# **TOWN OF DRUMHELLER**

# REGULAR COUNCIL MEETING

# **AGENDA**

TIME & DATE: 4:30 PM – Monday February 6<sup>th</sup> , 2023

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and

Live Stream on Drumheller Valley YouTube Channel

- 1. CALL TO ORDER
- 2. <u>OPENING COMMENTS</u>
- 3. <u>ADDITIONS TO THE AGENDA</u>
- 4. <u>ADOPTION OF AGENDA</u>
  - 4.1 Agenda for February 6 2023 Regular Council Meeting

**Proposed Motion:** That Council adopt the agenda for the February 6, 2023 Regular Council meeting as presented.

# 5. <u>MEETING MINUTES</u>

5.1 Minutes for January 23, 2023 Regular Council as presented.

Regular Council Meeting - January 23, 2022 - Minutes

**Proposed Motion:** Move that Council approve the minutes for the January 23, 2023, Regular Council meeting as presented.

# COUNCIL BOARDS AND COMMITTEES

- 6. <u>DELEGATION</u>
  - 6.1 Shock Trauma Air Rescue Service (STARS)

**Presentation** 

# 7. REPORTS FROM ADMINISTRATION

# OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

- 7.1 Chief Administrative Officer
- 7.1.1 Request for Decision: Drumheller Public Library Appointment, Cheryl McNeil

RFD

**Proposed Motion:** That Council approve the appointment of Cheryl McNeil to the Drumheller Public Library for a term of three (3) years ending February 1, 2026.

- 7.2 Flood Resiliency Project Director
- 7.2.1 Request for Decision: Certificate of Approval for the Expropriation of Land from Two Parcels, namely, 1205 Riverside Ave W and 1207 Riverside Ave W

# **RFD**

<u>Certificate, Resolution and Map-1205 Riverside Ave W</u> Certificate, Resolution and Map-1205 Riverside Ave W

**Proposed Motion:** Moves that Council approve the Certificate of Approval and Resolutions for Expropriation of parcels of land from 1205 Riverside Ave W (2773GT; 7; 3) and 1207 Riverside Ave W (2773GT; 7; 4) as presented.

CORPORATE AND COMMUNITY SERVICES DEPARTMENT

EMERGENCY AND PROTECTIVE SERVICES

INFRASTRUCTURE DEPARTMENT

# 8. CLOSED SESSION

8.1 Strategic Planning; Land Transactions

FOIP 17 (4) – Disclosure harmful to personal privacy

FOIP 23 (1) – Local public body confidences

FOIP 24 (1) - Advice from Officials

**Proposed Motion:** That Council close the meeting to the public to discuss strategic planning and land transactions as per FOIP 17 (4) – Disclosure harmful to personal privacy, FOIP 23 (1) – Local public body confidences, FOIP 24 (1) – Advice from Officials

# 8. <u>ADJOURNMENT</u>

**Proposed Motion:** That Council adjourn the meeting.



# **TOWN OF DRUMHELLER**

# REGULAR COUNCIL MEETING

# **MINUTES**

TIME & DATE: 4:30 PM - Monday January 23th, 2023

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and

Live Stream on Drumheller Valley YouTube Channel <a href="https://www.youtube.com/watch?v=99f5D8kldwU">https://www.youtube.com/watch?v=99f5D8kldwU</a>

IN ATTENDANCE

Mayor Heather Colberg Chief Administrative Officer: Darryl Drohomerski

Councillor Patrick Kolafa Director of Corporate and Community Services: Mauricio Reyes
Councillor Crystal Sereda Director of Emergency and Protective Services: Greg Peters

Councillor Stephanie Price Director of Infrastructure: Dave Brett

Councillor Tom Zariski Flood Resiliency Project Director: Deighen Blakely

Councillor Lisa Hansen-Zacharuk Communication Officer: Bret Crowle

Legislative Services: Denise Lines

REGRETS Reality Bytes IT: David Vidal

Councillor Tony Lacher

# 1. CALL TO ORDER

The Mayor called the meeting to order at 4:30pm

# 2. OPENING COMMENTS

RCMP Town Hall Meetings – Being held in area communities as well as looking for feedback through the 2023/2024 Policing Priorities Survey

Please be respectful to the Town Staff that are doing their jobs within the Community.

