

**Town of Drumheller
COUNCIL MEETING
MINUTES**

May 13, 2019, 2018 at 4:30 PM

Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:

Heather Colberg

COUNCIL:

Kristyne DeMott

Jay Garbutt

Lisa Hansen-Zacharuk

Tony Lacher

Fred Makowecki

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER:

Darryl Drohomerski

COMMUNICATIONS OFFICER

Julia Fielding

ECONOMIC DEVELOPMENT MANAGER

Sean Wallace

RECORDING SECRETARY:

Libby Vant

ABSENT:

Deputy CAO / DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF INFRASTRUCTURE SERVICES:

Dave Brett

DIRECTOR OF EMERGENCY AND PROTECTIVE SERVICES:

Greg Peters

1. CALL TO ORDER

Mayor Colberg called the meeting to order at 4:30 pm.

2. MAYOR'S OPENING REMARK

Mayor Colberg advised that she attended: and brought greetings to the Royal Canadian Legion Alberta and Northwest Territories Command Conference, which was very well attended; a Girl Guides conference that hosted about 300 attendees; the Nurses Week luncheon; the annual Rotary White Elephant Sale which was had great attendance and funds raised; the Town will host an Open House at the Public Works facility on May 24, 2019 from 4:00 to 7:00 pm.

2.1. Proclamation National Public Works Week, May 19-25, 2019

Mayor Colberg proclaimed May 19-25, 2019 Public Works Week.

2.2. Motion to approve Council's Summer Meeting Calendar

Mayor Colberg presented the proposed summer meeting calendar for approval, which included the cancellation of the Committee Meetings of July 2, July 15, July 29, August 12 and August 26, 2019.

MO2019.84 Garbutt, Hansen-Zacharuk moved to accept the summer meeting calendar as presented. Carried.

3. ADOPTION OF AGENDA

Councillor Hansen-Zacharuk added item 6.1.5 Alberta Urban Municipalities Association Resolution regarding the Resource Communities of Canada Coalition.

MO2019.85 Zariski, Hansen-Zacharuk moved to approve the addenda as amended. Carried.

4. MINUTES

4.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

4.1.1. Regular Council Meeting Minutes of April 29, 2019

Councillor DeMott advised that Item 6.1.3 should state that the Drumheller Library Board, not the Drumheller Public Library, made the donation toward Homework Help.

MO2019.86 Lacher, Garbutt moved to accept the Regular Council Meeting Minutes of April 29, 2019 as amended. Carried.

4.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

4.3. BUSINESS ARISING FROM THE MINUTES

5. DELEGATIONS

6. REQUEST FOR DECISION REPORTS

6.1. CAO

6.1.1. Bylaw 08.19 being a bylaw to provide for the establishment of a Tourism Corridor and Community Standards Appeal Board - 2nd and 3rd readings

D. Drohomerski presented the Tourism Corridor and Community Standards Appeal Board for second and third reading. He advised that, with the creation of the Tourism Corridor bylaw and the Community Standards bylaw, the Town needs to establish an appeal board.

MO2019.87 Lacher, Garbutt moved 2nd reading of Bylaw 08.19 establishment of a Tourism Corridor and Community Standards Appeal Board. Carried.

Discussion: In response to a question from Council, D. Drohomerski responded that the Weed Control Act is provincial and the Town has modeled the fees, timelines and processes on that Act. Councillor Zariski asked to clarify that, if successful in their appeal, the appeal fees are to be returned to the appellant, but if the appeal is denied the fees are not returned. D. Drohomerski responded that this was correct – it is a standard process, as the fees reflect the amount of time and resources required to

prepare for the appeal and hearing. Councillor DeMott asked for clarification that there are to be three (3) members of Council and no staff on the appeal board. D. Drohomerski responded that yes, the intent is to have separation of duties and no undue influence.

MO2019.88 Garbutt, DeMott moved 3rd reading of Bylaw 08.19 establishment of a Tourism Corridor and Community Standards Appeal Board. Carried.

6.1.2. Bylaw 10.19 being the 2019 Municipal Taxation Bylaw - all three readings
D. Drohomerski presented Bylaw 10.19 being the 2019 Municipal Taxation Bylaw for all three readings.

