

# **Town of Drumheller ORGANIZATIONAL MEETING MINUTES**

**October 30, 2017 at 4:30 PM  
Council Chamber, Town Hall  
224 Centre Street, Drumheller, Alberta**



## **PRESENT:**

**MAYOR:**

Heather Colberg

**COUNCIL:**

Kristyne DeMott

Jay Garbutt

Fred Makowecki

Tony Lacher

Lisa Hansen-Zacharuk

Tom Zariski

**CHIEF ADMINISTRATIVE OFFICER:**

Darryl Drohomerski

**DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

**DIRECTOR OF PROTECTIVE SERVICES:**

Greg Peters

**RECORDING SECRETARY:**

Linda Handy

**ABSENT:** **DIRECTOR OF CORPORATE SERVICES:**

Barb Miller

## **1.0 CALL TO ORDER**

Mayor T. Yemen called the Organizational Meeting to order at 4:33 PM and asked Mr. Colin Kloot, to preside over the swearing in ceremony for Mayor and Councillors Elect.

## **2.0 SWEARING IN CEREMONY**

### **2.1. OFFICIAL OATH**

Mayor and Council members were sworn in by Mr. Colin Kloot in the following order:

Kristyne DeMott

Jay Garbutt

Lisa Hansen-Zacharuk

Tony Lacher

Fred Makowecki

Tom Zariski  
Heather Colberg

## **2.2. PASSING THE CHAIN OF OFFICE**

Terry Yemen passed the Chain of Office to Mayor Heather Colberg. Mayor Heather Colberg thanked the community, family and friends for their faith in electing her as Mayor as Drumheller. She stated that she looks forward to working with a well-rounded Council and with Administration. She further stated that she has asked for a seating change for better communications.

Mayor Heather Colberg asked that Items 5.1.2.; 5.1.3; and 5.1.4 be tabled until the next Regular Council Meeting.

**MO2017.ORG1** Garbutt, Hansen-Zacharuk moved to table Items 5.1.2; 5.1.3; and 5.1.4 until the next Regular Council Meeting. Carried unanimously.

## **2.3. APPROVAL OF DEPUTY MAYOR ROSTER**

### **2.3.1 Roster for Deputy Mayor**

Mayor Heather Colberg presented the roster for Deputy Mayor.

**MO2017.ORG2** Hansen-Zacharuk, Garbutt moved that the Roster for Deputy Mayor be adopted as presented.

Councillor Jay Garbutt asked for a friendly amendment to exchange the time period for himself and Councillor Fred Makowecki to serve as Deputy Mayor. Council agreed.

**MO2017.ORG2A** Hansen-Zacharuk, Garbutt moved that the Roster for Deputy Mayor be adopted as amended. Carried unanimously.

## **2.4. OFFICIAL OATH OF DEPUTY MAYOR**

Mr. Colin Kloot to swear in Councillor Lisa Hansen-Zacharuk as Deputy Mayor for the months of November and December, 2017.

## **3.0 MAYOR HEATHER COLBERG'S REMARKS**

Mayor Heather Colberg expressed gratitude and respect towards the outgoing Town Council members, stating that they have all given so much to the Valley throughout their years on Council. She personally thanked Terry, Pat, Sharel and Tara for their involvement in the community and the many hours away from their family and friends. She further asked the outgoing Council members to continue to stay involved within the community and share their expertise and knowledge with the newly elected Council.

## **4.0 PRESENTATIONS TO FORMER MAYOR AND COUNCILLORS BY MAYOR HEATHER COLBERG**

Mayor Heather Colberg presented gifts to outgoing Town Council members: Tara McMillan, Sharel Shoff, Pat Kolafa and Terry Yemen.

## 5.0 APPOINTMENTS - RESOLUTION OF COUNCIL

### 5.1. COUNCIL BOARDS

#### 5.1.1 RFD - Council Board Appointments

Mayor Heather Colberg presented the Town's 2017/18 Council Board Appointments

Airport Commission	Mayor Heather Colberg
Municipal Planning Commission	Tom Zariski
	Tony Lacher
Palliser Regional Municipal Services	Kristyne DeMott
Drumheller Chamber of Commerce	Mayor Heather Colberg
Drumheller&District Solid Waste Management Association	Fred Makowecki
Valley Bus Society	Tony Lacher
Drumheller Public Library Board	Patrick Kolafa
Community Futures	Tony Lacher
Community Advisory Committee - RCMP	Tom Zariski
Police Committee	Fred Makowecki
Crime Stoppers	Fred Makowecki
Citizens on Patrol	Tom Zariski
Drumheller Agriculture & Stampede Board	Lisa Hansen-Zacharuk
Drumheller & District Seniors Foundation	Tom Zariski
Drumheller Housing Administration	Jay Garbutt
Subdivision and Development Appeal Board	Jay Garbutt
	Kristyne DeMott
Disaster Service Committee	Heather Colberg
	Jay Garbutt
	Fred Makowecki
Community Standards Appeal Committee	Tony Lacher
	Jay Garbutt
	Lisa Hansen-Zacharuk
Assessment Review Board	Tony Lacher
	Lisa Hansen-Zacharuk
	Tom Zariski
Economic Development Task Force	Heather Colberg
	Fred Makowecki
Red Deer River Municipal Users Group	Jay Garbutt
Aqua 7 Steering Committee	Tony Lacher
Revitalization Corporation	Heather Colberg
	Jay Garbutt
Taxi Commission	Kristyne DeMott
	Tom Zariski
Heritage Steering Committee	Lisa Hansen-Zacharuk
Canadian Badlands Ltd.	Heather Colberg-Executive
	Lisa Hansen-Zacharuk-Shareholder
	Kristyne DeMott-Shareholder

