



**AGENDA**  
**Regular Council Meeting**  
**TIME & DATE:** 4:30 PM – Monday January 24, 2022  
**LOCATION:** ZOOM Platform and Live Stream on Drumheller Valley  
YouTube Channel

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1. CALL TO ORDER

2. OPENING REMARK

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 Agenda for January 24, 2022 Regular Council Meeting

**Proposed Motion:** That Council adopt the agenda for the January 24, 2022 Regular Council meeting as presented.

5. MINUTES AND MEETING INFORMATION

5.1 Minutes for the January 10, 2022, Regular Council Meeting as presented.

[Minutes – January 10, 2022](#)

**Proposed Motion:** That Council approve the minutes for the January 10, 2022 as presented

5.2 Regular and Committee of the Whole Meeting Schedule – Approval

[Schedule](#)

**Proposed Motion:** That Council approve the 2022 Regular and Committee of the Whole Meeting schedule as presented.

6. ADMINISTRATION REPORTS

6.1 DIRECTOR OF CORPORATE SERVICES  
DIRECTOR OF INFRASTRUCTURE

6.1.1 Request for Decision - 2022 Capital Budget

[RFD + Documents](#)

**Proposed Motion:** That Council adopts the 2022 Capital Budget as presented.

6.2 DIRECTOR OF CORPORATE SERVICES

6.2.1 Request for Decision – Provincial Education Requisition Credit (PERC)

[RFD + Documents](#)

**Proposed Motion:** That Council acknowledges submission of a Provincial Education Requisition Credit (PERC) application.

6.3 FLOOD PROJECT MANAGER

6.3.1 Request for Direction – Land Acquisition Policy C-03-22

[RFD + Documents](#)

6.4 DIRECTOR OF EMERGENCY AND PROTECTIVE SERVICES

6.4.1 Request for Direction – Remedial Properties and Derelict Buildings Policy C-02-22

[RFD + Documents](#)

6.5 CHIEF ADMINISTRATIVE OFFICER

6.5.1 Strategic Priorities – 2021 Fourth Quarter Reports

[Chief Administrative Officer](#)

[Communications Officer](#)

[Director of Emergency and Protective Services](#)

[Director of Corporate Services](#)

[Director of Infrastructure](#)

[Manager of Community Development and Social Planning](#)

[Manager of Economic Development](#)

[Manager of Recreation, Arts & Culture](#)

[Royal Canadian Mounted Police \(RCMP\)](#)

7. CLOSED MEETING

- 7.1 Flood Department Activities – Advice and Recommendations – FOIP 24 – Advice from Officials

**Proposed Motion:** That Council close the meeting to discuss flood department activities as per FOIP 24 – Advice from Officials.

8. ADJOURNMENT

**Proposed Motion:** That Council adjourn the meeting.



## MINUTES Regular Council Meeting

**Time & Date:** 4:30 PM – Monday January 10, 2022

**Location:** ZOOM Platform and Live Stream on Drumheller Valley YouTube Channel

Drumheller Valley YouTube Channel:

<https://www.youtube.com/watch?v=dEMDQ-Ksco>

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### IN ATTENDANCE

Mayor Heather Colberg  
Councillor Hansen-Zackaruk  
Councillor Patrick Kolafa  
Councillor Tony Lacher  
Councillor Stephanie Price  
Councillor Crystal Sereda  
Councillor Tom Zariski

Chief Administrative Officer (CAO): Darryl Drohomerski  
Director of Infrastructure: Dave Brett  
Director of Protective & Emergency Services: Greg Peters  
Communications Officer: Erica Crocker  
Legislative Assistant: Denise Lines  
Reality Bytes IT: Riddel Wiebe, Dave Vidal

Guest Presenter:  
Staff/Sgt Ed Bourque

#### 1. CALL TO ORDER

The Mayor called the meeting to order at 4:30pm.

#### 2. OPENING REMARK

- 2.1 Deputy Mayor for January and February 2022 – Councillor Patrick Kolafa  
East Coulee Annual General Meeting – Tuesday January 10, 2022 – 7pm  
Downtown Dyke D Virtual Open House Discussion – 6pm  
Lehigh Technical Meeting – Another meeting will be scheduled for a later date

#### 3. ADDITIONS TO THE AGENDA – N/A

#### 4. ADOPTION OF AGENDA

- 4.1 Agenda for January 10, 2022 Regular Council Meeting

**M2022.01** Moved by Councillor Zariski, Councillor Kolafa; that Council adopt the agenda for the January 10, 2022 Regular Council meeting as presented.

Carried unanimously

#### 5. MINUTES AND COUNCIL MEETINGS

- 5.1 Minutes for the December 13, 2021, Regular Council Meeting as presented.

**M2022.02** Moved by Councillor Hansen-Zacharuk, Councillor Lacher; that Council approves the minutes for the December 13, 2021 as presented.

Carried unanimously

## 6. ADMINISTRATION REPORTS

### 6.1 DIRECTOR OF INFRASTRUCTURE

Time Stamp: <https://youtu.be/dEMDQ-Ksco?t=970>

#### 6.1.1 2022 January Drumheller Bridge Briefing

Council concern:

Should Council speak with other municipalities that may be having similar issue create a resolution to hold the with Federal and Provincial accountable for bridge maintenance?

Bridge 11 Replacement Timeline – The work is scheduled for 2022 but there are supply issues. A public information session will be scheduled in the future.

#### 6.1.2 Drumheller Lead Management Program Update

Time Stamp: <https://youtu.be/dEMDQ-Ksco?t=3553>

Information:

Phase 1 of the Alberta Environment Lead Management Program is almost complete. Click [here](#) for more information from the Alberta Government.

Alberta Environment will be in contact with the Town about next steps

### 6.2 DIRECTOR OF EMERGENCY AND PROTECTIVE SERVICES

#### 6.2.1 Request for Direction – Drumheller Police Advisory Committee Policy C-01-22

Staff/Sgt Ed Bourque

Time Stamp: <https://youtu.be/dEMDQ-Ksco?t=3695>

Amendments – Formatting corrections

**M2022.03** Moved by Councillor Sereda, Councillor Zariski; that Council approve the Drumheller Police Advisory Committee Policy C-01-22 Terms of Reference as presented with the amended changes.

Carried unanimously

## 7. CLOSED MEETING

7.1 Land transaction and Third-Party Contract Update – FOIP 16 – Disclosure harmful to business interests of a third party.

Labour – Emergency Services - FOIP 24 – Advice from Officials

**M2022.04** Moved by Councillor Lacher, Councillor Hansen-Zacharuk; that Council close the meeting to discuss matters related to labour, land transaction and third-party contract update as per FOIP 16 and FOIP 24. Time 5:28pm

Carried unanimously

**M2022.05** Moved by Councillor Lacher, Councillor Price; that Council open the meeting to the public. Time 8:21

Carried unanimously

8. ADJOURNMENT

**M2022.06** Moved by Councillor Kolafa, Councillor Hansen-Zacharuk; that Council adjourn the meeting. Time 8:22pm

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER



## 2022

Meetings are held on Monday unless otherwise specified.

<b>Regular Council Meetings</b>	<b>Committee of the Whole</b>
January 10 January 24	January 17
February 7 <i>Tuesday February 22</i>	February 14
March 7 March 21	March 14
April 4 <i>Tuesday April 19</i>	April 11
May 2 May 16	May 9 <i>Tuesday May 24</i>
June 6 June 20	June 13
July 4 July 18	July 11
<i>Tuesday August 2</i> August 15	August 8 August 22
<i>Tuesday September 6</i> September 19	September 12
October 3 October 17	<i>Tuesday October 11</i> October 24
November 7 November 21	November 14
December 5 December 19	December 12

## REQUEST FOR DECISION

<b>TITLE:</b>	2022 Capital Budget and 10 Year Capital Plan
<b>DATE:</b>	January 24, 2022
<b>PRESENTED BY:</b>	Mauricio Reyes, CPA, CMA, CAMP Director of Corporate and Community Services
<b>ATTACHMENT:</b>	Appendix 1 - 2022 Capital Budget – Proposed Appendix 2 – 10 Year Capital Plan Appendix 3 - Investments in Capital Assets – Historical and Projected Appendix 4 – Municipal Reserves – Historical and Projected Appendix 5 – Net Reserve Contributions – Historical and Projected

**SUMMARY:**

At the January 17, 2022, Committee of the Whole meeting, Council reviewed the proposed 2022 Capital Budget and the 10-Year Capital Plan. Administration is seeking Council adoption of the proposed 2022 Capital Budget.

**RECOMMENDATION:**

Administration requests that Council adopts the proposed 2022 Capital Budget as presented.

**DISCUSSION:**

Section 245 of the MGA states that *"Each council must adopt a capital budget for each calendar year."*

The proposed 2022 capital budget comprises 43 capital projects totaling approximately \$10.7 million. The presented projects have been identified as priorities to either deliver current levels of service or enhance current levels.

The budget, as presented, also sets out the method of funding for each of the capital projects. Once, Council has reviewed and provided direction, Administration will be in a position to bring the proposed 2022 capital budget for adoption.

### FLOOD MITIGATION PROJECT

The proposed 2022 capital budget does not include the Flood Mitigation project approved by Council in 2020. However, several projects added to the proposed 2022 capital budget are either due to the Flood Mitigation project or need to be done in conjunction with the Flood Mitigation project.

The following is a list of projects of this nature:

- Michichi Creek Sanitary Crossing \$1,500,000
- DARP – Centennial Park Upgrades \$ 500,000
- Newcastle Recreation Improvements \$ 100,000
- Aquaplex NW Exit Door Relocation \$ 45,000
- Culvert Bridget Program \$ 20,000



### CAPITAL INVESTMENTS

Since 2011, the Town has made \$61.7 million in capital investments, as seen in graph 1. This represents an average of about \$6.2 million per year. However, in the five years preceding 2020, the Town invested approximately \$4 million per year. Not including the Flood Mitigation Project, this amount is expected to more than double to \$10.3 million per year from 2022 to 2024. To fund capital investments in the next three years, the Town will need to rely significantly on its reserves, its borrowing capacity, and maximization of grant funding.

### MUNICIPAL RESERVES

For municipalities, reserves are significant and represent one of the best ways to measure the organization's financial health. As shown in Graph 2, since 2011, the Town has been growing its reserves at an annual rate of approximately 14%. This has been achieved due to most years' positive net contributions to reserves.

At the end of 2020, the total reserve balance stands at approximately \$28.6 million, and it is expected to be higher at the end of 2021. The total municipal reserves balance is primarily affected by operations during the year.

In the foreseeable future, the annual growth in municipal reserves is expected to be significantly lower than in previous years, as seen in Graphs 2 & 3, as reserves are expected to fund significant capital investments required to maintain current infrastructure.

### GRANT FUNDING

From 2011 to 2020, the Town funded nearly \$41 million of its capital additions using grant funds from other levels of government. This figure included Flood Mitigation funding in 2020. This represents an annual amount of approximately \$4.1 million.

However, a closer review reveals that in the absence of any significant grants, such as Flood Mitigation, capital grants vary between \$2 million and \$3 million annually. Although capital grants are uncertain, in the future, it is reasonable to expect that the Town would receive on average \$2.5 million annually (not including any major grants).

In 2019, the Provincial government announced changes to the Municipal Sustainability Initiative (MSI) grant. One of the changes included replacing the program with the Local Government Fiscal Framework Initiative, which will begin in 2024. According to Municipal Affairs' estimates, the Town is expected to receive approximately \$825,000 in 2022 and 2023.

In 2021, the Town received approximately \$935,000 in Canada Community-Building Fund (formerly known as Gas Tax Fund), which included a top-up of approximately \$457,000. In the near future, the Town expects to receive approximately \$500,000 each year, not including any top-ups.

BORROWING CAPACITY

As of December 31, 2020, the Town has a legal debt limit of \$30.9 million, an actual debt of \$7.8 million, and borrowing capacity (for future borrowing) of \$23 million. As of December 31, 2021, the Town’s legal remaining borrowing capacity is expected to be approximately \$24.5 million.

In addition, the Town has a Debt Management policy with a self-imposed limit of 60% of the limit established by the Municipal Government Act. Therefore, as at the end of 2020, the self-imposed limit for the Town was \$18.54 million. Therefore, the Town had the ability to borrow an additional \$10.74 million at the end of 2020 without violating its own policy.

In recent years, the Town’s borrowing activity has been minimal. The Town has borrowed \$1.7 million from 2011 to 2021. The Town made debt repayments totaling \$7.1 million during the same period. This trend is expected to reverse in the next 3 to 5 years as the Town plans to invest significantly in its infrastructure.

Due to inflation pressures, the cost of borrowing has been increasing from historic lows in recent months. However, borrowing cost remains relatively affordable compared to historical borrowing rates. The following table illustrates the annual servicing costs and tax impact when borrowing one million dollars.

Estimated cost of borrowing \$1,000,000 today:

Loan term	25 years	30 Years
Annual servicing cost	\$59,635	\$53,837
Loan rate	3.39%	3.46%
Tax impact (interest only)	0.374%	0.382%
Utility impact (interest only)	0.547%	0.558%

10 YEAR CAPITAL PLAN

Administration has prepared the 10 Year Capital Plan (“the Capital Plan”) for years starting 2022 and ending in 2031. The Capital Plan provides Council with a forecast of capital expenditures coming up in the next ten years, including 2022, based on the current and future needs of the organization and the community as a whole. By looking at the Capital Plan, Council can take a long-term view before the decision to the 2022 Capital Budget is approved.

It is essential to know that the Capital Plan does not provide a complete picture of the capital needs of the community and the organization as certain capital expenditures are added when they become known by Administration. In addition, certain capital expenditures are a by-product of other capital expenditures (as explained in the Flood Mitigation Project section) and are added to the Capital Plan or capital budget when they become known.

**FINANCIAL IMPACT:**

Capital Funding

Sources of funding for the proposed capital expenses include:

Grant funding – Ongoing	\$1.10M
Grant Funding – One-time	\$1.37M
Borrowing – Tax Supported	\$0.75M
Borrowing – Utility Supported	\$3.40M
Municipal Reserves – Tax Supported	\$2.86M
Municipal Reserves – Utility Supported	<u>\$1.26M</u>
Total	\$10.74M

Capital Expenses

The proposed 2022 Capital Budget will consist of the following:

Infrastructure Replacements	\$ 7.64M
New Assets	\$ 1.14M
Machine and Equipment Replacements	\$ 0.95M
Facility Upgrades/Renovations	\$ 0.88M
Other	<u>\$ 0.13M</u>
Total	\$10.74M

The proposed 2022 Capital Budget will be invested in the following service areas:

Utilities - Wastewater	\$ 2.40M
Utilities - Water	\$ 2.26M
Community Services	\$ 1.82M
Airport	\$ 1.54M
Road Transportation	\$ 1.49M
Common Services	\$ 0.48M
Fire Services	\$ 0.46M
Administration	<u>\$ 0.29M</u>
Total	\$10.74M

**STRATEGIC POLICY ALIGNMENT:**

Once adopted, the 2022 capital budget will ensure fiscal accountability and provide Administration with the legal authority to carry out the capital work identified for 2022.

**COMMUNICATION STRATEGY:**

Communication of the adopted budget will include a media release, distribution on social media platforms, and a copy will be uploaded to the Town website at [www.drumheller.ca](http://www.drumheller.ca).

**MOTION:**

**Councillor** \_\_\_\_\_

MOVES that Council adopts the 2022 Capital Budget as presented.

**SECONDED: Councillor** \_\_\_\_\_

*Mauricio Reyes*

Prepared by:  
Mauricio Reyes, CPA, CMA, CAMP  
Director of Corporate & Community Services

*Darryl Drohomerski*

Approved By:  
Darryl E. Drohomerski, C.E.T.  
Chief Administrative Officer

# 2022 Capital Budget - Draft

New Assets	Department	Risk	Amount
DARP - Centennial Park Upgrades	Recreation and Parks	L	\$ 500,000
Town Hall Building Management System	Administration	M	\$ 150,000
Network/Server Upgrades	Administration	H	\$ 125,000
Newcastle Recreation Improvements	Recreation and Parks	L	\$ 100,000
Cemetery Expansion Perimeter Fencing	Cemetery	M	\$ 80,000
Hoodoos parking area improvements - Conceptual Plan	Recreation and Parks	L	\$ 50,000
Riding Mower	Airport	M	\$ 30,000
New Off-Leash Dog Park	Recreation and Parks	L	\$ 30,000
BCF Perimeter security Cameras	BCF	M	\$ 29,000
New Trail Development	Recreation and Parks	L	\$ 25,000
Traffic Counters - Monitors	Transportation	L	\$ 20,000
<b>Total New Assets</b>			<b>\$ 1,139,000</b>

Infrastructure Replacements	Departments	Risk	Amount
Airport Runway	Airport	H	\$ 1,507,000
Michichi Creek - Sanitary Crossing	Wastewater	M	\$ 1,500,000
Pen Booster Station -New building and equipment	Water Department	H	\$ 1,200,000
Nacmine Forcemain Replacement	Wastewater	M	\$ 700,000
Downtown Cast Iron Replacement/Fire Flow Looping	Water Department	M	\$ 460,000
Raymond Hill Road - Repair slide area	Transportation	H	\$ 250,000
River Crossing - North Drum Water Main	Water Department	M	\$ 205,000
North Drum River Crossing Forcemain	Wastewater	M	\$ 200,000
Water Treatment Plan Make Up Air Handling	Water Department	M	\$ 70,000
Street Rehabilitation Program	Transportation	H	\$ 850,000
Sidewalk Rehabilitation Program	Transportation	H	\$ 350,000
Low Lift pump Program	Water Department	M	\$ 120,000
Water Reservoirs Program - Engineering Review	Water Department	H	\$ 85,000
High Lift Pump Program Development	Water Department	M	\$ 65,000
THM Control Program - Engineering Review	Water Department	M	\$ 55,000
Culvert Bridge Program Development	Transportation	H	\$ 20,000
<b>Total Infrastructure Replacements</b>			<b>\$ 7,637,000</b>



# 2022 Capital Budget - Draft

Facility Upgrades/Renovations	Departments	Risk	Amount
Aquaplex Grounds improvement	Recreation and Parks	L	\$ 180,000
Arena Energy Conservation Upgrades	Recreation and Parks	L	\$ 170,000
Arena Compressor Replacement	Recreation and Parks	L	\$ 135,000
Energy Conservation - Aquaplex Phase 3	Recreation and Parks	L	\$ 110,000
BCF Boiler Replacement	BCF	L	\$ 95,000
Aquaplex Flooring	Recreation and Parks	M	\$ 85,000
Aquaplex NW Exit Door Relocation	Recreation and Parks	M	\$ 45,000
Drumheller firehall - renos	Fire Department	M	\$ 40,000
East Coulee Fire Hall Renos	Fire Department	L	\$ 10,000
Rosedale firehall renos	Fire Department	M	\$ 10,000
<b>Total Facility Upgrades/Renovations</b>			<b>\$ 880,000</b>

Equipment and Vehicle Replacements	Departments	Risk	Amount
Lifecycle vehicle replacements - Fire Department	Fire Department	M	\$ 365,000
Lifecycle Heavy Equipment and Machinery Replacements	Public Works	M	\$ 435,000
Lifecycle Light vehicle Replacements	All Departments	M	\$ 103,000
Lifecycle Equipment Replacement	All Departments	M	\$ 50,000
<b>Total Equipment and Vehicle Replacements</b>			<b>\$ 953,000</b>

Other	Departments	Risk	Amount
Recreation and Parks Master Plan	Recreation and Parks	L	\$ 100,000
Drumheller Fire Hall - Offsite Building Clean up for Dept Training	Fire Department	M	\$ 30,000
<b>Total Other</b>			<b>\$ 130,000</b>

