



AGENDA

Regular Council Meeting

4:30 PM - Monday, January 11, 2021

Location: Virtual Remote Meeting & Drumheller Valley YouTube Live Stream

	Page
1. CALL TO ORDER	
2. OPENING REMARK	
2.1. Proclamation - Alzheimer's Awareness Month	
2.2. Deputy Mayor - Councillor Tom Zariski for January and February 2021	
3. ADOPTION OF AGENDA	
3.1. Agenda for January 11, 2021 Regular Council Meeting	
Motion: That Council adopt the January 11, 2021 Regular Council meeting agenda as presented.	
4. MINUTES	
4.1. Minutes for the December 21, 2020 Regular Meeting	3 - 8
Motion: That Council adopt the December 21, 2020 Regular Meeting minutes as presented.	
Regular Council - 21 Dec 2020 - Minutes	
5. REQUEST FOR DECISION REPORTS	
5.1. CHIEF ADMINISTRATIVE OFFICER	
5.1.1. Environmental Reserve Bylaw 01.21 - First Reading	9 - 11
Motion: That Council approve first reading of Bylaw 01.21.	
Bylaw 01.21 & Schedule A - First Reading	
5.1.2. Request for Decision - Board Application Subdivision and Development Appeal Committee (SDAB) Application - S. Clark	12 - 13
Motion: That Council approve the appointment of Sharon Clark to the Subdivision and Development Appeal Board for a three year term expiring December 2023.	
RFD - Board Application SDAB - S. Clark - 2021Jan11R	
5.1.3. Request for Decision - Bylaw 18.20 Scatter Garden Fee Update Cemetery Bylaw 18.20 - First Reading	14 - 47

Motion:

1. That Council approve first reading of Cemetery Bylaw 18.20
2. That Council approve the charges for the Scatter Garden in the amended 2021 Service Fee Schedule.

[RFD - Bylaw 18.20 Scatter Garden Fee Update](#)

[Cemetery Bylaw 18.20 Updates - Scatter Garden - 2020Jan8](#)

[Service Fee Schedule 2021 - with Scatter Garden Charges](#)

5.2. DIRECTOR OF EMERGENCY / PROTECTIVE SERVICES

5.2.1. Covid-19 Update

6. UNFINISHED BUSINESS

6.1. Fireworks Bylaw 19.20 - Public Participation Survey

48 - 68

[Fireworks Bylaw 19.20 Survey and Results - Communications Dept](#)

7. ADJOURNMENT

Regular Council Meeting Minutes
December 21, 2020

Town of Drumheller
COUNCIL MEETING MINUTES
December 21, 2020, 2020 at 4:30 PM

Location: Virtual Remote Meeting & Drumheller Valley YouTube
Live Stream



IN ATTENDANCE:

Mayor Heather Colberg
Councillor Kristyne DeMott
Councillor Jay Garbutt
Councillor Tony Lacher
Councillor Fred Makowecki
Councillor Tom Zariski

Chief Administrative Officer (CAO): Darryl Drohomerski
Director of Emergency and Protective Services: Greg Peters
Manager of Finance: Elin Gwinner
Communications Officer: Erica Crocker
Legislative Assistant: Denise Lines

Approved Leave
Councillor Lisa Hansen-Zacharuk

1. CALL TO ORDER

1..1 Mayor called to the meeting to order at 4:32pm.

2. OPENING REMARK

2.1. Meeting Changes
January 4, 2021 Regular Council Meeting - Cancelled
January 11, 2021 will be the next Regular Council Meeting

Mayor thanks to all the businesses and families that decorated the trees downtown. If there are decorations that you would like to keep, please remove them from the trees between January 8 and 11th as the trees will be removed after that time.

Regular Council Meeting Minutes
December 21, 2020

3. ADOPTION OF AGENDA

3.1. Agenda for December 21, 2020 Regular Council Meeting

M2020.258 Moved by Lacher, DeMott that Council adopt the December 21, 2020 Regular Council meeting agenda as presented.

Carried unanimously

4. MINUTES

4.1. Minutes for the December 7, 2020 Regular Meeting Minutes

M2020.259 Moved by Zariski, Makowecki that Council adopt the December 7, 2020 Regular Meeting minutes as presented.

Carried unanimously

5. REQUEST FOR DECISION REPORTS

5.1. CHIEF ADMINISTRATIVE OFFICER

5.1.1. Request for Decision - Board Application Economic Development Advisory Committee - S. Rymal

M2020.260 Moved by Makowecki, Lacher that Council approve the appointment of Shelley Rymal to the Economic Development Advisory Committee for a 3 year term expiring December 2023.

Carried unanimously

5.1.2. Request for Decision - Board Applications Municipal Planning Commission - S. Rymal

M2020.261 Moved by Zariski, DeMott that Council approve the appointment of Shelley Rymal to the Drumheller Municipal Planning Commission for a 3 year term expiring December 2023.

Carried unanimously

Regular Council Meeting Minutes
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5.1.3. Request for Decision - 2021 Election: Substitute Returning Officer

In accordance with the Local Authorities Election Act, a substitute returning officer should be assigned at the same time as the Returning Officer, we are correcting that situation with this Request for Decision.

M2020.262 Moved by DeMott, Zariski that Council appoint Denise Lines as the Substitute Returning Officer for the 2021 Municipal Election.

Carried unanimously

5.1.4. 2021 Council Meeting Schedule

The meeting schedule will remain as presented.

5.1.5. Request for Decision - Palliser Regional Service Enhancement Project

M2020.263 Moved by Councillor Zariski, Makowecki that:

1. Council authorizes the Town of Drumheller to participate in an application for the "Palliser Regional Service Enhancement Project" submitted by the Village of Acme with Palliser Regional Municipal Services as the Primary Contractor under the Intermunicipal Collaboration component of the Alberta Community Partnership program;
2. Further that the Town of Drumheller, as a grant partner, agrees to abide by the terms of a Condition Grant Agreement governing the purpose and use of the grant.

Carried unanimously

5.1.6. Request for Decision - Sale of Property Tax Roll 16001208

M2020.264 Moved by Lacher, DeMott that Council approves the sale Roll 16001208 for the sum of \$18,000.00 with all costs from both parties for this sale being the responsibility of the purchaser.

Carried unanimously

5.1.7. Request for Decision - Public Utility Lot Bylaw 22.20

The purpose of creating a Public Utility Lot is to provide for the operation and maintenance of a drainage ditch to accommodate our water treatment plant's regular cleaning operations.

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M2020.265 Moved by Zariski, Makowecki that Council give first reading to Bylaw 22.20 for the creation of a Public Utility Lot within Lot 4, Block 5, Plan 9911673.

Carried unanimously

M2020.266 Moved by Makowecki, DeMott that Council give second reading to Bylaw 22.20 for the creation of a Public Utility Lot within Lot 4, Block 5, Plan 9911673.