Congratulations to Bill Wulff who was awarded the Queens Platinum Jubilee for Service to Seniors.

# ADDITIONS TO THE AGENDA

# 4. <u>ADOPTION OF AGENDA</u>

# 4.1 Agenda for January 23 2023 Regular Council Meeting

M2023.17 Moved by Councillor Zariski, Councillor Hansen-Zacharuk; that Council adopt the agenda for the January 23, 2023 Regular Council meeting as

presented.

Carried unanimously

# 5. <u>MEETING MINUTES</u>

5.1 Minutes for January 9, 2023 Regular Council as presented.

Agenda attachment: Regular Council Meeting – January 9, 2022 - Minutes

M2023.18 Moved by Councillor Kolafa, Councillor Price; that Council approve the minutes for the January 9, 2023, Regular Council meeting as presented.

Carried unanimously

# **COUNCIL BOARDS AND COMMITTEES**

# **DELEGATION**

# 6. <u>REPORTS FROM ADMINISTRATION</u>

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

- 6.1 Chief Administrative Officer
- 6.1.1 Request for Decision: Marigold Library System Representative, Margaret Neilsen

Agenda attachment: RFD

M2023.19 Moved by Councillor Price, Councillor Hansen-Zacharuk; that Council approve the appointment of Margaret Neilsen to the Marigold Library Board for a term of two (2) years ending February 1, 2025.

Carried unanimously

6.1.2 Request for Decision: Municipal Development Plan Amending Bylaw 17.22 – Second Reading

Development Officer in Training, Antonia Knight introduced the Municipal Development Plan. No changes were made to the MDP from first reading.

Time Stamp: <a href="https://www.youtube.com/live/99f5D8kldwU?feature=share&t=401">https://www.youtube.com/live/99f5D8kldwU?feature=share&t=401</a>

Agenda attachment: RFD + Amending Bylaw 17.22

M2023.20 Moved by Councillor Sereda, Councillor Price; that Council give second reading to MDP 2022 Amendments – A Bylaw 17.22 as presented.

Carried unanimously

6.1.3 Request for Decision: Land Use Bylaw Amending Bylaw 16.22 – Second

Development Officer in Training; Antonia Knight discussed the changes that were made to the Land Use Bylaw through consultation and feedback of the public and subject matter experts.

A. Knight addressed the questions raised at the public hearing in the Request for Decision document and during the presentation.

Agenda attachments: RFD + Amending Bylaw 16.22

M2023.21 Moved by Councillor Kolafa, Councillor Price; that Council give second reading to LUB 2022 Amendments – B Bylaw 16.22 as amended.

Council commented on the following items:

- Reviewing the distance between portable signs.
- Signage along Highways.
- Concern about the restrictions placed on working on vehicles in the driveway of private residences.
- Terminology of flood fringe and the conditions place on existing buildings.
- Short term rental bylaw and the association with the Land Use Bylaw.

Carried unanimously

6.1.4 Request for Decision: Supplementary Assessment

Department: Corporate Services / Finance

Director of Corporate and Community Services; Mauricio Reyes explained that this is housekeeping bylaw that is updated each year which is why the request is for all three readings.

Agenda attachment: RFD + Bylaw 02.23

M2023.22 Moved by Councillor Hansen-Zacharuk, Councillor Kolafa; that Council give first reading to Bylaw 02.23 Supplementary Assessment as amended.

Carried unanimously

M2023.23 Moved by Councillor Sereda, Councillor Price; hat Council give second reading to Bylaw 02.23 Supplementary Assessment as amended.

Carried unanimously

M2023.24 Moved by Councillor Zariski, Councillor Hansen-Zacharuk, That Council give unanimous consent for third reading to Bylaw 02.23 Supplementary Assessment, as amended.

Carried unanimously

M2023.25 Moved by Councillor Price, Councillor Kolafa; that Council give third reading to Bylaw 02.23 Supplementary Assessment as amended.

