

**Town of Drumheller  
COUNCIL MEETING  
MINUTES**

**August 19, 2019, at 4:30 PM**  
Council Chamber, Town Hall  
224 Centre Street, Drumheller, AB, T0J 0Y4



**PRESENT:**

**MAYOR:**

Heather Colberg

**COUNCIL:**

Kristyne DeMott

Jay Garbutt

Tony Lacher

Tom Zariski

**DEPUTY CAO/DIRECTOR OF CORPORATE SERVICES:**

Barb Miller

**DIRECTOR OF INFRASTRUCTURE SERVICES:**

Dave Brett

**MANAGER OF ECONOMIC DEVELOPMENT:**

Sean Wallace

**COMMUNICATION OFFICER:**

Julia Fielding

**RECORDING SECRETARY:**

Dori Appleton

**ABSENT:**

**CHIEF ADMINISTRATIVE OFFICER:**

Darryl Drohomerski

**DIRECTOR OF PROTECTIVE SERVICES:**

Greg Peters

**COUNCILLORS**

Fred Makowecki

Lisa Hansen-Zacharuk

**1 CALL TO ORDER**

Mayor Colberg called the meeting to order at 4.31 pm

**2 MAYOR'S OPENING REMARK**

Thanked the filming industry that have come to town.

Carnival was a huge success.  
Jan Ardenn, concert at the Badlands Amphitheatre was sold out.

### **3 ADOPTION OF AGENDA**

**M2019.141** – T. Lacher, J. Garbutt moved to adopt the agenda as amended.

Amendment: 6.7.2. Poverty Reduction – Terms of Reference – FCCS to be tables to September 16<sup>th</sup> agenda.

Carried Unanimously.

### **4 MINUTES**

#### **4.1 ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

##### **4.1.1 Regular Council Meeting Minutes of July 22, 2019**

**M2019.142** – J. Garbutt, K. DeMott to adopt minutes of the regular meeting of council of July 22/2019 as handed out at the Council Meeting.

Amendment: Minutes handed out at Council Meeting that corrected some errors from Minutes included in Agenda Package.

Carried Unanimously.

#### **4.2 MINUTES OF MEETING PRESENTED FOR INFORMATION**

##### **4.2.1 Drumheller & District Solid Waste Management Association, Minutes June 20<sup>th</sup> 2019 Regular Meeting**

##### **4.2.2 Municipal Planning Commission Minutes, July 11<sup>th</sup> 2019**

##### **4.2.3 Municipal Planning Commission Minutes, July 25<sup>th</sup> 2019**

#### **4.3 BUSINESS ARISING FROM THE MINUTES**

### **5 DELEGATIONS**

### **6 REQUEST FOR DECISION REPORTS**

#### **6.1 CAO**

## **6.2 DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES**

### **6.2.1 Council Policy #C-02-19 Relief of Municipal Property Tax on Destroyed Improvements.**

**M2019.143** – J. Garbutt, T. Zariski moved to adopt Council Policy #C-02-19 Relief of Municipal Property Tax on Destroyed Improvements as amended.

Amendments – 5.1 insert “no later than March 31<sup>st</sup> of the year immediately following the date of destruction”.

Carried Unanimously.

### **6.2.2 Request for Decision - Intermunicipal Development Plan Joint Committee Council Committee Appointments**

B. Miller – The modernized MGA requires all municipalities to have an Intermunicipal Development Plan with each of its neighbouring municipalities which for Drumheller includes Starland, Wheatland and Kneehill Counties and Special Areas #2. To move forward, two (2) Council appointments are required to serve on the IDP committee.

**M2019.144** - K. Demott, J. Garbutt moved to appoint Councillor Tony Lacher and Councillor Tom Zariski to be the Drumheller representative for the IDP committee between Wheatland, Kneehill, Starland Counties and Special Areas #2 until the next organizational meeting of Council.

Carried Unanimously.

## **6.3 DIRECTOR OF INFRASTRUCTURE SERVICES**

## **6.4 DIRECTOR OF EMERGENCY / PROTECTIVE SERVICES**

## **6.5 MANAGER OF ECONOMIC DEVELOPMENT**

### **6.5.1 Drone Use - Council Policy #C-07-19**

S. Wallace – spoke to the policy and its application since adoption. The need for a slight amendment to the policy has been identified and has been brought forward for adoption.