Carried unanimously

M2020.267 Moved by Garbutt, Makowecki that Council consider third reading of Bylaw 22.20 for the creation of a Public Utility Lot within Lot 4, Block 5, Plan 9911673.

Carried unanimously

M2020.268 Moved by Lacher, Makowecki that Council give third reading of Bylaw 22.20 for the creation of a Public Utility Lot within Lot 4, Block 5, Plan 9911673.

Carried unanimously

5.2. DIRECTOR OF EMERGENCY / PROTECTIVE SERVICES

5.2.1. State of Local Emergency (SOLE) and Covid-19 Update given by G. Peters, Director of Emergency and Protective Services

5.3. MANAGER OF FINANCE

5.3.1. 2021 Water and Sewer Rates - Utility Rate Bylaw 23.20

Water rates are proposed to increase by 5% and sewer rates by 2% as per the financial model adopted by council in 2017. The increase is to provide financial sustainability to the utility over the long term.

M2020.269 Moved by Zariski, Lacher that Council give first reading to the Utility Rate Bylaw 23.20.

Carried unanimously

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M2020.270 Moved by Lacher, Makowecki that Council give second reading to the Utility Rate Bylaw 23.20.

Carried unanimously

M2020.271 Moved by Zariski, Garbutt that Council consider third reading to the Utility Rate Bylaw 23.20.

Carried unanimously

M2020.272 Moved by Lacher, Garbutt that Council give third reading to the Utility Rate Bylaw 23.20.

Carried unanimously

Utility Rate Bylaw 18.19 is hereby repealed with the third reading of Bylaw 23.20. This is an annual review and update for Water and Sewer rates

5.3.2. 2021 Utility Budget

M2020.273 Moved by Garbutt, Makowecki to accept the 2021-2024 Utility Budget as presented.

Carried unanimously

5.3.3. 2021 Proposed Service Fee Schedule

M2020.270 Moved by Garbutt, DeMott that Council accept the 2021 Service Fee Schedule as presented.

Carried unanimously

Regular Council Meeting Minutes
December 21, 2020

6. PUBLIC HEARING TO COMMENCE AT 5:30 PM

6.1. Fireworks Bylaw 19.20

1. Mayor Open Public Hearing: Time 5:30pm
2. Mayors Introduction of Matter
3. Fireworks Bylaw 19.20 - G. Peters, Director of Emergency and Protective Services
4. Rules of Conduct
5. Announcement of Public to Speak
6. Public - Registered to Present Remotely / Phone - 5 minute time limit
Deana Hannem / Drumheller Chamber of Commerce
Perry Logan - Canadian National Fireworks Association
Riddel Wiebe
7. Public - Written Submission Read Aloud - 5 minute time limit
Drumheller Chamber of Commerce / D. Hannem
P. Logan
B. Germain
J. Powell
8. Mayor Call for Public Hearing to Close: 6:26pm

Comments will be reviewed prior to second reading of the proposed bylaw in January 2021.

7. ADJOURNMENT

- 7.1. M2020.271 Moved by Makowecki, DeMott to adjourn the meeting. Time 6:26pm

Chief Administrative Officer

Mayor

Town of Drumheller You Tube link for the December 21, 2020:
https://www.youtube.com/watch?v=hVu_TpN_7VU

TOWN OF DRUMHELLER

BYLAW NUMBER 01.21

THIS IS A BYLAW OF THE TOWN OF DRUMHELLER, in the Province of Alberta for the purpose of changing the boundaries of an Environmental Reserve pursuant to Section 676(1)(d) of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000 to satisfy a concern relating to the dedication of an Environmental Reserve in 1981 and to allow part of this property to be used for other purposes.

WHEREAS: Lot 19 E.R. (Environmental Reserve) in Block 3 containing 6.80 Acres was created by Subdivision Plan No. 811 1554; and

WHEREAS: Section 664 of the said Municipal Government Act; states that Environmental Reserve is only required to be dedicated if the land is:

- (a) a swamp, gully, ravine, coulee or natural drainage course, or
- (b) is land subject to flooding or unstable, or
- (c) is along the bed of a body of water, and

WHEREAS: the land within the said Lot 19 E.R. (Environmental Reserve), Block 3, Plan 811 1554 is not a swamp, gully, ravine, coulee, natural drainage course, is not subject to flooding nor is along the bed of any body of water; and

WHEREAS: Subdivision Plan 811 1554 also dedicated an additional 15.17 Acres of Environment Reserve and 1.90 Acres of Municipal Reserve in this area; and

WHEREAS: the Council of the Town of Drumheller now finds portions of this land is not required for Environmental Reserve and after considering the foregoing and the vast amount of Environment Reserve already in this vicinity now finds a better use for this land which we believe to be in long term best interests of the citizens of the Town of Drumheller; and

WHEREAS: a notice will be published in the Drumheller Mail once a week for two consecutive weeks on January 13, 2021 and again on January 20, 2021 the last of such publications being at least five days before the day fixed for the passing of this Bylaw, and a notice was mailed to adjacent owners advising them of this Bylaw including the date and location of a meeting to be held where concerns can be heard or alternatively the name and address where any concerns may be sent; and

WHEREAS: the Council of The Town of Drumheller was not petitioned for an opportunity to be heard by any person prejudicially affected by this Bylaw;

NOW THEREFORE; be it resolved that THE COUNCIL of the TOWN OF DRUMHELLER in the Province of Alberta does hereby enact to correct this concern by amending the boundaries of the said Environment Reserve as shown on the attached plan marked "Schedule A" and more particularly described as:

'THAT PORTION OF LOT 19 E.R., BLOCK 3, PLAN 811 1554 THAT LIES WITHIN'

PLAN

BLOCK 1

LOT 39

EXCEPTING THEREOUT ALL MINES AND MINERALS.

—DRUMHELLER, ALBERTA—

PLAN SHOWING PARTIAL CLOSURE OF
LOT 19 E.R. (ENVIRONMENTAL RESERVE),
BLOCK 3, PLAN 811 1554
WITHIN THE
N.E.1/4 SEC.2, TWP,29, RGE.20, W.4M.



—SCALE= 1:300 ————— DECEMBER, 2020 —

LEGEND:

Distances are in metres and decimals thereof.

Area affected by this plan is shown thus... 



HUNTER WALLACE SURVEYS LTD.
DRUMHELLER, ALBERTA
FILE: 20-245



REQUEST FOR DECISION

TITLE:	Subdivision and Development Appeal Board Appointment
DATE:	January 6, 2021
PRESENTED BY:	Darryl Drohomerski, Chief Administrative Officer
ATTACHMENT:	SDAB Application for Sharon Clark

SUMMARY:

The Subdivision and Development Appeal Board (SDAB) is composed four persons at large, appointed by resolution of Council. There have been two vacancies on this Board for at least two years and Sharon Clark has recently applied to become a third member.

RECOMMENDATION:

Administration recommends Sharon Clark be appointed to the Subdivision and Development Appeal Board for a three-year term ending in December 2023.