Carried unanimously

6.2 Flood Resiliency Project Director
Time Stamp: https://www.youtube.com/live/99f5D8kldwU?feature=share&t=2841

6.2.1 Request for Decision: Land Acquisition Policy Update DRFM - C - 01

The Flood Program has been working with the Province to clarify the information in the previous Land Acquisition Policy, these are the changes that have been agreed upon and require approval from Council.

Agenda attachment: RFD + Policy DRFM -C -01

M2023.26 Moved by Councillor Zariski, Councillor Hansen-Zacharuk; that Council adopt Drumheller Resiliency and Flood Mitigation Land Acquisition Policy DRFM C-01 as presented.

Carried unanimously

CORPORATE AND COMMUNITY SERVICES DEPARTMENT

EMERGENCY AND PROTECTIVE SERVICES

# INFRASTRUCTURE DEPARTMENT

- 6.3 Director of Infrastructure
- 6.3.1 Briefing Note: Beautification, Parks and Landscaping 2023

  Director of Infrastructure, Dave Brett gave a high-level overview of the landscaping workplan for the Spring of 2023.

Agenda attachment: Briefing Note

# 7. CLOSED SESSION

Contractors and Access to Information

FOIP 16 – Disclosure harmful to business interests of a third party

FOIP 24 – Advice from Officials

M2023.27 Moved by Councillor Sereda, Councillor Hansen-Zacharuk; that Council close the meeting to the public to discuss contractors and access to information as per FOIP 16 – Disclosure harmful to business interests of a third party and FOIP 24 – Advice from Officials. Time 5:56pm

Carried unanimously

M2023.28 Moved by Councillor Price, Councillor Zariski; that Council close the meeting to the public to discuss contractors and access to information as per FOIP 16 – Disclosure harmful to business interests of a third party and FOIP 24 – Advice from Officials. Time 7:40pm

Carried unanimously

# 8. <u>ADJOURNMENT</u>

M2023.29 Moved by Councillor Kolafa, Councillor Sereda; that Council adjourn the meeting. Time 7:40pm

Carried unanimously

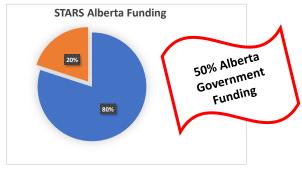
	MAYOR
-	CHIEF ADMINISTRATIVE OFFICER



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# **FUELED BY GENEROSITY**

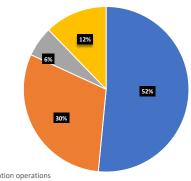
# Achieving successes together



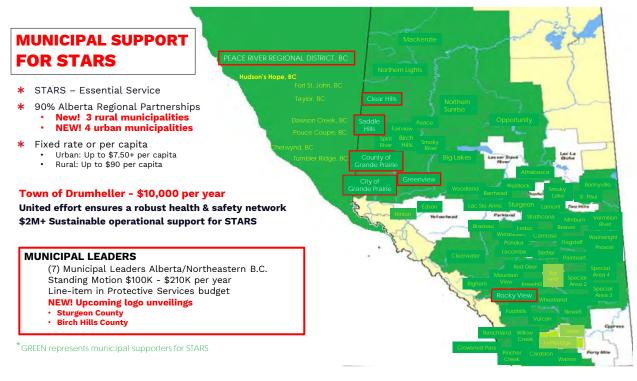
Funding in	Thousands
AR Govern	ment Fundin

AB Government Funding	>	7,990
AB Operating expenditures	\$	39,950
AB Government funding as a Percentage of costs		20%
STARS Gross Fundraising	\$	17,310
AB Lottery (net)	\$	12,810
Calendar (net)	\$	417
Site Registration/Emergency contact centre	\$	2 702

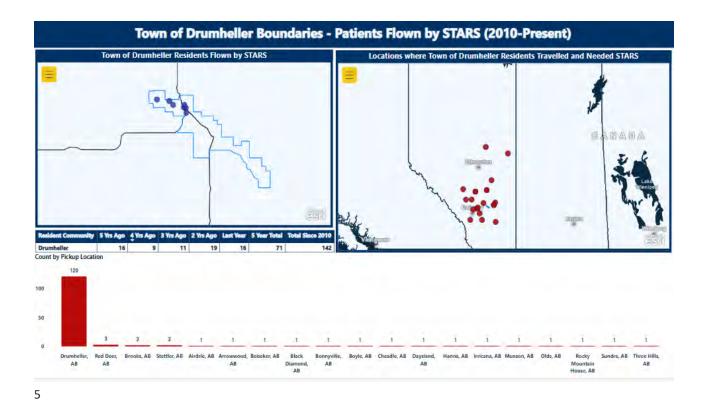
STARS Alberta Expenditures (3 Bases)



