

**Town of Drumheller  
COUNCIL MEETING  
MINUTES**

**April 16, 2018 at 4:30 PM  
Council Chamber, Town Hall  
224 Centre Street, Drumheller, AB, T0J 0Y4**



**PRESENT:**

**MAYOR:**

Heather Colberg

**COUNCIL:**

Kristyne DeMott

Jay Garbutt

Tony Lacher

Fred Makowecki

Lisa Hansen-Zacharuk

Tom Zariski

**DIRECTOR OF INFRASTRUCTURE SERVICES:**

Armia Mikhael

**DIRECTOR OF CORPORATE SERVICES**

Barb Miller

**DIRECTOR OF PROTECTIVE SERVICES:**

Greg Peters

**RECORDING SECRETARY:**

Linda Handy

**Absent:** CHIEF ADMINISTRATIVE OFFICER/ENGINEER:

Darryl Drohomerski

**1.0 CALL TO ORDER**

Mayor Heather Colberg called the meeting to order at 4:30 PM.

**2.0 MAYOR'S OPENING REMARK**

Mayor Heather Colberg proclaimed Volunteer Week April 15 - 21, 2018.

Mayor Heather Colberg recognized two events this weekend: 2018 Spring Expo Trade Show from April 20-22 at the Greentree Mall as well as the Dinosaur Trail Golf Course Fundraising and Auction held at the BCF on April 21<sup>st</sup>.

**3.0 PUBLIC HEARING**

**4.0 ADOPTION OF AGENDA**

Additions to Agenda: In camera – Legal Matter

**MO2018.71** Hansen, Garbutt moved to adopt the agenda as amended. Carried unanimously.

## **5.0 MINUTES**

### **5.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

5.1.1 Regular Council Meeting Minutes of April 3, 2018

**MO2018.72** Zariski, DeMott moved to adopt the Regular Council Meeting Minutes of April 3, 2018 as presented. Carried unanimously.

### **5.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

### **5.3. BUSINESS ARISING FROM THE MINUTES**

## **6.0 DELEGATIONS**

## **7.0 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

## **8.0 REQUEST FOR DECISION REPORTS**

### **8.1 ACTING CAO**

8.1.1 RFD - Dog Park Design and Construction

G. Peters prepared a short summary on the benefits, issues and matters of consideration on the construction of a dog park in the Town of Drumheller. He presented information on the various locations, sizes and design. He stated that he is seeking direction on the location and design of the park as well as whether Council wanted community consultation.

Council concurred that during the election campaign, the construction of a dog park was a high priority on the citizens' list.

Council agreed on the following:

- 2018 budget approval is \$15,000 for a dog park construction;
- G. Peters to provide dog park designs with a section for small and large dogs;
- G. Peters to provide Council with the costs to pipe in fresh water;
- G. Peters to arrange a public consultation with originating group, preferably at an open meeting; and
- Council welcomes sponsorship opportunities and community fundraising as avenues to enhance the dog park.

8.1.2 Brownfields Redevelopment

G. Peters presented the following information on redevelopment of brownfield sites:

- Excerpt from City of Hamilton Program – Hamilton’s offers a grant incentive to pay for certain eligible costs towards the assessment and remediation of brownfield properties;
- Excerpt from FCM Green Fund – The FCM has produced a series of brownfield roadmaps to help municipalities and their private-sector partners better understand how to redevelop brownfields in their communities. The Green Municipal Fund (GMF) provides grants and loans for brownfield action plans, feasibility studies and brownfield capital projects; and
- Municipal Affairs Implementation Fact Sheet – The amended MGA allows municipalities to grant multi-year tax exemptions, deferrals or reductions as a means of incentivizing cleanup and redevelopment of brownfields. Councils are permitted to pass bylaws encouraging remediation and redevelopment of brownfield properties by developers through full or partial tax exemptions or collection deferrals. Section 364.1(2)

Council concurred that a dedicated reserve be established in 2019 and for a brownfield redevelopment project to be identified in 2020. Councillor T. Zariski recommended that similar to the process used by the Heritage Arts and Culture Committee in identifying historical properties, this Committee or a new Committee be tasked with identifying and creating a inventory list of all brownfield redevelopment sites, identifying one property for redevelopment annually, providing all the available grants and options to the property owner, as well as creating a bylaw as permitted under the MGA for partial tax exemptions for that property. He stated that once a Committee / Council works through the process with that one property owner it creates the template for moving forward with other brownfield sites on an annual basis. Councillor T. Lacher stated that Munchie Park is a good example of what can be done with a brownfield site.