Grand Total \$ 10,739,000

# 2022 - 2031 Capital Plan

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
<b>General Administration</b>										
Network/Server Upgrades	\$ 125,000	\$ 10,000	\$ 10,200	\$ 50,000	\$ 11,000	\$ 66,000	\$ 11,000	\$ 11,000	\$ 54,000	\$ 12,000
Photocopier	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ 12,000
Town Hall Building Management System	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Plotter Replacement	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total General Administration</b>	<b>\$ 285,000</b>	<b>\$ 10,000</b>	<b>\$ 10,200</b>	<b>\$ 70,000</b>	<b>\$ 11,000</b>	<b>\$ 84,000</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>	<b>\$ 54,000</b>	<b>\$ 24,000</b>
<b>Enforcement Services</b>										
new truck mun enf 1/2 ton 4x4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,000	\$ -	\$ -	\$ -	\$ -
Operational Drone	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Enforcement Services</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 57,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fire Protection Services</b>										
Drumheller Fire Hall - new Hd rescue unit	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Convert old rescue unit #4 to bush buggy	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rosedale Fire Hall Renos	\$ 10,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Drumheller Fire Hall Renos	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
East Coulee Fire Hall Renos	\$ 10,000	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Drumheller Fire Hall - Offsite Building Clean up for Dept Training	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Drumheller Fire Hall pumper unit	\$ -	\$ -	\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
East Coulee Fire Hall pumper unit	\$ -	\$ -	\$ -	\$ -	\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ -
Drumheller Fire Hall -fire chief truck replace	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
East Coulee and Rosedale halls windows replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Drumheller Fire Hall SCBA replacement 30 x \$1000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
<b>Total Fire Protection Services</b>	<b>\$ 455,000</b>	<b>\$ 180,000</b>	<b>\$ 375,000</b>	<b>\$ -</b>	<b>\$ 435,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Common Services</b>										
Light Fleet Vehicles - Program	\$ 103,000	\$ 232,000	\$ 55,000	\$ 52,000	\$ 299,000	\$ 100,000	\$ 72,000	\$ 187,000	\$ 72,000	\$ 58,000
Heavy Equipment - Program	\$ 380,000	\$ 485,500	\$ 250,000	\$ 572,500	\$ 325,000	\$ 192,500	\$ 395,000	\$ 647,500	\$ 300,000	\$ 300,000
PW Building LED Upgrade	\$ -	\$ 38,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW Building - Fabric Building 2 - Clay liner and convert for salt	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW Building - EOC Upgrade	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Valley Bus Society - Grant to Purchase Bus	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ 80,000	\$ -
Photocopier Public Works	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW Building - Women's Locker	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
PW Building - Shop B - Office Space for Facility Staff	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
PW Building - Shop B - Cold Storage (3000sqft)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -
PW Building - Shop A - Roof Repair/Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -
PW Building - Shop B - Roof Repair/Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -
PW Building - Fabric Building 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
PW Building - Fabric Building 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>Total Common Services</b>	<b>\$ 483,000</b>	<b>\$ 855,500</b>	<b>\$ 485,000</b>	<b>\$ 634,500</b>	<b>\$ 724,000</b>	<b>\$ 462,500</b>	<b>\$ 667,000</b>	<b>\$ 1,084,500</b>	<b>\$ 702,000</b>	<b>\$ 558,000</b>

# 2022 - 2031 Capital Plan

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
<b>Road Transport</b>										
Street Rehabilitation Program	\$ 850,000	\$ 850,000	\$ 850,000	\$ 850,000	\$ 850,000	\$ 850,000	\$ 850,000	\$ 850,000	\$ 850,000	\$ 850,000
Sidewalk Rehabilitation Program	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
Culvert Bridge Program	\$ 20,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 150,000	\$ 150,000	\$ 150,000
Raymond Hill Road - Repair slide area	\$ 250,000	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Traffic Counters - Monitors	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bridge Rehab Program	\$ -	\$ -	\$ 486,000	\$ 4,000,000	\$ -	\$ 86,500	\$ 77,000	\$ -	\$ 87,000	\$ 77,500
Replacement of Decorative Street Lights	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DARP - Downtown Vehicle Access	\$ -	\$ 1,000,000	\$ 1,150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DARP - Street Beautification Program	\$ -	\$ -	\$ -	\$ 600,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -
<b>Road Transport</b>	<b>\$ 1,490,000</b>	<b>\$ 3,060,000</b>	<b>\$ 2,936,000</b>	<b>\$ 5,900,000</b>	<b>\$ 1,800,000</b>	<b>\$ 1,886,500</b>	<b>\$ 1,877,000</b>	<b>\$ 1,350,000</b>	<b>\$ 1,437,000</b>	<b>\$ 1,427,500</b>
<b>Air Transportation</b>										
Airport Runway	\$ 1,507,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Riding Mower	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Fuel Tank Farm	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fuel POS System Upgrade In conjunction with EC Bulk Water Billing	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hangars	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Taxiway - Lengthen - Grant Dependent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -
<b>Total Air Transportation</b>	<b>\$ 1,537,000</b>	<b>\$ 1,010,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ -</b>
<b>Water Supply &amp; Distribution</b>										
Pen Booster Station -New building and equipment	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
THM Control	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
High Lift Pump Program	\$ 65,000	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 32,000	\$ -	\$ -	\$ -
Low Lift pump Program	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -
Water Treatment Plan Make Up Air Handling	\$ 70,000	\$ 75,000	\$ 80,000	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
River Crossing - North Drum Water Main	\$ 205,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Downtown Cast Iron Replacement/Fire Flow Looping	\$ 460,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering Review - All Towers	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Waterline Extension to West Drumheller	\$ -	\$ 885,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WTP Dechlorination Upgrade	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Disinfection Byproducts Management Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
River Crossing - Midland Water Main	\$ -	\$ -	\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water Tower Program	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -
WTP Master Plan	\$ -	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EC Bulk Water Station - Billing System Update	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pen Watermain	\$ -	\$ -	\$ -	\$ 100,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
Raw Water Reservoir Cleaning Program	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
SCADA Upgrade	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rosedale Pump Building Demolition	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water Tower - Security Improvements	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RWR - Security Upgrades	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water Tower Bankview - Slope Protection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
<b>Total Water Supply &amp; Distribution</b>	<b>\$ 2,260,000</b>	<b>\$ 1,290,000</b>	<b>\$ 5,040,000</b>	<b>\$ 630,000</b>	<b>\$ 1,100,000</b>	<b>\$ 145,000</b>	<b>\$ 32,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 1,100,000</b>





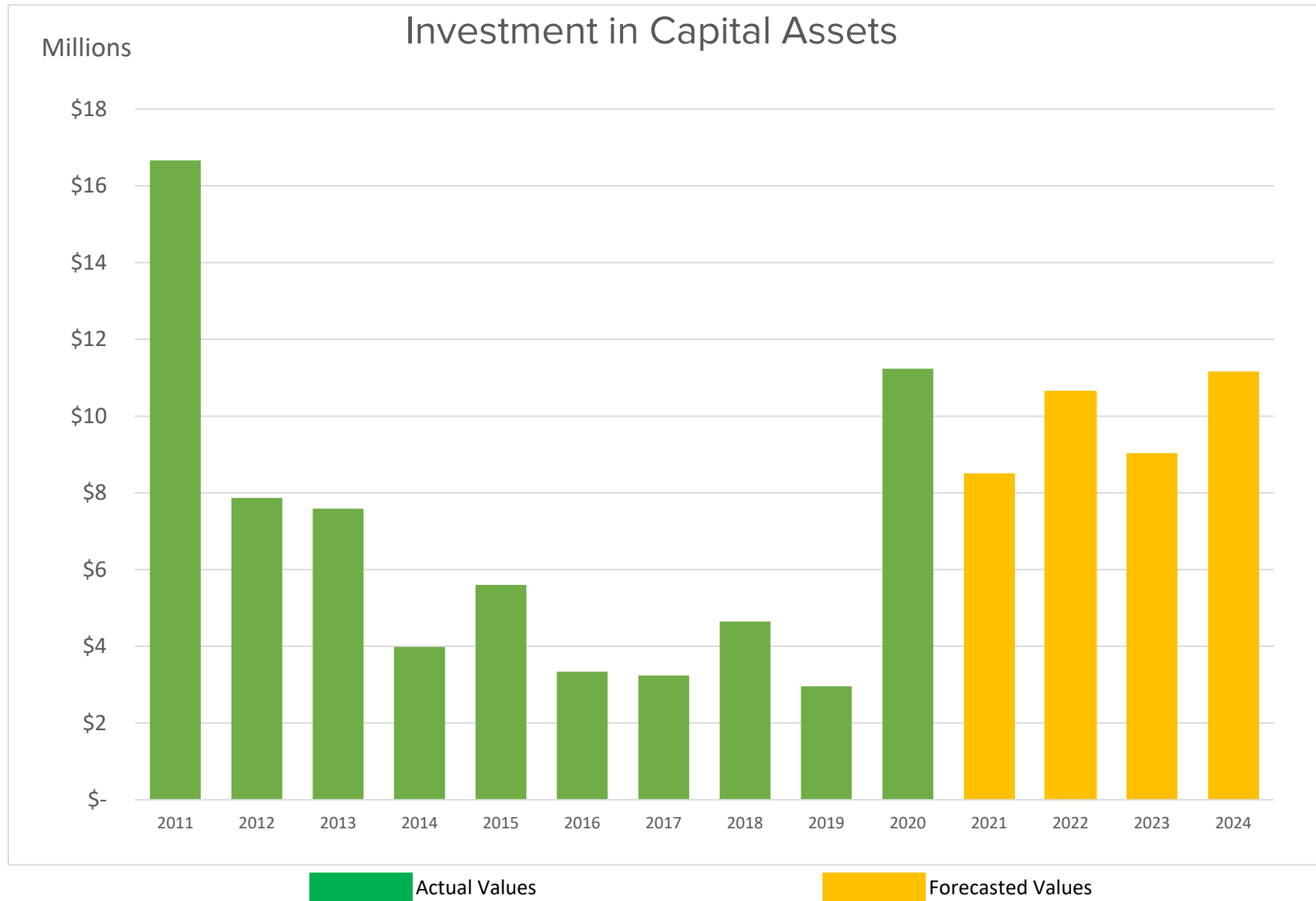
# 2022 - 2031 Capital Plan

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
<b>Wastewater</b>										
Nacmine Forecmain Replacement	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Michichi Creek - Sanitary Crossing	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
North Drum River Crossing Forecmain	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5th Street Lift Station assessment/rebuild/replace	\$ -	\$ 40,000	\$ -	\$ 750,000	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
WWTP Master Plan	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lagoons Cleaning Program	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Midland River Crossing - Forecmain	\$ -	\$ -	\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lift Station; North Drum/Forecmain Connection	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Drumheller WWTP - Pen Lift Station	\$ -	\$ -	\$ 40,000	\$ -	\$ 700,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -
Drumheller WWTP - Site Improvements	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Drumheller WWTP - MAU Replacement	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ 85,000	\$ -	\$ -	\$ -	\$ -
Drumheller WWTP - Septic Receiving Station	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -
Drumheller WWTP - Centrifuge Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -
<b>Total Wastewater</b>	<b>\$ 2,400,000</b>	<b>\$ 320,000</b>	<b>\$ 930,000</b>	<b>\$ 750,000</b>	<b>\$ 6,785,000</b>	<b>\$ 685,000</b>	<b>\$ 850,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Stormwater</b>										
Dry Pond Cleaning Program	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000
Stirling Ditch - Nacmineln conjunction with Flood Project	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Stormwater</b>	<b>\$ -</b>	<b>\$ 550,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>Cemeteries</b>										
Cemetery Expansion Perimeter Fencing	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Purchase of new columbarium (Full cost recovery)	\$ -	\$ 45,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery Expansion	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ -
<b>Total Cemeteries and Columbariums</b>	<b>\$ 80,000</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>
<b>Recreation and Parks</b>										
Recreation and Parks Master Plan	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Arena Improvements - Flooring - Lobby	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks - Ride On mowers	\$ 55,000	\$ -	\$ 56,000	\$ -	\$ 56,500	\$ -	\$ 57,000	\$ -	\$ 58,000	\$ -
Parks - Wide angle mowers	\$ -	\$ 74,000	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ 76,000	\$ -
Hoodsos Parking Improvements	\$ 50,000	\$ 600,000	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks - Washrooms Upgrades Program	\$ -	\$ -	\$ -	\$ 275,000	\$ -	\$ 275,000	\$ -	\$ 275,000	\$ -	\$ 275,000
New Trail Development	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
New Off-Leash Dog Park	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Energy Conservation - Aquaplex Phase 3	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DARP - Centennial Park Upgrades	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DARP Park Improvements	\$ -	\$ 50,000	\$ 500,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Angel Park - Landscape Upgrades	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Newcastle Recreation Improvements	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Baseball Diamond - New Construction	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Aquaplex Grounds improvement	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Arena Compressor Replacement	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Aquaplex Flooring	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Aquaplex Retaining Wall	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Aquaplex NW Exit Door Relocation	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Arena Energy Conservation Upgrades	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Arena - Ice Plant Upgrades	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -
Arena - Zamboni	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000
<b>Total Recreation and Parks</b>	<b>\$ 1,485,000</b>	<b>\$ 1,749,000</b>	<b>\$ 1,181,000</b>	<b>\$ 900,000</b>	<b>\$ 781,500</b>	<b>\$ 375,000</b>	<b>\$ 82,000</b>	<b>\$ 300,000</b>	<b>\$ 359,000</b>	<b>\$ 420,000</b>
<b>Badlands Community Facility</b>										
Lifecycle Equipment Replacement	\$ 40,000	\$ 52,000	\$ 20,000	\$ 30,000	\$ 20,000	\$ 30,000	\$ 20,000	\$ 48,000	\$ 20,000	\$ 30,000

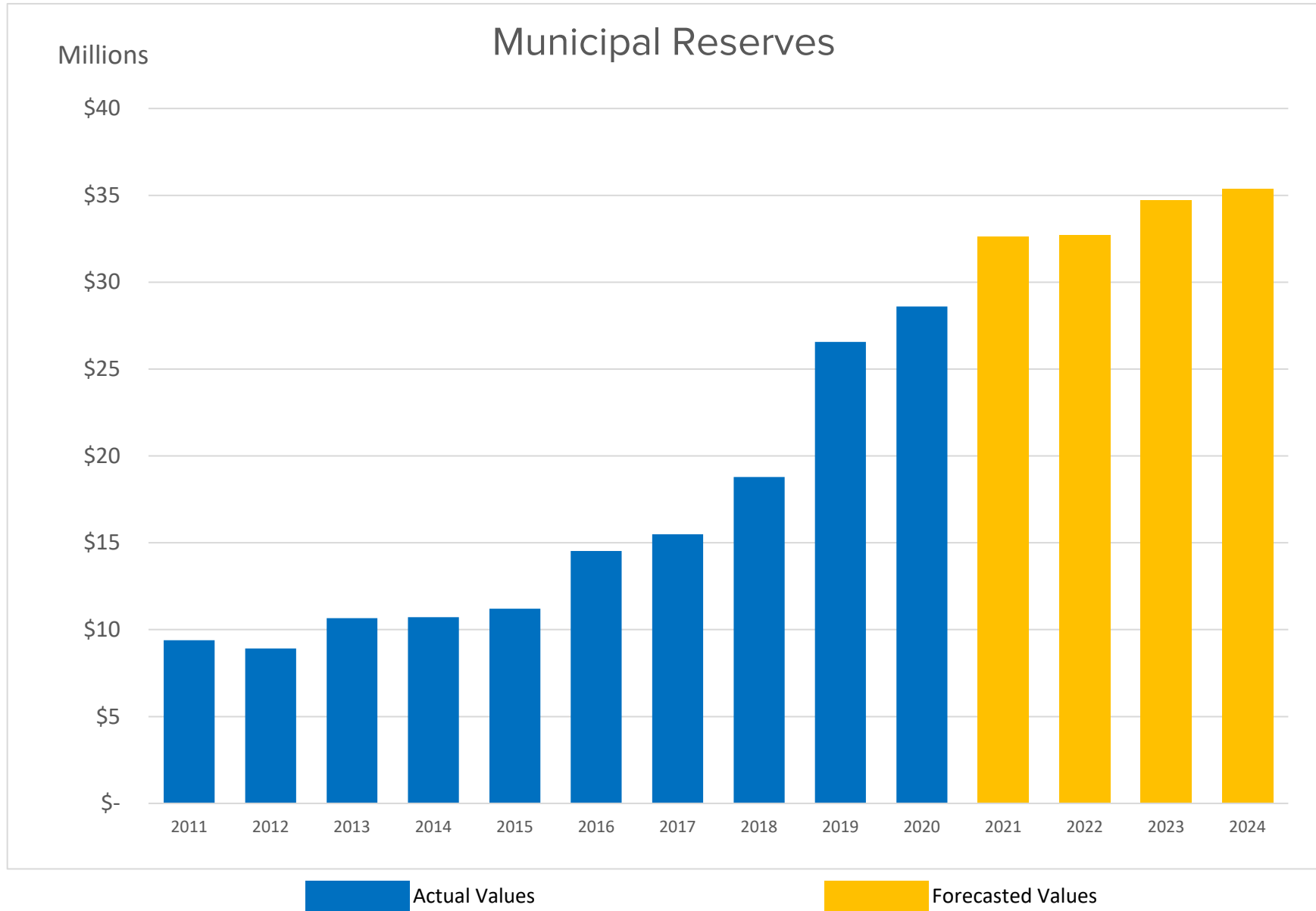
# 2022 - 2031 Capital Plan

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
BCF Boiler Replacement	\$ 95,000	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BCF Perimeter security Cameras	\$ 29,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office Space	\$ -	\$ 9,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BCF Maintenance Program	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Arena (BCF Phase 2 - GRANT DEPENDANT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000,000	\$ -
Curling Rink (BCF Phase 2 - GRANT DEPENDANT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500,000	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Badlands Community Facility</b>	<b>\$ 164,000</b>	<b>\$ 181,000</b>	<b>\$ 75,000</b>	<b>\$ 55,000</b>	<b>\$ 45,000</b>	<b>\$ 55,000</b>	<b>\$ 45,000</b>	<b>\$ 73,000</b>	<b>\$ 17,545,000</b>	<b>\$ 55,000</b>
<b>Grand Total</b>	<b>\$ 10,739,000</b>	<b>\$ 9,270,500</b>	<b>\$ 11,082,200</b>	<b>\$ 9,089,500</b>	<b>\$ 11,911,500</b>	<b>\$ 3,780,000</b>	<b>\$ 4,314,000</b>	<b>\$ 3,368,500</b>	<b>\$ 20,427,000</b>	<b>\$ 3,634,500</b>