MO2019.89 Zariski, Hansen-Zacharuk moved 1st reading of Bylaw 10.19 being the 2019 Municipal Taxation Bylaw. Carried.

MO2019.90 Lacher, Makowecki moved 2nd reading of Bylaw 10.19 being the 2019 Municipal Taxation Bylaw. Carried.

Discussion: Councillor Makowecki asked that, if Council does not generally give three readings of a bylaw at one meeting, why is this process occurring for this bylaw. D. Drohomerski responded that in this case, Council has already approved the operating budget for this year, and the bylaw needs to be passed in order to allow the tax notices to be prepared and sent out.

MO2019.91 Garbutt, Hansen-Zacharuk moved no objection to 3rd reading of Bylaw 10.19 being the 2019 Municipal Taxation Bylaw. Carried.

MO2019.92 Garbutt, Hansen-Zacharuk moved 3rd reading of Bylaw 10.19 being the 2019 Municipal Taxation Bylaw. Carried.

6.1.3. Bylaw 11.19 being a bylaw to amend Bylaw 23.06 being local improvement taxes in respect of all lands that directly benefit from the Rosedale Cambria Water Distribution System – FIRST all three Readings

D. Drohomerski advised that Administration is seeking only the first reading for this bylaw in order to allow Administration more time to prepare the schedule information. He further advised that originally there were 120 developable parcels for the Rosedale and Cambria water line, and some of the parcels have since been subdivided. This has altered the way the cost per developable space is calculated - Administration is requesting approval for a recalculation for all 123 current developable parcels in order to be able to provide an updated cost to them.

MO2019.93 Zariski, Hansen-Zacharuk moved 1st reading of Bylaw 23.06 being local improvement taxes in respect of all lands that directly benefit from the Rosedale Cambria Water Distribution System. Carried.

6.1.4. RFD - Appointment to Municipal Planning Commission

D. Drohomerski advised that a member of the Municipal Planning Commission has moved out of the area and we now require another member. He further advised that Administration recommends that Andrew Luger be appointed to the commission for a three (3) year term.

MO2019.94 Zariski, DeMott moved to appoint Andrew Luger to the Municipal Planning Commission for a three (3) year term ending on the date of Council's annual Organizational Meeting of 2021. Carried.

Councillor Zariski advised that the Municipal Planning Commission is a very busy board that meets frequently and they do require full board membership to allow for quorum to be established, and Mr. Luger seems very qualified for this position.

In response to a question from Council, D. Drohomerski responded that we want to see well qualified applicants with relevant experience appointed to this type of board, and conflict of interest are very rare and easily handled as any a board member may recuse themselves from voting if they have any conflict concerns.

6.2. DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES

6.3. DIRECTOR OF INFRASTRUCTURE SERVICES

6.4. DIRECTOR OF EMERGENCY / PROTECTIVE SERVICES

6.5. MANAGER OF ECONOMIC DEVELOPMENT

6.5.1. RFD - Economic Development Reserve

S. Wallace presented the Request for Decision for the Economic Development Reserve. He advised that developing a funding mechanism for municipal Economic Development (ED) activities in small to medium size communities can be difficult. Funding mechanisms can come in many forms and combinations; the most common forms are fee for service, grants, use of existing municipal reserves or an established dedicated ED reserve. One of the most common methods of developing a dedicated ED reserve is to take the first 1.5 years of the municipal portion of property tax, after the incentive period ends, from new retail, commercial, industrial and agrivalue "new build" developments (new assessments) as a funding mechanism and create a reserve account. This is an easy and reliable method to ensure ED builds a reserve for investment attraction and promotion activities such as development and design of marketing collaterals, marketing campaigns, tradeshow & conferences, travel and hosting delegations. It would also include economic development lobby efforts with the provincial and federal government such as meeting expenses. Eventually, ED activities become self-funded through this mechanism.

