



TOWN OF DRUMHELLER
REGULAR COUNCIL MEETING

MINUTES

TIME & DATE: 4:30 PM – Monday, December 16, 2024

LOCATION: Council Chambers, 224 Centre Street, via Teams platform, and
[Live Stream on Drumheller Valley YouTube Channel](#)

IN ATTENDANCE

Mayor Heather Colberg
Councillor Patrick Kolafa
Councillor Stephanie Price
Councillor Tony Lacher (regrets)
Councillor Crystal Sereda
Councillor Tom Zariski
Councillor Lisa Hansen – Zacharuk
(regrets)

Chief Administrative Officer: Darryl Drohomerski
Director of Corp. & Community Services: Victoria Chan
Director of Infrastructure: Jared Brounstein
Dir. of Emergency and Protective Services: Greg Peters
Flood resiliency Project Director: Deighen Blakely (regrets)
Communications Officer: Erica Crocker
Reality Bytes IT: David Vidal
Recording Secretary: Angela Keibel

1. CALL TO ORDER

Mayor Colberg called the meeting to order at 4:30 PM.

2. OPENING COMMENTS

Mayor Colberg made an announcement: The Canada Post strike is supposed to end December 17, 2024, at 8:00 AM. The Town will mail all items that have not been picked up by residents. Due to the high volume of backlogged mail, mail could be delayed until the new year. Please contact the Town office or sign up for online services to avoid delays.

Councillor Price announced that the Drumheller Public Library Board is recruiting for members of the community to join the Library Board as a Library Trustee. Board members help to oversee library policies, financial planning, and the library's plan of service. Trustees meet on the second Wednesday of every month, usually via Zoom. Those interested in applying are encouraged to email drumhellerlibraryboard@gmail.com. Councillor Price also thanked Samantha Haddon and Caleb Brown for their hard work and dedication during their terms on the Library Board.

Councillor Zariski congratulated and thanked Rick Schinnour, who recently retired from the Drumheller Fire Department, on behalf of the Town and Council for his 37 years of service. Mayor Colberg echoed his statement and extended thanks to all Fire Department volunteers.

Councillor Zariski reported the success of the Christmas in the Coulee event held the first two weekends of December at the Atlas Coal Mine National Historic Site and the East Coulee School Museum. There was record attendance record attendance and is the major fundraiser for both sites. He also thanked all the volunteers who made the event possible.

Councillor Kolafa read and officially affirmed the Oath of Office for the position of Deputy Mayor for the months of January and February 2025.

Mayor Colberg thanked Councillor Price for her time serving as Deputy Mayor. Following the approval of the minutes, Mayor Colberg also extended condolences to Councillor Lacher and family on the passing of his mother.

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 **Agenda for the December 16, 2024, Regular Meeting of Council**

D. Drohomerski requested to have the Infrastructure items be presented prior to the Corporate and Community Services items.

M2024.451 Moved by Councillor Sereda, Councillor Kolafa
That Council adopt the amended agenda for the December 16, 2024, Regular Meeting of Council as presented.

CARRIED UNANIMOUSLY.

5. MEETING MINUTES

5.1 **Minutes for the December 2, 2024, Regular Meeting of Council**

Agenda Attachment: Regular Council Meeting – December 2, 2024 – Draft Minutes

M2024.452 Moved by Councillor Kolafa, Councillor Price
That Council approve the minutes for the December 2, 2024, Regular Meeting of Council, as presented.

CARRIED UNANIMOUSLY.

6. COUNCIL BOARDS AND COMMITTEES

7. DELEGATIONS

8. PUBLIC HEARING

9. REPORTS FROM ADMINISTRATION

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

9.1 Chief Administrative Officer

YouTube Timestamp: 9:35

9.1.1 Rosedale Railway Avenue Road Closure Bylaw #10.24 (2nd Reading)

Agenda Attachments: Request-for-Decision; Bylaw #10.24 - Rosedale Railway Avenue Road Closure (2nd Reading)

M2024.453 Moved by Councillor Price, Councillor Sereda

That Council give second reading to Road Closure Bylaw #10.24, as presented.

CARRIED UNANIMOUSLY

M2024.454 Moved by Councilor Zariski, Councillor Kolafa

That Council give third and final reading to Road Closure Bylaw #10.24, as presented.

CARRIED UNANIMOUSLY

9.1.2 Bylaw #18.24 – Midlandvale Community Hall Road Closure (2nd Reading)

Agenda Attachments: Request-for-Decision; Bylaw #18.24 – Midlandvale Community Hall Road Closure (2nd Reading)

M2024.455 Moved by Councillor Sereda, Councillor Kolafa

That Council give second reading to Road Closure Bylaw #18.24, as presented.

CARRIED UNANIMOUSLY

M2024.456 Moved by Councillor Kolafa, Councilor Zariski

That Council give third reading to Road Closure Bylaw #18.24, as presented.

CARRIED UNANIMOUSLY

9.1.3 Bylaw #22.24 – Midlandvale Community Hall Road Closure (2nd Reading)

Agenda Attachments: Request-for-Decision; Bylaw #22.24 – Cambria 6th Avenue E Road Closure (2nd Reading); Letter Re: Proposed Bylaw 22.24, Cambria 6th Avenue E Road Closure

M2024.457 Moved by Councillor Price, Councillor Kolafa

That Council give second reading to Road Closure Bylaw #22.24, as presented.