DISCUSSION:

Board and Committee volunteer roles create public participation opportunities and ensure transparency regarding Town business. As stated in Bylaw 15-18 terms of membership will be three years and a member may serve up to two consecutive terms.

FINANCIAL IMPACT:

N/A

STRATEGIC POLICY ALIGNMENT:

Good governance.

COMMUNICATION STRATEGY:

Appropriate boards are informed when Council makes member appointments.

MOTION:

That Council approve the appointment of Sharon Clark to the Subdivision and Development Appeal Board for a three year term expiring December 2023.

SECONDED:

Prepared By:
Denise Lines
Administrative Assistant

Approved By:
Darryl Drohomerski
Chief Administrative Officer



TOWN OF DRUMHELLER BOARD / COMMITTEE APPLICATION FORM

Date: December 30, 2020

Board: S.D.A.B.

Name of Applicant: Sharon J. Clark

Full Address



Phone Number



Do you have previous Board/Committee experience? Yes No

If yes, please list the Boards and the length of time you served.

Municipal Planning Commission (MPC) - to the best of my recollection, I have served a total of 4 or 5 terms, or approximately 12 - 15 years.

Briefly explain why you are interested in this position and what particular skills you will bring to this Committee or Board.

I am very interested in reading, interpreting and understanding legislation, regulations and administrative policies...and then applying related, precedent setting decisions in an effort to reach legally sound conclusions or decisions, based on the facts as presented.

I believe my 35 years (approximately) of experience as a practising lawyer (I am now retired) would provide a sound basis for membership on the SDAB.

Signature: Sharon J. Clark

Date: December 30, 2020

If you have any questions please contact Denise Lines at 403-823-1339. Please email your completed form to dlines@drumheller.ca or submit it at Town Hall.

Personal information is being collected for the purpose of appointing individuals to Town of Drumheller public service boards under the the authority of Section 33 of the Freedom of Information and Protection of Privacy Act (FOIP). If you have any questions about the collection or use of your personal information, please contact the Town of Drumheller's FOIP Coordinator at 403-823-1339.



REQUEST FOR DECISION

TITLE:	Bylaw 18.20 Scatter Garden and 2021 Service Fee Changes
DATE:	January 8, 2021
PRESENTED BY:	Darryl Drohomerski, CAO
ATTACHMENT:	Bylaw 18.20 and 2021 Service Fee Changes

SUMMARY: Administration has been working on the addition of a Scatter Garden feature at the Drumheller Cemetery with the construction planned for 2021. One of the requirements for this service is to modify the existing Cemetery Bylaw as well as change the Service Fee Document to include the new charges.

RECOMMENDATION: The proposed Bylaw 18.20 includes changes to add the requirements to use and manage a Scatter Garden. The changes are shown in red text in the attachment and, if approved, 18.20 would replace the existing bylaw. If bylaw 18.20 is approved, the recently approved 2021 Service Fee Schedule needs to be approved with the amended charges for both Scattering of Cremains and installation of a plaque to commemorate the deceased.

Administration recommends approving all three readings of Bylaw 18.20 and the charges as noted in the amendment to the 2021 Service Fee Schedule.

FINANCIAL IMPACT: The provision of services at the cemetery should be on a cost recovery basis. Approving bylaw 18.20 and amended 2021 Service Fee Schedule will allow for cost recovery on these items.

STRATEGIC POLICY ALIGNMENT: A 2020 Council priority included the implementation of a Scatter Garden.

COMMUNICATION STRATEGY: The amended 2021 Service Fee Schedule will be published once approved.

MOTION:

1. That Council approve first reading of Cemetery Bylaw 18.20
2. That Council approve the charges for the Scatter Garden in the amended 2021 Service Fee Schedule

SECONDED:

Prepared By:
Darryl Drohomerski


Approved By: Darryl Drohomerski
Chief Administrative Officer

**TOWN OF DRUMHELLER
BYLAW NUMBER 18.20**

**BEING A BYLAW TO PROVIDE FOR THE CONTROL AND MANAGEMENT OF THE
DRUMHELLER MUNICIPAL CEMETERY WITHIN THE CORPORATE BOUNDARY OF
THE TOWN OF DRUMHELLER IN THE PROVINCE OF ALBERTA.**

WHEREAS: Pursuant to the provisions of the Municipal Government Act, *R.S.A. 2000*, Chapter M-26, as amended, and the regulations set for in the Cemeteries Act, *R.S.A. 2000, Chapter C-3*, Council of the Town of Drumheller deems it expedient to pass a Bylaw to provide for the control and management of the Drumheller Municipal Cemetery

NOW THEREFORE the Council of the Town of Drumheller, duly assembled, enacts as follows:

1. Short Title: this Bylaw may be cited as the “Cemetery Bylaw”.
2. In this Bylaw, the following definitions shall apply:
 - a) “Ash Interment” means the act of *burying cremated remains in a grave*. The Act includes the digging and backfilling of the grave by the Town;
 - b) “Ash Inurnment” means the act of *placing cremated human remains in a funeral urn*;
 - c) “Burial” means the *interment of human remains or cremated human remains in a grave*;
 - d) “Burial Permit” means a *permit which is required by the Town of Drumheller prior to burial*;
 - e) “Cemetery” means *land that is set apart or used as a place for the burial of dead human bodies or other human remains or in which dead human bodies or other human remains are buried and declared to be the Cemetery of the Town of Drumheller and shall hereafter be known as the Drumheller Municipal Cemetery, namely: Block 11, Plan 8711305 and Block 10, Plan 8610515*;
 - f) “Cemeteries Act” means the *Cemeteries Act of the Province of Alberta, R.S.A. 2000, Chapter C-3, as amended together with its Regulations from time to time*;
 - g) “Chief Administrative Officer” means the *Chief Administrative Officer of the Town of Drumheller and may be referred to as the Town Manager*;
 - h) “Columbarium” means a *structure designed for storing the ashes of dead human bodies or other human remains that have been cremated*;

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- i) "Council" means the *Municipal Council of the Town of Drumheller*;
- j) "Double Depth Plot" shall mean a *single grave Plot (full Plot) in which the Town will permit the burial of two bodies in separate caskets, placed one above the other, at minimum depths as required by the Alberta Cemeteries Act.*
- k) "Deed" means the *application for a Plot deed or niche deed*;
- l) "Family Member of Responsible Person" means the *heirs, next of kin or responsible persons who are deemed to be or who claim to be responsible for the upkeep of a Plot, Plot and monument or Niche in the cemetery.*
- m) "Footstones" means *monuments set at the foot of a grave for memorial purposes or to define corners of graves of family plots, permitted in designated areas only*;
- n) "Full Plot" means a *single grave plot measuring five (5) feet by ten (10) feet by six (6) feet deep*;
- o) "Funeral Director" means *any registered embalmer or mortician licensed in Alberta*;
- p) "Grave Cover" means a *structure or marble, granite, plastic, fiberglass, or similar material for memorial purposes placed on the entire burial plot and set level with the contour of the ground as permitted in designated areas only*;
- q) "Half Plot" means *one-half of a single grave plot measuring five (5) feet by five (5) feet by four (4) feet deep*;
- r) "Maintenance Period" means the *usual maintenance period in any one year adhered to by the Town in terms of its usual procedures and policies and as may be governed by need and weather conditions from time to time*;
- s) "Marker" means a *monument of approved granite, marble or bronze. The top of the flat marker be somewhat lower but level with the surrounding ground contour of that particular grave*;
- t) "Memorial Wall" means a *structure or structures in the Cemetery appropriate for fixing plaques regulated in size dedicated to the memory of deceased persons*;
- u) "Monument" means *anything that is called a headstone, tombstone, upright or vertical monument, a pillow marker, a flat marker, a grave cover or a footstone that is made of granite, marble, or metallic materials, supported by a concrete*