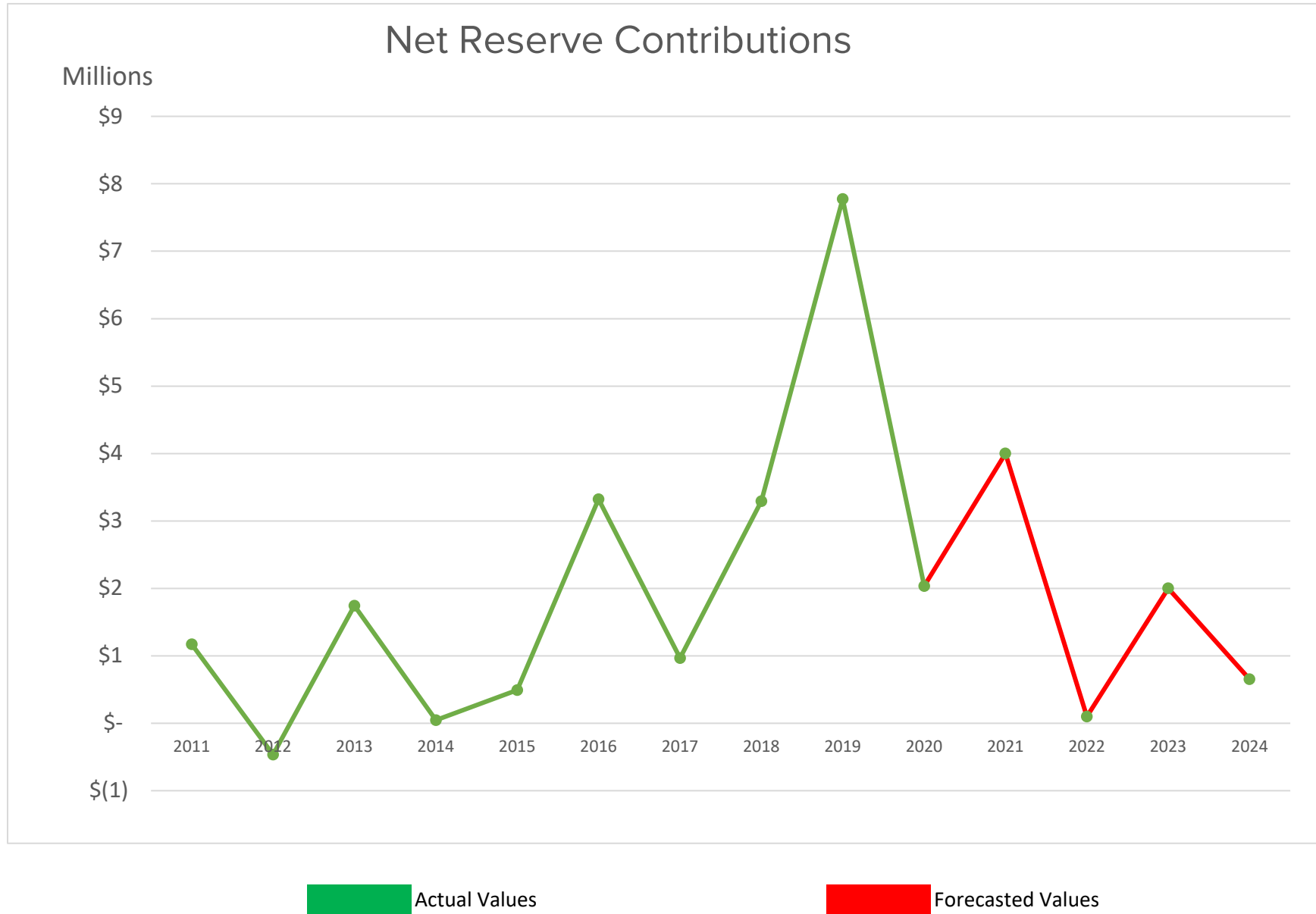
### Appendix 3



Appendix 4



Appendix 5



## REQUEST FOR DECISION

<b>TITLE:</b>	Provincial Education Requisition Credit (PERC)
<b>DATE:</b>	January 24, 2022
<b>PRESENTED BY:</b>	Mauricio Reyes, CPA, CMA, CAMP Director of Corporate and Community Services
<b>ATTACHMENT:</b>	Property Details Form and Alberta PERC Submission form

**SUMMARY:**

The Provincial Education Requisition Credit (PERC) provides municipalities with an education property tax credit equal to the uncollectable education property taxes on delinquent oil and gas properties.

PERC was scheduled to conclude after the 2021 tax year intake; however, the program has been extended for two more years as tax recovery challenges continue. In addition to the extension of the program, the annual credits are being increased to \$30 million for the 2021/22 intake and \$15 million for each of the following two years. Municipalities are no longer required to write off uncollectable property taxes as bad debt to qualify for PERC credits.

**RECOMMENDATION:**

Administration requests that Council make a motion to acknowledging the submission of the PERC application

**DISCUSSION:**

The application requires that a motion be made by Council and submitted with the application

**STRATEGIC POLICY ALIGNMENT:**

N/A

**COMMUNICATION STRATEGY:**

N/A

**MOTION:**

Councillor \_\_\_\_\_

That Council acknowledges submission of a Provincial Education Requisition Credit (PERC) Application

SECONDED: Councillor \_\_\_\_\_

-----  
Prepared by:  
Denise Lines  
Senior Administration Assistant

*Darryl Drohomerski*  
-----  
Approved By:  
Darryl E. Drohomerski, C.E.T.  
Chief Administrative Officer

**Provincial Education Requisition Credit (PERC)  
for Uncollectable Education Property Taxes on Oil and Gas Properties  
and Designated Industrial Requisition Credit (DIRC)  
for Uncollectable DI Property Tax Requisitions  
Property Details Form**

**Municipality**

**Property Details Form Instructions**

Information for each individual property should be listed on a separate row.  
For linear properties, detailed information on all wells or pipelines associated with each company should be reported separately.

**Complete the Fields Below for Each Individual Property**

Tax Year	Roll #	DIPAUID/ LPAUID #	Company Name	Non-Residential Property Type	Assessment Value	Local ASFF Tax Rate	Total Education Property Tax Notice Amount	SGTRI Credit	Total Education Property Tax Eligible for PERC	Education Property Tax Amount Collected	Education Property Tax Uncollectable Amount	DI Requisition Tax Rate	Total DI Requisition Tax Amount	DI Amount Collected	DI Uncollectable Amount	Has this tax been written off?	Reason for Uncollectable Property Taxes
2019	22004204	5497	TRIDENT EXPLORATION (ALBERTA) CORP	DIP-Linear(well or pipe)	\$ 227,170.00	3.69484	\$839.36		\$839.36	\$0.00	\$839.36	13.26937	\$3,014.40	\$0.00	\$3,014.40	No	Company cannot be located
2020	22004204	5497	TRIDENT EXPLORATION (ALBERTA) CORP	DIP-Linear(well or pipe)	\$ 127,830.00	3.70922	\$474.15		\$474.15	\$0.00	\$474.15	13.52149	\$1,728.45	\$0.00	\$1,728.45	No	Company cannot be located
						<b>Totals</b>	<b>\$1,313.51</b>		<b>\$1,313.51</b>	<b>\$0.00</b>	<b>\$1,313.51</b>		<b>\$4,742.85</b>	<b>\$0.00</b>	<b>\$4,742.85</b>		

\*Insert rows if needed

<b>Total Provincial Education Requisition Credit:</b>											<b>\$1,313.51</b>	<b>Total DI Property Requisition Credit:</b>			<b>\$4,742.85</b>
---	--	--	--	--	--	--	--	--	--	--	-------------------	--	--	--	-------------------

**Provincial Education Requisition Credit (PERC)**  
*for Uncollectable Education Property Taxes on Oil and Gas Properties and*  
**Designated Industrial Requisition Credit (DIRC)**  
*for any Uncollectable Designated Industrial Property Tax Requisition*  
**Application Form**

**Municipality**

TOWN OF DRUMHELLER

**Program Details**

In any fiscal year, the total PERC provided to municipalities for the purpose of uncollectable education property taxes on delinquent oil and gas properties will be no more than \$30 million for the 2021 tax year and \$15 million for each of the 2022 and 2023 tax years.

As part of your PERC/DIRC application, remember to submit all supporting documentation, including:

- the Property Details Form, saved as an Excel document;
- a motion from council:
  - confirming that the municipal and education property taxes associated with these properties has been expensed as a bad debt or;
  - confirming that council acknowledges submission of a PERC application.

**Summary of Uncollectable Property Tax**

Total Education Property Tax Eligible for PERC:

(Less) Amount Collected:

**Total Provincial Education Requisition Credit:**

Total Designated Industrial Requisition Tax Amount:

(Less) Amount Collected:

**Total Designated Industrial Requisition Credit:**

**Prepared by**

MARIE WALROTH

Print Name

+1 (403) 823-1314

Telephone Number

PROPERTY TAX OFFICE ASSISTANT

Title

mwalroth@drumheller.ca

Email



# Provincial Education Requisition Credit (PERC) for Uncollectable Education Property Taxes on Oil and Gas Properties and Designated Industrial Requisition Credit (DIRC)

for any Uncollectable Designated Industrial Property Tax Requisition  
Application Form

## Certification

I certify that the information contained in this application form is correct in accordance with the PERC & DIRC guidelines; that my municipality has determined the collection of education property taxes and/or Designated Industrial Property Tax Requisition on these roll numbers to be doubtful and, that if uncollectable taxes are eventually recovered in whole or in part, this must be reported to Municipal Affairs and the recovered amounts must be remitted to the ASFF (PERC) or Municipal Affairs/Provincial Assessor (DIRC).

DARRYL DROHOMERSKI

Printed Name

+1 (403) 823-1339

Telephone Number



Signature of Chief Administrative Officer

JANUARY 13, 2022

Date of Signature

## Return Completed Form by January 15

Submit the signed application, including all supporting documentation to: [TaxProgramDelivery@gov.ab.ca](mailto:TaxProgramDelivery@gov.ab.ca).

If you have any questions regarding this form or PERC, please contact an advisor by calling 780-422-7125 (toll free dial 310-0000 first).  
For DIRC questions, call 780-422-1377 (toll free dial 310-0000 first).

Save a Copy

Submit by Email

Print a Copy

Reset All Fields

## Legal Statement

The personal information that is being collected on this form or on any attachments is required to administer the Provincial Education Requisition Credit for Uncollectable Requisitions on Oil and Gas Properties and the Designated Industrial Requisition Credit for any Uncollectable Designated Industrial Property Tax Requisition programs. The collection is authorized under section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be managed in accordance with the privacy provisions of the Act. The name of your municipality and any credit provided under this program may be published on the ministry's website. Should you have any questions about the collection, use or disclosure of this information, please contact the Tax Programs and Assessment Audit Unit at 780-422-7125, toll free by first dialing 310-0000, or by email at [TaxProgramDelivery@gov.ab.ca](mailto:TaxProgramDelivery@gov.ab.ca).

## REQUEST FOR DIRECTION

<b>TITLE:</b>	Land Acquisition Policy C-03-22 for the procurement of lands related to the Drumheller Resiliency and Flood Mitigation Program
<b>DATE:</b>	January 20, 2022
<b>PRESENTED BY:</b>	Deighen Blakely, P.Eng., DRFMO Project Director
<b>ATTACHMENT:</b>	Council Policy DRFM-02-20 (Edited) Land Acquisition Policy DRFM – C-03-22

### SUMMARY:

In January 2020, Council approved a Land Acquisition Policy as part of the Resiliency and Flood Mitigation Program. The Policy was to cover full buy out of properties for the purpose of construction of flood mitigation works or properties within the river flood ways.

The Acquisition Policy was comprised of two sections: 1. the Policy document that was endorsed by Council which provided the higher level overarching goals, and 2. a separate Procedures document which provided the details on how land would be purchased. This new Policy combines the two documents into one single document for clarity and transparency. This document also deals with partial property acquisition required for berm construction.

Prior to being adopted by Council, the new Policy will need to be approved by the Alberta Government under the terms of the funding Agreement. Staff have been in discussions with Alberta Environment to review the proposed Policy revisions. The time frame for approval is expected to be short.

### RECOMMENDATION:

Administration recommends that Council approve and adopt the revised Land Acquisition Policy C-03-22 as presented.

### DISCUSSION:

Attached is a marked up copy of the January 20, 2020 Policy. Wording that is stroked out is being removed, while bolded wording is being added to the Policy. The changes to the Policy reflect the following:

- Replace reference to the Drumheller Land Corporation and Chief Resiliency and Flood Mitigation (CRFM) Officer with Town of Drumheller and Town CAO to reflect change in management structure
- Definitions
  - Item 8.1 – remove 2014 from definition to “most current year assessed value”
  - Added definitions for “Adaptable Fill”, “Appraised Value”, “Design Flood”, “Environmental Reserve”, “Flood Mitigation Works”, and “Floodway”
  - Deleted “Municipal Government Act” as it is not referenced in revised Policy
- Clause 9
  - minor word revisions
  - added “Environmental Reserve” to Clause 9.4 as Funding Agreement requires land acquired under the grant to be rededicated to Environmental Reserve unless otherwise approved by Alberta Government

- deleted reference to borrow area and development to accommodate displaced residents as these uses are not fundable under the Grants
- Old Clause 10 removed
- Clause 11
  - Previous Policy referenced Stages and Flood Flows, which has now been replaced to now just reference proposed flood mitigation works based on Provincial Flood Mapping. Previous Policy Stages referenced borrow area, material stockpile location and trail network which are no longer applicable,
  - Term “Properties” has been replaced with term “Lands” at different locations throughout the Policy for consistency and reference to Land Titles Act
- New Clause 12
  - added to reflect full buy out scenarios and provision for partial purchases which was not included in the previous Policy
- Old section “AUTHORIZATION TO THE CHIEF RESILIENCY AND FLOOD MITIGATION OFFICER” Clauses 13 to 15 deleted
- Clause 13.2
  - added to allow Land Services Agent to coordinate property appraisals
- Old Clause 17
  - revised to remove reference to Drumheller Land Corporation
- Old Clauses 17 and 18
  - revised and combined into single new Clause 15
- Old Clause 21
  - deleted as all land purchased under the new Policy must only be for Flood Mitigation purposes to be eligible for funding under the Grants
- Old Clause 22 and 23
  - reworded and combined into new Clause 17
  - this clause gives the Town the option to subdivide off parcels for Flood Mitigation Works and sell off balance of lands where it sees fit
- New Clause 20 added
  - this Clause was previously part of the Acquisition Procedure document, which outlines the process for negotiations with property Owners to reach an agreed purchase price
- New Clause 21 added
  - To identify where only a portion of land is required, the land would be purchased at the Land Assessed Value on a dollar per square foot (\$/ft<sup>2</sup>) basis, not the entire property assessed value including improvements/structures.
  - Where buildings, fences or other structures need to be relocated, those costs would be considered in the sales agreement and construction contracts.
- Old Clause 26
  - deleted in its entirety as it is no longer applicable under revised Policy
- Old Clause 28 (new Clause 23)
  - revised to allow Owner’s option to salvage/relocate residence at a value of 25% of the purchase price, as stipulated by the Province
- Old Clause 30 (new Clause 24)
  - revised to reference Alberta Expropriation Act
- New Clause 25
  - added to clarify only agreed purchase price, legal cost (Town and Owner), site remediation and/or costs awarded under Alberta Expropriation Act are eligible for funding under the Grants. Any additional costs are the responsibility of the Town.
- Old Clause 32 removed
- Old Clauses 31, 31 & 34 (new Clauses 26, 27 & 28)

- revised to replace reference to CRFM Officer with CAO

**FINANCIAL IMPACT:**

In 2018, the Town received a \$20M grant under the Alberta Flood Mitigation Program for the purchase of lands. The Town also received Federal Disaster Mitigation and Adaptation Fund (DMAF) in the amount of \$22M which could also be used for purchase of lands required for the flood mitigation project. Council had approved the budget of \$17.66M directly for purchase of lands and \$2.34M for legal, appraisal and land agent fees. To date, the Town has purchased eleven (11) properties for \$4,737,160 plus an additional \$660,800 in administration cost for a total expenditure of \$5,403,958 to October 31, 2021.

**STRATEGIC POLICY ALIGNMENT:**

Town Bylaw 11.21 states that Council's Vision is *"through a proactive flood-mitigation strategy, we are committed to changing the channel on flood readiness with a sustainable plan to protect Drumheller from future flooding. Together, we will shape the future of our community by protecting our people, our property, our economic growth, our environment and our cultural heritage"*. Adoption of the revised Land Acquisition Policy by Council, and endorsement by the Province, will allow the necessary lands to be acquired for the Drumheller Resiliency and Flood Mitigation Program to proceed to allow Council's vision to be attained.

**COMMUNICATION STRATEGY:**

Upon approval, a media release will be distributed via social media and local news outlets, with the Policy being posted on both the Town and Flood Program website.

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Prepared by:  
Deighen Blakely, P.Eng.  
DRFMO Project Director

*Darryl Drohomerski*  
Approved by:  
Darryl E. Drohomerski, C.E.T.  
Chief Administrative Officer

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## RESILIENCY AND FLOOD MITIGATION OFFICE

COUNCIL POLICY No. DRFM-02-20

### Drumheller Resiliency and Flood Mitigation Program Land Acquisition Policy

#### **POLICY STATEMENT**

- 1 The Town of Drumheller (Town) will ensure a fair and objective process for selecting and acquiring lands that will be required for the implementation of the Resiliency and Flood Mitigation Program (Program).

#### **PURPOSE OF POLICY**

- 2.0 The purchase and acquisition of private lands is recognized as a ~~politically~~ sensitive activity and that confidentiality during the acquisition process is paramount.
- 3.0 This Land Acquisition Policy will:
  - 3.1 Provide a clear basis for selecting which lands to acquire for the Program,
  - 3.2 Provide ~~assurance comfort to Members of the Program Advisory Committee~~, to Council and to Town administration and to the Public that the purchase process is objective, fair and ~~straightforward~~ equitable,
  - 3.3 Ensure transparency of the acquisition process and decision making while maintaining confidentiality until acquisition transactions are complete,
  - ~~3.4 Maintain separation of decisions and transactions from Committee Members, Council and administration, and~~
  - 3.5 Satisfy the expectations and requirements of the Governments of Canada and Alberta funding programs.

#### **BACKGROUND**

- 4.0 The Town of Drumheller has chosen to make a significant investment to mitigate flooding and adapt to a changing climate and is moving forward to implement this initiative through the Drumheller Resiliency and Flood Mitigation Program (Program).

