

**Town of Drumheller
COUNCIL MEETING
MINUTES**

September 4, 2018, 2018 at 4:30 PM

Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4

PRESENT:

DEPUTY MAYOR:

Jay Garbutt

COUNCIL:

Kristyne DeMott

Lisa Hansen-Zacharuk

Tony Lacher

Fred Makowecki

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER:

Darryl Drohomerski

DIRECTOR OF INFRASTRUCTURE SERVICES:

Armia Mikhaiel

DIRECTOR OF CORPORATE SERVICES:

Barb Miller

ACTING DIRECTOR OF COMMUNITY SERVICES:

Darren Goldthorpe

RECORDING SECRETARY:

Libby Vant

ABSENT:

MAYOR:

Heather Colberg

DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

1.0 CALL TO ORDER

Deputy Mayor J. Garbutt called the meeting to order at 4:30 PM.

2.0 MAYOR'S OPENING REMARK

Deputy Mayor J. Garbutt advised that it was a wonderful weekend in the valley with several events going on and that there is always plenty to do in Drumheller.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MOTION MO2018.149 Hansen-Zacharuk, Lacher moved to adopt the agenda as presented or amended. Carried Unanimously.



5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of August 20, 2018

MOTION MO2018.150 Zariski, De Mott moved to approve the Regular Council Meeting Minutes of August 20, 2018 as presented. Carried Unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

6.1 Spring Clean Up Report - Tammi Nygaard, Drumheller & District Solid Waste Management Association Executive Director of Operations

T. Nygaard provided an overview of the 2018 Spring Clean Up, and highlighted the following:

- Spring Clean Up collection took place throughout the municipality from April 30 to May 10
- timeframe for amnesty from landfill fees was from April 23 to May 11
- total amount of waste received during the program this year was 260.46 mt, which was an increase of about 20 mt or 8.2%
- there were issues with some of the residents not sorting the material, which meant that Town staff had to sort it which took up more staff time
- noticed that some residents did not adhere to the one 1-1/2 ton truck-load amount of materials per household
- overall the program ran for nine days at eight hours per day plus overtime hours for eleven staff
- summary of overall costs was for 832 total man hours for project, \$ 906.00/ hour for equipment costs
- GFL roll off bins were used in outlying areas so that collection trucks would not have to drive in and out of town as frequently, which saved immensely on time; the total was \$ 18,742.50 for the roll off bins
- advertising for the program was \$ 1,773.59
- DDSWMA is reviewing the Spring Clean Up programs in the members communities such as Starland County, Carbon, Delia and Morrin
- those communities usually bring in roll off bins for residents to fill directly and the full bins are then transported to the landfill
- T. Nygaard advised that 2018 was the final year for Barry Pozzo to be the program foreman - he has done a great job on this program for a number of years it - next year this role will fall to a new person.

Questions:

Councillor Zariski advised that he has received great comments on the program and that it is a wonderful thing for the community. He asked if the concerns over lack of sorting by the residents also occurred at the landfill. T. Nygaard advised that material brought to the landfill must be sorted onsite, so that was not an issue. Councillor Zariski

asked if the amnesty applied to bringing a ½ ton truckload directly to the landfill, and if fencing and deck materials can be brought in free of charge. T. Nygaard advised that the ½ ton truckload is free at the landfill during the program, but residents may only bring in one load; fencing and decking materials are considered demolition and would be charged accordingly.

Councillor Lacher congratulated T. Nygaard and the Town crew on another successful Spring Clean Up and advised that the program is very valuable to the community. He asked if making a shift to using roll off bins would actually increase the problem of residents not sorting materials. Discussion was held on this matter.

Councillor Hansen-Zacharuk asked if there is a fee to bring in televisions and microwaves throughout the year. T. Nygaard advised that there is not cost to bring in televisions, microwaves, computers, tires, propane tanks, batteries, or paint at any time of the year but there is always an upswing in the amount received during the Spring Clean Up. Councillor Hansen-Zacharuk advised that she hopes the DDWMA realizes how valuable this program is and that the cost costs associated with the program are partly negated by the beautification of the community.