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monument base which is somewhat lower but level with the surrounding ground;

- v) *“Niche” means a single compartment of a columbarium large enough to house one or two funeral urns;*
- w) *“Non-Resident” means a person who at the time of his demise, was either:*
 - i) *not a resident of the Town as defined Section 2(z) hereunder;*
 - ii) *a patient in any Government Institution, Home for Aged and Infirm persons, Nursing Home or Hospital in the Town and not a resident of the Town;*
- x) *“Ongoing Maintenance” means a general term used to designate all the various types of work the Town does on behalf of the owner to ensure that the burial plots are kept in good repair and that the surrounding grounds are properly cared for. This does not include monuments or grave covers;*
- y) *“Owner” shall mean a person or persons who purchase a plot or plots or compartment or compartments of a Columbarium in the Cemetery;*
- z) *“Resident” means any person, who at the time of his demise, was either:*
 - i) *living in the Town for a period of twelve consecutive months immediately prior to his demise, or,*
 - ii) *living in the Town and the owner of property in the Town, for a period of three consecutive months immediately prior to his demise and is not otherwise disqualified as being a non-resident as defined by this Bylaw;*
- aa) *“Scatter Garden” means a designed area in the cemetery to scatter cremated human remains;*
- bb) *“Scatter Garden Monument” means a granite monument for the memorialization of cremated human remains that have been scattered in the Scatter Garden;*
- cc) *“The Town” means the Town of Drumheller or the Municipality of the Town of Drumheller as the case may be or the context may apply;*
- dd) *“Veteran” means a person who has a Veteran’s Affairs Registration Number (as defined by Regulations of the War Veteran’s Allowance Act);*
- ee) *“Working Hours” means regular hours of work (08:00-16:30), Monday to Friday, inclusive, excluding declared or statutory holidays;*

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3. ADMINISTRATION

- a. The operation of the Drumheller Municipal Cemetery shall be in accordance with established policy by the Town and in accordance with the *Cemeteries Act*.
- b. The Town shall be responsible for the sale of Plots and Niches, keeping of all necessary records which shall include the location, the name of the proprietor of each Plot or Niche, the name and location of each and every interment and disinterment, and for collection of fees and charges in connection with the Cemetery. The Town shall have sole control of all matters related to the Cemetery, including maintenance, burials, and enforcement of this Bylaw.
- c. The Town reserves the right to limit the number of Plots developed and/or make available for sale each year; and to direct the area and sequencing of development and Plot sales.
- d. The fees for the purchase, opening and closing of Plots and Niches and the inscription on a Niche at the Cemetery shall be in accordance with the rates set out in Town of Drumheller Service Fee Schedule as set by resolution of Council from time to time.
- e. Any person acquiring a Plot or Plots under the provisions of the Bylaw shall only acquire the right and privilege of burial of the deceased therein subject to the provisions of this Bylaw and shall not be deemed to acquire any title to the land which shall remain vested in the name of the Town.
- f. The Town shall take all reasonable precautions to protect the property rights of the owners within the Cemetery from loss or damage; but the Town distinctly disclaims all responsibility or liability for loss or damage from causes beyond its control and especially from damage caused by elements, of an act of God, thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, invasions, insurrections, riots, or an act of war.

4. GENERAL RULES AND CONDITIONS – BURIAL PLOT PURCHASES AND UTILIZATION

- a. No owner shall sell or transfer any Plot deed or Niche deed to any other person. Niche deeds and Plot deeds may be transferred from one family member to another, but no transfer shall be valid unless such transfer is registered with the Town of Drumheller.
- b. The owner may sell his/her Plot to the Town and the Town will buy back the Plot at an amount representing at least 85% of the market value of the Plot at the date of resale.

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- c. If a previously purchased Plot is deemed unusable by the Town for any reason, the Town will supply a similar Plot at no cost to the owner or his/her heirs and the original Plot shall revert to the Town.
- d. It is a condition of every burial Plot purchased that the owner expressly waives any claim arising from an error caused by the Town. The Town's liability shall only extend to a refund of any money paid to the Town for a Plot(s) providing that the Plot(s) suggested as alternatives are not acceptable by the Owner.
- e. The Town reserves the right to refuse to provide Cemetery services on Sundays and legal holidays. The final authority concerning funerals on these days will be the decision of the Chief Administrative Officer. Sunday and legal holiday interments shall be charged and as set under the Town of Drumheller's Service Fee Schedule established by resolution of Council. The only exception will be burials ordered by the Provincial Health Department.
- f. Any burial at the Cemetery after normal working hours shall be charged extra wage and equipment costs, as referred to in Section 2 (cc).
- g. The activities and obligations of Funeral Directors are governed by the *Occupational Health & Safety Act of Alberta*, R.S.A. 2000, Chapter 0-2, and amendments and regulations thereto.
- h. No body shall be disinterred or removed from the Cemetery for any purpose unless a Licensed Funeral Director applies to do so, the RCMP are advised and a disinterment permit has been issued by the Director of Vital Statistics. Disinterment fees will be as set out in the Town of Drumheller's Service Fee Schedule established by resolution of Council.
- i. The Town shall provide maintenance during the maintenance period only.
- j. If any installation, interment or disinterment is made outside the maintenance period any remedial work to the grave or grounds will be performed in the next maintenance period.
- k. The Niche / Plot Deed shall be completed ~~in the form of Schedule "B"~~ upon the Purchaser paying or being invoiced the amount set out in the Town of Drumheller's Service Fee Schedule established by resolution of Council.

5. INTERMENTS AND DISINTERMENTS

- a. No Plot shall be used for any other purpose than for the burial of a deceased human body.

