

**Town of Drumheller
COUNCIL MEETING
MINUTES**

**November 27, 2017 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4**



PRESENT:

MAYOR:
Heather Colberg

COUNCIL:

Kristyne DeMott
Jay Garbutt
Fred Makowecki
Lisa Hansen-Zacharuk
Tony Lacher

ACTING CAO / DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

DIRECTOR OF CORPORATE SERVICES

Barb Miller

DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

RECORDING SECRETARY:

Linda Handy

ABSENT:

COUNCILLOR Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Darryl Drohomerski

1.0 CALL TO ORDER

Mayor Heather Colberg called the meeting to order at 4:30 PM.

Mayor H. Colberg comment that she along with the Councillors had a great experience at the AUMA Convention with many networking and educational opportunities.

She encouraged residents to participate in the Salvation Army's Food Bag Drive on November 30th.

2.0 MAYOR'S OPENING REMARK

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2017.140 Garbutt, Lacher moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of November 14, 2017

MO2017.141 Hansen-Zacharuk, Makowecki moved to adopt the Regular Council Meeting Minutes of November 14, 2017 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1 ACTING CAO

8.1.1 Bylaw 14.17

P. Salvatore presented Bylaw 14.17 being a bylaw to set the utility rates for 2018. He advised that on December 4th, Bob Jenkins, Business Plan & Utility Rate Analyst would provide details on how the formulas are put together.

MO2017.142 Garbutt, Hansen-Zacharuk moved first reading of Bylaw 14.17. Carried unanimously.

8.1.2 RFD – Amendment to Policy C-04-14 (Remuneration and Expense Allowance for Mayor and Council)

P. Salvatore advised that following discussion held at Council's Committee of the Whole Meeting on November 20th, Council agreed to amend Council Policy C-04-14 Section 2.0 by changing the period for review of this Policy and report back to Council with recommendations within one (1) year (from the current stated 90 days).

MO2017.143 Lacher, DeMott moved that Council amend Section 2 of Council Policy C-04-14 known as the Remuneration and Expense Allowance for Mayor and Council by changing the period for review of this Policy and report back to Council within one (1) year following a General Municipal Election.

Councillor J. Garbutt asked Council to consider a further amendment to the Policy which would increase Councillors per diem from the current five (5) to seven (7) for an

orientation year. He further stated that the change would take into consideration that five (5) per diems are used up within the first few months of the year with attendance at orientation, strategic planning and AUMA. Council agreed to move this recommendation forward to the Review Committee that Council strikes and let them consider this request.

Councillor F. Makowecki asked for a friendly amendment to change the wording of the motion from “completed within one (1) year” to “completed in one (1) year”. Council agreed to the friendly amendment.

MO2017.143A Lacher, DeMott moved that Council amend Section 2 of Council Policy C-04-14 known as the Remuneration and Expense Allowance for Mayor and Council by changing the Committee’s report to be completed in one (1) year following a General Municipal Election and further that the Review Committee consider a recommendation to increase Councillors’ per diem from the current five (5) to seven (7) for an orientation year. Carried unanimously.

8.1.3 RFD – Appointment to the Heritage Arts and Culture Committee

P. Salvatore advised that the Heritage Arts and Culture Committee has two (2) vacancies with one (1) application received from Dennis Harder. Administration is recommending that Council approve the appointment of Dennis Harder. There is no term of appointment assigned to this Committee.

MO2017.144 Hansen-Zacharuk, Makowecki moved that Council approve the appointment of Dennis Harder to the Heritage Arts and Culture Committee. Carried unanimously.

8.1.4 RFD – Appointment to the Drumheller Public Library Board

P. Salvatore advised that the Drumheller Public Library Board has two (2) vacancies with one (1) application received from Sheila Krueger. The Library Board is recommending that Council approve the appointment of Sheila Krueger.

MO2017.145 Lacher, DeMott moved that Council accept the recommendation of the Drumheller Public Library Board and approve the appointment of Sheila Krueger for a three (3) year term to the Drumheller Public Library Board expiring on the date of Council’s 2020 Annual Organizational Meeting. Carried unanimously.

