

**Town of Drumheller
COUNCIL MEETING
MINUTES**

January 6, 2020, 2018 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:

Heather Colberg

COUNCIL:

Kristyne DeMott

Jay Garbutt

Lisa Hansen-Zacharuk

Tony Lacher

Fred Makowecki

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER:

Darryl Drohomerski

DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF INFRASTRUCTURE SERVICES:

Dave Brett

DIRECTOR OF EMERGENCY AND PROTECTIVE SERVICES:

Greg Peters

COMMUNICATIONS OFFICER:

Julia Fielding

MANAGER OF ECONOMIC DEVELOPMENT:

Sean Wallace

RECORDING SECRETARY:

Libby Vant

1. CALL TO ORDER

Mayor Colberg called the meeting to order at 4:30 PM.

2. MAYOR'S OPENING REMARK

Mayor Colberg provided her opening remarks.

2.1. Deputy Mayor Swearing In - Councillor Tom Zariski for January and February 2020

Mayor Colberg swore in Councillor Tom Zariski as Deputy Mayor for January and February of 2020.

2.2. Cancellation of January 13, 2020 Committee Meeting

Mayor Colberg advised that the January 13, 2020 Committee Meeting would be cancelled in order to accommodate a Communications Strategic Training session for Council on that date.

3. ADOPTION OF AGENDA

M2020.01 Hansen-Zacharuk, DeMott moved to approve the agenda as presented.
Carried unanimously.

4. MINUTES

4.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

4.1.1. Minutes of December 9, 2019, Regular Council Meeting

M2020.02 Lacher, Hansen-Zacharuk moved to approve the Minutes of the December 9, 2019, Regular Council Meeting as presented.
Carried unanimously.

4.1.2. Minutes of December 16, 2019, Special Council Meeting

M2020.03 Zariski, Makowecki moved to approve the Minutes of the December 16, 2019, Special Council Meeting as presented.
Carried unanimously.

4.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

4.3. BUSINESS ARISING FROM THE MINUTES

5. DELEGATIONS

6. REQUEST FOR DECISION REPORTS

6.1. CAO

6.1.1. Request for Decision - Development Officer Designation Change Due to Vacancy

D. Drohomerski presented a Request for Decision for a change in the Development Officer designation due to vacancy.

M2020.13 Hansen-Zacharuk, Makowecki moved that Council remove Tracy Breese as the Council appointed Development Officer, effective January 6, 2020, and approve the Chief Administrative Officer as the designated officer until such time that the Development Officer position is filled.
Carried unanimously.

6.2. DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES

6.2.1. Request for Decision - Request for Relief of Utility Consumption for Account No. 022 0050504 000

B. Miller presented a Request for Decision for the Request for Relief of Utility Consumption for Account No. 022 0050504 000. Discussion took place on this matter.

M2020.14 Zariski, Lacher moved to grant the request for utility billing relief from the owner of Account No. 022 0050504 000.

DEFEATED

6.3. DIRECTOR OF INFRASTRUCTURE SERVICES

6.3.1. Spring Clean Up

D. Drohomerski put forward the idea of pushing spring clean up to the fall rather than in spring due to the staff being all hands on deck at the peak time where the staff is getting ready with all of the spring projects and plantings. D. Brett advised that moving the community clean up to late September would be beneficial from labour management and work process management perspectives. Discussion took place on this matter. Council directed Administration to conduct a Fall Clean Up as a pilot program in 2020 and provide four (4) landfill fee-amnesty chits to each household for use throughout the year which will be sent out via mail and email to residents through their utility bill.

6.4. DIRECTOR OF EMERGENCY / PROTECTIVE SERVICES

6.5. MANAGER OF ECONOMIC DEVELOPMENT

6.5.1. Bylaw 19.19 Non-residential Development Incentive and Schedule A - Policy C-09-19 and Schedule B - Policy C-10-19 - First Reading

S. Wallace presented Bylaw 19.19 Non-residential Development Incentive and attendant schedules, which would repeal Bylaws 17.18 and 22.18. He advised that this change is due to changes in the Municipal Government Act.

M2020.04 Lacher, Zariski moved to repeal Bylaw 17.18 and Bylaw 22.18.
Carried unanimously.

M2020.05 Hansen-Zacharuk, DeMott moved to adopt Bylaw 19.19 Non-residential Development Incentive and Schedule A denoted as Commercial Development Incentive Policy C-09-19 and Schedule B denoted as the New Business Vacant Building Incentive Policy C-10-19.
Carried unanimously.

M2020.06 Lacher, DeMott moved first reading of Bylaw 19.19 Non-residential Development Incentive.
Carried unanimously.

M2020.07 Hansen-Zacharuk, Zariski moved second reading of Bylaw 19.19 Non-residential Development Incentive.

Carried unanimously.

M2020.08 Zariski, DeMott moved no objection to third reading of Bylaw 19.19 Non-residential Development Incentive.

Carried unanimously

M2020.10 DeMott, Makowecki moved third and final reading of Bylaw 19.19 Non-residential Development Incentive.

Carried unanimously.

6.5.2. Policy C-08-19 Storefront Enhancement

S. Wallace presented Policy C-08-19 Storefront Enhancement for Council's consideration. Discussion took place on this matter.

M2020.11 DeMott, Hansen-Zacharuk moved to adopt Policy C-08-19 Storefront Enhancement as presented.

Carried unanimously.

Friendly amendment on motion DeMott, Hansen-Zacharuk to strike item 4.2 of Policy C-08-19 Storefront Enhancement.

Carried unanimously.

6.5.3. Request for Decision - Establishment of the Downtown Area Revitalization Advisory Committee (DARAC)

S. Wallace provided a Request for Decision to Establish the Downtown Area Revitalization Advisory Committee (DARAC) and its Terms of Reference.

M2020.12 Zariski, Hansen-Zacharuk moved to establish the Downtown Area Advisory Committee and accompanying Terms of Reference.

Carried unanimously.

6.6. COMMUNICATIONS OFFICER

6.7. REVIEW OF STRATEGIC PRIORITIES

7. PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

8. PUBLIC HEARING TO COMMENCE AT 5:30 PM

9. PUBLIC HEARING DECISIONS

10. UNFINISHED BUSINESS

11. IN-CAMERA MATTERS

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M2020.15 Hansen-Zacharuk, DeMott moved to go In Camera at 5:45 PM.
Carried unanimously.

11.1. Labour Matter - Chief Administrative Officer - Check In
(FOIPP Act Sec. 24(1) Advice from Officials)

11.2. Legal Matter - Golf Course
(FOIPP Act Sec. 16(1) Disclosure Harmful to Business Interests of a Third Party)

M2020.16 Hansen-Zacharuk, DeMott moved to return to an open meeting at 7:43 PM.
Carried unanimously.

12. ADJOURNMENT

M2020.17 Lacher, Makowecki moved to adjourn the meeting at 7:43 PM.
Carried unanimously.



Chief Administrative Officer



Mayor