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- b. No interment or inurnment shall be permitted in the Cemetery until an approved burial permit has been filed with the Town.
- c. A full Plot may only be used for:
 - i) the single burial of a person when the length of the outer casket exceeds five (5) feet; or
 - ii) the single burial of a person as provided in i) above but with the provision that up to four ash interments may also occur; or
 - iii) cremation purposes only for up to four ash interments; or
 - iv) a double depth grave; or
 - v) a double depth grave plus four ash interments; or
 - vi) special consideration will be given to burial of one adult and one infant within one casket.
- d. A half Plot may only be used for:
 - i) the single burial of a person who the length of the outer casket if five (5) feet or less; or
 - ii) the single burial of a person as provided in i) above but with the provision that up to two ash interments may also occur; or
 - iii) cremation purposes only for up to two ash interments.
- e. Ashes may be interred in any Plot already occupied where the person in charge of the ashes is deemed to have authority to give permission for such interment.
- f. The Town shall make available Plots in the Cemetery for unclaimed bodies of deceased persons and for the bodies of indigent persons.
- g. The owner of a Plot, or the person instructing the Town to open a Plot shall be responsible to give complete and precise instructions regarding the location of the Plot and the Town shall not be responsible for any errors resulting from the lack of proper instruction.

6. SCATTERING OF CREMATED REMAINS

- a. Scattering of cremains will only be permitted in the designated "Scatter Garden" sections and only once a Permit to Scatter has been obtained from the Town of Drumheller and payment of the appropriate fee set out in the Service Fee Schedule has been paid.
- b. Scattering of cremains, along with provision Scatter Garden memorial plaque, will only be permitted in the designated "Scatter Garden" sections and only once a Permit to Scatter has been obtained from the Town of Drumheller and payment of the appropriate fee set out in the Service Fee Schedule has been paid.

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- c. Scattering of cremains will only be permitted from April 1st to September 30th.
- d. Families, next of kin or the executor of the will, are permitted to scatter cremains in the designated scattering areas with the presence of a funeral director or Public Works employee, providing a Permit to Scatter has been obtained.
- e. A burial permit issued by the Province under the Vital Statistics Act; or equivalent document showing that the death has been registered with the Province must be provided to the Town of Drumheller prior to a scattering.
- f. Cremated remains are not permitted to be scattered on a grave.
- g. Once scattered, cremated remains cannot be retrieved.
- h. Scatter Garden memorial plaques must be ordered through the Town of Drumheller with no exceptions.

7. INTERMENT AND INURNMENT NOTIFICATION POLICY

- a. All applications for burials and ash interments are to be made at the Town Hall during regular working hours.
- b. Advance notice if required in accordance with the following:
 - i) Between the months of May and October inclusive in any year, all application for burial permits shall be made to the Town Hall at least twelve (12) working hours before the time for burial interment. Notice shall be given by 12:00 noon, Thursday, prior to a Saturday burial during the aforementioned period.
 - ii) Between the first day of November and the first day of May if a burial Plot or burial permit is required, a minimum of sixteen (16) regular working hours' notice shall be given to the Town prior to the time set for the burial. Notice shall be supplied by 12:00 noon Friday for Monday burial during the aforementioned period. A grave opening slated for Monday morning may have to be opened Sunday with applicable rate being charged as provided for under the Town of Drumheller's Service Fee Schedule established by resolution of Council.
 - iii) If during the winter there is a good reason on the part of the grieving family to accelerate the interment time, the Town may consider an application only if the following conditions are met:
 - a) There is just cause to desire this very special attention;
 - b) The applicant is willing to pay the extra fee provided for under the Town of Drumheller's Service Fee Schedule established by resolution of Council.

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8. GENERAL MONUMENT REGULATIONS

- a. A vase will be acceptable if the receptacle is a permanent finish that will not wear or deteriorate under normal Cemetery conditions. Such vase(s) shall only be permitted within allotted Plot dimensions to include a maximum of two vases only, placement immediate to the left or right of head stone.
- b. All monuments placed in the Drumheller Cemetery must be constructed of granite, marble or metal.
- c. No living monument consisting of trees, shrubs, or flowers may be planted on any grave.
- d. No monument may have an overall size greater than 3 feet 6 inches wide, 21 inches deep and 18 inches high (to the top of the monument, including the base and vase). This clause is applicable to the new section of Cemetery only.
- e. No monument shall be placed in the Cemetery until the size, inscription and material of construction has been approved by the Town and a permit has been granted.
- f. Subsequent to the issuance of the monument installation permit (~~Schedule A~~), the monument location will be confirmed with Town staff.
- g. All foundations or monuments shall be confined within the boundaries of the respective Plots and monuments shall be installed so that the monument foundation shall be in alignment with all other stones in that particular row, however, elevation changes may be necessary, pre-determination should be reviewed with Town staff.
- h. No monuments shall be erected except during regular working hours.
- i. Prior to the removal of any monument for repair or any other reason, application shall be made to the Town on the approved form.
- j. After the passing of this Bylaw, no fixture of any type, such as pictures or ornaments may be attached or affixed to any part of a monument unless by prior approval of the Town.
- k. After the passing of the Bylaw, no fencing, railing, roping, earth mound or any other type of memorial other than a monument in accordance to the provisions of this Bylaw shall be placed on any burial Plot.
- l. All persons employed in the construction and delivery of monuments and markers or doing other work in the Cemetery, whether employed by the Town or not, shall be subject to the direction and control of the Town.

Town of Drumheller

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- m. All persons erecting monuments shall ensure that such monuments are firmly secured to the foundation with glue and/or setting compound. Monuments that are less than 4 inches thick must be fastened with a dowel pin in the centre and sealed with setting compound.
- n. Monuments with urns attached are prohibited.
- o. Grave covers will be limited to the old section of the Cemetery and installation shall be subject to the approval of the Chief Administrative Officer. The Town, at its discretion may require the installation of a vault in these instances.
- p. All foundations and monuments not installed in strict conformance to this Bylaw shall be removed at the direction of the Town.
- q. All persons erecting monuments shall ensure that the surrounding areas are restored to, and left in the same condition as found prior to installation.
- r. The Town shall report to a family member or responsible party of an installation that it is in disrepair. It shall be the duty of the family member or responsible party to repair or remove such installation within 30 days after receiving written notice from the Town. The Town shall have the power to repair such monument and charge the cost thereof to the family member or responsible party. Such costs may be recovered as a debt from the family member or responsible party to the Town.
- s. The owner is responsible for the proper condition of a monument / marker. An out-of-repair monument / marker may be removed.

9. MEMORIAL WALL

- a. The Memorial Wall plaques shall be supplied and installed by the Town of Drumheller, only once a Memorial Wall Plaque agreement is finalized following payment of the appropriate fee set out in the Fee Schedule at time of registration.
- b. The Memorial Wall plaque agreement shall only be completed once confirmation of death has been provided to the Town of Drumheller. Confirmation of death shall be death certificate, burial permit, obituary or equivalent deemed acceptable by the Town of Drumheller.

10. GRAVE DECORATION POLICY

- a. A grave decoration is anything that is placed on a grave, columbarium or memorial wall for the memorial purposes.

Town of Drumheller
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 Page 10

These decorations must meet certain conditions imposed by the Town as follows:

- i) Flowers must be placed in a vase that is already part of the monument;
 - ii) The grave decorations must not include any of the following items: wooden, glass, china, plastic, or metal receptacles, other than those used on a wreath stand, and items such as lawn ornaments.
- b. The Town may at its discretion remove and dispose of any loose or inappropriate items and decorations from any graves, columbarium or memorial wall in the Cemetery.