- Aviation operations
- Clinical operations
- STARS ELC
- Base operations and administration



TOWN OF DRUMHELLER @ January 25, 2023	2018	2019	2020	2021	2022	2023	TOTAL
Drumheller Hospital (critical inter-facility transfers)	15	17	14	23	23	4	96
Drumheller (scene calls)	6	4	1	8	3	-	22
TOTAL *Average 23 missions per year represents over \$170K mission value	21	21	15	31	26	4	118
TARS						2	



\* 5-bladed system
\* Increased lift/load capacity
\* Less maintenance
\* Increased availability
\* Reduced cost

\* Outperforms BK117
\* Speed, range, fuel efficiency
\* Powerful twin engines
\* Advanced avionics
\* Superior safety features

**GENERATIONAL INVESTMENT** 



7



# Hamilton T-1 Ventilator

Fully featured (ICU)

Adult / Pediatric / Neonatal

Optimal ventilation therapy in transport

# (2) Units Universal Blood

1st HEMS program in North America Advanced care in trauma patients The difference between life <u>& death.</u>

Night Vision Goggles (NVG)

1st Civilian organization in Canada (2002)



# Video Laryngoscope

Advancement in intubation
Video screen viewing of trachea
Difficult airway management
Trauma / Burns / Crushed on impact



**TIME - TOOLS - TALENT** 



EZIO Drill
Time-sensitive
Life-threatening cases
Immediate IV access required
Stabilization / Pain Management



Handheld Ultrasound
(test results for rapid diagnosis)

Collapsed lung

Trauma-related internal bleeding

Heart abnormalities

Fetal Compromise

\* Expedite treatment plans



Thrombolytics
(stroke patients / requires CAT scan)
Physicians Kit
Central Venous Catheterization
(central lines)
Temporary Pacemaker

Pain Management Drugs



**TIME - TOOLS - TALENT** 



10

9



11



# REQUEST FOR DECISION

TITLE: Drumheller Public Library Board - Reappointment		
DATE: February 6, 2023		
PRESENTED BY: Darryl Drohomerski, CAO		
ATTACHMENT: Cheryl McNeil		

## SUMMARY

In accordance with the Libraries Act a Board shall consist of not fewer than 5 and not more than 10 members appointed by Council. Members are appointed a term of up to 3 years and can be reappointed for 2 additional consecutive terms of office.

Cheryl McNeil has served one term and the Board would like to reappoint her for a second three-year term.

# RECOMMENDATION

Administration and the Drumheller Public Library Board recommend the reappointment of Cheryl McNeil.

## DISCUSSION

Board and Committee volunteer roles create public participation opportunities. It is important to the health of Town boards and committees to having a broad representation of community members.

# **FINANCIAL IMPACT**

N/A

# **WORKFORCE AND RESOURCES IMPACT**

N/A

# STRATEGIC POLICY ALIGNMENT

Good governance.

# **COMMUNICATION STRATEGY**

Boards are informed when Council makes member appointments. Board members are posted on the website.

# MOTION:

# Councillor:

That Council approve the reappointment of Cheryl McNeil to the Drumheller Public Library Board for a term of three (3) years ending February 1, 2026.