**MO2017.ORG3** Hansen-Zacharuk, Zariski moved that the Council Board Appointments be adopted as presented. Carried unanimously.

~~5.1.2 RFD Council Reporting Requirements (Tabled)~~

~~5.1.3 RFD Council Community Representation (Tabled)~~

~~5.1.4 RFD Ethical Guidelines of Conduct for Members of Council (Tabled)~~

## **5.2. MUNICIPAL PLANNING COMMISSION**

D. Drohomerski advised that the Municipal Planning Commission has three vacancies resulting from the terms of members expiring. Stacey Gallagher and Clayton Gillis have served one term each and have resubmitted their names to serve for another term. As well, two new applications have come forward from Dennis Harder and Shelley Rymal. Administration recommends that the selection of three appointments be done by secret ballot.

**MO2017.ORG4** Zariski, Garbutt moved that Council approve the appointment of Stacey Gallagher, Clayton Gilles, Shelley Rymal to the Municipal Planning Commission for a three year term expiring on the date of Council's 2020 Annual Organizational Meeting. Carried unanimously.

## **5.3. SUBDIVISION AND DEVELOPMENT APPEAL BOARD**

D. Drohomerski advised that the term of the current Subdivision and Development Appeal Board members will expire on October 30, 2017, resulting in three vacancies on this board. Karen Ann Bertamini and Keith Hodgson have resubmitted their names. An application was received from Eileen Lefley. Administration thanked Don Guidolin for his service to the SDAB for many years.

**MO2017.ORG5** Garbutt, Makowecki moved that Council approve the appointments of Karen Ann Bertamini, Keith Hodgson and Eileen Lefley to the Subdivision and Development Appeal Board for a term expiring on the date of Council's 2018 Annual Organizational Meeting. Carried unanimously.

## **5.4 AIRPORT COMMISSION**

D. Drohomerski advised that the Drumheller Municipal Airport has had two vacancies on the Commission for a few years. Two newcomers to our community have submitted their names to serve in this capacity: Patrick Bonneville and Catherine Bonneville (both pilots).

**MO2017.ORG6** DeMott, Garbutt moved to go in camera at 5:05 PM. Carried unanimously.

**MO2017.ORG7** DeMott, Garbutt moved to come out of camera at 5:20 PM. Carried unanimously.

**MO2017.ORG8** DeMott, Zariski moved that Council approve the appointments of Patrick Bonneville and Catherine Bonneville for a term of three years to the Drumheller Municipal Airport Commission expiring on the date of Council's 2020 Annual Organizational Meeting. Carried unanimously.

## **5.5. DRUMHELLER PUBLIC LIBRARY BOARD**

D. Drohomerski advised that the Drumheller Public Library Board currently has three vacancies. Elizabeth Gallagher has resubmitted her name for another three year term. The Drumheller Library Board has recommended approval. The other two vacancies will continue to be advertised.

**MO2017.ORG6** Makowecki, Lacher moved that Council approve the appointment of Elizabeth Gallagher to the Drumheller Public Library Board for a second three year term expiring on the date of Council's 2020 Annual Organizational Meeting. Carried unanimously.

## **6.0 PROCLAMATION**

6.1 Mayor Heather Colberg proclaimed November 2017 as Family Violence Month in the Town of Drumheller.

## **7.0 MAYOR HEATHER COLBERG'S CLOSING REMARKS**

Mayor Heather Colberg advised that the meeting schedule is as follows:  
November 2<sup>nd</sup> @ 7:00 PM – Strategic Planning Discussion (closed to the public)  
November 6<sup>th</sup> @ 4:30 PM – Council Committee Meeting  
November 14<sup>th</sup> @ 4:30 PM – Regular Council Meeting

In closing, Mayor Heather Colberg once again thanked Terry, Sharel, Pat and Tara for their service to Town Council. She stated that she looks forward to working with the new Council and Administration over the next four (4) years. She further stated that as promised, Town Council will work hard to communicate, listen and work towards the concerns, ideas and suggestions, which the residents brought forward during the campaign. She stated that she hopes to see Drumheller as the friendliest, cleanest and most sought after community in Alberta. She provided the following quote: "We are what we repeatedly do. Excellence, then, is not an act, but a habit" – Aristotle.

## **8.0 ADJOURNMENT OF ORGANIZATIONAL MEETING**

There being no further business, Mayor Heather Colberg declared the meeting adjourned at 5:26 PM.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER