

**Town of Drumheller
COUNCIL MEETING
MINUTES**

January 9, 2017 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:
Terry Yemen

COUNCIL:

Jay Garbutt
Lisa Hansen-Zacharuk
Patrick Kolafa
Tara McMillan
Sharel Shoff
Tom Zariski

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Ray Romanetz

DIRECTOR OF INFRASTRUCTURE SERVICES:

Darryl Drohomerski

DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

RECORDING SECRETARY:

Linda Handy

ABSENT: DIRECTOR OF COMMUNITY SERVICES: Paul Salvatore

1.0 CALL TO ORDER

Mayor Terry Yemen called the meeting to order at 4:30 PM.

2.0 MAYOR'S OPENING REMARK

Mayor Terry Yemen thanked the Yavis Family Restaurant and all the volunteers who provided a free Christmas Dinner. He also extended congratulations to the parents of the New Year's Eve baby.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2017.01 Shoff, Zariski moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of December 12, 2016
Special Council Meeting Minutes of December 19, 2016

MO2017.02 Hansen-Zacharuk, Kolafa moved to adopt the Regular Council Meeting Minutes of December 12, 2016 and the Special Council Meeting Minutes of December 19, 2016 as presented. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.1.1 RFD - Drumheller Public Library Board Appointments

R. Romanetz advised that under their bylaw, the Drumheller Public Library Board is allowed 5-10 members and they wish to operate with a membership of ten. He further advised that the Drumheller Public Library Board currently has eight members and the two vacancies have been advertised. Ms Denise Lines and Dr. Sarwat Rehan have submitted their names to serve on the Library Board. The members of the Library Board have reviewed both applications and have recommended approval.

MO2017.03 Kolafa, Hansen-Zacharuk moved that Council approve the appointment of M. Denise Lines and Dr. Sarwat Rehan for a three year term to the Drumheller Public Library Board expiring on the date of Council's 2019 Annual Organization Meeting. Carried unanimously.

8.1.2 RFD - Palliser Regional Municipal Services' Application to Alberta Community Partnership for resources to create Intermunicipal Development Plans

R. Romanetz presented PRMS' grant application to Alberta Community Partnership for resources to create Intermunicipal Development Plans. The funding request is for \$200,000 and M.D. of Acadia No. 34 is the managing partner for the application. He explained that under the Modernized Municipal Government Act, two or more

municipalities with common boundaries will be required to prepare Intermunicipal Development Plans. He further explained that Drumheller borders four municipalities and the work to create four Intermunicipal Development Plans will be significant.

MO2017.04 Zariski, McMillan moved that Council authorizes the Town of Drumheller to participate in an application for "Resources to Create Intermunicipal Development Plans" submitted by the M.D. of Acadia no. 34 with Palliser Regional Municipal Services as Primary Contractor under the Intermunicipal Collaboration component of the Alberta Municipal Affairs Alberta Community Partnership Program; further that the Town of Drumheller, if the applicant, agrees to enter into, or as a participant, agrees to abide by the terms of a Condition Grant Agreement governing the purpose and use of the grant.

Discussion on Motion:

Councillor J. Garbutt questioned how the M.D. of Acadia intends to work with the Town of Drumheller on Intermunicipal Development Plans being that they are situated at the far east end of the Province. R. Romanetz explained that PRMS will take the lead on the preparation of the Intermunicipal Development Plans and Cynthia Cvik – Planning Director with PRMS has identified that the four largest municipalities are the first priority. He further advised that Ms. Cvik is aware that Drumheller is the largest member of PRMS based on population. There are currently no IMP's in place with our adjoining neighbors and it is her intent to start the process with Drumheller. In response to a question from Council, R. Romanetz advised that the cost to hire a consultant to prepare our own Intermunicipal Development Plans would be in excess of \$50,000. He further stated that PRMS intends to apply for a second year of grant funding for Phase 2 of the work which would be used to prepare Intermunicipal Collaboration Frameworks (ICF's) as mandated by the new Modernized MGA recently passed by the Provincial Government.

Vote on Motion:

Carried unanimously.

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.3. DIRECTOR OF CORPORATE SERVICES

8.3.1 Tax Penalty Communication

B. Miller presented a report on property tax late payment penalty and advised that 55 accounts were credited that paid online. She further advised that letters were sent out to those impacted ratepayers advising them to keep in mind the timing delay for paying online. She further advised that staff is researching what other communities do and once completed, a report will be provided to Council. Councillor J. Garbutt stated that he is still confused about the online payment on the last day and why the same penalty would result for someone who is one day late versus someone who is willfully not paying. He requested that the bylaw on the penalty of late payment fees be reviewed by Council in the near future.

8.4. DIRECTOR OF COMMUNITY SERVICES

8.5. DIRECTOR OF PROTECTIVE SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

14.0 IN-CAMERA MATTERS

MO2017.05 Hansen-Zacharuk, Garbutt moved to go in camera at 5:00 PM. Carried unanimously.

14.1 Personnel Matter

MO2017.06 McMillan, Hansen-Zacharuk moved to revert to Regular Council Meeting at 5:45 PM. Carried unanimously.

There being no further business, the Mayor declared the meeting adjourned at 5:45 PM.

Chief Administrative Officer

Mayor