**SECONDED:** Councillor

Prepared by: Denise Lines

SR Administrative Assistant

Prepared by:

Darryl Drohomerski, C.E.T Chief Administrative Officer



# REQUEST FOR DECISION

TITLE:  Drumheller Resiliency and Flood Mitigation Program – Certificate Approval for Expropriation of Land from Two Parcels for Berm Construction		
DATE:	February 6, 2023	
PRESENTED BY: Deighen Blakely, P.Eng., DRFMO Program Manager		
ATTACHMENTS:	Certificate of Approval,	
	Resolution of Council to Proceed with Expropriation	
	Parcel Specification Maps.	
	Package 1: 1205 Riverside Ave W (2773GT; 7; 3)	
	Package 2: 1207 Riverside Ave W (2773GT; 7; 4)	

# SUMMARY:

Through the Drumheller Resiliency and Flood Mitigation Program, The Town of Drumheller is undertaking construction of structural flood mitigation in the form of berms. To proceed with construction of the Newcastle Berm between fall 2022 and spring 2023, portions of two privately-owned lots are required. The DRFMO was in discussions with these two landowners over the spring and summer of 2022 regarding purchase of portions of these two properties; however, these landowners have rejected our offers.

A Resolution approving Expropriation was passed by Council on September 6, 2022. The Notices of Intention to Expropriate have been served on the registered property owners and affected parties in accordance with the Expropriation Act and no Notice of Objection has been received in relation to either property during the 21 days following the Notice. The next step in the expropriation process is for Council to decide whether to approve or disapprove the expropriation based on the terms outlined in the attached Certificate of Approval.

# RECOMMENDATION:

Administration recommends that Council approve the Certificates of Approval and Resolutions as presented.

## **DISCUSSION:**

Under Council Policy DRFM C-01-23 for Land Acquisition for the Drumheller Resiliency and Flood Mitigation Program, and the Provincial Grant Funding Agreement for 18GRSTR41, partial parcel acquisitions can be purchased based on land value only for the current year assessed or appraised value on a dollar per square foot basis for the space required to construct the berm. The Council directed reduction in the berm top width from 6 m to 4 m has reduced the number of impacted landowners along Newcastle berm from three to two and has significantly reduced the impacted area for these two parcels. Following service of the Notice of Intent to Expropriate, no Notice of Objection has been filed in relation to either property. Affidavits of service are retained on file.

The next step in the process is for the approving authority, in this case Council, to review and decide if it wishes to approve the expropriation, if so, then pass a resolution to approve the Certificate of Approval to proceed with expropriation. This would be followed by Notice of Proposed Payment and Notice of Possession, with Actual Possession taking place 90 days after

# Request for Decision Page 2

the notice is made, allowing our selected contractor access to the land to complete construction of the Newcastle Berm.

# FINANCIAL IMPACT:

The costs of the land purchase and associated legal fees for the proceedings are eligible for 100% funding under the Alberta Government 18GRSTR41 Grant. Alberta Environment and Protected Areas has indicated that they will not compensate for land acquisition over and above the appraised value of the land which has been their practice for all other flood mitigation projects undertaken in the Province. Damages awarded to plaintiffs due to expropriation of their property may be considered for funding on a case-by-case basis by the Alberta Government. Alberta Environment and Protected Areas legal team will review the particulars behind any damage award before a decision on whether 18GRSTR41 can be used to support these costs. Any costs deemed ineligible will be the responsibility of the Town.

# STRATEGIC POLICY ALIGNMENT:

Town Bylaw 11.21 states that Council's Vision is "through a proactive flood-mitigation strategy, we are committed to changing the channel on flood readiness with a sustainable plan to protect Drumheller from future flooding. Together, we will shape the future of our community by protecting our people, our property, our economic growth, our environment and our cultural heritage". Completing the expropriation is required to obtain the property necessary for the berm construction and will allow the Town free access to manage and maintain the new berms and associated infrastructure moving forward.

# **COMMUNICATION STRATEGY:**

Direct notice of the expropriation Certificate of Approval, Resolution and Notice of Proposed payment will be provided to the affected property owners via their legal representatives as soon possible.

MOTION:	
Councillor	moves that Council approve the Certificate of Approval and
Resolutions for Expr	opriation of parcels of land from 1205 Riverside Ave W (2773GT; 7; 3) and
1207 Riverside Ave	W (2773GT; 7; 4) as presented.
SECONDED:	

Prepared by:

Deighen Blakely, P.Eng. DRFMO Project Director

Approved by:

Darryl E. Drohomerski, C.E.T. Chief Administrative Officer

# Form 4 Expropriation Act (Section 18)

# CERTIFICATE OF APPROVAL

The Town of Drumheller, whose address is 224 Centre Street, Drumheller, Alberta, T0J 0Y4, hereby approves the expropriation of the portion of the following Land, consisting of a total of 19 square metres (0.0047 acres) more or less, as shown in blue as the "impacted area" on the plan attached as Schedule "A" to this Certificate of Approval:

PLAN 2773GT
BLOCK 7
LOT 3
EXCEPTING THEREOUT ALL MINES AND MINERALS

- 1. The nature of the interest in the land expropriated is: **fee simple**
- 2. The work or purpose for which the interest in the land is expropriated is:
  - Construction and/or enhancement of existing dikes, berms, retaining walls, erosion protection, overland drainage courses, storm water outfalls, control structures and associated appurtenances;
  - for the retention and development of Natural Areas, Environmental Reserves and other uses as approved by approval authorities; and
  - access for purposes of construction and/or maintenance of the above.

3.	The expropriating authority is:	The Town of Drumheller 224 Centre Street Drumheller, Alberta, T0J 0Y4
4.		the North Alberta Land Registration District in d Laurie A. Bolin in Certificate of Title Number
Date	d this day of,	2023.
		TOWN OF DRUMHELLER
		P <sub>er</sub> .

Darryl Drohomerski, CAO

# RESOLUTION OF COUNCIL OF THE TOWN OF DRUMHELLER

Whereas a Notice of Intention to Expropriate was served by the Town of Drumheller on December 29, 2022, on the Landowner and all parties with a registered interest in the lands;

And whereas no Notice of Objection has been received from the Landowner or any party with a registered interest in the lands;

And whereas the period during which an Objection can be issued by the Landowner or any party with a registered interest in the land has expired;

And upon consideration of the Request for Decision dated September 6, 2022, completed by the Town of Drumheller Flood Program Director, as well as the recommendations of the Town Administration, including the Town Solicitor;

## Be it resolved that:

1. Pursuant to its authority under the *Municipal Government Act* and the *Expropriation Act*, the Town of Drumheller, as approving authority, approves the expropriation of a portion of the following described lands, containing approximately 19 square metres (0.0047 acres), in the location and of the dimensions shown in blue on the attached sketch.

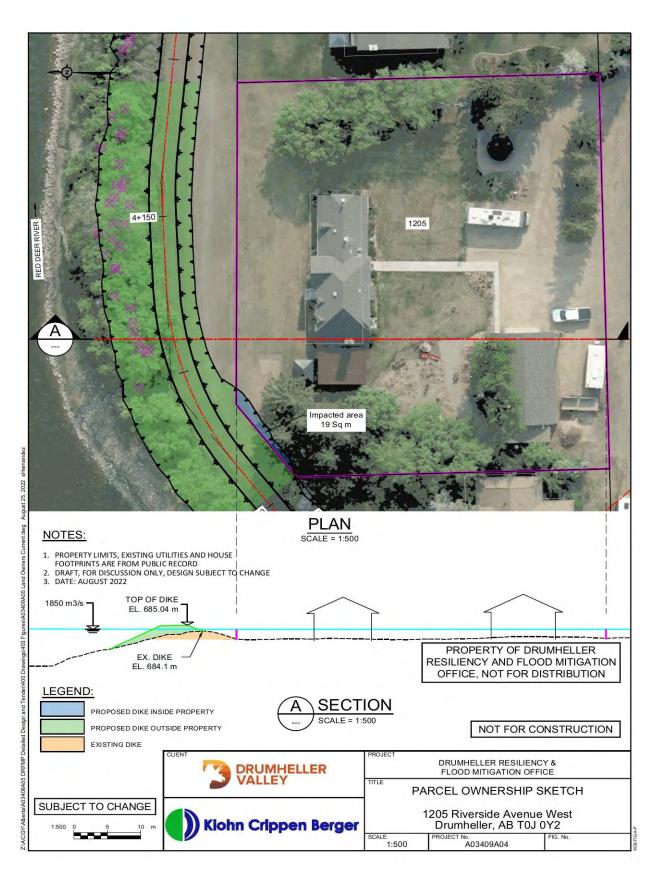
PLAN 2773GT BLOCK 7 LOT 3 EXCEPTING THEREOUT ALL MINES AND MINERALS

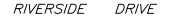
2. Administration for the Town is authorized and directed to take all such further steps as may be necessary in accordance with the provisions of the *Expropriation Act*.

