

**Town of Drumheller  
COUNCIL MEETING  
MINUTES**

**February 20, 2018 at 4:30 PM  
Council Chamber, Town Hall  
224 Centre Street, Drumheller, AB, T0J 0Y4**



**PRESENT:**

**MAYOR:**

Heather Colberg

**COUNCIL:**

Kristyne DeMott

Jay Garbutt

Tony Lacher

Fred Makowecki

Lisa Hansen-Zacharuk

Tom Zariski

**CHIEF ADMINISTRATIVE OFFICER/ENGINEER:**

Darryl Drohomerski

**DIRECTOR OF INFRASTRUCTURE SERVICES:**

Armia Mikhael

**DIRECTOR OF PROTECTIVE SERVICES:**

Greg Peters

**RECORDING SECRETARY:**

Linda Handy

**ABSENT: DIRECTOR OF CORPORATE SERVICES**

Barb Miller

**DIRECTOR OF COMMUNITY SERVICES:**

Paul Salvatore

**1.0 CALL TO ORDER**

Mayor Heather Colberg called the meeting to order at 4:30 PM.

Mayor Colberg congratulated all the organizers for hosting a fantastic Family Day in the Valley. She recognized Red Deer River Adventures' snowshoeing events and the enjoyment she had participating in this activity.

**2.0 MAYOR'S OPENING REMARK**

Councillor Fred Makowecki was sworn in as Deputy Mayor for the months of March and April, 2018.

**3.0 PUBLIC HEARING**

#### **4.0 ADOPTION OF AGENDA**

Councillor Jay Garbutt asked for two additions to the agenda:

14.1 Labour Matter

14.2 Land Matter

**MO2018.32** Garbutt, Hansen-Zacharuk moved to adopt the agenda as amended. Carried unanimously.

#### **5.0 MINUTES**

##### **5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

5.1.1 Regular Council Meeting Minutes of February 5, 2018

**MO2018.33** Garbutt, DeMott moved to adopt the Regular Council Meeting Minutes of February 5, 2018 as presented. Carried unanimously.

##### **5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

##### **5.3. BUSINESS ARISING FROM THE MINUTES**

#### **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

#### **8.0 REQUEST FOR DECISION REPORTS**

##### **8.1 CAO**

8.1.1 Bylaw 08.17 being a bylaw to authorize Council to incur indebtedness by issuance of debenture in the amount of \$485,000 for the purpose of constructing a Sanitary Lift Station in East Coulee – second and third readings

D. Drohomerski advised that Council gave first reading to Bylaw 08.17 on July 24, 2017 which authorizes borrowing for the replacement of the East Coulee Lift Station with a total project cost of \$1.37M. He further explained that the current lift station is 35 years old and has been on the replacement list for several years due to corrosion. The total amount of federal and provincial funds accessed is \$885,000 leaving the Town's portion of \$485,000 to be obtained from other sources either through borrowing or reserves. The consulting services contract has been awarded to WSP Engineering in the amount of \$67,478.88. D. Drohomerski recommended that Council proceed to second and third readings to allow for the construction of the East Coulee Lift Station.

**MO2018.34** Garbutt, Zariski moved for second reading of Bylaw 08.17.

In response to questions from Council, D. Drohomerski confirmed that the reserves are currently at \$3.1M however with debenture payments scheduled in 2018, reserves will be at \$2.8M. He further recommended borrowing for capital projects that have a lifespan of 25-30 years, such as the lift station, as the cost is spread across these years.

Councillor J. Garbutt stated that any time the municipality can cost share with higher levels of government to pay for crucial infrastructure is good. Further to this, Councillor J. Garbutt explained that the wastewater reserve is not sufficient to take a withdrawal of this magnitude. D. Drohomerski explained that normally consultant fees are 10% of the construction costs, meaning that the total project costs may come in lower based on the consultant fee of \$67,478.88. He further explained that the Federal / Provincial government grant funding is based on a 50/50 split up to \$685,000; if the total project cost is lower, their contribution will only be half. He further explained that it is anticipated that the project will be completed by the end of summer.

Vote on Motion:  
Carried unanimously.

**MO2018.35** Lacher, Hansen-Zacharuk moved third reading of Bylaw 08.17. Carried unanimously.

## **8.2 DIRECTOR OF INFRASTRUCTURE SERVICES**

## **8.3 DIRECTOR OF CORPORATE SERVICES**

## **8.4. DIRECTOR OF COMMUNITY SERVICES**

8.4.1 Bylaw 01.18 being a bylaw to regulate mobile vending – first reading (tabled)  
MO2018.25 Garbutt, Lacher moved first reading of Bylaw 01.18

Mayor H. Colberg asked D. Drohomerski to provide an explanation on first reading of bylaws as outlined in Council's Procedure Bylaw. D. Drohomerski explained that first reading of a bylaw is to be done without showing favoritism. He explained that following first reading of the Bylaw, Administration will ask for public input on the bylaw and incorporate any amendments during second reading of the Bylaw.

Vote on MO2018.25  
Carried unanimously.

Councillor T. Zariski explained that first reading of a bylaw does not mean that Council is in favour of the bylaw; it means that Council is then able to further analyze and make amendments at second reading. Councillor J. Garbutt explained that Council can also review their Procedural Bylaw if they do not like this or any procedure outlined in the bylaw.

Mayor H. Colberg thanked Deputy Mayor T. Zariski for his assistance, direction and attendance at meetings in her absence. She stated that Tom exemplifies a perfect Deputy Mayor.

## **8.5 DIRECTOR OF PROTECTIVE SERVICES**

**9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

**10.0 PUBLIC HEARING DECISIONS**

**11.0 UNFINISHED BUSINESS**

**12.0 NOTICE OF MOTION**

**13.0 MAYOR AND COUNCILLORS REPORTS**

**14.0 IN-CAMERA MATTERS**

**MO2018.36** Garbutt, Hansen-Zacharuk moved to go in camera at 4:50 PM for **Item 14.1** (*FOIPP Act S.17 Disclosure Harmful to Personal Privacy*) and **Item 14.2.** (*FOIPP Act S. 16 Harmful to Business Interests of Third Party / FOIPP Act S.23 Local Public Body Confidences*). Carried unanimously.

14.1 Labour Matter

14.2 Land Matter

**MO2018.37** Makowecki, Lacher moved to revert to Regular Council Meeting at 5:35 PM. Carried unanimously

There being no further business, the Mayor declared the meeting adjourned 5:35 PM.

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Chief Administrative Officer

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Mayor