- 5.0 A major aspect of the Program will be the need to acquire Land for the construction of flood mitigation infrastructure and development of other flood mitigation measures and for the **full** buy outs of properties at significant risk from flooding, **subject to the constraints of the funding programs and available budgets.**
- 6.0 The Government of Alberta has agreed to provide funding to the Town under the Alberta Flood Mitigation Program for the “Purchase of lands, and associated expenditures including remediation and/or reclamation” Lands acquired under this funding program to be designated as Environmental Reserve or another “suitable mechanism” as may be approved by the Province.
- 7.0 The Government of Canada has agreed to provide funding to the Town under the Disaster Mitigation and Adaptation Fund Program to undertake measures to mitigate potential damage from future flooding including the acquisition of land. The costs of land acquired that are directly linked to the development of Natural Infrastructure are eligible expenses. The use of the lands acquired are to be protected by the Town for at least 40 years

## DEFINITIONS

8.0 In this Policy:

8.1 ~~“2014 Assessed Value”~~ means the value of the Property as set out in the ~~2014~~ **most current year** Assessment Roll of the Town as prepared in accordance with the *Municipal Government Act*,

**“Adaptive Fill” shall mean placement of fill material to construct temporary flood mitigation berms and/or raise existing berms above Design Flood elevations.**

**“Appraised Value” means the property market value as determined by an accredited Appraiser at the time of the appraisal**

8.2 ~~“Chief Resiliency and Flood Mitigation Officer” or “CRFM Officer”~~ **Chief Administrative Officer (CAO)** means the ~~Chief Resiliency and Flood Mitigation Officer appointed under the provisions of Bylaw 15.19 of the Town~~ **means the Chief Administrative Officer of the Town of Drumheller and or their appointed delegate,**

8.3 ~~“Drumheller Land Corporation” or “Land Corporation” means the corporation registered as 878947 Alberta Ltd which is controlled by the Town,~~

**“Design Flood” shall be as specified the most up to date 1:100 yr flood mapping as published by Alberta Environment Flood Hazard Mapping**

**Environmental Reserve shall be natural areas as defined in the Alberta Municipal Government Act R.S.A 2000**

**“Flood Mitigation Works (Works), means dikes, berms, retaining walls, erosion protection, overland drainage courses, storm water outfalls, control structures and**

associated appurtenances to protect Town against Design Flood

**“Floodway” means the portion of the flood hazard area where flows are deepest, fastest and most destructive. The floodway typically includes the main channel of a stream and a portion of the adjacent overbank area as defined under Alberta Environment Flood Hazard Mapping**

~~8.4 “Municipal Government Act” means the *Municipal Government Act*, R.S.A 2000, c. M-26,~~

8.5 **“Owner”** means the owner or owners of a parcel or parcels of land under a single title that are to be acquired under this Policy,

8.6 **“Property-Land”** means a **portion or entire** parcel of land under a **single** title,

8.7 **“River”** means the Red Deer River, Rosebud River, Michichi Creek or Willow Creek, and

**Town”** means the Town of Drumheller

#### **IDENTIFYING LANDS TO BE ACQUIRED AND ESTABLISHING THE PRIORITY OF ACQUISITION**

9.0 To mitigate the potential for damage from future flood events and prepare the community to respond to future flood emergencies, the Town will acquire land:

9.1 for construction of ~~Flood Mitigation Infrastructure including dikes and berms~~ **Works,**

9.2 to increase the conveyance capacity of the River by providing additional floodway area, **by** removal of impediments to flow and improvements in channel flow,

9.3 to remove occupants and ~~development~~ **structures within the Floodway** that are at high risk from flooding **and/or risk to public safety,**

9.4 for the retention and development of Natural Areas, **Environmental Reserves,** and Parks,

~~9.5 for borrow areas to provide fill for present and future dike installations, and~~

~~9.6 for development areas to accommodate displaced residents and businesses,~~

~~10. The Town acknowledges that some acquisitions for purposes set out in Section 9 may not be fully eligible for funding under the Governments of Canada or Alberta funding agreements.~~

11. The required Land will acquired in the following stages as referenced to Figure 1 to **accommodate the following:**

**11.1 enhancement of existing dikes, berms to Design Flood levels,**

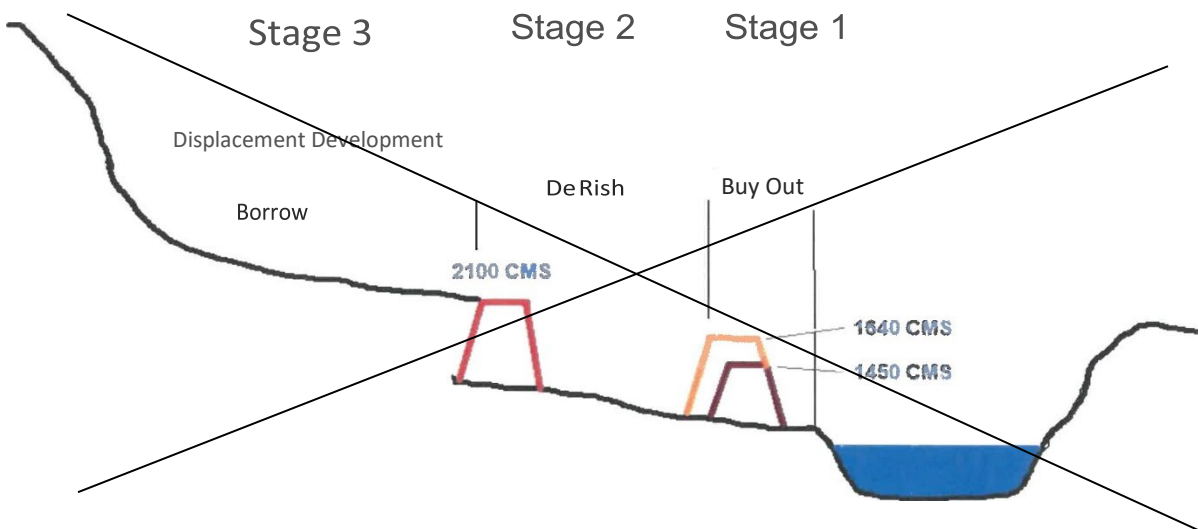
**11.2 construction of new Works to accommodate Design Flood levels,**

~~11.3 realignment of existing River or drainage courses,~~

**11.4 access for purpose of construction and/or maintenance of Works, and/or placement of Adaptive Fill,**

- ~~11.1 In Stage 1, the Town will acquire lands:
 
  - a. required for the enhancement of existing dikes and berms and the construction of new dikes, berms and other flood mitigation infrastructure,
  - b. needed to enhance the ability of the River give room for the river, and
  - c. buy out Properties at significant risk from flooding.~~
  
- ~~11.2 In Stage 2, the Town will acquire lands:
 
  - a. for construction of further dikes, berms and embankments,
  - b. to be a source of fill for the construction of permanent dikes, berms and embankments, and
  - c. to be a source and location of stockpiled fill for dikes, berms and embankments that may need to be constructed hastily in an emergency flood situation.~~
  
- ~~11.3 In Stage 3, the Town will acquire lands to complete System 2100, to provide linkages and continuity for the trail system and to provide sites for Flood Mitigation interpretation installations and Education Plazas.~~

Figure 1-  
Land Acquisition



**SELECTION OF BUY OUT LANDS-Land**

120 The ~~properties Land~~ to be acquired under Section 9.1 ~~c) above~~ will be chosen in concert with decisions on the various infrastructure projects to be undertaken and will be selected based **funding availability and** on an assessment of relative risk which will consider the factors of Life, Property, Environment and Economy with considerations of **public need for** Life and safety being the highest priority.



## New Clause

Land required under this Policy will be acquired on the following criteria:

- a) Full buy out where Property is located within Floodway with consideration of risk to of public safety and damage to structures and life, subject to funding agreements and available funding
- b) Full buy out where deemed appropriate by CAO to facilitate construction of the Works identified under Section 11.0 considering factors such as
  - i. distance from Works to Principal or Accessory Building is less than setbacks identified in the Land Use Bylaw
  - ii. top of berm height is greater than 3.0m higher than existing ground at level of Principal or Accessory Buildings closest to Works,
  - iii. Area required to construct Works is greater than 50% the size of any given subject Land,
- c) Partial or portion of Land required to construct Works identified under Section 11

### ~~AUTHORIZATION TO THE CHIEF RESILIENCY AND FLOOD MITIGATION OFFICER~~

~~13.0 — Reflecting the assessment relative risk in Section 12.0, the Chief Resiliency and Flood Mitigation Officer is authorized to select the Properties that will be purchased as buy outs under Section 9.1 c) and to move forward with acquisition within the funding available for acquisition.~~

~~14.0 — The CRFM Officer is authorized to select the Properties that will be required for the other purposes in Section 9.0 and to move forward with acquisition within the funding available for acquisition.~~

~~15.0 — All Properties once identified for acquisition under this Policy must be acquired.~~

### PROCESS FOR THE PURCHASE OF LANDS

16.0 The Town will engage an independent land services contractor to:

16.1 undertake initial contact with owners,

**Add Item** coordinate Property Appraisals,

16.2 conduct negotiations, and

16.3 secure signed purchase agreements.

~~17.0 The Drumheller Land Corporation Town will be the purchaser and Owner of all lands acquired under this Policy and title to the acquired Property will be issued initially in the name of the Land Corporation.~~

~~18.0 The Town's Solicitor will handle conveyancing of the title of the properties acquired and provide the necessary legal services to complete the sales agreements. The Town shall retain the services of a Solicitor responsible to the Town for the safe and secure conveyance of all Lands acquired pursuant to this Policy~~

- ~~19.0 Funds will be transferred from the Town to the Solicitor to be held in trust from which to pay out the Purchase Price of acquired Properties.~~
- 20.0 ~~Properties~~ Land intended for municipal purposes will be subsequently conveyed to the Town as Environmental Reserve or, as may be approved by the Government of Alberta, in a form appropriate to the use of the land including:
- 20.0 Public Utility Lots,
  - 20.1 Municipal Reserves, or
  - 20.2 Rights of way.
- 21.0 ~~Lands may also be acquired which are not needed for long term municipal use or environmental protection such as:~~
- 21.1 ~~Portions of Parcels not needed for Infrastructure Construction,~~
  - 21.2 ~~Portions of Parcels not at risk from flooding,~~
  - 21.3 ~~Public Lands for land development, and~~
  - 21.4 ~~Private properties expediently acquired to facilitate overall land acquisition and project development.~~
- 22.0 Land **or portions thereof**, not intended for municipal purposes will remain titled to the ~~Land Corporation Town and considered for subsequent disposition or development.~~
- 23.0 Where only a portion of a ~~Property~~ Land is intended for municipal purposes, the ~~Property~~ Land will be subsequently subdivided ~~and the portion intended for municipal purposes will can be sold or disposed of conveyed to by the Town as it see fit. and the remainder will remain with the Land Corporation and any remaining/residual may be sold or disposed of by the Town as it sees fit.~~

#### **SETTING THE PURCHASE PRICE AND COMPENSATION**

- 24.0 The funding agreements of the Governments of Canada and Alberta require that properties be purchased at the higher of the Appraised or Assessed Value Market Value.
- 25.0 Where Property is to purchased under Full Buyout, to determine Market Value, the Town will engage an independent Appraiser ~~or Appraisers~~ to establish ~~Market~~ Appraised Value for each Property.

#### **New Clause**

**Where Owner does not agree with Town Appraised Value, they may hire their own appraiser at the Owners cost to establish a second Appraised Value of the Property. The final Appraised Value will be determined as follows:**

- i. Where the second Appraised Value is less than the Town Appraised Value the Town Appraised Value shall be used,**
- ii. Where the second Appraised Value is no more than 5% of the Town Appraised Value the average between the two shall be used.**
- iii. Where the second Appraised Value is greater than 5% of the Town Appraised Value, the two Appraisers or mutually agreed to third Appraiser will negotiate an agreed**

## upon Appraised Value

### New Clause

Where portion of Property is to be purchased, the Property will be purchased at the most current year Land only Assessed Value on a dollar per square foot (\$/ft<sup>2</sup>) basis. The Portion or area of land will be as defined by latest engineering design drawings for the Works.

- 26.0 ~~Recognizing that many of the Owners of Properties that may be considered for acquisition have, in earlier contacts with the Town, been given indications that the purchase price would be the 2014 Assessed Value, the Purchase Price for a Property will be either the Market Value as determined by the independent appraiser or the 2014 Assessed Value, whichever is greater.~~
- 27.0 Other conditions of sale or particular arrangements may be considered and included in the sales agreement terms **as mutually agreed to by the Owner and the Town**, provided they do not alter in any appreciable way the ~~compensation~~ **agreed to purchase price** given to the Owner.
- 28.0 Requests from Owners for the right of salvage from the Lands will be addressed on a case by case basis and the value of the salvage **as determined by Appraiser** to be deducted from the purchase price ~~will be determined in consultation with the Government of Alberta, based on approaches used and experience gained by the Government of Alberta.~~ **Where Town agrees that Owner may move the existing residence, the agreed purchase price may be reduced to 75%.**
- 29.0 ~~For Properties acquired in contemplation of Section 21.0 and needing subdivision as contemplated in Section 23.0, the allocation of Purchase Price amount the resulting parcels will be determined in consultation with the Government of Alberta.~~
- 30.0 Where a **purchase price** cannot be ~~achieved~~ **agreed to between the Owner and Town**, the Town ~~will~~ **may** undertake expropriation **pursuant to the Province of Alberta Expropriation Act.**

### New Clause

Under the terms of the Government of Alberta or Government of Canada Grants, the agreed purchase price, legal fees, site remediation, and ~~any~~ additional cost associated with or arising from expropriation proceedings deemed eligible by the Province, will be eligible expenses under these Agreements. Additional compensation beyond the Agreed Purchase Price is the responsibility of the Town.

## PURCHASE OF LANDS FOR EXPEDIENCY

- 31.0 The ~~CRFM Officer~~ **CAO** may authorize the ~~Land Corporation~~ **Town** to acquire a property in advance of finalization of all properties to be acquired if listed for sale or offered for sale at a price that is likely to be fair market value, as demonstrated by a qualified appraiser.
- 32.0 ~~The CRFM Officer may authorize the Land Corporation to acquire a property that may not be required to be purchased but the purchase of which may expedite or facilitate a larger sequence of purchases or the development of infrastructure.~~

**REPORTING TO THE GOVERNMENTS OF CANADA AND ALBERTA**

- 33.0 The ~~CRFM Officer~~ **CAO** will fulfill the interim and final reporting requirements set out in the funding agreements with the Government of Canada and Alberta.
  
- 34.0 As part of the interim reporting and once the purchase transactions are completed, the ~~CRFM Officer~~ **CAO** will forward to the Governments of Canada and Alberta a list of those Properties acquired under this Policy the cost of which the Town expects will be eligible under the respective funding agreements.

Date: \_\_\_\_\_

Mayor \_\_\_\_\_

CAO \_\_\_\_\_

### COUNCIL POLICY

NAME Land Acquisition Policy	POLICY NUMBER C-03-22
DEPARTMENT: Drumheller Resiliency and Flood Mitigation Program	ATTACHMENTS

DATE APPROVED:	REVISION DATE:
SUPERSEDES: DRFM-02-20	

#### POLICY STATEMENT

- 1.0 The Town of Drumheller (Town) will ensure a fair and objective process for selecting and acquiring lands that will be required for the implementation of the Resiliency and Flood Mitigation Program (Program).

#### PURPOSE OF POLICY

- 2.0 This purchase and acquisition of private lands is recognized as a sensitive activity and that confidentiality during the acquisition process is paramount.
- 3.0 This Land Acquisition Policy will:
- 3.1 Provide a clear basis for selecting which lands to acquire for the Program,
  - 3.2 Provide assurance to Council and to Town administration and to the Public that the purchase process is objective, fair, and equitable,
  - 3.3 Ensure transparency of the acquisition process and decision making while maintaining confidentiality until acquisition transactions are complete,
  - 3.4 Satisfy the expectations and requirements of the Governments of Canada, Alberta, and Town funding programs.

#### BACKGROUND

- 4.0 The Town of Drumheller has chosen to make a significant investment to mitigate flooding and adapt to a changing climate and is moving forward to implement this initiative through the Drumheller Resiliency and Flood Mitigation Program (Program).
- 5.0 A major aspect of the Program will be the need to acquire Land for the construction of flood mitigation infrastructure and development of other flood mitigation measures and for the full buy outs of properties at significant risk from flooding, subject to the constraints of the funding programs and available budgets.

- 6.0 The Government of Alberta has agreed to provide funding to the Town under the Alberta Flood Mitigation Program for the "Purchase of lands, and associated expenditures including remediation and/or reclamation." Lands acquired under this funding program to be designated as Environmental Reserve or another "suitable mechanism" as may be approved by the Province.
- 7.0 The Government of Canada has agreed to provide funding to the Town under the Disaster Mitigation and Adaptation Fund Program to undertake measures to mitigate potential damage from future flooding including the acquisition of Land. The costs of land acquired that are directly linked to the development of Natural Infrastructure are eligible expenses. The use of the lands acquired are to be protected by the Town for at least 40 years

## DEFINITIONS

### 8.,0 In this Policy:

- 8.1 "Assessed Value" means the value of the Land as set out in the most current year Assessment Roll of the Town as prepared in accordance with the *Municipal Government Act*,
- 8.2 "Adaptive Fill" shall mean placement of fill material to construct temporary flood mitigation berms and/or raising existing berms above Design Flood elevations.
- 8.3 "Appraised Value" means the Land market value as determined by an Appraiser certified under the Canadian Resident Appraiser (CRA) or Accredited Appraiser Canadian Institute (AACI) at the time of the appraisal.
- 8.4 "Chief Administrative Officer" (CAO) means the Chief Administrative Officer of the Town of Drumheller and or their appointed delegate
- 8.5 "Design Flood" shall be as specified the most up to date 1:100 yr flood mapping as published by Alberta Environment Flood Hazard Mapping
- 8.6 "Environmental Reserve" shall be natural areas as defined in the Alberta Municipal Government Act R.S.A 2000
- 8.7 "Flood Mitigation Works (Works), means dikes, berms, retaining walls, erosion protection, overland drainage courses, storm water outfalls, control structures and associated appurtenances to protect Town against Design Flood
- 8.8 "Floodway" means the portion of the flood hazard area where flows are deepest, fastest and most destructive. The floodway typically includes the main channel of a stream and a portion of the adjacent overbank area as defined under Alberta Environment Flood Hazard Mapping.

- 8.9 "Owner" means the owner or owners of a parcel or parcels of land under a single title or titles that are to be acquired under this Policy,
- 8.10 "Land" means a portion or entire parcel of privately owned land under a single title,
- 8.11 "River" means the Red Deer River, Rosebud River, Michichi Creek or Willow Creek, and
- 8.12 "Town" means the Town of Drumheller

### **IDENTIFYING LANDS TO BE ACQUIRED AND ESTABLISHING THE PRIORITY OF ACQUISITION**

- 9.0 To mitigate the potential for damage from future flood events and prepare the community to respond to future flood emergencies, the Town will acquire land:
  - 9.1 for construction of Works,
  - 9.2 to increase the conveyance capacity of the River by providing additional floodway area, by removal of impediments to flow and improvements in channel flow,
  - 9.3 to remove occupants and structures within the Floodway that are at high risk from flooding and/or risk to public safety,
  - 9.4 for the retention and development of Natural Areas and Parks, Environmental Reserves or as approved by appropriate authorities
- 10.0 The required Land will be acquired to accommodate the following:
  - 10.1 enhancement of existing dikes, berms to Design Flood levels,
  - 10.2 construction of new Works to accommodate design Flood Levels,
  - 10.3 realignment of existing River or drainage course,
  - 10.4 access for purpose of construction and/or maintenance of Works and/or placement of Adaptive Fill,

### **SELECTION OF LAND**

- 11.0 The Land to be acquired under Section 9.0 will be chosen in concert with decisions on the various infrastructure projects to be undertaken and will be selected based on funding availability and an assessment of relative risk which will consider the factors of Life, Land, Environment and Economy with considerations of public need, for life, and safety being the highest

- 12.0 Land required under this Policy will be acquired on the following criteria:
- 12.1 Full buy out where Land is located within Floodway with considerable risk of damage to structures and Life, subject to funding agreements and available funding
  - 12.2 Full buy out where deemed appropriate by CAO to facilitate construction of the Works identified under Section 6.0 considering factors such as:
    - i. distance from Works to Principal or Accessory Buildings is less than setbacks identified in the Land Use Bylaw
    - ii. top of berm height is greater than 3.0m higher than existing ground at level of Principal or Accessory Building closest to Works,
    - iii. Area required to construct Works is greater than 50% the size of any given subject Land,
  - 12.3 Partial or portion of Land required to construct Works identified under Section 11

#### **PROCESS FOR THE PURCHASE OF LANDS**

- 13.0 The Town will engage an independent land services contractor to:
- 13.1 undertake initial contact with owners,
  - 13.2 coordinate Appraisal,
  - 13.3 conduct negotiations, and
  - 13.4 secure signed purchase agreements.
- 14.0 The Town will be the purchaser and Owner of all lands acquired under this Policy.
- 15.0 The Town shall retain the services of a Solicitor responsible to the Town for the safe and secure conveyance of all Lands acquired pursuant to this Policy
- 16.0 Land intended for municipal purposes will be subsequently conveyed to the Town as Environmental Reserve or, as may be approved by the Government of Alberta, in a form appropriate to the use of the land including:
- 16.1 Public Utility Lots
  - 16.2 Municipal Reserves, or
  - 16.3 Rights of way.



- 17.0 Land or portions thereof, not intended for municipal purposes will remain titled to Town. Where only a portion of a Land is intended for municipal purposes, the Land will be subsequently subdivided and any remaining/residual may be sold or disposed by the Town as it sees fit.