DATED this	day of, 2023.
	Motion Carried
	The Town of Drumheller
	Heather Colberg Mayor
	Darryl Drohomerski
	Chief Administrative Officer

(c/s)

# **SCHEDULE "A"**





DRIVE BLAN 2113 G.T.

AREA 'B'

BLOCK

7

LOT 3

#1205

DUANE & LAURIE BOLIN

PLAN

2773 G.T.

LOT 4

# -DRUMHELLER, ALBERTA-

INDIVIDUAL OWNERSHIP PLAN SHOWING AREA REQUIRED FOR DIKE CONSTRUCTION PURPOSES AFFECTING PART OF LOT 3, BLOCK 7, PLAN 2773 G.T.

SCALE= 1:300

# LEGEND:

Distances are in metres and decimals thereof. Area = 19.0sq.m.(205sq.ft.) shown thus... $\bigcirc$ 

RIVERSIDE AVENUE

W.

HUNTER WALLACE SURVEYS LTD. DRUMHELLER, ALBERTA FILE: 23-008 Page 21 of 25

Agenda Monday February 6, 2023

# Form 4 Expropriation Act (Section 18)

# CERTIFICATE OF APPROVAL

The Town of Drumheller, whose address is 224 Centre Street, Drumheller, Alberta, T0J 0Y4, hereby approves the expropriation of the portion of the following Land, consisting of a total of 39 square metres (0.0096 acres) more or less, as shown in blue as the "impacted area" on the plan attached as Schedule "A" to this Certificate of Approval:

PLAN 2773GT
BLOCK 7
LOT 4
EXCEPTING THEREOUT ALL MINES AND MINERALS

- 1. The nature of the interest in the land expropriated is: **fee simple**
- 2. The work or purpose for which the interest in the land is expropriated is:
  - Construction and/or enhancement of existing dikes, berms, retaining walls, erosion protection, overland drainage courses, storm water outfalls, control structures and associated appurtenances;
  - for the retention and development of Natural Areas, Environmental Reserves and other uses as approved by approval authorities; and
  - access for purposes of construction and/or maintenance of the above.

3.	The expropriating authority is:	The Town of D 224 Centre Stre Drumheller, All	et
4.	The land stands in the Register of the name(s) of Patrick J. Mulgrew Number 851 115 628.		9
Date	d this, day of,	2023.	
		TOV	VN OF DRUMHELLER
		Per:	Darryl Drohomerski, CAO

# RESOLUTION OF COUNCIL OF THE TOWN OF DRUMHELLER

Whereas a Notice of Intention to Expropriate was served by the Town of Drumheller on December 29, 2022, on the Landowner and all parties with a registered interest in the lands;

And whereas no Notice of Objection has been received from the Landowner or any party with a registered interest in the lands;

And whereas the period during which an Objection can be issued by the Landowner or any party with a registered interest in the land has expired;

And upon consideration of the Request for Decision dated September 6, 2022, completed by the Town of Drumheller Flood Program Director, as well as the recommendations of the Town Administration, including the Town Solicitor;

## Be it resolved that:

1. Pursuant to its authority under the *Municipal Government Act* and the *Expropriation Act*, the Town of Drumheller, as approving authority, approves the expropriation of a portion of the following described lands, containing approximately 39 square metres (0.0096 acres), in the location and of the dimensions shown in blue on the attached sketch.

PLAN 2773GT BLOCK 7 LOT 4 EXCEPTING THEREOUT ALL MINES AND MINERALS

2. Administration for the Town is authorized and directed to take all such further steps as may be necessary in accordance with the provisions of the *Expropriation Act*.

DATED this	day of	, 2023.
		Motion Carried
	The Town o	f Drumheller
	Heather Colb Mayor	oerg
	Darryl Droho Chief Admin	omerski histrative Officer

(c/s)

# **SCHEDULE "A"**