11. GENERAL PROVISIONS

- a. That within the Drumheller Cemetery:
- i) No person shall solicit business or distribute business cards or place an advertising trademark on any monument or anything within the Cemetery boundaries.
 - ii) No picnics, parties or gatherings except for funerals or some Ceremony of observance is permitted in the Cemetery.
 - iii) No person or party shall litter or cause willful damage to the Cemetery's landscape setting, to any monument, building or other structure;
 - iv) No animals are permitted in the Cemetery whether on a leash or not.

12. FIELD OF HONOUR SECTION

- a. The Town shall set aside an area which shall be known as the "Field of Honour" which shall be reserved for the burial of Veterans.
- b. No interments shall take place in the Field of Honour Section unless an application for burial on the prescribed form has been fully completed and signed by the applicant.
- c. A spouse may be interred in a Veteran's Plot, but only after the Veteran has been interred.
- d. Only pillow type head stones, consistent with those approved by Veterans Affairs Canada are permitted.
- e. Two headstones are permitted on one Plot, but only if both interments are Veterans.
- f. For a spouse not qualifying as a Veteran, but interred in the same Plot, the name and dates of the spouse may be engraved on the Headstone, or a brass plate may be attached to it.
- g. No more than fifty 50% percent of the normal adult Plot fee will be charged to

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Veterans, as set out in the Town of Drumheller's Service Fee Schedule established by resolution of Council.

13. COLUMBARIUMS

- a. The purchase price for niches shall be as set out in the Town of Drumheller's Service Fee Schedule established by resolution of Council.
- b. The Niche Deed shall be completed ~~in the form of Schedule "B"~~ upon the Purchaser paying or being invoiced the amount set forth in set out in the Town of Drumheller's Service Fee Schedule established by resolution of Council.
- c. Niches shall be used only for the purpose of placement of one or two urns.
- d. The opening and closing of a Niche shall be performed only by the Town or its designate and after payment of the fee set out in the Town of Drumheller's Service Fee Schedule established by resolution of Council.
- e. No flowers, ornaments, funeral designs or floral pieces may be placed at the base of, or on the columbarium. Placements on the niche doors or on the top of the columbarium are prohibited.

14. VISITORS

- a. No person other than an employee under the direction of the Town shall enter or remain in the Cemetery between sunset of one day and sunrise of the day next following.
- b. No person shall drive any vehicle through any Cemetery at a greater rate of speed than 20 km/h and shall be restricted to roadways only.
- c. The Town may prohibit the driving of vehicles in any part of a Cemetery.
- d. The owner of any moving vehicle shall be responsible for any damage done by such vehicle within the boundaries of the Cemetery.
- e. The use of snowmobiles and other all-terrain recreation vehicles shall not be permitted.

15. ENFORCEMENT OF RULES

- a. The Town is hereby empowered to enforce all rules and regulations and to exclude from the Cemetery any person(s) violating same. The Town shall have charge of the grounds and the buildings including the conduct of funerals, traffic employees, owners and visitors and at all times shall have supervision and control of all persons in the Cemetery.

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- b. All installations at the Cemetery made without authorization by the Town may be removed by the Town.
- c. All installations at the Cemetery not conforming to the rules, regulations and provisions of the Bylaw may be made to conform to the Town.
- d. Any Peace Officer or Town employee from time-to-time in charge of the Cemetery may evict therefrom, or deny entrance to any person who contravenes any of the provisions of this Bylaw.

16. SUMMARY CONVICTIONS

- a. Any person who lawfully destroys, mutilates, defaces, injures or removes a tomb, monument, grave stone or other structure placed in the Cemetery or a fence, railing or other work for protection or ornament of a Cemetery or of a tomb, monument, grave stone or other structure or a Cemetery Plot within the Cemetery, contravenes a provision of this Bylaw and is guilty of an offence.
- b. Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a fine not exceeding Ten Thousand Dollars (\$10,000.00) or to imprisonment for not more than one (1) year, or to both fine and imprisonment.
- c. If a person is found guilty of an offence under this Bylaw, the Court may, in addition to any other penalty imposed, order the person to comply with this Bylaw.
- d. The levying and payment of any fine or the imprisonment for any period provided in the Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs from which he is liable under the provision of this Bylaw.

This Bylaw takes effect on the date of the third and final reading.

This Bylaw shall repeal Bylaws 06.17 and 03.09 of the Town of Drumheller.

READ A FIRST TIME this 11th day of January 2021

READ A SECOND TIME this day of January 2021

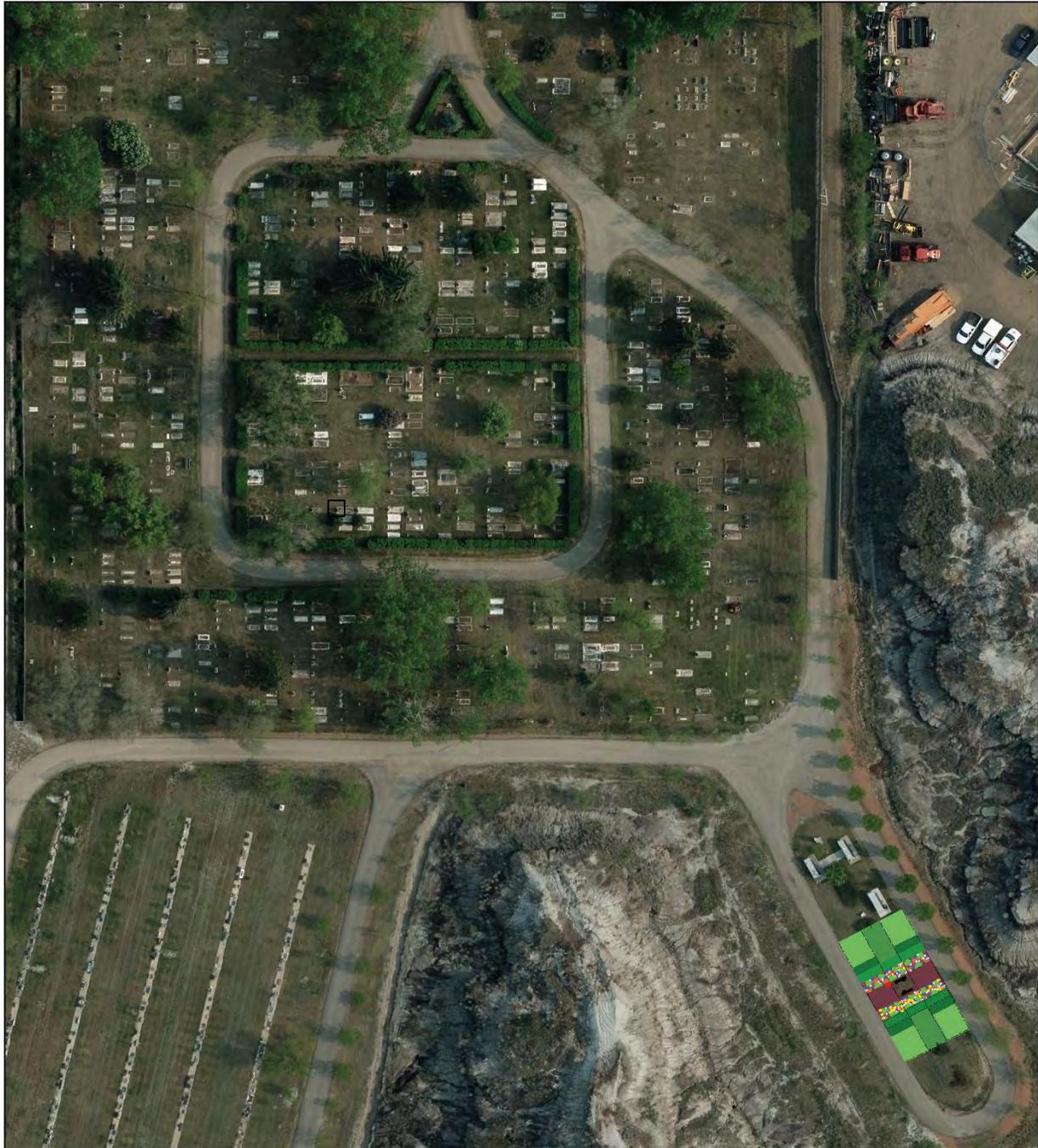
READ A THIRD AND FINAL TIME this day of January 2021.