Councillor Garbutt asked if the issues with salvaging and lack of sorting were more prevalent this year. T. Nygaard advised that this year was unusual in the amount of unsorted materials and the lack of adherence to the ½ ton truckload per household limit. She further advised that she would like cooperation from the residents and the staff in ensuring that these rules are adhered to. Councillor Garbutt advised that the Town can encourage the residents to follow the rules as they are advertised. Discussion was held on this matter. Councillor Garbutt advised that the \$2.50 per capita cost of the entire Spring Clean Up program is pretty great value for money for a program that the community values tremendously.

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1. CAO

8.2. DIRECTOR OF INFRASTRUCTURE SERVICES

8.2.1 Request for Decision - 2018 Utilities Upgrade

A. Mikhael distributed a Request for Decision for the 2018 Utility Upgrades to Council. He provided an overview of the RFD and highlighted the following:

- one combined tender was posted for two projects: Cast Iron Replacement and Return Activated Sludge (RAS) Line
- three tenders were received, with the lowest qualified tender from Urban Dirtworks Inc. for the amount of \$ 275,604.46 including GST

Questions:

Councillor Zariski asked how close we are to completing the ongoing Cast Iron Replacement program. A. Mikhaiel advised that there are two more sections of Cast Iron Replacement to complete and the goal is to have the program finished by next year.

MOTION MO2018.151 Zariski, Makowecki moved that the 2018 Utility Upgrade (Cast Iron Replacement and RAS Line Installation) Tender be awarded to Urban Dirtworks Inc. for the amount of \$ 275,604.46 including GST. Carried Unanimously.

8.2.2 Request for Decision for the WWTP Receiving Water Impact Assessment

A. Mikhaiel provided an overview of the RFD for the Wastewater Treatment Plant Receiving Water Impact Assessment and highlighted the following:

- to comply with the WWTP license renewal process a Receiving Water Impact Assessment study must be completed by a consultant to ensure that the effluent released into the Red Deer River meets provincial regulations
- the study must be completed in 2018 to meet comply with the approval process
- the budget allocated for this study was \$ 20,000.00
- the invoice from the consultant was \$ 30,000.00
- the RFD is to increase the budget by \$ 15,000.00 which is the \$ 10,000.00 difference as well as a \$ 5,000.00 contingency amount

Questions:

Councillor De Mott asked if we have had to perform a license renewal in the past. A. Mikhaiel advised that the WWTP license must be renewed every ten years. Councillor De Mott asked why the cost of the study increased substantially. D. Drohomerski advised that the budget estimate was made before the full scope of the project requirements from Alberta Environment were made available.

Councillor Zariski asked for clarification on what the study entails. A. Mikhaiel responded that there are a number of factors that can affect variables such as the pH level and temperature, and we must prove to Alberta Environment that what we release into the river meets their regulations.

Councillor Hansen-Zacharuk asked to confirm that this study is necessary in order to renew the license. A. Mikhaiel advised that completion of this study is a requirement. Councillor Garbutt advised that the study is not an option - we must comply and Council has been provided the reason for the request to increase the amount.

MOTION MO2018.152 Councillor Lacher, Councillor Hansen-Zacharuk moved that the budget for the Wastewater Treatment Receiving Water Impact Assessment be increased by the amount of \$ 15,000.00 (which will be coming out of the Wastewater reserves) and that Associated Engineering Consulting be awarded the work for the amount of \$ 30,000.00 excluding GST. Carried Unanimously.

8.3. DIRECTOR OF CORPORATE SERVICES

8.4. DIRECTOR OF COMMUNITY SERVICES

8.5. DIRECTOR OF PROTECTIVE SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 COUNCILLOR REPORTS

13.1 Cancellation of September 10, 2018 Committee Meeting - Deputy Mayor J. Garbutt

Deputy Mayor J. Garbutt advised that, at a prior meeting regarding flood mitigation strategies, Council discussed holding a closed door strategy session to map out a communication plan and ensure full understanding of the flood mitigation projects the Town has applied for. He asked if Council had any objections to the cancellation of the September 10, 2018 Council Committee Meeting to make room in the schedule for such a meeting. No objections were forthcoming. Deputy Mayor Garbutt advised that notice was hereby given for the cancellation of the September 10, 2018 Council Committee Meeting.

14.0 CLOSED MEETING MATTERS

There being no further business, Deputy Mayor J. Garbutt adjourned the meeting at 5:01 PM.

Chief Administrative Officer

Deputy Mayor