8.1.5 RFD – Appointments to the Drumheller Policing Committee

P. Salvatore advised that there are four (4) vacancies with six (6) applications received from: Jo Jensen, Don Loro, Kalan Sykes, Keith Hodgson, Larry Keddie and Jim Decore. He asked Council to review the recommendation attached.

MO2017.146 Hansen-Zacharuk, DeMott moved that Council go in camera at 4:50 PM. Carried unanimously.

MO2017.147 Hansen-Zacharuk, DeMott moved that Council come out of camera at 5:00 PM. Carried unanimously.

MO2017.148 Garbutt, Hansen-Zacharuk moved that Council appoint Jim Decore to the Drumheller Policing Committee for a further one (1) year term to expire on the date of Council's 2018 Organization Meeting. Carried unanimously.

8.1.6 RFD – Appointment to the Drumheller Housing Administration

P. Salvatore advised that the Drumheller Housing Administration has one (1) vacancy with two (2) applications received: Cheyanne Bruer and Brendon Huntley. Councillor J. Garbutt requested a secret ballot on the selection.

MO2017.149 Garbutt, Hansen-Zacharuk moved that Council use the process of a secret ballot for the selection of an appointee. Carried unanimously.

MO2017.150 Hansen-Zacharuk, Lacher moved that Council appoint Brendon Huntley to the Drumheller Housing Administration for a three (3) year term expiring on the date of Council's 2020 Annual Organizational Meeting. Carried unanimously.

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.3. DIRECTOR OF CORPORATE SERVICES

8.4. DIRECTOR OF COMMUNITY SERVICES

8.5. DIRECTOR OF PROTECTIVE SERVICES

9.0. PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0. PUBLIC HEARING DECISIONS

11.0. UNFINISHED BUSINESS

12.0. NOTICE OF MOTION

13.0. MAYOR AND COUNCILLORS REPORTS

13.1 RFD – Approval of Economic Task Force Terms of Reference

Mayor H. Colberg presented the draft Economic Task Force Terms of Reference for Council's comments and approval.

MO2017.150 Garbutt, DeMott moved that Council approve the Economic Task Force Terms of Reference as presented.

Councillor F. Makowecki asked for a friendly amendment under membership to include: *“Mayor Heather Colberg and himself would serve as ex-officio members and further that all volunteers submit applications to Council with seven (7) to be selected by Council to serve on the Economic Steering Committee and the remaining applicants to be appointed by the Steering Committee to an appropriate sub-committee”*.

In response to a question raised by Councillor J. Garbutt Mayor Colberg clarified that she and Councillor F. Makowecki would represent Council as “ex-officio” members but not serve as voting members. Mayor Colberg explained that the structure of the Economic Task Force would be one similar to the structure used for the Badlands Community Facility with a Steering Committee as well as sub-committees.

Councillor J. Garbutt asked if the current Economic Development Advisory Committee public-at-large members were eligible to apply for membership on the Economic Task Force. Council agreed that public-at-large members currently serving on the EDAC could apply for membership on the Task Force.

Council agreed that applications would be reviewed by Council at their meeting of December 11th and if needed, more appointments would be reviewed by Council at a Special Council Meeting to be held on January 2, 2018. Council directed Administration to communicate the strategy via Chamber, Town website, Town Page, 2-Minutes on the Town and media coverage.

Councillor L. Hansen-Zacharuk asked if Council would consider membership to the Task Force on a regional basis, i.e. Munson, Morrin, etc. Council agreed and noted that the current language does not exclude regional members. Council agreed that they would consider regional membership.

MO2017.150A Garbutt, DeMott moved that Council approve the Terms of Reference for the Economic Task Force as amended by including under membership: *“All volunteers submit applications to Council with seven (7) to be selected by Council to serve on the Economic Steering Committee and the remaining applicants to be appointed by the Steering Committee to an appropriate sub-committee”*; and further that Mayor Colberg and Councillor Makowecki would serve as “ex officio” members and not voting members; and further that membership would be considered on a regional basis. Carried unanimously.

14.0 IN-CAMERA MATTERS

There being no further business, the Mayor declared the meeting adjourned 5:24 PM.

Regular Council Meeting Minutes
November 27, 2017

Chief Administrative Officer

Mayor