CHIEF ADMINISTRATIVE OFFICER

MAYOR

Town of Drumheller
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Schedule "A"
Cemetery Site Plan including Scatter Garden



	PROJECT: TOWN OF DRUMHELLER		

2021

Service Fee Schedule

AMENDED

ADOPTED by Council: December 21, 2020,
AMENDED by Council January 11, 2021

Version: 2021Jan11

ADMINISTRATION

Fee Schedule	Rates Adjusted as per Corporate Services	1-Jan-21
GST:	Extra where applicable (unless otherwise indicated)	
account(s) management		
	Payment (credit balance) transfers (utilities to taxes, taxes to utilities)	\$ 25.00
	Balance transfers (utilities to tax roll)	\$ 50.00
assessment appeal		
	LARB (residential) Provincial Reg. \$50 max, 3 units and less	\$ 50.00
	CARB (multi res, commercial) Provincial Reg. \$650 max	\$ 650.00
	*fees refunded upon successful appeal	
assessment information request by third party		
	information regarding legal description, latest assessment	\$ 36.75
	information regarding historical assessments	\$ 36.75
copies of information (other than photocopies)		
	Reprint fee for invoice, account history or receipt:	\$ 25.75
	per electronic version	\$ 42.25
	per photograph plus:	
	per 4x6	\$ 3.35
	per 5x7	\$ 6.50
	per 8x10	\$ 11.00
	per 11x14	\$ 22.00
	per 16x20	\$ 33.50
criminal records check		\$ 40.00
custom work (public works)		
	per employee hour plus actual costs for materials, supplies and equipment (Mon - Fri 8am - 4:30 pm), additional labour over roadbuilders	\$ 55.00
	per employee hour plus actual costs for materials, supplies and equipment (Outside of Mon - Fri 8am - 4:30pm), additional labour over roadbuilders	\$ 80.00
	Snow Control plus admin fee:10% (check the Tax Roll)	
	Weed Control plus admin fee:10% (check the Tax Roll)	
fax		
	per transmission (local and long distance)	\$ 5.50
FOIP* requests	* Freedom of Information and Protection of Privacy Regulation, AR200/95	
	per request submission	\$ 25.00
	Time and materials may be charged depending on scope of request	
photocopying		

	per page (min 5 pages to a maximum 600 pages (\$180))	\$	0.30
tax information	Colour copying per page (5 minimum - 600 maximum)	\$	1.00
	per tax certificate	\$	38.75
DEVELOPMENT			
base maps			
	black and white	\$	11.00
	colored	\$	50.25
	11x17	\$	16.80
compliance certificate			
	zoning compliance		*see development
development appeal fee			
		\$	133.50
land-use bylaw (black and white)			
	without map	\$	50.00
	with map	\$	67.25
municipal development plan			
	black and white maps	\$	67.00
	colored maps	\$	111.25
subdivision fees as established annually by Palliser			
ELECTRONIC INFORMATION			
custom work (computer drafting and programming)			
	per hour plus actual costs for materials and supplies	\$	67.25
information extraction			
	per hour to extract data from electronic databases	\$	67.25
search and retrieval			
	per hour plus actual costs for materials and supplies	\$	33.65
	per 1/4 hour	\$	7.85
Miscellaneous Items			
	Freon Devices		
	(Fee is established by Solid Waste Authority)		
	NSF Charges*	\$	35.00

Airport

Fee Schedule Rates Adjusted as per Corporate Services

Airport

Lot for Own Hanger per year plus GST \$ 275.00
 *site improvements not included

Animals

Fee Schedule Rates Adjusted as per Protective Services

	Effective
Animals	1-Jan-21
GST: all prices EXEMPT GST	
adopted: Council	
Altered Animal - with microchip or tattoo	
Dog	\$ 16.00
Cat	\$ 10.75
Altered Animal - without microchip or tattoo	
Dog	\$ 32.00
Cat	\$ 32.00
Unaltered Animal - with microchip or tattoo	
Dog	\$ 37.50
Cat	\$ 37.50
Unaltered Animal - without microchip or tattoo	
Dog	\$ 53.50
Cat	\$ 53.50

New Resident or New Animal licenses are prorated by month

A proof of alteration (spaying or neutering) certificate from a veterinarian is required in order to apply the "altered animal" rate.

A proof of microchip or tattoo certificate from a veterinarian is required in order to apply the "microchip or tattoo" rate.

