

**Town of Drumheller
COUNCIL MEETING
MINUTES**

**May 15, 2017 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4**



PRESENT:

MAYOR:
Terry Yemen

COUNCIL:

Jay Garbutt
Lisa Hansen-Zacharuk
Patrick Kolafa
Sharel Shoff
Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

DIRECTOR OF COMMUNITY SERVICES:

Paul Salvatore

RECORDING SECRETARY:

Linda Handy

ABSENT:

COUNCILLOR Tara McMillan

DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF INFRASTRUCTURE SERVICES:

Darryl Drohomerski

1.0 CALL TO ORDER

Mayor Terry Yemen called the meeting to order at 4:30 PM.

2.0 MAYOR'S OPENING REMARK

Mayor Terry Yemen stated that he was very impressed with DVSS graduates at their ceremony held on May 13th. He further advised that this year's graduating class had the highest overall academic achievements that ever came out of a DVSS high school grad class resulting in four valedictorians. He further advised that one DVSS graduate was chosen out of thousands of applicants from across Canada to receive the equivalency of a \$100,000 grant for mentorship and internship programs. He also congratulated Dan Herd who will be retiring this year.

Mayor Yemen further advised that he, along with other elected officials, met with the new chief of the Siksika Nation and discussed a joint venture on tourism projects.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2017.52 Hansen-Zacharuk, Kolafa moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of May 1, 2017

MO2017.53 Zariski, Garbutt moved to adopt the Regular Council Meeting Minutes of May 1, 2017 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1 CAO

8.1.1 Bylaw 03.17 being the Mill Rate Bylaw

R. Romanetz presented the Mill Rate Bylaw noting several factors that impact the overall property tax bill for residents. He reviewed the impacts as follows: the Town's 2017 municipal requisition with a 0% increase; the Alberta School Foundation Fund requisition with a slight decrease, the Drumheller and District Seniors Foundation requisition with an increase of 4.12%, and an overall total assessment value decrease of 1.7% for residential and 3.5% for commercial. He further noted that, based on these factors, a residential property assessment of \$200,000 in 2016 will see an increase of \$8.03 on their 2017 tax bill. He recommended that Council proceed to all three readings of the bylaw.

MO2017.54 Shoff, Garbutt moved first reading of Bylaw 03.17.

Councillor J. Garbutt requested that Administration articulate to the public in a press release that there are several factors that impact a homeowner's tax notice. R. Romanetz confirmed that the press release had already been prepared.

Vote on Motion: Carried unanimously.

MO2017.55 Kolafa, Hansen-Zacharuk moved second reading of Bylaw 03.17 Carried unanimously.

MO2017.56 Garbutt, Hansen-Zacharuk moved no objection to third reading of Bylaw 03.17. Carried unanimously.

MO2017.57 Hansen-Zacharuk, Shoff moved third reading of bylaw 03.17. Carried unanimously.

8.1.2. RFD – 2017 Road Improvement Program Tender Award

R. Romanetz advised that eight tenders were received for the Road Improvement Program ranging from a low of \$1,267,975.50 to a high of \$1,778,205.80. He further advised that work in 2017 is broken down into three (3) parts and includes \$325,561.70 for Alberta Transportation, \$91,956.06 as requested by the developers of Riverside Estates (former St. Anthony's) and the Town's portion includes \$850,457.90 of road work plus an engineering component for all three (3) parts. He noted that the pre-tender estimate for the entire project was \$1,531,030.00. He further explained that the Town has not received a proper petition as of yet for the Riverside Estates work as the developer did not want to commit until the pricing was in. Once the developer agrees to proceed with the laneway paving and a proper petition is received, the Town is required to prepare a local improvement bylaw as the homeowners abutting the local improvement would be required to pay for the work. He stated that the total project costs are \$1,440,550.50. He also stated that the consultant provided a letter of recommendation regarding ConSite Construction as the low bidder.

MO2017.58 Zariski, Hansen-Zacharuk moved that Council award the 2017 Road Improvement Program project to the low bidder, ConSite Construction Ltd., for the sum of \$1,267,975.50 excluding GST, subject to Alberta Transportation approval for Schedule C & D and a local improvement bylaw for Riverside Estates (former St. Anthony's) Lane Paving.

Councillor P. Kolafa asked if the culvert replacement on Secondary Highway 575 is separate work from this project. R. Romanetz stated yes, as this work is along a secondary highway belonging to Alberta Transportation. Councillor P. Kolafa further asked if the savings will result in additional work being done in our community. R. Romanetz stated that he will be meeting with Alberta Transportation in the near future and will ask if they are willing to have the saved dollars going towards the curb work on Highway 9.

Councillor L. Hansen-Zacharuk noted that Schedule D pricing appears low for the type of work intended. R. Romanetz stated that the work scheduled for the south hill entrance would be for a turnout lane rather than a complete paved area such as the north hill entrance. He further noted that it would be the Town's intention to discuss with Alberta Transportation if there may be some enhancements included in this project considering their portion of work is under budgeted.

Councillor J. Garbutt asked for the list of work involved for Schedule A and B. R. Romanetz advised that the Drumheller Mail published a full listing of the work which includes:

- 2nd Avenue West from west of 7th Street to west of 8th Street
- 6th Street West from 2nd Avenue West to 3rd Avenue West
- North Railway Avenue from West side 17th Street East to 19th Street East (in front of the DVSS),
- 2nd Street Southeast from south side Hunts Drive to south side 1st Street Southeast
- 6th Avenue Southwest from 1st Street Southwest to Dead End
- Roper Road from south end of bridge to Railway Avenue

He further explained that the 2nd Street Southeast work is the start of what will be a three year program in this area.