#### **SETTING THE PURCHASE PRICE AND COMPENSATION**

- 18.0 The funding agreements of the Governments of Canada and Alberta require that Land be purchased at the higher of the Appraised or Assessed Value.
- 19.0 Where Land is to be purchased under Full Buy Out, the Town will engage an independent Appraiser to establish the Appraised Value for each Land.
- 20.0 Where Owner does not agree with Town Appraised Value, they may hire their own appraiser at the Owners cost to establish a second Appraised Value of the Land. The final Appraised Value will be determined as follows:
- 20.1 Where the second Appraised Value is less than the Town Appraised Value the Town Appraised Value shall be used,
- 20.2 Where the second Appraised Value is no more than 5% of the Town Appraised Value the average between the two shall be used.
- 20.3 Where the second Appraised Value is greater than 5% of the Town Appraised Value, the two Appraisers or mutually agreed to third Appraiser will negotiate an agreed upon Appraised Value
- 21.0 Where Portion of Land is to be purchased the Land will be purchased at the most current year Land only Assessed Value on a dollar per square foot (\$/ft<sup>2</sup>) basis. The Portion or area of land will be as defined by latest engineering design drawings for the Works.
- 22.0 Other conditions of sale or particular arrangements may be considered, and included in the sales agreement terms as mutually agreed to by the Owner and the Town, provided they do not alter in any appreciable way the agreed to purchase price given to the Owner.
- 23.0 Requests from Owners for the right of salvage from the Properties will be addressed on a case-by-case basis and the value of the salvage as determined by Appraiser, will deducted from the Purchase Price. Where Town agrees that Owner may move the existing residence, the agreed purchase price may be reduced to 75%.
- 24.0 Where a purchase price cannot be agreed to between the Owner and Town, the Town will undertake expropriation pursuant to the Province of Alberta Expropriation Act.

25.0 Under the terms of the Government of Alberta or Government of Canada Grants, the agreed purchase price, legal fees, site remediation, and additional cost associated with or arising from expropriation proceedings deemed eligible by the Province, will be eligible expenses under these Agreements. Additional compensation beyond the Agreed Purchase Price and/or acquiring working easements is the responsibility of the Town.

#### **PURCHASE OF LANDS FOR EXPEDIENCY**

26.0 The CAO may authorize the Town to acquire a Land in advance of finalization of all properties to be acquired if listed for sale or offered for sale at a price that is likely to be fair market value, as demonstrated by a qualified appraiser.

#### **REPORTING TO THE GOVERNMENTS OF CANADA AND ALBERTA**

27.0 The CAO will fulfill the interim and final reporting requirements set out in the funding agreements with the Government of Canada and Alberta.

28.0 As part of the interim reporting and once the purchase transactions are completed, the CAO will forward to the Governments of Canada and Alberta a list of those Properties acquired under this Policy the cost of which the Town expects will be eligible under the respective funding agreements.

#### **TRANSITIONAL**

29.0 This policy repeals and replaces DRFM Land Acquisition Policy DRFM 02.20 and comes into effect on the day it is adopted by Council.

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

REVISIONS	
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## REQUEST FOR DIRECTION

<b>TITLE:</b>	<b>Remedial Properties and Derelict Buildings Council Policy</b>
<b>DATE:</b>	January 19, 2022
<b>PRESENTED BY:</b>	Greg Peters, Director of Emergency and Protective Services
<b>ATTACHMENT</b>	Remedial Properties and Derelict Buildings Council Policy C-02-22

**SUMMARY:**

The Department of Emergency and Protective Services is seeking council support as municipal enforcement staff address properties in the Town that need remediation and corrective work to bring them up to an acceptable standard.

**RECOMMENDATION:**

Administration recommends adoption of this policy so everyone in the community is fully aware of the work undertaken by municipal enforcement and that Town council supports this work to enhance and improve properties in the municipality.

**DISCUSSION:**

Administration believes that with the support of council elicited in this policy, and that this policy then demonstrated in the media and promulgated throughout information channels throughout our Town, owners and residents of properties needing necessary work to improve them will be fully aware of the direction impetus of municipal enforcement’s work. Further let it be known that Town council is fully in support of this.

**FINANCIAL IMPACT:**

The projected cost of the this work is unknown. It will take normal working hours of enforcement staff and potentially fees for the town solicitor if a property under investigation requires a court authorized access order because of owner or resident resistance to complete the remedial work asked of them. Solicitor fees can be claimed against the tax roll of the property in some instances.

**STRATEGIC POLICY ALIGNMENT:**

This project is in alignment with the strategic goals of ensuring that remedial and derelict properties are improved and deficiencies are not ignored by the property owner or resident. In addition this work will assist in improving properties and beautifying the Town. A consistent effort, policy and support is an example of good governance and administration carrying out the direction of council..

**COMMUNICATION STRATEGY:**

Upon decision this policy will be advanced in all media and also the town website. An information sheet can be constructed and included in all town billing mailed out to rate payers. Municipal enforcement staff can carry information sheets with them when discussing concerns with property owners and residents so all can read what the policy says. The director would welcome an opportunity to appear on local radio and discuss this policy as well. It may also be beneficial to hold a town hall to further explain it to citizens.

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Prepared by:  
Greg Peters  
Director of Emergency and Protective Services

*Darryl Drohomerski*  
Approved by:  
Darryl Drohomerski, C.E.T.  
Chief Administrative Officer

### COUNCIL POLICY

NAME Remedial Properties and Derelict Buildings	POLICY NUMBER C-02-22
DEPARTMENT: Emergency and Protective Services	ATTACHMENTS

DATE APPROVED:	REVISION DATE:
SUPERSEDES:	

1. POLICY STATEMENT

The Town of Drumheller is implementing an initiative and process to seek the remediation or removal of derelict buildings and unkempt residential properties.

2. PURPOSE

To continue to build on the Town of Drumheller as a desirable community to live and work, and to capitalize on growth and development while protecting the health, safety, and welfare of the public.

This policy will guide the implementation of remedying any public nuisance problems to prevent deterioration, unsightly, unsafe, blight and consequent adverse impacts on the value of any nearby properties

3. SCOPE

This policy applies to all owners and occupiers of property within the Town of Drumheller.

4. DEFINITIONS

- (a) "Notice to Remedy" means a notice issued pursuant to town bylaws that requests remediation of a condition that is not in compliance with provisions of town bylaws.
- (b) "Remedial Order" means an order written pursuant to Section 545 and Section 546 if the Municipal Government Act;
- (c) "Unsightly Property" means in respect of a Building, includes a Building whose exterior shows signs of significant physical deterioration, and in respect of land, includes land that shows signs of a serious disregard for general maintenance or upkeep, and which is in the opinion of the designated officer, detrimental to the surrounding area

5. SET STANDARDS

No owner or occupier of property shall permit on such property, and each owner and occupier of property shall keep such property free of:

- (a) unsafe structure(s);
- (b) unsightly property

## 6. PROCESS AND AUTHORITY

In order to achieve greater compliance in a shorter period of time and to obtain a more accurate picture of the work that needs to be completed to prevent further deterioration, safety and degradation of property values the following steps have been put in place by the Town of Drumheller and will be undertaken by Municipal Enforcement:

Authority for the initiative is derived from the *Municipal Government Act RSA 2000 Chapter M-26*, specifically, Section 546.

### 6.1 Identification

- 6.1.1 Street by street analyses of the Town to identify all properties and buildings not in compliance with the authority of bylaws, safety, and building code requirements in place.

### 6.2 Investigation

- 6.2.1 If issues are detected, contact will be made with the Owner or Occupier to perform a full exterior inspection. If Owner or Occupier are not receptive, officers will attempt to conduct initial assessment from adjacent public land.
- 6.2.2 Level of distress documented; steps will be determined as to what needs to take place to rectify issues detected;
  - (a) cosmetic work
  - (b) rehabilitation and economic feasibility of such
  - (c) demolition recommended/not economically feasible for rehabilitation or obvious safety issues. In extreme instances, immediate demolition may be deemed necessary

### 6.3 Resolution Process

- 6.3.1 If little or no progress has been attempted, the Enforcement Officer will issue a Notice to Remedy which permits a two-week time frame for work to be completed, under extenuating circumstances an extension may be issued by the Officer.
- 6.3.2 If there is little to no change after the allotted time the Officer will issue a Remedial Order stating the deficiencies and the tasks that must be completed with a further deadline of two-weeks. The property owner may file an appeal with the town within 14 days of receiving the order.

6.3.3 If the Remedial Order is not complied with;

- (a) A fine of \$500 may be applicable under the Community Standards Bylaw.
- (b) The town solicitor may make an application to the Court of Queen's Bench for a Court Order.

6.3.4 If the Court Order is granted it will grant the property owner additional time to voluntarily remedy property deficiencies. If the property owner fails to correct the deficiencies within that timeframe the town may access the property, and perform such work required to remediate the premises at the owners expense. This shall be added to the tax roll for the property and the work to remediate can start immediately without property owner or property resident consent.

7. REFERENCES

*Municipal Government Act RSA 2000 Chapter M-26*

*Safety Codes Act RSA 2000 Chapter S-1*

*Community Standards Bylaw 06.19*

*Land Use Bylaw 16.20*

Date: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

REVISIONS	
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**Quarterly Report for CAO**

**Name: Darryl Drohomerski, C.E.T.**

**Period: October – December 2021**

**Elections – Completed** Elections were held in October for Municipal, Referendum, and Senate. Outside of care facilities, all voting was held at the BCF because of Covid restrictions. Overall, the process was very efficient and well received by the public.

**Service / Staff Capacity – Complete** There was a small organizational alignment with Community Development and Social Planning and Recreation Services now reporting to Corporate Services instead of the CAO office. This change was made to reduce the number of direct reports to the CAO and to better align the financial functions of both Recreation and CDSP to the CFO.

**Records Management – Ongoing** This work in the area includes reviewing the records retention schedule as it relates the filing system(s) and began in 2020 and will continue well into 2022. This is continuing to be a 2022 Strategic Priority.

**Development** – the statistics for building permits in quarter four and 2021 is attached.

**Vacancy Strategy – Complete** The roles of both the Manager of Economic Development and Director of Corporate Services were filled in the first quarter of 2021. Reg Johnston started with the town on March 29 and Mauricio Reyes joined the organization on March 22.

**Key Performance Indicators and Statistics**

<b>Emails received by CAO in fourth quarter</b>	<b>6,808</b>
<b>Emails received by CAO in 2021</b>	<b>26,673</b>
<b>Total meetings attended in 2021</b>	<b>509</b>
<b>Development Permits in fourth quarter</b>	<b>22</b>
<b>Development Permits in 2021</b>	<b>143</b>



**Town of Drumheller Building Permits ending December 2021**

Quarterly Report Ending December 31, 2021

Category	Values	Months												Grand Total		
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
<b>COMMERCIAL</b>	Permits Issued		3	2	4	1	2	2	4	1	4	2	4	2	1	30
	Construction Value	\$56,000.00	\$79,500.00	\$118,450.00	\$50,000.00	\$190,000.00	\$9,500.00	\$461,000.00	\$80,000.00	\$181,224.23	\$176,622.00	\$19,000.00	\$3,000.00	\$1,424,296.23		
<b>INSTITUTIONAL</b>	Permits Issued		1	1					1		1				4	
	Construction Value	\$497,000.00	\$6,000.00					\$291,040.00		\$329,500.00				\$1,123,540.00		
<b>RESIDENTIAL</b>	Permits Issued		3	1	5	4	6	10		7	3	4	4	4	51	
	Construction Value	\$274,000.00	\$200.00	\$182,000.00	\$446,353.09	\$410,400.00	\$348,150.00		\$843,206.00	\$35,400.00	\$59,000.00	\$63,000.00	\$125,500.00	\$2,787,209.09		
<b>Total Permits Issued</b>			<b>7</b>	<b>4</b>	<b>9</b>	<b>5</b>	<b>8</b>	<b>12</b>	<b>5</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>6</b>	<b>5</b>	<b>85</b>	
<b>Total Construction Value</b>		<b>\$827,000.00</b>	<b>\$85,700.00</b>	<b>\$300,450.00</b>	<b>\$496,353.09</b>	<b>\$600,400.00</b>	<b>\$357,650.00</b>	<b>\$752,040.00</b>	<b>\$923,206.00</b>	<b>\$546,124.23</b>	<b>\$235,622.00</b>	<b>\$82,000.00</b>	<b>\$128,500.00</b>	<b>\$5,335,045.32</b>		

Quarterly Report Ending December 31, 2020

Category	Values	Date												Grand Total
		Jan	Feb	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
<b>COMMERCIAL</b>	PERMITS ISSUED			1	2	5	2	1	5	2	3		1	22
	CONSTRUCTION VALUE		\$14,000	\$11,000	\$20,000	\$3,000	\$5,500	\$114,900	\$180,000	\$98,000		\$45,000	\$491,400	
<b>INSTITUTIONAL</b>	PERMITS ISSUED		1									1	2	
	CONSTRUCTION VALUE	\$17,500									\$160,000		\$177,500	
<b>RESIDENTIAL</b>	PERMITS ISSUED		2	2	3	10	9	8	9	4	6	1	1	55
	CONSTRUCTION VALUE	\$125,388	\$5,100	\$112,500	\$153,520	\$229,996	\$225,970	\$698,831	\$176,100	\$440,334	\$12,000	\$1,500	\$2,181,239	
<b>Total PERMITS ISSUED</b>			<b>3</b>	<b>3</b>	<b>5</b>	<b>15</b>	<b>11</b>	<b>9</b>	<b>14</b>	<b>6</b>	<b>9</b>	<b>2</b>	<b>79</b>	
<b>Total CONSTRUCTION VALUE</b>		<b>\$142,888</b>	<b>\$19,100</b>	<b>\$123,500</b>	<b>\$173,520</b>	<b>\$232,996</b>	<b>\$231,470</b>	<b>\$813,731</b>	<b>\$356,100</b>	<b>\$538,334</b>	<b>\$172,000</b>	<b>\$46,500</b>	<b>\$2,850,139</b>	

Quarterly Report Ending December 31, 2019

Category	Values	Date												Grand Total
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
<b>COMMERCIAL</b>	PERMITS ISSUED			1	4	2	3	3	1	2	3	1	4	25
	CONSTRUCTION VALUE		\$40,000	\$136,367	\$2,000	\$69,000	\$24,500	\$1,200	\$82,138	\$40,000	\$25,000	\$946,000	\$10,000	\$1,376,205
<b>INSTITUTIONAL</b>	PERMITS ISSUED				1		1		2		1	1	6	
	CONSTRUCTION VALUE			\$999		\$30,000			\$148,000		\$40,000	\$14,000	\$232,999	
<b>MULTI-FAMILY</b>	PERMITS ISSUED					1			1			1	3	
	CONSTRUCTION VALUE					\$275,053		\$45,000				\$275,053	\$595,105	
<b>RESIDENTIAL</b>	PERMITS ISSUED		2	2	6	4	5	5	6	4	3	5	4	47
	CONSTRUCTION VALUE	\$33,783	\$30,640	\$659,699	\$65,427	\$435,432	\$431,839	\$513,000	\$330,000	\$312,700	\$59,500	\$287,750	\$36,000	\$3,195,770
<b>Total PERMITS ISSUED</b>			<b>2</b>	<b>3</b>	<b>11</b>	<b>6</b>	<b>10</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>6</b>	<b>7</b>	<b>10</b>	<b>81</b>
<b>Total CONSTRUCTION VALUE</b>		<b>\$33,783</b>	<b>\$70,640</b>	<b>\$797,065</b>	<b>\$67,427</b>	<b>\$809,485</b>	<b>\$456,339</b>	<b>\$559,200</b>	<b>\$560,138</b>	<b>\$352,700</b>	<b>\$124,500</b>	<b>\$1,522,803</b>	<b>\$46,000</b>	<b>\$5,400,079</b>

Quarterly Report Ending December 31, 2018

Category	Values	Date												Grand Total
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
<b>COMMERCIAL</b>	PERMITS ISSUED		1	3	1	4	3		2	5	2	9		30
	CONSTRUCTION VALUE	\$1,000	\$19,500	\$50,000	\$277,200	\$93,300		\$37,400	\$186,400	\$235,000	\$836,374		\$1,736,174	
<b>INDUSTRIAL</b>	PERMITS ISSUED												2	2
	CONSTRUCTION VALUE											\$65,000	\$65,000	
<b>INSTITUTIONAL</b>	PERMITS ISSUED		2			3			1			1	1	8
	CONSTRUCTION VALUE	\$362,000			\$20,000			\$112,700			\$15,000	\$83,905	\$593,605	
<b>RESIDENTIAL</b>	PERMITS ISSUED		1	3	1	1	10	3	4	8	6	1	1	47
	CONSTRUCTION VALUE	\$3,000	\$90,940	\$14,000	\$20,000	\$753,476	\$33,200	\$63,500	\$729,500	\$127,500	\$19,000	\$1,500	\$472,900	\$2,328,516
<b>Total PERMITS ISSUED</b>			<b>4</b>	<b>6</b>	<b>2</b>	<b>8</b>	<b>13</b>	<b>3</b>	<b>7</b>	<b>13</b>	<b>8</b>	<b>10</b>	<b>4</b>	<b>87</b>
<b>Total CONSTRUCTION VALUE</b>		<b>\$366,000</b>	<b>\$110,440</b>	<b>\$64,000</b>	<b>\$317,200</b>	<b>\$846,776</b>	<b>\$33,200</b>	<b>\$213,600</b>	<b>\$915,900</b>	<b>\$362,500</b>	<b>\$855,374</b>	<b>\$81,500</b>	<b>\$556,805</b>	<b>\$4,723,295</b>

**Town of Drumheller Building Permits ending December 2021**

Quarterly Report Ending December 31, 2021

Category	Values	Months												Grand Total		
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
<b>COMMERCIAL</b>	Permits Issued		3	2	4	1	2	2	4	1	4	2	4	2	1	30
	Construction Value	\$56,000.00	\$79,500.00	\$118,450.00	\$50,000.00	\$190,000.00	\$9,500.00	\$461,000.00	\$80,000.00	\$181,224.23	\$176,622.00	\$19,000.00	\$3,000.00	\$1,424,296.23		
<b>INSTITUTIONAL</b>	Permits Issued		1	1					1		1				4	
	Construction Value	\$497,000.00	\$6,000.00					\$291,040.00		\$329,500.00				\$1,123,540.00		
<b>RESIDENTIAL</b>	Permits Issued		3	1	5	4	6	10		7	3	4	4	4	51	
	Construction Value	\$274,000.00	\$200.00	\$182,000.00	\$446,353.09	\$410,400.00	\$348,150.00		\$843,206.00	\$35,400.00	\$59,000.00	\$63,000.00	\$125,500.00	\$2,787,209.09		
<b>Total Permits Issued</b>			<b>7</b>	<b>4</b>	<b>9</b>	<b>5</b>	<b>8</b>	<b>12</b>	<b>5</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>6</b>	<b>5</b>	<b>85</b>	
<b>Total Construction Value</b>		<b>\$827,000.00</b>	<b>\$85,700.00</b>	<b>\$300,450.00</b>	<b>\$496,353.09</b>	<b>\$600,400.00</b>	<b>\$357,650.00</b>	<b>\$752,040.00</b>	<b>\$923,206.00</b>	<b>\$546,124.23</b>	<b>\$235,622.00</b>	<b>\$82,000.00</b>	<b>\$128,500.00</b>	<b>\$5,335,045.32</b>		

Quarterly Report Ending December 31, 2020

Category	Values	Date												Grand Total
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<b>COMMERCIAL</b>	PERMITS ISSUED			1	2	5	2	1	5	2	3		1	22
	CONSTRUCTION VALUE		\$14,000	\$11,000	\$20,000	\$3,000	\$5,500	\$114,900	\$180,000	\$98,000		\$45,000	\$491,400	
<b>INSTITUTIONAL</b>	PERMITS ISSUED		1									1	2	
	CONSTRUCTION VALUE	\$17,500									\$160,000		\$177,500	
<b>RESIDENTIAL</b>	PERMITS ISSUED		2	2	3	10	9	8	9	4	6	1	1	55
	CONSTRUCTION VALUE	\$125,388	\$5,100	\$112,500	\$153,520	\$229,996	\$225,970	\$698,831	\$176,100	\$440,334	\$12,000	\$1,500	\$2,181,239	
<b>Total PERMITS ISSUED</b>			<b>3</b>	<b>3</b>	<b>5</b>	<b>15</b>	<b>11</b>	<b>9</b>	<b>14</b>	<b>6</b>	<b>9</b>	<b>2</b>	<b>79</b>	
<b>Total CONSTRUCTION VALUE</b>		<b>\$142,888</b>	<b>\$19,100</b>	<b>\$123,500</b>	<b>\$173,520</b>	<b>\$232,996</b>	<b>\$231,470</b>	<b>\$813,731</b>	<b>\$356,100</b>	<b>\$538,334</b>	<b>\$172,000</b>	<b>\$46,500</b>	<b>\$2,850,139</b>	

## **Quarterly Report for Communications Officer**

**Name: Erica Crocker**

**Period: October – December 2021**

### **STRATEGIC PRIORITIES**

#### Internal Communications

- Intranet Development – site is developed, published and all staff have access
  - Moving internal communications through this portal throughout Q1 2022
  - Collecting missing items from respective departments is ongoing
- Internal Communications Policy: submitted to HR & CAO to review; implement FEB 2022

#### Carry-over to 2022

- Strategic Communications has been moved to 2022 to start in Q2 with a public participation survey
- Update Crisis Communications Plan to work collaboratively with DRFMO in 2022

#### Complete/Ongoing:

- New municipal website
- Communications Gap Analysis Objectives
  - Obtain consultant to train/coach Communications Officer
  - Develop Strategic Communications Plan (ours expires Dec 31, 2022; 2022 objective)
  - Develop and implement brand guide (2020-2021)
  - Develop and internal communications plan (Feb 2022)
  - Provide Communications training (ongoing)
  - Strengthen internal communications processes to align with strategic communications (ongoing)
- Social Media Policy
- Customer feedback for App and Town Hall
- Town App Guidelines (Infrastructure)

### **SOCIAL MEDIA**

The official social media accounts for the Town of Drumheller exist on YouTube, Twitter, Instagram and Facebook.

