor Kolafa  
That Council give third and final reading to Bylaw 16.25 - Supplementary Assessment Bylaw, as presented.

CARRIED UNANIMOUSLY.

### 7.2.3 Assessment Services Contract Extension

Agenda Attachment: Request-for-Decision.

**M2025.102** Moved by Councillor Kolafa, Councillor Lacher

That Council extend the contract with Wild Rose Assessment Services for the provision of assessment services for two years ending March 31, 2027, based on their proposed fee structures.

1 IN FAVOUR: Cllr Kolafa.

6 OPPOSED: Cllr Lacher, Cllr Sereda, Cllr Price, Cllr Zariski, Mayor Colberg.

DEFEATED.

**M2025.103** Moved by Councillor Price, Councillor Lacher

That Council extend the contract with Wild Rose Assessment Services for the provision of assessment services for five years ending March 31, 2030, based on their proposed fee structures.

CARRIED UNANIMOUSLY.

**M2025.104** Moved by Councillor Price, Councilor Zariski

That Council appoints Mr. Riley Kloss as designated assessor for the Town of Drumheller.

CARRIED UNANIMOUSLY.

## EMERGENCY AND PROTECTIVE SERVICES DEPARTMENT

### INFRASTRUCTURE SERVICES

YouTube Timestamp: 45:01

### 7.3 Director of Infrastructure

#### 7.3.1 2026-2027 Shovel Ready Tourism Infrastructure Projects Discussion

The Director of Infrastructure presented a request from the Ministry of Tourism and Sports for shovel-ready tourism-related projects that align with the ministry's 2026-2027 Capital Program. Council endorsed the prioritization of the Hoodoo parking lot project for submission.

Mayor Colberg called a recess at 5:28 p.m.

Mayor Colberg resumed the meeting at 5:32 p.m.

6. PUBLIC HEARING AT 5:32 P.M.

YouTube Timestamp:

1. Mayor Opens the Public Hearing and Introduces the Matter
  - Mayor Colberg opened the Public Hearing and introduced the matter at 5:30 PM.
2. Presentation of Information – Assistant Chief Administrative Officer
  - Assistant Chief Administrative Officer E. Quiambao introduced Bylaw 07.25 – Nacmine 5<sup>th</sup> Street Alley Road Closure Bylaw.
3. Rules of Conduct for Public Participation
  - Mayor Colberg requested that only subject matter associated with the proposed bylaw be presented; if there are any questions, they may need to be addressed at a future meeting; Mayor Colberg asked that all views are respected, and to allow each person their time to speak; Council may ask presenters questions once the presentation is complete.
4. Mayor Colberg stated that all materials related to the Public Hearing will be documented and taken into consideration.
5. Public Participation – Pre-Registered to Present in Person
  - No one pre-registered to present in person.
6. Public Participation – Pre-Registered to Present Remotely
  - No one pre-registered to present remotely.
7. Public Participation – Written Submissions
  - No written submissions were received.
8. Final Comments
  - No final comments from Council
9. Mayor Colberg declared the Public Hearing closed at 5:35 p.m.

CLOSED SESSION

8. ADJOURNMENT

**M2025.105** Moved by Councillor Lacher, Councillor Price  
That Council adjourn the meeting.

CARRIED UNANIMOUSLY

Council adjourned the meeting at 5:35 p.m.



  
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MAYOR

  
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CHIEF ADMINISTRATIVE OFFICER