CARRIED UNANIMOUSLY

M2024.458 Moved by Councilor Zariski, Councillor Kolafa

That Council give third and final reading to Road Closure Bylaw #22.24, as presented.

CARRIED UNANIMOUSLY

9.1.4 Alternate Appointments to Drumheller & District Solid Waste Management Association (DDSWMA)

M2024.459 Moved by Councillor Kolafa, Councillor Price

That Council appoint the standing Deputy Mayor as an Alternate representative for the Drumheller & District Solid Waste Management Association (DDSWMA) for a term starting December 16, 2024, and ending at the subsequent Organizational Meeting of Council.

CARRIED UNANIMOUSLY

INFRASTRUCTURE SERVICES

9.3 Director of Infrastructure Services

YouTube Timestamp: 1:00:56?

9.3.1 Airport Fuel Farm Project

Agenda Attachments: Request-for-Decision; Airport Fuel Farm Project Presentation

M2024.460 Moved by Councilor Zariski, Councillor Kolafa

That Council approve the development and construction of the new Airport Fuel Farm, which includes the installation of a 50,000-litre aviation fuel storage tank and a 25,000-litre Jet A1 fuel storage tank, at a total cost of \$680,000 as presented in the 2025 Capital Budget.

CARRIED UNANIMOUSLY

M2024.461 Moved by Councillor Kolafa, Councillor Sereda

That Council approves additional \$300,000 as requested in the 2025 Capital Budget to complete the Airport Fuel Farm project.

CARRIED UNANIMOUSLY

9.3.2 Airport Management

Agenda Attachments: Request-for-Decision; Bylaw #33.08 - Airport Commission

- M2024.462** Moved by Councilor Zariski, Councillor Kolafa
That Council transitions the airport's operating model to a third-party contractor, effective February 2025, with a three (3) year operating and maintenance agreement.

CARRIED UNANIMOUSLY

- M2024.463** Moved by Councillor Price, Councillor Sereda
That Council rescinds Bylaw #33.08 – Airport Commission, thereby dissolving the Drumheller Municipal Airport Commission and assign the operation and maintenance of the Airport to the third-party contractor with overall management falling to the Infrastructure Services Department effective January 3rd, 2025.

CARRIED UNANIMOUSLY

9.3.3 Town of Drumheller Parade Float

Agenda Attachments: Request-for-Decision; Imagination Design Studios Conceptualizations

- M2024.464** Moved by Councillor Price, Councillor Sereda
That Council approves the 2025 Parade Float Capital Budget in the amount of \$100,000 for the construction and creation of the Parade Float.

CARRIED UNANIMOUSLY

- M2024.465** Moved by Councillor Sereda, Councilor Zariski
That Council approve Parade Float Concept # 3 as the final design for the 2025 Parade Float Project.

CARRIED UNANIMOUSLY

CORPORATE AND COMMUNITY SERVICES DEPARTMENT

9.2 Director of Corporate and Community Services YouTube Timestamp: 1:52:00?

Councillor Zariski left the meeting at 5:41 PM and returned at 5:43 PM.

9.2.1 Fees, Rates and Charges Bylaw #36.24 (Third Reading)

Agenda Attachments: Request-for-Decision; (Draft) Bylaw #36.24 – 2025 Rates, Fees, and Charges Bylaw; Schedule “A” – 2025 Service Fee Schedule (redlined to track changes); Schedule “A” – 2025 Service Fee Schedule (proposed)

M2024.466 Moved by Councillor Price, Councillor Sereda

That Council give third and final reading to Bylaw #36.24 – 2025 Rates, Fees and Charges Bylaw, as presented.

CARRIED UNANIMOUSLY

9.2.2 Tax Assessment of Manufactured Home Communities Bylaw (Third Reading)

Agenda Attachments: Request-for-Decision; (Draft) Bylaw #38.24 – Assessment of Manufactured Home Communities.

M2024.467 Moved by Councilor Zariski, Councillor Price

That Council give third and final reading to Bylaw #38.24 - Assessment of Manufactured Home Communities, as presented.

CARRIED UNANIMOUSLY

E. Crocker left the meeting at 5:56 PM and returned to the meeting at 6:04 PM.

9.2.3 2025 Operating Budget and 4-Year Financial Plan and 2025 Capital Budget and 10-Year Capital Plan

Agenda Attachments: Request-for-Decision; Appendix 1 – 2025 Operating Budget and 3 Year Financial Plan; Appendix 2 – Other General Services, Other Professional Services & 295-298 Project Codes; Appendix 3 – 2025 Capital Budget and 10 Year Plan

M2024.468 Moved by Councillor Sereda, Councillor Price

That Council adopt the 2025 Operating Budget of \$22,044,015, with a municipal requisition of \$10,872,565 and \$443,545 to be transferred from reserves, and the 2025 Capital Budget for \$4,949,340 as presented in the 10-Year Capital Plan.

CARRIED UNANIMOUSLY

EMERGENCY AND PROTECTIVE SERVICES DEPARTMENT

10. CLOSED SESSION

11. ADJOURNMENT

M2024.469 Moved by Councilor Zariski, Councillor Price

That Council adjourn the meeting.

CARRIED UNANIMOUSLY

Council adjourned the meeting at 6:07 p.m.



A. Colberg

MAYOR

Ellenbar

CHIEF ADMINISTRATIVE OFFICER