Discussion was had on the absence of authority to enforce the policy and the tools of enforcement (fines) available through a bylaw. Direction was given to

administration to address this gap either through a new Drone Use or amended Community Standards Bylaw.

**M2019.145** – J. Garbutt, K. DeMott moved to adopt Drone Use Council Policy #C-07-19 as amended.

Amendment - changed from: no recreational use in the municipality to no drone use on municipal property.

Carried Unanimously.

## **6.6 COMMUNICATIONS OFFICER**

### **6.6.1 Communication Strategy (Smart Phone App - Update)**

J. Fielding – The RFP for the development/maintenance of a Smart Phone App closed August 15<sup>th</sup>. Eleven (11) proposals were received of which the top three (3) firms will be invited to present before Council on September 30<sup>th</sup>.

### **6.6.2 Dino Brand (Logo) Update**

J. Fielding – Data collected through public consultation is being analysed with the Branding Committee scheduled to meet August 30<sup>th</sup>. Following that, the designer will be engaged. Draft design to be presented to Council September 30<sup>th</sup>.

## **6.7 REVIEW OF STRATEGIC PRIORITIES**

### **6.7.1 Trail Gaps update – Infrastructure**

D. Brett – progress is being made on the trail system mapping a communications strategy around the trail system and policy development regarding signage and maintenance.

To come back to Council September 30<sup>th</sup> with an update.

### **6.7.2 Poverty Reduction - Terms of Reference - FCSS - April Harrison**

### **6.7.3 Civic Solar – CAO**

B. Miller – in continued discussions with legal representatives

To come back to Council September 30<sup>th</sup> with and update.

- 6.7.4 Parks and Recreation Plan - Infrastructure / Recreation  
D. Brett – is in discussion with D. Goldthorpe Manager of Arts Culture and Recreation , D. Brett does not have a clear understanding of what this Plan is and will spend time in the fall with D. Goldthorpe to continue discussions and have a clear set of plans.

Asking to move this discussion to September 30<sup>th</sup> Council Meeting.

- 6.7.5 Employee Innovation Options - Deputy CAO

B. Miller – item has been deferred to the new HR Manager

- 6.7.6 Staff Vacancies - Deputy CAO

B. Miller – HR Manager (Part-time) has been engaged starting September 16<sup>th</sup>

Utilities Manager Position – a recruitment firm has been engaged and the search is in progress.

**7 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

**8 PUBLIC HEARING TO COMMENCE AT 5:30 PM**

**9 PUBLIC HEARING DECISIONS**

**10 UNFINISHED BUSINESS**

**11 NOTICE OF MOTION**

**12 COUNCILLOR REPORTS**

**13 IN-CAMERA MATTERS**

- 13.1 Labour Matter (*FOIP Section 17 Personal Privacy*)

**M2019.146** – J. Garbutt, K. DeMott moved to go into closed meeting at 5.28 pm.

Carried Unanimously.

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**M2019.147** – T. Lacher, K. DeMott moved to revert back to open meeting at 6.18 pm.

Carried Unanimously.

**M2019.148** - J. Garbutt, T. Zariski moved to ratify the 4-year agreement (2019-2022) with CUPE Local 4604 as presented noting the following increases:

- 1.0% on 2019 January 1<sup>st</sup>
- 0.65% on July 1<sup>st</sup>  
Market adjust of 0.50 % on September 1<sup>st</sup>
  
- 1.0% on 2020 January 1<sup>st</sup>  
Market adjustment of 0.50 % on January 1<sup>st</sup>
- 0.75% on July 1<sup>st</sup>
  
- 2.0% on 2021 January 1<sup>st</sup>
- 2.5% on 2022 January 1<sup>st</sup>

Carried Unanimously.

**14 ADJOURNMENT**

**M2019.149** – J. Garbutt, T. Zariski moved to adjourn the meeting at 6.21 pm.

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Chief Administrative Officer

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Mayor