- KPI's Attached

### **PUBLIC PARTICIPATION**

- Ethelo Citizen Budget tool for 2022 Operations Budget
- 9 completed public hearings in 2021 (1 this quarter)
- 7 surveys circulated to date
- 2 polls completed on Drumheller.ca
- KPI's attached

## COMMUNICATIONS BRIEFS (KPI)

Received: 24

- Corporate Services
  - CDSP: 3
  - Recreation: 18
- CAO Office: 2
- Infrastructure Services: 1
- Protective Services: 1

## ANALYTICS (KPI'S)

Summary table (October 1 – December 31, 2022)

Drumehller.ca	<ul style="list-style-type: none"> <li>• 22 total news posts (Q3 27; Q2 22; Q1 24)</li> <li>• 95 total posts in 2021</li> <li>• 551 messages submitted from public in 2021</li> <li>• 20 banner notifications published in 2021</li> </ul>
SeeClickFix	<ul style="list-style-type: none"> <li>• 322 reports submitted (2021 total)</li> <li>• 25 notifications 'pushed' (2021 total)</li> </ul>
<p>Engagement *Data pulled from Hootsuite and respective platforms</p>	<p>Twitter</p> <ul style="list-style-type: none"> <li>• 111 tweets (Q3 71; Q2 113; Q1 81)</li> <li>• 325 engagements (Q3 58; Q2 170; Q1 134)</li> <li>• 1.3K clicks (Q2 938; Q1 960)</li> <li>• Overall sentiment: positive, borderline neutral (Q2 &amp; Q3 positive, borderline neutral) Q1 positive)</li> </ul> <p>Instagram</p> <ul style="list-style-type: none"> <li>• 24 posts (Q3 11; Q2 15; Q1 9)</li> <li>• 39 stories (Q2 93; Q1 32)</li> <li>• 1 IGTV (Q2 4; Q1 1)</li> <li>• 408 engagements (Q2 879; Q1 238)</li> <li>• Overall sentiment: positive (Q1, 2 &amp; 3 positive)</li> </ul> <p>Facebook</p> <ul style="list-style-type: none"> <li>• 380 posts (Q3 206; Q2 158; Q1 99)</li> <li>• + 8,800 engagements (Q3 +3,000; Q2 +6,300; Q1 +2,200)</li> <li>• +14,000 clicks (Q3 +2,800; Q2+3,000; Q1+2,100)</li> <li>• Overall sentiment: neutral, borderline positive (Q1, 2 &amp; 3 neutral, borderline positive)</li> </ul> <p>Drumeller.ca</p> <ul style="list-style-type: none"> <li>• 55,483 pageviews (Q3 74,466; Q2 52,232; Q1 34,701)</li> <li>• Q4 Top 5 Pages           <ul style="list-style-type: none"> <li>○ Home</li> <li>○ Municipal Election</li> <li>○ Aquaplex</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Badlands Community Facility</li> <li>○ Career Opportunities</li> <li>• Q3 Top 5 Pages <ul style="list-style-type: none"> <li>○ Aquaplex</li> <li>○ Rotary Spray Park</li> <li>○ Badlands Community Facility</li> <li>○ Careers</li> <li>○ Online Services &amp; Payments</li> </ul> </li> <li>• Q2 Top 5 Pages <ul style="list-style-type: none"> <li>○ Home</li> <li>○ Aquaplex</li> <li>○ Careers</li> <li>○ Badlands Community Facility</li> <li>○ Rotary Spray Park</li> </ul> </li> <li>• Q1 Top 5 pages: <ul style="list-style-type: none"> <li>○ Home</li> <li>○ Aquaplex</li> <li>○ Careers</li> <li>○ Badlands Community Facility</li> <li>○ Tenders</li> </ul> </li> </ul>
Subscriber/follower counts on Town of Drumheller social media *Data pulled from Hootsuite, Social Blade and respective platforms	YouTube: 141 (Q3 134; Q2 124; Q1 118) Twitter: 1,705 (Q3 1,679; Q2 1,660; Q1 1,643) Facebook: ~6,100 (Q3 5,865; Q2 5,842; Q1 5,764) Instagram: 1,388 (Q3 1,337; Q2 1,274; Q1 1,187)

## **Quarterly Report for Emergency & Protective Services – 2021 Strategic Priorities**

**Name: Greg Peters Director of Protective and Emergency Services**

**Period: October - December 2021**

### **Key Performance Indicators**

This information has been provided to the Town HR department for uploading to Teams meeting app.

### **Derelict & Vacant Properties**

Currently working, after input from council and communications to complete a policy, community guide and advice for moving forward in an effort to deal with these locations. The council policy draft is to be brought before council for review January 24, 2022.

### **Compliance Officer Position**

A report will be provided to Council for consideration during the next budget cycle regarding hiring a compliance officer. This has been discussed with the corporate services Director. This position could assist across town departments with bylaw matters but would work as part of Protective services.

### **Bylaw Staff Capacity Review**

**Complete** - This was split essentially into two parts one being a wage review presented to council in July and consideration of a compliance officer to be presented and considered for the next budget deliberations for 2021 – 22. Council passed a wage increase for municipal enforcement and peace officer in July. This will aid in retention and recruitment of qualified persons.

### **Fire Safety Code Inspections**

**Complete** - The review was completed by an external party in order to decide which is the most efficient and feasible path moving forward for this function and the fire department. Our obligations under the Safety Code, our quality management plan and how we will carry this out was discussed with council January 10 and again on January 17. In addition, this is concomitant with the fire chief position and function.

### **Traffic Bylaw**

The draft is underway, plans were to report to Council in September. It remains a strategic priority for 2022 and a draft shall be brought to council by April 2022.

### **Police Committee Bylaw repeal**

**Complete** - This was repealed at the September 7 council meeting. A Police Advisory Committee policy was brought before council and passed on January 10, 2022. Action is currently underway by the director and S/Sgt for the committee to meet and get underway.

**Prepared by:**

**Greg Peters**

**Director of Protective and Emergency Services**

**Approved by:**

**Darryl Drohomerski**

**Chief Administrative Officer**

<b>TITLE:</b>	<b>Corporate Services Quarterly Report</b>
<b>DATE:</b>	<b>January 24, 2022</b>
<b>PRESENTED BY:</b>	<b>Mauricio Reyes, CPA, CMA, CAMP, Chief Financial Officer</b>
<b>ATTACHMENTS:</b>	<b>Financial Report – Q4 – 2021 Year End</b>

This report covers the period from October 1 to December 31, 2021.

### **2021 Strategic Priorities**

In the fourth quarter of 2021, Corporate Services collaborated with the Communications Department on participatory budget processes and budget engagement.

### **Operations**

- The 2022 Service Fee Schedule was approved by Council in December 2021
- The 2022 utility rate bylaw was presented to Council in December 2021
- RSM conducted the interim audit for the Town for the 2021 fiscal year
- Tax recovery Public Auction date and terms
- Administration submitted grant applications under the Municipal Internship Program

### **Budgets**

- The 2022 utility operating budget adopted by Council in December 2021
- 2022 Budgets - Departments finalized their operating and capital budgets and related plans. Capital budget to be presented to Council in January and operating budget to be presented to Council in late February or in early March 2022.

### **Grants**

- In 2021, the Town applied for capital and operating grants totalling \$4,756,043 as seen in appendix 1
- Successful grants amount to \$74,000
- Grants pending approval amount to \$4,030,708
- Unsuccessful grants amount to \$643,335
- Totals above do not include recurring operating and capital grants

### **Financial Report**

#### *Municipal Taxes*

In 2021, net municipal taxes are expected to be slightly below budget as some taxable properties have been purchased under the Flood Mitigation Program and are now exempt from municipal taxes

#### *Sales and User Fees*

Sales and user fees consist mostly of recreational revenue, which continues to be negatively affected by Covid-19 related restrictions from provincial health authorities. As of December 2021, this revenue line has a negative variance of approximately \$368,000.

### *Water and Wastewater Fees*

Water and wastewater fees will experience as positive variance in 2021 as expected negative impacts from COVID 19 were very minimal on revenue.

### *Government Transfers*

This revenue line consists of Provincial and Federal government grants including the MSI operating, FCSS grant, Policing grant and others. The positive variance is due to higher MSI operating allocation than it was budgeted.

### *Salaries and Benefits*

This consist of wages, salaries and benefits for Town employees. Salaries & Benefits are trending with a positive variance of approximately \$491,000 mainly due to temporary layoffs related to covid-19 restrictions and vacancies during the year.

### *Contracted and General Services*

This consists of purchases of services from the Town's suppliers. This expenditure line is expected to end up near budget in 2021.

### *Materials, Goods, and Utilities*

This consists of goods and utilities from the Town's supplies. This expenditure line will have a positive variance mainly due to lower purchases of materials as well as utility costs.

### *Amortization Expense*

This non-cash expense results from using the Town's capital assets to deliver municipal services. The amount being recognized depends of the useful life of the asset. To balance the tax supported operating budget, the Town budgets a lower amount in roads and streets which results in a deficit at year-end as the actual expense exceeds its budgeted amount.

## **2021 Surplus/Deficit**

An operating surplus is expected for the 2021 fiscal year as seen in Appendix 2. Administration will be working on finishing the 2021 fiscal year over the next 3 months. A detailed discussion on surplus/deficit will be provided to Council when the 2021 Audited Financial Statements are presented to Council.

Report Writer:	Mauricio Reyes, CPA, CMA, CAMP	CAO:	Darryl E. Drohomerski, C.E.T.
Position:	Director of Corporate and Community Services		



## Town of Drumheller Grant Applications - 2021

### List of Successful Grants

Level of Government	Grant Name	Municipal Project Description	Amount Requested	Amount Approved
Federal	Celebrate Canada - Canadian Heritage	Canada Day Celebrations	\$ 22,000	\$ 14,000
Provincial	Municipal Internship - Finance	Hosting an intern in areas of accounting and financial management	\$ 60,000	\$ 60,000
<b>Total</b>			<b>\$ 82,000</b>	<b>\$ 74,000</b>

### List of Grants Pending Approval

Level of Government	Grant Name	Municipal Project Description	Amount Requested	Amount Approved
Federal	Canada Community Revitalization Fund	Triangle Plaza	\$ 408,208	\$ -
Federal	Strategic Transportation Infrastructure Program - Local Road Bridge STIP-LRB 08934-1 Bridge	Bridge 10 Replacement	\$ 3,562,500	\$ -
Provincial	Municipal Internship - Administrator	Hosting an intern in the areas of policy, operations and administration	\$ 60,000	
<b>Total</b>			<b>\$ 4,030,708</b>	<b>\$ -</b>

Town of Drumheller Grant Applications - 2021

**List of Unsuccessful Grants**

<b>Level of Government</b>	<b>Grant Name</b>	<b>Municipal Project Description</b>	<b>Amount Requested</b>	<b>Amount Approved</b>
Federal	Canada Healthy Communities Initiative	Triangle Plaza	\$ 214,855	\$ -
Provincial	Alberta Municipal Water/Wastewater Partnership AMWWP	Penitentiary Booster Station Upgrades	\$ 428,480	\$ -
<b>Total</b>			<b>\$ 643,335</b>	<b>\$ -</b>
<b>Grand Total</b>			<b>\$ 4,756,043</b>	<b>\$ 74,000</b>

Definitions

Town of Drumheller  
 Financial Statement  
 For the Twelve Months ended December 31, 2021

REVENUES	YTD Budget	YTD Actual	Variance		Variance Explanation
Net Municipal Taxes	9,061,330	8,981,589	(79,741)	-0.9%	On budget - no variance or small variance
Sales and User Fees	1,367,685	999,488	(368,197)	-26.9%	Lower due to facility closures relating to Covid restrictions
Water and Wastewater Fees	5,409,260	5,678,274	269,014	5.0%	In 2021, utility revenue had lower negative impact than expected
Franchise Fees	1,863,545	1,833,804	(29,741)	-1.6%	On budget - no variance or small variance
Government Transfers	787,170	968,197	181,027	23.0%	Positive variance due to higher operating MSI allocation than budgeted
Investment Income	415,000	426,822	11,822	2.8%	Investment returns trending slightly over budget
Penalties	165,650	172,892	7,242	4.4%	Positive variance due to to higher penalties than amount budgeted
Other	824,210	785,207	(39,003)	-4.7%	Small difference due to timing and year-end adjustments have not been finalized as of the writing of this report
<b>Total Revenue</b>	<b>19,893,850</b>	<b>19,846,273</b>	<b>(47,577)</b>	<b>-0.2%</b>	

EXPENSES	YTD Budget	YTD Actual	Variance		Variance Explanation
Salaries & Benefits	6,992,031	6,501,109	490,922	7.0%	Positive variance due to lower wages due to temporary layoffs related to Covid restrictions and vacancies during the year
Contracted and General Services	5,484,780	5,442,846	41,934	0.8%	On budget - no variance or small variance
Materials, goods and utilities	2,794,111	2,376,508	417,603	14.9%	Positive due to lower supply purchases and lower utility costs
Transfers to local Agencies	461,265	462,135	(870)	-0.2%	On budget - no variance or small variance
Interest on long-term debt	354,430	325,253	29,177	8.2%	On budget - no variance or small variance
Amortization	4,064,258	4,700,000	(635,742)	-15.6%	Negative variance due to actual amortization higher than budget
Other Expenses	571,545	570,482	1,063	0.2%	On budget - no variance or small variance
<b>Total Expenses</b>	<b>20,722,420</b>	<b>20,378,333</b>	<b>344,087</b>	<b>1.7%</b>	

Surplus (Deficit)                      (828,570)      (532,060)      296,510

Notes:

1. Budget above includes tax supported and utility operations
2. YTD budget is a 100% of the annual budget
3. Estimates have been made for certain expenses

## Infrastructure Services Quarterly Report Q4 – 2021 (Sept. 16 - Dec. 31)

### Strategic Priorities:

1. Grant - Bridge 11 Replacement (Consultant) – Community Engagement – SEPT
    - a. Delayed due Council Election and permitting process, - FEB 2022
  2. Grant – Bridge 11 Replacement (Consultant) - Permits – OCT
    - a. Completed
  3. Cemetery Scatter Garden – Construction – SEPT
    - a. Construction of concrete and structures complete. Plantings purchased and will be planted in Spring 2022
    - b. Was unable to find contractor so work done by Town crews.
- + IS/PW KPI and QR Update – SEPT  
Updated and being used, will be continuously updated as lessons learned.
- + Safety – Lift Station Access Issues – Eng Review – SEPT  
Proposal received, in discussion with Consultant regarding contract arrangement. – FEB 2022
- + Rotary Park Fountain Completion: Final work in SEPT  
Rescheduled to Spring start up due to resource and supply chain issues. – MAY 2022 –
- + Maintenance Standards Review (review and update as necessary, create new SOPs and SWPs):-review and update: DEC  
Underway by Infrastructure Services management team
- + Transit Route – Rationale: DEC  
Was Deferred per Council Direction in 2021. Discussed in 2021 Strategic Planning Session
- + Elgin Hill Development – Feasibility, TOR: Defer to 2022  
Switched to Economic Development as part as part of the Housing Strategy Project.

### Health and Safety

Report Type	Total	Total 2020	Q1	Q1 2020	Q2	Q2 2020	Q3	Q3 2020	Q4	Q4 2020
Incident	8	5	2	0	6	2	0	1	3	2
Accident	6	3	2	2	2	1	2	0	5	0
First Aid/Injury	11	14	2	1	3	9	6	1	4	3
Near Miss	6	6	3	1	2	2	1	1	3	2
Work Refusal	0	0	0	0	0	0	0	0	1	0
<b>Total Number</b>	<b>47</b>	<b>28</b>	<b>9</b>	<b>4</b>	<b>13</b>	<b>14</b>	<b>9</b>	<b>3</b>	<b>16</b>	<b>7</b>

### Drumheller Municipal Airport

Report Type	Total	Total 2020	Q1	Q1 2020	Q2	Q2 2020	Q3	Q3 2020	Q4	Q4 2020
Fuel Purchases	100,002 Litres				35,009		34,664		30,329	
Fuel Sales	81,325 Litres		N/A		17,651		32,833		30,841	
General Aviation	998		85		364		399		150	
Visits/Overnight	151		N/A		52		83		16	
Events	2		0		0		2		0	

- Aircraft Landings do not account for commercial aircraft and aircraft after hours, approximately 20%.

## Utilities

### Work Orders (Vadim – iCity) (Target is 85.0%)

Period	Total	Total 2020	Q1	Q1 2020	Q2	Q2 2020	Q3	Q3 2020	Q4	Q4 2020
Created	442	355	120	134	114	50	123	95	85	76
Completed	434	337	119	132	109	44	121	93	85	68
Outstanding	8	18	1	2	5	6	2	2	0	8
Orders Completed	98.2%	94.9%	99.2%	98.5%	95.6%	88.0%	98.4%	97.9%	100%	89.5%

### Water and Wastewater Treatment Plant\* (to December 31, 2021)

	Total (YTD)	Total (YTD) 2020	Q1	Q1 2020	Q2	Q2 2020	Q3*	Q3 2020	Q4	Q4 2020
Water Treatment Plant (cubic meters)	1,197,019	1,387,297	270,902	335,723	333,672	598,706	382,361	408,197	210,084	279,481
Wastewater Treatment Plant (cubic meters)_	731,819	971,161	253,944	224,296	198,068	257,490	170,436	278,098	109,371	211,277
Line Locates	1,576		122		273		769		412	

### SeeClickFix Data (to December 31, 2021)

Request Category	Target Closed within SLA	Created	Ack	Closed	SLA Days	% closed within SLA	Overdue	Overdue and Open
Am in need of Assistance- COVID 19	85%	1	0	1	1	100%	0	0
Community Clean up - Missed Pick up	85%	12	5	11	1	9%	10	1
Abandoned Vehicle	85%	10	2	10	3	80%	2	0
Animal Control	85%	5	0	5	2	100%	0	0
Bylaw	85%	69	13	69	2	94%	3	0
Bylaw - graffiti	85%	5	1	5	3	80%	1	0
Cemetery questions	85%	1	1	1	3	100%	0	0
Facilities & Buildings owned ToD	85%	14	10	14	5	36%	9	0
Garbage Collection - commercial	85%	2	0	2	1	50%	1	0
Garbage Collection - residential	85%	8	3	8	1	25%	6	0
Parks Issues	85%	38	12	38	5	68%	13	0
Roads - gravel surface	85%	8	3	8	5	63%	3	0
Roads - other	85%	0	0	0	260	0%	0	0
Roads - paved surface	85%	16	8	16	5	44%	9	0
Roads - pothole	85%	14	4	14	5	79%	3	0
Roads - sidewalk issues	85%	18	4	15	260	100%	0	0
Snow and Ice Removal - road	85%	15	1	14	7	79%	3	1
Snow and Ice Removal - sidewalk	85%	10	3	10	3	60%	4	0
Street Garbage Bin	85%	7	2	6	1	0%	5	1
Vegetation	85%	36	10	33	52	100%	1	0
Water / Sewer - water quality	85%	2	2	2	1	100%	0	0
Water/Sewer - water pressure	85%	1	1	1	1	0%	0	0
Z- Other	85%	30	28	29	2	48%	16	1

Report Writer:	Dave Brett	CAO:	Darryl E. Drohomerski, C.E.T.
Position:	Director of Infrastructure Services	<i>Darryl Drohomerski</i>	

## **Quarterly Report for CDSP**

**Name: Tiffany Scarlett - Manager**

**Period: October-December 2021**

### **Strategic Priority Updates**

#### **Poverty Reduction (Social Equity Strategy)**

Re-awakened Drumheller Poverty Reduction Alliance and divided into: Steering Committee, Alliance, and Mailing List – Steering Committee will participate in Ending Poverty training first quarter of 2022

Food Security: 156 Good Food Boxes were distributed this quarter and 352 hot meals were subsidized through the Hot Meals program between October and December.

Hot Meals Program: Established partnership with Freson Brothers

Tech Drive: Partnered with Reality Bytes to clean 23 devices. Distributed 2 devices to date

Poverty Reduction Tree: Gave out 54 items (youth and adult mitts, toques, and socks)

Developing Social Equity Strategy

Initiated In-House Wellness Program

#### **Client Database**

Identified optimal database options. This will be shared with returning CDSP Manager for review and decision.

#### **Community Services Hub**

Navigating investment and inclusion in current Community Hubs

#### **Community Access Pass**

Developed umbrella to include RFAP, Subsidized Counselling, and Food Security programs (Will move into Social Equity budget pending 2022 approval)

Developed and signed MOU for Subsidized Counselling

#### **Capital Budget**

Block Buddies Trailer branding estimates received

#### **Financials**

Extension awarded for Social Services COVID 19 funding

Extension awarded for Mental Health and Addictions COVID 19 Grant

Extension awarded for Travel Alberta funding (Oktoberfest)

### **Events and Programming Updates**

- Welcoming and Inclusive Programming: Distributed 13 Welcome Packs
- In partnership with Rural Mental Health Network, the “Man, Are You Ok?” video was edited. (Release date: January 2022)
- Red Rose Campaign: Delivered roses and cards to downtown businesses, recognizing victims of domestic violence
- Santa Saturday: The community contributed 61 Christmas cards to the food hampers
- Good Food Box: 11 volunteers contributed 33 hours of volunteering
- Supported Pregnancy Care, Rural Mental Health Network, Golden Hills School Division, Christ the Redeemer School Division, Drumheller Family Literacy, and Good Food Box through FCSS funding
- Festival of Lights and Winterfest: Christmas Around the World/Pictures with Pets, Chilli Cookoff, Santa Saturday, Fireworks, Kids Shop, FOL promotional video, Festival of Lights night, Poverty Tree, Advent Calendar, CBA partnerships, Parka Party, Christmas Selfie Station, Hot Cocoa Quest (approximately 420 attendees)
- Distributed 45 Christmas kits to international students
- Great Pumpkin Hunt: 11 families (Family Fun Committee activity)
- Nightmare at the Plaza: 25 teens participated
- Trauma Informed Move Your Mood Mindfulness Training: Youth Programming Coordinator complete training and is awaiting approval from AHS to begin offering the program

**2022 – 4<sup>th</sup> Quarter Report - Human Resources**

Name: Valerie Lefin, Human Resources Manager

Period: October – December 2021

**Recruitment Activity Completed:**

- Public Works
  - Facility Attendant (Training)
  - Operator 2
- Recreation
  - Programs and Booking Specialist
- Emergency and Protective Services
  - RCMP Clerk Steno

**Employee and Labour Relations**

- Held Labour Management Meetings Locals 4604; and 135
- Developed LOU for Instrumentation Technician
- Completed Communications Employees' Extensions
- 2 Grievances in progress

**Job Classification/Description Activity**

- Data gathering with comparator municipalities
- Internal data gathering for Administrative jobs
- Finance – Accounts Clerk – Canada Summer Jobs program
- CDSP- Activity Specialist – Canada Summer Jobs Program

**Operational Activity**

- Familiarization with organization
- Attend team and safety meetings

**Staff Christmas/Recognition Event**

- Event planning and Organization - delayed due to new COVID restrictions



## **Quarterly Report for the Manager of Economic Development**

**Name: Reg Johnston**

**Period: October – December 2021**

**Extend Tourism Season Strategy** – This Strategic Priority is about increasing our efforts to attract visitors in the September to March low season in the Valley. The draft of the Strategy is complete and will be coming to Council for review in Feb 2022. In Q4 the Town worked with a cross country skiing group to help them find a location for groomed trails in the Valley. The Manager of Economic Development also joined Travel Drumheller's Board for greater synergy.

**Merchandise Sales** – Work completed in quarter four was supporting the BCF for their member of the month and jump into fitness giveaway Programs. The pilot with the Chamber is complete. Next step is to work on logo guidelines for partnerships. Sales now approximately total \$3,900.

**Downtown Triangle Plaza** – In Q4 the Minister of Municipal Affairs approved an extension on the MSP Funding until December 31, 2022. PrairiesCan followed up was completed as we made it to the next round of consideration for the Canada Community Revitalization Fund. The new design concept was completed and shared with stakeholders. Design is being revised for Q1 for tender mid February, 2022.

**Land & Leasing** – Q4 was another great quarter for real estate. Vacancy rates have held. Two commercial openings occurred.

**Film** – Ten film related projects were serviced in 2021. Three films were serviced in Q4, including three parking deals for staging. The projects were:

- One large series production – two shooting periods,
- One medium size movie production,
- A promotional video for the Town and Travel Drumheller.
- Ghostbusters Afterlife premiere event was completed and well received. A total of \$10,000 was raised by EDAC and distributed to the following group:
  - Napier Theatre
  - Royal Candia Legion Branch 22
  - Badlands Express

## Report for Recreation – Quarter 4 - 2021

**Name: Darren Goldthorpe**

**Period: October to December 2021**

We are very happy to report another successful quarter of recreation operations with no facility closures or shutdowns due to pandemic restrictions. Users and members are appreciative of the opportunity to use the facilities safely under the Restriction Exemption Program.

### Recreation Cost Recovery

Data of membership residency has been completed. Next step is that we are discussing with our user groups their participant registration residencies to add to our data collection. This item will transition into Cost Sharing Negotiations with Corporate Services

### Fees and Rates Review/New Membership Model - complete

New Continuous Membership Model was presented and approved by Council this quarter. Implementation of model took place as of January 1, 2021.

Marketing of the new model will continue.

### Arena

- Facility continues to operate under the REP program with cooperation from the user groups.
- Masking and recently the no food or drink restriction has been met with acceptance for the most part. We have reminded the user groups to stay on top of it with their spectators.
- In December we add some drop-in programs such as stick and puck, shinny and public skating.

### Aquaplex

- Facility continues to operate under the REP program with cooperation from the user groups and members.
- Lane swim reservations were discontinued in November.
- Usage continues to see a slight increase.
- We saw a good response to our swimming lessons this quarter.
- Will continue offering certifications with the hopes to recruit and train for our needs now and for summer.
- Aquatic industry continues to struggle finding certified staff and it is really hard in smaller rural communities.
- Colder temperatures in December created some challenges with deck doors and the slide ices up forcing closures at times due to safety.

### Badlands Community Facility

- Facility continues to operate under the REP program with cooperation from the user groups and members.
- As weather got colder we did start to see an increase in users. Some members were still hesitant to return with thoughts that we may be shutdown again in this quarter.
- Fitness programming continues to do well with 18 of 22 registered programs ran.
- Toonie Walk on Monday, Wednesday and Fridays has drawn some of our users back.
- Reinstated the TGITF program (Thank Goodness It's Toonie Friday) and Youth Toonie Drop-in on PD Days.

### Statistics

#### **Arena-Hours**

Event Type	2021	2020	2019
Drop in Program	13	14	226.25
Jr. A – Game	57	0	12
Jr. A - Practice	125	54	24
Sporting Event	186.5	27	481
Sports Practice	302.5	369.75	138
Tournament	33	0	5
Tradeshow	0	0	0
Total	717	464.75	886.25

#### **Badlands Community Facility - Permits**

Event Type	2021	2020	2019
Administrative/Internal	16	5	37
Anniversary	0	0	0
Banquet	7	0	8
Birthday Parties	4	3	5
Camp BCF	0	0	0
Concert/Performance	0	0	2
Conferences	1	0	3
Drop In Program	11	1	22
Facility Tours	3	0	0
Fundraiser	0	2	3
Maintenance	5	5	7

Meetings	18	16	20
Memorials	2	0	3
Non-for-Profit (NFP)	2	0	2
NFP Town Sponsored		4	28
Registered Program	7	2	20
Reunions	0	0	0
School groups	0	0	1
Sport/Competition	12	4	11
Tournament	0	0	0
Tradeshow	1	1	2
Training	3	1	1
Wedding	1	2	2
<b>Total</b>	<b>93</b>	<b>44</b>	<b>176</b>

**Badlands Community Facility - Attendance**

Monthly Drop-ins and Members	2021	2020	2019
October	1574	1649	3691
November	2272	2274	4178
December	2505	831	3552
<b>Total</b>	<b>6351</b>	<b>4754</b>	<b>11 421</b>

**Aquaplex - Attendance**

Monthly Drop-ins, Members, Clubs	2021	2020	2019
October	1507	1128	2709
November	1695	979	2862
December	1611	385	2084
<b>Total</b>	<b>4813</b>	<b>2492</b>	<b>7655</b>

**Aquaplex - Attendance**

	2021	2020	2019
Drop-ins	907	269	1583
Members	2054	1449	2838
Other (low intensity reservations)	394	307	716
Lessons/Courses	802	99	580
Rentals (Swim club, private)	656	368	1938
<b>Total</b>	<b>4813</b>	<b>2492</b>	<b>7655</b>



## Drumheller Municipal Crime Gauge

2021 vs. 2020  
January to December

### Criminal Code Offences



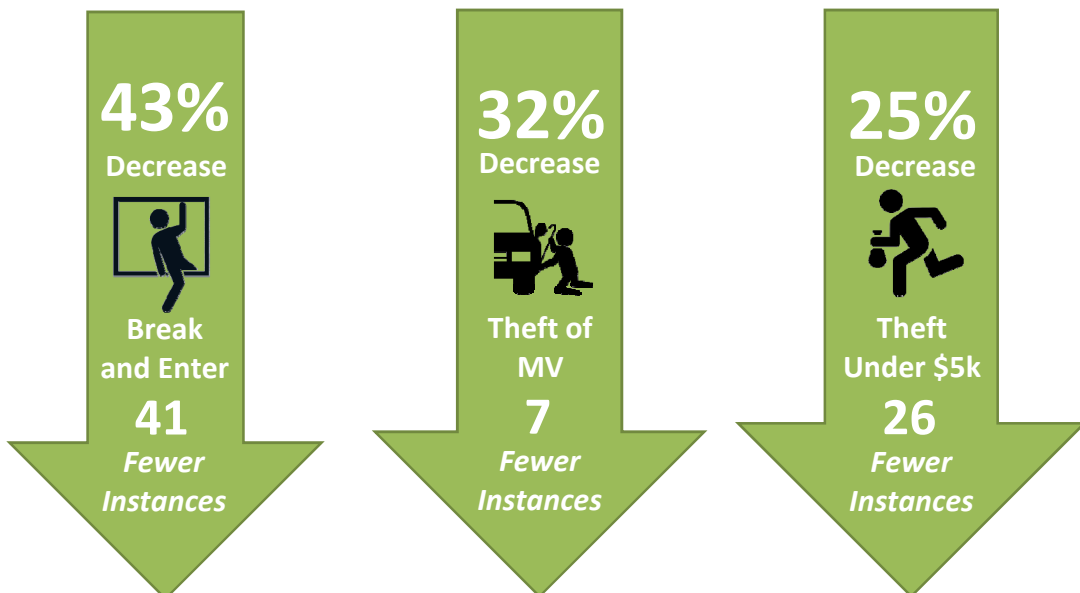
**Total  
Criminal Code  
Offences:**

**9%**

**Increase**

When compared to  
January to December, 2020

### Select Property Crime



NOTE: If in both 2020 and 2021 a category had fewer than 20 offences, a percent change is not shown. All numbers without a % beside them represent counts.

## Drumheller Municipal Detachment Clearance Rates 2021

All categories contain "Attempted" and/or "Completed"

CATEGORY	Trend	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec
Homicides & Offences Related to Death		-	-	-	100.0%
Robbery		-	-	100.0%	-
Sexual Assaults		300.0%	-	300.0%	100.0%
Other Sexual Offences		50.0%	0.0%	-	100.0%
Assault		59.1%	54.8%	34.6%	64.7%
Kidnapping/Hostage/Abduction		-	-	-	-
Extortion		-	-	-	-
Criminal Harassment		9.1%	33.3%	29.4%	30.0%
Uttering Threats		73.7%	33.3%	50.0%	28.6%
<b>TOTAL PERSONS</b>		<b>62.1%</b>	<b>47.7%</b>	<b>45.1%</b>	<b>55.0%</b>
Break & Enter		50.0%	9.1%	23.1%	36.4%
Theft of Motor Vehicle		0.0%	100.0%	0.0%	25.0%
Theft Over \$5,000		0.0%	-	0.0%	0.0%
Theft Under \$5,000		38.9%	33.3%	9.5%	0.0%
Possn Stn Goods		25.0%	33.3%	50.0%	-
Fraud		6.7%	15.4%	6.7%	0.0%
Arson		-	100.0%	-	-
Mischief To Property		41.2%	26.7%	18.9%	8.8%
<b>TOTAL PROPERTY</b>		<b>34.8%</b>	<b>26.0%</b>	<b>15.2%</b>	<b>10.4%</b>
Offensive Weapons		100.0%	100.0%	100.0%	-
Disturbing the peace		25.0%	33.3%	17.4%	8.3%
Fail to Comply & Breaches		150.0%	78.6%	90.5%	89.5%
<b>OTHER CRIMINAL CODE</b>		<b>50.0%</b>	<b>40.0%</b>	<b>0.0%</b>	<b>0.0%</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>57.7%</b>	<b>55.8%</b>	<b>48.1%</b>	<b>45.0%</b>
<b>TOTAL CRIMINAL CODE</b>		<b>47.4%</b>	<b>39.6%</b>	<b>30.2%</b>	<b>30.6%</b>

## Drumheller Municipal Detachment Actual Offence Counts (Line 1 Only) 2021

All categories contain "Attempted" and/or "Completed"

CATEGORY	Trend	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec
Homicides & Offences Related to Death		0	0	0	1
Robbery		0	0	1	0
Sexual Assaults		2	0	1	3
Other Sexual Offences		4	1	0	2
Assault		22	31	26	17
Kidnapping/Hostage/Abduction		0	0	0	0
Extortion		0	0	0	0
Criminal Harassment		11	6	17	10
Uttering Threats		19	6	6	7
<b>TOTAL PERSONS</b>		<b>58</b>	<b>44</b>	<b>51</b>	<b>40</b>
Break & Enter		16	11	13	11
Theft of Motor Vehicle		1	1	6	4
Theft Over \$5,000		1	0	2	1
Theft Under \$5,000		18	18	21	12
Possn Stn Goods		4	3	2	0
Fraud		15	13	15	15
Arson		0	1	0	0
Mischief To Property		34	30	53	34
<b>TOTAL PROPERTY</b>		<b>89</b>	<b>77</b>	<b>112</b>	<b>77</b>
Offensive Weapons		2	4	2	0
Disturbing the peace		12	15	23	12
Fail to Comply & Breaches		4	14	21	19
<b>OTHER CRIMINAL CODE</b>		<b>8</b>	<b>10</b>	<b>6</b>	<b>9</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>26</b>	<b>43</b>	<b>52</b>	<b>40</b>
<b>TOTAL CRIMINAL CODE</b>		<b>173</b>	<b>164</b>	<b>215</b>	<b>157</b>

**Drumheller Penitentiary - Drumheller Detachment**  
**Crime Statistics (Actual)**  
**January to December: 2018 - 2021**

All categories contain "Attempted" and/or "Completed"

January 13, 2022

CATEGORY	Trend	2018	2019	2020	2021	% Change 2018 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	1	0	0	N/A	N/A	-0.1
Robbery		1	0	0	0	-100%	N/A	-0.3
Sexual Assaults		0	2	1	2	N/A	100%	0.5
Other Sexual Offences		0	0	0	0	N/A	N/A	0.0
Assault		21	30	13	29	38%	123%	0.7
Kidnapping/Hostage/Abduction		0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	0	0	3	N/A	N/A	0.9
Uttering Threats		6	1	1	5	-17%	400%	-0.3
<b>TOTAL PERSONS</b>		<b>28</b>	<b>34</b>	<b>15</b>	<b>39</b>	<b>39%</b>	<b>160%</b>	<b>1.4</b>
Break & Enter		0	0	0	0	N/A	N/A	0.0
Theft of Motor Vehicle		0	0	0	0	N/A	N/A	0.0
Theft Over \$5,000		0	0	0	0	N/A	N/A	0.0
Theft Under \$5,000		0	1	0	1	N/A	N/A	0.2
Possn Stn Goods		0	0	0	3	N/A	N/A	0.9
Fraud		0	0	3	2	N/A	-33%	0.9
Arson		0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	0	2	1	N/A	-50%	0.5
Mischief - Other		1	1	0	0	-100%	N/A	-0.4
<b>TOTAL PROPERTY</b>		<b>1</b>	<b>2</b>	<b>5</b>	<b>7</b>	<b>600%</b>	<b>40%</b>	<b>2.1</b>
Offensive Weapons		3	0	0	5	67%	N/A	0.6
Disturbing the peace		0	0	0	0	N/A	N/A	0.0
Fail to Comply & Breaches		0	0	0	0	N/A	N/A	0.0
<b>OTHER CRIMINAL CODE</b>		<b>0</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>N/A</b>	<b>N/A</b>	<b>0.5</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>3</b>	<b>1</b>	<b>0</b>	<b>7</b>	<b>133%</b>	<b>N/A</b>	<b>1.1</b>
<b>TOTAL CRIMINAL CODE</b>		<b>32</b>	<b>37</b>	<b>20</b>	<b>53</b>	<b>66%</b>	<b>165%</b>	<b>4.6</b>



**Drumheller Penitentiary - Drumheller Detachment**  
**Crime Statistics (Actual)**  
**January to December: 2018 - 2021**

All categories contain "Attempted" and/or "Completed"

