

**Town of Drumheller
COUNCIL MEETING
MINUTES**

**June 11, 2018 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4**



PRESENT:

MAYOR:

Heather Colberg

COUNCIL:

Kristyne DeMott

Jay Garbutt

Tony Lacher

Fred Makowecki

Lisa Hansen-Zacharuk

Tom Zariski

ACTING CAO / DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF INFRASTRUCTURE SERVICES:

Armia Mikhael

ACTING DIRECTOR OF COMMUNITY SERVICES:

Darren Goldthorpe

RECORDING SECRETARY:

Linda Handy

Absent:

CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Darryl Drohomerski

DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

1.0 CALL TO ORDER

Mayor Heather Colberg called the meeting to order at 4:30 PM.

2.0 MAYOR'S OPENING REMARK

Mayor Heather Colberg commended the individuals who are voluntarily cleaning up our Town such as picking up garbage, watering plants and pulling weeds. She thanked all those who are working behind the scenes to keep our Town looking great.

3.0 PUBLIC HEARING

4.0 ADOPTION OF AGENDA

MO2018.102 Lacher, Hansen-Zacharuk moved to adopt the agenda as presented. Carried unanimously.

5.0 MINUTES

5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

5.1.1 Regular Council Meeting Minutes of May 28, 2018

Amendments to the Minutes of May 28, 2018: Item 8.1.1 First Reading of Bylaw 06.18 – Cannabis Legislation not unanimous vote – Councillor J. Garbutt opposed. Item 8.1.3 RFD – Sponsorship of the Canadian Badlands Passion Play Golf Tournament – not unanimous vote – Councillor F. Makowecki opposed.

MO2018.103 Makowecki, Zariski moved to adopt the Regular Council Meeting Minutes of May 28, 2018 as amended. Carried unanimously.

5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.3. BUSINESS ARISING FROM THE MINUTES

6.0 DELEGATIONS

7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS

8.0 REQUEST FOR DECISION REPORTS

8.1 ACTING CAO

8.1.1 RFD – Development Officer Appointment

B. Miller advised that Cindy Woods commenced employment as the Town's Development Officer on June 4th after taking a short break away from Drumheller. In accordance with Bylaw 32.08 Section (3), Council may, by resolution appoint a Development Officer, which states as follows: "The development authority shall exercise development powers and perform duties on behalf of the municipality in accordance with Section 642 of the Municipal Government Act". B. Miller recommended that Cindy Woods be appointed as the Town's Development Officer.

MO2018.104 Zariski, Hansen-Zacharuk moved that Council approve the appointment of Cindy Woods as Development Officer. Carried unanimously.

8.1.2 Drumheller's Sub Committee for Alberta Rural Health Professionals - Terms of Reference

J. Fielding explained that the purpose of the Sub Committee is to attract and retain current health professionals in Drumheller. She explained that the Sub Committee will

apply to the Alberta Rural Health Professionals for Action Plan requesting their support on the Sub Committee's efforts to maintain an accessible health workforce within our community. She explained that Town's role will be to provide administrative support for the group's effort. She recommended that Council accept the terms of reference for information so the Sub Committee can move forward with their initiatives.

MO2018.105 Lacher, Makowecki moved to accept the terms of reference for information.

Following questions from Council, J. Fielding explained that as part of her role as Economic Development Officer, she feels that the Town needs to be involved when it comes to healthcare issues within the community. She further explained that the Town's FCSS department needs to serve in their role as welcoming newcomers to our community. Council requested that the Sub Committee (as this title refers to the Economic Task Force Sub Committees and should be renamed) be changed to Drumheller's Committee on Health. Council concurred that their endorsement of the terms of reference should be in the form of a letter of support and requested an amendment to the motion to state as such. Councillors Lacher and Makowecki agreed to the amendment to the motion.

MO2018.105A Lacher, Makowecki moved that Council provide a letter of support to Drumheller's Committee on Health. Carried unanimously.

8.2 DIRECTOR OF INFRASTRUCTURE SERVICES

8.2.1 RFD - 2018 Road Improvement and Other Works Tender Award

A. Mikhael advised that the tender closed on May 31, 2018 with three tenders received with the lowest tender submitted from Rubydale Asphalt Works (2006) Ltd. He explained that the total budgeted costs were \$1,570,844.00, and awarding the project to Rubydale Asphalt represents the highest cost savings of \$204,262.35. Rubydale has completed a number of previous projects for the Town including the 2011 and 2012 Road Improvement Program contracts. Administration recommended awarding the tender to Rubydale.

MO2018.106 Garbutt, Makowecki moved that Council approve the 2018 Road Improvement and other works tender be awarded to Rubydale Asphalt Works (2006) Ltd. in the amount of \$1,177,656.61 excluding GST

In response to a question from Council on which local roads will be improving, A. Mikhael provided the following overview:

- Hunts Drive from SE of 1st St. SE to 11th Avenue SE
- 2nd Avenue W from Centre St. to 2nd St. W (Hwy 9)
- Hwy 9 North of 12th Avenue
- Hwy 9 North of Side of Bridge to North of Hwy 838

Councillor T. Zariski stated that normally when the SIP Award is under budget, the Town extends the SIP to include other roads. He asked if Administration is considering

the same this year? A. Mikhaiel concurred that this is common practice and the Town has the ability to expand the scope for up to 10%.

Vote on Motion: Carried unanimously.

8.3 DIRECTOR OF CORPORATE SERVICES

8.4. DIRECTOR OF COMMUNITY SERVICES

8.5 DIRECTOR OF PROTECTIVE SERVICES

9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

10.0 PUBLIC HEARING DECISIONS

11.0 UNFINISHED BUSINESS

12.0 NOTICE OF MOTION

13.0 MAYOR AND COUNCILLORS REPORTS

13.1 Mayor Heather Colberg - Economic Task Force SubCommittees' Reports

Mayor Colberg stated that the Economic Task Force SubCommittees have presented their reports to Council on May 14, 2018 and she asked for a motion to accept the reports for information.

MO2018.107 Garbutt, DeMott moved that Council accept the Economic Task Force SubCommittees' Report for information.

Council thanked the SubCommittees for their hard work for the betterment of the community. Councillor J. Garbutt requested Administration set timeframes for the recommendations within the SubCommittees' reports and to identify the costs using the budgeted \$100,000 earmarked for the recommendations, starting first with low hanging fruit.

Vote on Motion: Carried unanimously

14.0 CLOSED MEETING

14.1 MO2018.108 Garbutt, Hansen-Zacharuk moved that Council close the meeting to the public at 5:00 PM re: Agenda Item 14.1 Land Matter – Wayne Flood Update (*FOIPP Act Section 25(1) Economic and Other Interests of a Public Body*). Carried unanimously.

MO2018.109 Lacher, Garbutt moved to revert back to Open Meeting @ 6:25 PM. Carried unanimously.

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There being no further business, the Mayor declared the meeting adjourned at 6:25 PM.

Chief Administrative Officer

Mayor