Councillor Hansen-Zacharuk asked if the numbers have been run to see how it would affect the budget. S. Wallace responded that as this refers to new builds that we will attract, therefore it would not really have an affect on the budget. Discussion took place on this matter. Councillor Garbutt requested that S. Wallace report back on this reserve to review year one and year two. He asked if there have been any applications so far. D. Drohomerski responded that a few tenants have applied. Further discussion took

place on this matter. Mayor Colberg advised of her support for this request and that Council and Administration need to support the growth of the community.

MO2019.95 Garbutt, Lacher moved to approve the establishment of a dedicated Economic Development Reserve diverting the first 1.5 years of property tax, after the incentive period ends, on new retail, commercial, industrial and agrivalue “new build” assessments. Carried.

6.6. COMMUNICATIONS OFFICER

6.7.

~~REVIEW OF STRATEGIC PRIORITIES~~

7. PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

8. PUBLIC HEARING TO COMMENCE AT 5:30 PM

9. PUBLIC HEARING DECISIONS

10. UNFINISHED BUSINESS

11. NOTICE OF MOTION

12. COUNCILLOR REPORTS

Councillor Hansen-Zacharuk presented the Resource Communities of Canada Coalition on of Canada and advised that the committee was formed by the Alberta Urban Municipalities Association (AUMA). She further advised that the coalition was formed to support and promote the oil and gas sector of the province and recently there have been several news reports on it. So far fifty-one (51) Alberta communities have declared their support for the coalition and plan to stand together at the upcoming Federation of Canadian Municipalities (FCM) conference which takes place in Quebec City this June to advocate to the municipal leaders of Quebec through this AUMA.

Councillor Zariski advised that he fully supports the resolution; for years Alberta bragged that we had a virtually 0% unemployment rate and now, due to the downturn in the oil and gas industry, that is simply not the case any more and we have a high unemployment rate - the rest of the nation needs to understand our situation. Councillor Lacher advised that he was in support of the resolution and that joining voices is much more effective than boycotting the FCM conference. Councillor Hansen-Zacharuk advised that she attended a meeting with AUMA on this matter and they indicated they would be extremely appreciative of the Town’s support on this matter; she and Councillor DeMott will attend the FCM conference and represent the Town and the Coalition at the AUMA booth in support of the coalition.

Councillor Hansen-Zacharuk read the following Notice of Motion:

RE: The Town of Drumheller Joining the Resource Communities of Canada Coalition

WHEREAS responsible resource development is essential for the future of Canadian municipalities.

WHEREAS there is a need to coordinate the Canadian municipal voice to:

1. Advocate for a responsible resource industry.
2. Ensure municipal perspectives are being heard on issues impacting resource development.
3. Share factual information regarding resource development interests.

WHEREAS the Alberta Urban Municipalities Association (AUMA) and other municipal associations across Western Canada have created a Resource Communities of Canada Coalition to facilitate a coordinated approach to represent municipal resource development interests across the country.

WHEREAS the Alberta Urban Municipalities Association (AUMA) and other municipal associations across Western Canada are asking municipalities to support the Resource Communities of Canada Coalition.

NOW THEREFORE BE IT RESOLVED THAT COUNCIL:

MO2019.96 Hansen-Zacharuk, DeMott moved to approve the Town of Drumheller to support the Resource Communities of Canada Coalition. Carried.

13. IN-CAMERA MATTERS

MO2019.97 Hansen-Zacharuk, Lacher moved to go In Camera at 5:09 pm. Carried.

13.1. Labour Matter (Section 17 *FOIPP Act* - Personal Information)

MO2019.98 Lacher, DeMott moved to come out of Camera at 6:15 pm. Carried.

MO2019.99 Zariski, Makowecki moved to ratify the Collective Agreement with CUPE Local 135, outside workers, for a period of four years, with the following increases:

- 1.0% on 2019 January 1
- 0.65% on July 1st
- 1.0% on 2020 January 1
- 0.75% on July 1st
- 2.0% on 2021 January 1
- 2.5% on 2022 January 1

Carried.

MO2019.100 MOTION Garbutt, Makowecki moved to adjourn the meeting at 6:20 pm. Carried.

Regular Council Meeting Minutes
May 13, 2019

Chief Administrative Officer

Mayor