January 13, 2022

CATEGORY	Trend	2018	2019	2020	2021	% Change 2018 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		17	1	5	4	-76%	-20%	-3.5
Drug Enforcement - Trafficking		10	1	10	5	-50%	-50%	-0.6
Drug Enforcement - Other		0	0	1	0	N/A	-100%	0.1
<b>Total Drugs</b>		<b>27</b>	<b>2</b>	<b>16</b>	<b>9</b>	<b>-67%</b>	<b>-44%</b>	<b>-4.0</b>
Cannabis Enforcement		N/A	N/A	1	0	N/A	-100%	-0.1
Federal - General		N/A	N/A	13	54	N/A	315%	16.4
<b>TOTAL FEDERAL</b>		<b>N/A</b>	<b>N/A</b>	<b>30</b>	<b>63</b>	<b>N/A</b>	<b>110%</b>	<b>12.3</b>
Liquor Act		N/A	N/A	3	4	N/A	33%	1.5
Cannabis Act		N/A	N/A	0	0	N/A	N/A	-0.1
Mental Health Act		N/A	N/A	1	6	N/A	500%	1.9
Other Provincial Stats		N/A	N/A	2	5	N/A	150%	1.1
<b>Total Provincial Stats</b>		<b>N/A</b>	<b>N/A</b>	<b>6</b>	<b>15</b>	<b>N/A</b>	<b>150%</b>	<b>4.4</b>
Municipal By-laws Traffic		N/A	N/A	0	0	N/A	N/A	0.0
Municipal By-laws		N/A	N/A	0	0	N/A	N/A	0.0
<b>Total Municipal</b>		<b>N/A</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>0.0</b>
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		0	0	0	1	N/A	N/A	0.3
Property Damage MVC (Reportable)		N/A	N/A	1	4	N/A	300%	1.3
Property Damage MVC (Non Reportable)		N/A	N/A	0	0	N/A	N/A	0.0
<b>TOTAL MVC</b>		<b>N/A</b>	<b>N/A</b>	<b>1</b>	<b>5</b>	<b>N/A</b>	<b>400%</b>	<b>1.6</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		N/A	N/A	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		<b>N/A</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>0.0</b>
<b>Other Traffic</b>		<b>N/A</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>0.0</b>
<b>Criminal Code Traffic</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>0.0</b>
<b>Common Police Activities</b>								
False Alarms		N/A	N/A	0	0	N/A	N/A	0.0
False/Abandoned 911 Call and 911 Act		N/A	N/A	1	2	N/A	100%	0.7
Suspicious Person/Vehicle/Property		N/A	N/A	1	2	N/A	100%	0.7
Persons Reported Missing		N/A	N/A	0	0	N/A	N/A	0.0

**Drumheller Municipal Detachment  
Crime Statistics (Actual)  
January to December: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

January 6, 2022

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	1	1	0	1	N/A	N/A	0.1
Robbery		2	6	3	3	1	-50%	-67%	-0.5
Sexual Assaults		13	9	17	12	13	0%	8%	0.3
Other Sexual Offences		8	6	12	5	14	75%	180%	1.1
Assault		96	104	102	74	118	23%	59%	1.4
Kidnapping/Hostage/Abduction		1	0	3	2	0	-100%	-100%	0.0
Extortion		1	3	0	0	0	-100%	N/A	-0.5
Criminal Harassment		18	36	19	18	48	167%	167%	4.2
Uttering Threats		39	42	28	39	48	23%	23%	1.5
<b>TOTAL PERSONS</b>		<b>178</b>	<b>207</b>	<b>185</b>	<b>153</b>	<b>243</b>	<b>37%</b>	<b>59%</b>	<b>7.6</b>
Break & Enter		58	109	84	95	54	-7%	-43%	-2.2
Theft of Motor Vehicle		23	70	45	22	15	-35%	-32%	-6.4
Theft Over \$5,000		6	21	10	6	5	-17%	-17%	-1.7
Theft Under \$5,000		161	248	164	104	78	-52%	-25%	-31.0
Possn Stn Goods		14	51	35	44	17	21%	-61%	-0.1
Fraud		58	75	63	66	61	5%	-8%	-0.3
Arson		2	1	0	0	1	-50%	N/A	-0.3
Mischief - Damage To Property		0	1	30	54	66	N/A	22%	18.5
Mischief - Other		111	150	89	46	95	-14%	107%	-13.6
<b>TOTAL PROPERTY</b>		<b>433</b>	<b>726</b>	<b>520</b>	<b>437</b>	<b>392</b>	<b>-9%</b>	<b>-10%</b>	<b>-37.1</b>
Offensive Weapons		16	10	15	16	15	-6%	-6%	0.4
Disturbing the peace		63	68	63	51	65	3%	27%	-1.3
Fail to Comply & Breaches		42	51	55	68	75	79%	10%	8.3
<b>OTHER CRIMINAL CODE</b>		<b>29</b>	<b>44</b>	<b>35</b>	<b>38</b>	<b>42</b>	<b>45%</b>	<b>11%</b>	<b>2.0</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>150</b>	<b>173</b>	<b>168</b>	<b>173</b>	<b>197</b>	<b>31%</b>	<b>14%</b>	<b>9.4</b>
<b>TOTAL CRIMINAL CODE</b>		<b>761</b>	<b>1,106</b>	<b>873</b>	<b>763</b>	<b>832</b>	<b>9%</b>	<b>9%</b>	<b>-20.1</b>

**Drumheller Municipal Detachment  
Crime Statistics (Actual)  
January to December: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

January 6, 2022

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		1	2	3	2	0	-100%	-100%	-0.2
Drug Enforcement - Possession		18	34	23	29	9	-50%	-69%	-2.3
Drug Enforcement - Trafficking		12	19	29	38	30	150%	-21%	5.5
Drug Enforcement - Other		1	0	1	2	0	-100%	-100%	0.0
<b>Total Drugs</b>		<b>32</b>	<b>55</b>	<b>56</b>	<b>71</b>	<b>39</b>	<b>22%</b>	<b>-45%</b>	<b>3.0</b>
Cannabis Enforcement		0	0	6	2	0	N/A	-100%	0.2
Federal - General		14	9	11	22	59	321%	168%	10.3
<b>TOTAL FEDERAL</b>		<b>46</b>	<b>64</b>	<b>73</b>	<b>95</b>	<b>98</b>	<b>113%</b>	<b>3%</b>	<b>13.5</b>
Liquor Act		21	16	2	25	9	-57%	-64%	-1.5
Cannabis Act		0	0	2	3	2	N/A	-33%	0.7
Mental Health Act		95	85	91	107	99	4%	-7%	3.0
Other Provincial Stats		182	242	220	162	125	-31%	-23%	-19.4
<b>Total Provincial Stats</b>		<b>298</b>	<b>343</b>	<b>315</b>	<b>297</b>	<b>235</b>	<b>-21%</b>	<b>-21%</b>	<b>-17.2</b>
Municipal By-laws Traffic		3	0	3	3	8	167%	167%	1.3
Municipal By-laws		52	61	51	53	26	-50%	-51%	-6.0
<b>Total Municipal</b>		<b>55</b>	<b>61</b>	<b>54</b>	<b>56</b>	<b>34</b>	<b>-38%</b>	<b>-39%</b>	<b>-4.7</b>
Fatals		0	0	1	2	0	N/A	-100%	0.2
Injury MVC		5	4	3	4	4	-20%	0%	-0.2
Property Damage MVC (Reportable)		189	168	156	97	111	-41%	14%	-22.7
Property Damage MVC (Non Reportable)		28	12	24	8	14	-50%	75%	-3.2
<b>TOTAL MVC</b>		<b>222</b>	<b>184</b>	<b>184</b>	<b>111</b>	<b>129</b>	<b>-42%</b>	<b>16%</b>	<b>-25.9</b>
Roadside Suspension - Alcohol (Prov)		0	0	0	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		<b>1,620</b>	<b>1,444</b>	<b>1,249</b>	<b>1,453</b>	<b>530</b>	<b>-67%</b>	<b>-64%</b>	<b>-217.1</b>
<b>Other Traffic</b>		<b>14</b>	<b>5</b>	<b>10</b>	<b>1</b>	<b>2</b>	<b>-86%</b>	<b>100%</b>	<b>-2.8</b>
<b>Criminal Code Traffic</b>		<b>58</b>	<b>66</b>	<b>58</b>	<b>45</b>	<b>42</b>	<b>-28%</b>	<b>-7%</b>	<b>-5.3</b>
<b>Common Police Activities</b>									
False Alarms		228	146	73	86	77	-66%	-10%	-36.2
False/Abandoned 911 Call and 911 Act		134	112	176	97	40	-70%	-59%	-20.3
Suspicious Person/Vehicle/Property		123	153	213	197	141	15%	-28%	8.0
Persons Reported Missing		32	21	22	23	17	-47%	-26%	-2.8
Search Warrants		1	2	3	0	0	-100%	N/A	-0.4
Spousal Abuse - Survey Code (Reported)		100	97	117	47	86	-14%	83%	-7.8
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0

**Drumheller Municipal Detachment  
Crime Statistics (Actual)  
Q4: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

January 6, 2022

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	1	N/A	N/A	0.2
Robbery		0	4	1	1	0	N/A	-100%	-0.3
Sexual Assaults		5	4	5	0	3	-40%	N/A	-0.8
Other Sexual Offences		1	0	3	0	2	100%	N/A	0.2
Assault		24	17	7	14	20	-17%	43%	-1.1
Kidnapping/Hostage/Abduction		1	0	0	1	0	-100%	-100%	-0.1
Extortion		0	1	0	0	0	N/A	N/A	-0.1
Criminal Harassment		2	11	8	6	11	450%	83%	1.3
Uttering Threats		12	15	5	13	8	-33%	-38%	-1.0
<b>TOTAL PERSONS</b>		<b>45</b>	<b>52</b>	<b>29</b>	<b>35</b>	<b>45</b>	<b>0%</b>	<b>29%</b>	<b>-1.7</b>
Break & Enter		18	34	20	25	11	-39%	-56%	-2.3
Theft of Motor Vehicle		7	22	11	3	4	-43%	33%	-2.5
Theft Over \$5,000		1	2	2	2	2	100%	0%	0.2
Theft Under \$5,000		36	37	29	22	12	-67%	-45%	-6.3
Possn Stn Goods		2	15	7	6	0	-100%	-100%	-1.3
Fraud		10	19	11	15	15	50%	0%	0.6
Arson		0	1	0	0	0	N/A	N/A	-0.1
Mischief - Damage To Property		0	1	8	12	21	N/A	75%	5.3
Mischief - Other		30	37	6	16	17	-43%	6%	-4.7
<b>TOTAL PROPERTY</b>		<b>104</b>	<b>168</b>	<b>94</b>	<b>101</b>	<b>82</b>	<b>-21%</b>	<b>-19%</b>	<b>-11.1</b>
Offensive Weapons		12	2	6	5	0	-100%	-100%	-2.1
Disturbing the peace		8	15	13	20	12	50%	-40%	1.3
Fail to Comply & Breaches		12	16	13	17	23	92%	35%	2.3
<b>OTHER CRIMINAL CODE</b>		<b>9</b>	<b>10</b>	<b>5</b>	<b>12</b>	<b>12</b>	<b>33%</b>	<b>0%</b>	<b>0.8</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>41</b>	<b>43</b>	<b>37</b>	<b>54</b>	<b>47</b>	<b>15%</b>	<b>-13%</b>	<b>2.3</b>
<b>TOTAL CRIMINAL CODE</b>		<b>190</b>	<b>263</b>	<b>160</b>	<b>190</b>	<b>174</b>	<b>-8%</b>	<b>-8%</b>	<b>-10.5</b>

**Drumheller Municipal Detachment  
Crime Statistics (Actual)  
Q4: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

January 6, 2022

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	1	1	0	N/A	-100%	0.1
Drug Enforcement - Possession		1	2	1	9	1	0%	-89%	0.7
Drug Enforcement - Trafficking		5	5	10	14	3	-40%	-79%	0.5
Drug Enforcement - Other		1	0	0	0	0	-100%	N/A	-0.2
<b>Total Drugs</b>		<b>7</b>	<b>7</b>	<b>12</b>	<b>24</b>	<b>4</b>	<b>-43%</b>	<b>-83%</b>	<b>1.1</b>
Cannabis Enforcement		0	0	1	2	0	N/A	-100%	0.2
Federal - General		5	0	1	5	14	180%	180%	2.3
<b>TOTAL FEDERAL</b>		<b>12</b>	<b>7</b>	<b>14</b>	<b>31</b>	<b>18</b>	<b>50%</b>	<b>-42%</b>	<b>3.6</b>
Liquor Act		3	1	1	5	1	-67%	-80%	0.0
Cannabis Act		0	0	0	2	1	N/A	-50%	0.4
Mental Health Act		17	23	20	29	25	47%	-14%	2.2
Other Provincial Stats		42	56	32	37	14	-67%	-62%	-7.5
<b>Total Provincial Stats</b>		<b>62</b>	<b>80</b>	<b>53</b>	<b>73</b>	<b>41</b>	<b>-34%</b>	<b>-44%</b>	<b>-4.9</b>
Municipal By-laws Traffic		0	0	1	1	2	N/A	100%	0.5
Municipal By-laws		8	8	9	10	1	-88%	-90%	-1.2
<b>Total Municipal</b>		<b>8</b>	<b>8</b>	<b>10</b>	<b>11</b>	<b>3</b>	<b>-63%</b>	<b>-73%</b>	<b>-0.7</b>
Fatals		0	0	1	0	0	N/A	N/A	0.0
Injury MVC		1	3	2	1	0	-100%	-100%	-0.4
Property Damage MVC (Reportable)		62	50	47	23	37	-40%	61%	-7.7
Property Damage MVC (Non Reportable)		8	3	4	2	6	-25%	200%	-0.5
<b>TOTAL MVC</b>		<b>71</b>	<b>56</b>	<b>54</b>	<b>26</b>	<b>43</b>	<b>-39%</b>	<b>65%</b>	<b>-8.6</b>
Roadside Suspension - Alcohol (Prov)		0	0	0	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		<b>340</b>	<b>301</b>	<b>225</b>	<b>292</b>	<b>51</b>	<b>-85%</b>	<b>-83%</b>	<b>-58.7</b>
<b>Other Traffic</b>		<b>3</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-0.5</b>
<b>Criminal Code Traffic</b>		<b>18</b>	<b>15</b>	<b>20</b>	<b>7</b>	<b>7</b>	<b>-61%</b>	<b>0%</b>	<b>-3.0</b>
<b>Common Police Activities</b>									
False Alarms		49	15	14	24	15	-69%	-38%	-5.9
False/Abandoned 911 Call and 911 Act		35	24	25	19	8	-77%	-58%	-5.9
Suspicious Person/Vehicle/Property		34	51	30	48	30	-12%	-38%	-1.1
Persons Reported Missing		6	5	4	8	7	17%	-13%	0.5
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		21	25	23	10	33	57%	230%	0.9
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0

**Drumheller Municipal Detachment  
Crime Statistics (Actual)  
January to December: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

January 6, 2022

Category	Trend	2017	2018	2019	2020	2021	FLAG
<b>Theft Motor Vehicle (Total)</b>		23	70	45	22	15	Within Norm
Auto		2	7	4	4	2	Within Norm
Truck		10	29	21	6	6	Within Norm
SUV		3	6	5	3	1	Within Norm
Van		0	1	1	1	0	Within Norm
Motorcycle		0	2	2	0	0	Within Norm
Other		6	21	11	4	6	Within Norm
Take Auto without Consent		2	4	1	4	0	Within Norm
<b>Break and Enter (Total)*</b>		58	109	84	95	54	Within Norm
Business		22	49	25	32	13	Within Norm
Residence		25	37	38	41	31	Within Norm
Cottage or Seasonal Residence		0	0	0	2	1	Within Norm
Other		8	20	16	15	6	Within Norm
<b>Theft Over &amp; Under \$5,000 (Total)</b>		167	269	174	110	83	Within Norm
Theft from a motor vehicle		22	29	30	22	4	Within Norm
Shoplifting		28	27	19	15	7	Within Norm
Mail Theft (includes all Mail offences)		1	0	0	0	1	Issue
Theft of bicycle		5	22	10	3	8	Within Norm
Other Theft		111	191	115	70	63	Within Norm

Mischief To Property		111	151	119	100	161	Issue
Suspicious Person/ Vehicle/ Property		123	153	213	197	141	Within Norm
Fail to Comply/Breach		42	51	55	68	75	Issue
Wellbeing Check		30	54	67	78	92	Issue
Mental Health Act		95	85	91	107	99	Within Norm
False Alarms		228	146	73	86	77	Within Norm

Traffic	Trend	2017	2018	2019	2020	2021	FLAG
Roadside Suspensions - alcohol related - No grounds to charge*		1	0	1	2	5	Issue
Occupant Restraint/Seatbelt Violations*		117	115	115	103	30	Within Norm
Speeding Violations*		374	385	387	374	125	Within Norm
Intersection Related Violations*		152	112	41	38	19	Within Norm
Other Non-Moving Violation*		384	396	363	543	151	Within Norm
Pursuits**		2	2	3	9	7	Within Norm
Other CC Traffic**		8	8	13	15	10	Within Norm

\*\*Actual" \*\*\*Reported"

Categories flagged with "Issue" only indicate that the current number of offences are higher the statistical norm based on previous years.

**Drumheller Municipal Detachment - Break and Enters (includes unlawfully in a dwelling place)**

All categories contain "Attempted" and/or "Completed"

January 6, 2022

2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	13	9	16	5	5	3	9	10	0	12	6	7
Running Total	13	22	38	43	48	51	60	70	70	82	88	95
Quarter	38			13			19			25		
2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	5	4	7	4	3	6	5	4	5	3	7	1
Running Total	5	9	16	20	23	29	34	38	43	46	53	54
Quarter	16			13			14			11		
Year over Year % Change	-62%	-59%	-58%	-53%	-52%	-43%	-43%	-46%	-39%	-44%	-40%	-43%

**Drumheller Municipal Detachment - Theft of Motor Vehicles (includes taking without consent)**

All categories contain "Attempted" and/or "Completed"

January 6, 2022

2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	6	3	1	1	1	1	1	4	1	3	0	0
Running Total	6	9	10	11	12	13	14	18	19	22	22	22
Quarter	10			3			6			3		
2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	0	2	0	1	1	1	2	3	1	3	0	1
Running Total	0	2	2	3	4	5	7	10	11	14	14	15
Quarter	2			3			6			4		
Year over Year % Change	-100%	-78%	-80%	-73%	-67%	-62%	-50%	-44%	-42%	-36%	-36%	-32%

**Drumheller Municipal Detachment - Theft Under \$5,000**

All categories contain "Attempted" and/or "Completed"

January 6, 2022

2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	5	11	12	6	7	14	14	8	5	8	7	7
Running Total	5	16	28	34	41	55	69	77	82	90	97	104
Quarter	28			27			27			22		
2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	2	11	8	7	3	10	11	9	5	6	3	3
Running Total	2	13	21	28	31	41	52	61	66	72	75	78
Quarter	21			20			25			12		
Year over Year % Change	-60%	-19%	-25%	-18%	-24%	-25%	-25%	-21%	-20%	-20%	-23%	-25%

**Drumheller Municipal Detachment - Theft from Motor Vehicles**

All categories contain "Attempted" and/or "Completed"

January 6, 2022

2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	2	2	8	0	1	2	3	2	2	0	0	0
Running Total	2	4	12	12	13	15	18	20	22	22	22	22
Quarter	12			3			7			0		
2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	0	1	0	0	0	0	1	1	1	0	0	0
Running Total	0	1	1	1	1	1	2	3	4	4	4	4
Quarter	1			0			3			0		
Year over Year % Change	-100%	-75%	-92%	-92%	-92%	-93%	-89%	-85%	-82%	-82%	-82%	-82%