Councillor T. Zariski asked if Alberta Transportation has scheduled work for Secondary Highway 838 (North Dinosaur Trail), being the main highway to the Tyrrell Museum which is getting very bumpy. R. Romanetz advised that Alberta Transportation is aware that they need to do an overlay on Secondary Highway 838, however it is not in their three year plan. He further advised that he will discuss the matter with them again.

Vote on Motion: Carried unanimously.

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.3. DIRECTOR OF CORPORATE SERVICES

8.4. DIRECTOR OF COMMUNITY SERVICES

8.4.1 Economic Development Advisory Committee – Julia Fielding

J. Fielding stated that, based on discussions held at Council's Committee Meeting of May 8th and the Strategic Planning Session held on March 30th regarding the areas of focus for the budget amendments, the Economic Development Advisory Committee has identified four target areas to pursue: Downtown, Service Industries, Tourism and Communication. She further explained that the Mayor and Town Administration met with the Alberta Rural Practitioners Action Plan Committee on May 8th to start discussions on retention and attraction of medical professionals. She advised that this Committee will be spearheaded by the Chamber of Commerce.

With regards to branding, the Town and Travel Drumheller are currently recruiting a photographer to create an updated photograph portfolio to be used in promotional campaigns. CTV Calgary will be filming a segment on living and working in Drumheller in the near future. A consultation event was held on June 12th to discuss downtown improvements, working along with the Infrastructure Department on areas where we can promote our logo as well as creating a dinowalk where residents can use their cell phone to find out more about specific dinosaurs displayed on medallions affixed to the

wayfinding signs. P. Salvatore explained that the Tyrrell Museum is involved in this project and will sign off on accuracy of the dinosaur app message. He further explained that each of the dinosaurs on the medallions can be traced to Drumheller's natural historical past. Travel Drumheller has agreed to partner with the Town on this initiative and the dinowalk.ca domain has been registered. He further explained that the Committee proposed to rename some streets in downtown core such as Centre Street being called Centrasaurus.

With regards to the contract position, the Town will create a link on their website "invest in Drumheller". Working with CAEP to create a business attraction package (*Move to / Invest in Drumheller*), this website will highlight the business opportunities in Drumheller related to the priority areas. This will guide business attraction and will be a vital information piece for businesses interested in Drumheller. J. Fielding provided an example from the Cochrane community – <http://cochrane.ecdev.org/> . This would give the new contract position a starting point to sell our community. It is recommended that profiles of local people be used to drive business about the great quality of life in Drumheller.

Councillor T. Zariski stated that he has heard that people are tired of focusing on revitalization in the downtown core and focus should be on the community as a whole. He further asked if the downtown core business owners are prepared to contribute to the revitalization. J. Fielding explained that there has been discussion to create a Business Association and that these initiatives form part of the Tourism Master Plan.

Councillor J. Garbutt stated that the Committee may have missed the mark on the key areas and requested that the proposal be tabled until Council has had time to digest the report. He further stated that before any decisions are made he would like public input. Councillor J. Garbutt emphasized that the contract position must include the selling component by way of a telephone conversation. R. Romanetz explained that the Economic Development Advisory Committee has taken what they heard from staff and put together a proposal for Council's consideration – it is not an end product.

Mayor Terry Yemen requested that Administration talk to the Drumheller Institution if any metal work, such as dinosaur bike racks as suggested by Councillor Lisa Hansen-Zacharuk, is being considered.

8.5 DIRECTOR OF PROTECTIVE SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

9.1 CAO'S Quarterly Report from January to March, 2017

In response to a question from Council, R. Romanetz advised that, although Alberta Transportation has denied the turning lane into Drumheller Chrysler, they have agreed to consider some modifications to the intersection to the south of Drumheller Chrysler. Some suggestions proposed by Transportation are whether there should be traffic lights at that intersection and whether there is a need to move the cross walk to line up with the intersection by Westergard. He further advised that a report will be presented to

Council. Councillor T. Zariski stated that before any modifications are carried out, Transportation would need to consider the students using the intersection.

Councillor J. Garbutt requested that the Community Engagement be a discussion on an upcoming Council Committee agenda. Mayor T. Yemen stated that there is a lack of interest in community engagement both on the part of the residents and Councillors.

9.2 Director of Infrastructure Services Report from January to March, 2017

9.3 Director of Corporate Services Report from January to March, 2017

9.4 Director of Community Services Report from January to March, 2017

In response to a question on whether there is a role for Drumheller Housing Administration with regards to CMHC's affordable housing, P. Salvatore explained that there is a need to put together a shovel ready project.

Councillor J. Garbutt requested that staff promote the Town's Fee Assistance Program to school resource workers, Inter-agency members, etc. He further complemented the BCF staff for their increases in programming which results in an incredible value for the membership.

9.5 Director of Protective Services Report from January to March, 2017

In response to a question from Council, G. Peters advised that the speed trailer is now being managed by the Town and will be placed in a different location. He further asked Council for their suggestions on placement.

It was noted that 37% of fire department call outs are false alarms. Councillor J. Garbutt asked for a report on the number of call outs.

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS

MO2017.59 Hansen-Zacharuk, Garbutt moved to go in camera at 6:22 PM. Carried unanimously.

14.1 Land Matter

Regular Council Meeting Minutes
May 15, 2017

MO2017.60 Kolafa, Hansen-Zacharuk moved to revert to regular Council Meeting at 6:55 PM.

There being no further business, the Mayor declared the meeting adjourned at 6:55 PM.

Chief Administrative Officer

Mayor