Councillor L. Hansen-Zacharuk explained that when properties change hands, the new property owners are responsible for remediation. She further cited the City of Detroit experiment by using specific vegetation for soil remediation.

#### 8.1.3 RFD - Assessment Review Board Appointment

G. Peters presented an application from Linda Gerlinger for Council’s consideration to the Assessment Review Board. B. Miller advised that recently the City of Red Deer has established a Regional Assessment Review Board for a membership fee. Council requested a report from B. Miller on whether the Town of Drumheller should join the City of Red Deer’s Regional Assessment Review Board rather than the Town having their own Assessment Review Board.

**MO2018.73** Hansen-Zacharuk, Lacher moved that Council approve the appointment of Linda Gerlinger to the Assessment Review Board.

**MO2018.74** Garbutt, Makowecki moved to table MO2018.73 until Council has had an opportunity to review the merits of a Regional Assessment Review Board. Carried unanimously.

## 8.2 DIRECTOR OF INFRASTRUCTURE SERVICES

### **8.3 DIRECTOR OF CORPORATE SERVICES**

8.3.1. Bylaw 05.18 being a bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Drumheller for the 2018 taxation year

B. Miller presented Bylaw 05.18 which reflects a 3% tax increase over 2017. She explained that a residential assessment of \$200,000 in 2017 will see an increase of \$76.73 (\$54.79 municipal, \$17.05 education, \$4.88 DDSF) on their 2018 tax notice. She further advised that the tax bills will be mailed the first week of May with a payment deadline of August 31<sup>st</sup>, 2018.

**MO2018.75** Zariski, Hansen-Zacharuk moved first reading of Bylaw 05.18. Carried unanimously.

**MO2018.76** Lacher, Garbutt moved second reading of Bylaw 05.18. Carried unanimously.

**MO2018.77** Garbutt, Hansen-Zacharuk moved no objection to third reading of Bylaw 05.18. Carried unanimously.

**MO2018.78** DeMott, Makowecki moved third reading of Bylaw 05.18. Carried unanimously.

### **8.4. DIRECTOR OF COMMUNITY SERVICES**

### **8.5 DIRECTOR OF PROTECTIVE SERVICES**

### **9.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

### **10.0 PUBLIC HEARING DECISIONS**

### **11.0 UNFINISHED BUSINESS**

### **12.0 NOTICE OF MOTION**

### **13.0 MAYOR AND COUNCILLORS REPORTS**

#### **13.1 Mayor Heather Colberg - Youth Representatives**

Mayor Colberg explained that when she was campaigning she attended the schools and was able to see what our youth has to offer to the community. She suggested that a representative from the schools come before Council as a delegation periodically so that Council is aware of their activities within the community and Council is able to hear the students concerns on issues affecting the community. Mayor Colberg asked Council to give some thought on how they can increase youth representation at Council meetings.

### **14.0 IN-CAMERA MATTERS**

Regular Council Meeting Minutes  
April 16, 2018

**MO2018.79** Hansen-Zacharuk, DeMott moved to go in camera at 5:35 PM Legal Matter (*FOIPP Act S.17 Public Body Confidences*). Carried unanimously.

**MO2018.80** Hansen-Zacharuk, DeMott moved to go out of camera at 6:07 PM. Carried unanimously.

14.1 Legal Matter

There being no further business, the Mayor declared the meeting adjourned 6:07 PM.

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Acting Chief Administrative Officer

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Mayor