Aquaplex

Fee Schedule

	Effective	Effective	Effective 1-Jan-21
Aquaplex			
GST: all prices include GST where applicable unless otherwise indicated			
Rentals:			
Swim Suit (deposit required)			\$ 3.75
Towel			\$ 2.50
Shower/use of changeroom facilities (no pool access)			\$ 2.50
Pool Rental (no charge for the first three adult supervisors)			
Swim Club (per hour)			\$ 68.00
Swim Club (per hour - per lane)			\$ 12.00
Local Youth Groups up to 25 ppl			\$ 79.50
Non – Local Groups up to 25 ppl			\$ 119.50
Local Youth Groups 26 – 35 ppl			\$ 113.75
Non – Local Groups 26 - 35 ppl			\$ 154.00
Local Youth Groups 36 – 45 ppl.			\$ 148.00
Non – Local Groups (36 - 45 ppl)			\$ 187.75
Local Youth Groups (46 and over)			\$ 182.50
Non – Local Groups (46 and over)			\$ 220.00
Edutour / Camp-ins per person April 1 to March 31 each year (Royal Tyrrell Museum * GST exempt)			\$ 3.50
Swimming Lessons* GST exempt			
Preschool/Stroke Proficiency (30-minute lesson)			\$ 38.00
Swim Kids 1 to 4 (45-minute lesson)			\$ 48.25
Swim Kids 5 to 7/ Junior Lifeguard Club (60-minute lesson)			\$ 60.25
Swim Kids 8 to 10 (90-minute lesson)			\$ 83.75
Private lesson (30 minutes- 1 child)			\$ 16.50
Private lesson (30 minutes- additional child)			\$ 5.75
School Lessons (August - June each year)			\$ 30.50
Training Courses/Adult Lessons			
Adult Lesson - Drop in			\$ 17.75

Adult Lessons - Session		\$ 51.50
Bronze Courses	Cost	
WSI Skills	Recovery	
NLS		
Standard First Aid		
Public Swimming: Drop In		
5 & Under (within arm's reach of someone 16 yrs+)		Free
Youth (ages 6-17 yrs)		\$ 6.00
Adult (ages 18-59yrs)		\$ 8.50
Senior (ages 60+)		\$ 6.00
Family		\$ 19.25
Daily Rate - add for single admission		\$ 2.50
Daily Rate - add for family admission		\$ 5.25
	Tickets	
Ticket Type		
10 Pack	Youth	\$ 52.75
(10% Savings)	Adult	\$ 75.75
	Senior	\$ 52.75
	Family	\$ 174.50

Note:
10 pass rates need to be adjusted to reflect 1 entry free
also need to alter Eco (school field trip) costs

Arena

Fee Schedule

Arena

GST:	all prices subject to GST where applicable	Effective
source:		1-Jul-21
Non-Ice (Summer Rental -April 01 to July 31)		
Lacrosse*		\$71.50
Winter Rental		
Prime Time Rental		
<i>Prime time:</i>	<i>Weekdays from 4PM to Midnight</i>	
	<i>Weekends from 7AM to Midnight</i>	
	<i>Holidays from 7AM to Midnight</i>	
Summer Rental Rates		
/hr (plus GST)	Youth Groups	\$89.75
/hr (plus GST)	Local Adult Hockey	\$182.00
/hr (plus GST)	Out of Town Users	\$198.50
Non-Prime Time Rental		
/hr (plus GST)	Youth Groups	\$66.50
/hr (plus GST)	Local Adult Hockey	\$133.50
/hr (plus GST)	Out of Town Users	\$150.50
Junior "A" Rental		
/hr (plus GST)	Practice	\$117.50
/hr (plus GST)	Games	\$163.75

Ball Diamonds**Fee Schedule****Effective
1-Jan-21**

GST:	all prices include GST where applicable unless otherwise indicated	
	Youth Ball (Per Diamond)	
	per game (2-3 hours duration) (plus GST)	\$24.50
	per day (plus GST)	\$86.75
	Adult Ball (Per Diamond)	
	per game (2-3 hours duration) (plus GST)	\$33.50
	per day (plus GST)	\$115.50

Badlands Community Facility*** fees do not include GST**

Space	Room Rental Rates Effective 1-Jan-2021			
	Weekend Rate	Daily Rate	Hourly Rate	
Banquet Hall				
Full Hall (450 seated at tables, 600 seated theater style)				
	Private	\$2,274.50	\$1,023.50	\$170.50
	Local	\$1,968.50	\$870.00	\$145.00
	Not for profit	\$1,856.00	\$818.25	\$136.50
2/3 Hall (330 seated at tables)				
	Private	\$1,547.00	\$682.50	\$113.50
	Local	\$1,287.00	\$568.75	\$94.50
	Not for profit	\$1,237.00	\$545.50	\$91.00
1/3 Hall (165 seated at tables)				
	Private	\$810.00	\$358.25	\$59.00
	Local	\$682.75	\$301.50	\$50.00
	Not for profit	\$641.50	\$284.00	\$46.75
Kitchen				
	Single function		\$398.00	\$85.25
	Caterer	\$ 1.25 per plate - per meal		
Terrace (100)				
	Private	\$695.50	\$306.50	\$51.50
	Local	\$633.25	\$278.50	\$47.00
	Not for profit	\$557.50	\$245.75	\$41.50
Meeting Space				
Large multi-purpose room (40 seated at tables)				
	Private		\$199.00	\$34.50

Local	\$170.00	\$28.25		
Not for profit	Town	Town Sponsored		
	Sponsored			
Small multi-purpose room (16 seated at tables)				
Private	\$99.75	\$17.50		
Local	\$84.75	\$13.75		
Not for profit	Town	Town Sponsored		
	Sponsored			
Gallery (up to 50 standing)				
Private	\$199.00	\$34.50		
Local	\$170.00	\$28.25		
Not for profit	\$68.50	\$17.50		
Field House				
Field house - full - two thirds - one thirds	Daily	Full	2/3	1/3
Private	\$1,137.50	\$172.50	\$136.50	\$ 68.50
Local	\$910.00	\$113.75	\$91.00	\$ 45.50
Not for profit - adult	\$887.50	\$85.50	\$68.50	\$ 34.50
Not for profit - youth	\$853.25	\$69.00	\$45.50	\$ 23.00
Private	\$568.40	\$57.00		
Local	\$452.50	\$45.50		
Not for profit - adult	\$284.00	\$34.50		
Not for profit - youth	\$171.00	\$23.00		
Play space drop in		\$2.50		

BCF & Recreation Membership Fees			
Fee Schedule	Effective 1-Jan-2021		
Age Groups			
Children (age 5 and under)			
Youth (age 6 to 17)			
Adult (age 18 to 59)			
Senior (age 60 and higher)			
Drop in - BCF	Current	2021 Single Facility (including GST)	2021 Multi Facility (including GST)
Adult		\$9.75	\$12.25
Youth		\$7.75	\$9.50
Senior		\$7.75	\$9.50
Family		\$19.25	\$25.00
Dependent			
10 pass - BCF/Multi			
Adult		\$87.75	\$110.25
Youth		\$69.75	\$85.50
Senior		\$69.75	\$85.50
Family		\$173.25	\$225.00
Dependent			
One month			
Adult		\$64.75	\$84.25
Youth		\$48.00	\$62.75
Senior		\$48.00	\$62.75
Family		\$136.25	\$177.00
Dependent			
Three month			
Adult		\$166.50	\$216.50
Youth		\$123.75	\$160.75
Senior		\$123.75	\$160.75
Family		\$348.50	\$454.50
Dependent			
Six month			
Adult		\$277.50	\$361.50
Youth		\$206.25	\$268.00
Senior		\$206.25	\$268.00
Family		\$582.50	\$757.00

**Dependent
Annual**

Adult	\$518.50	\$673.75
Youth	\$343.25	\$446.25
Senior	\$343.25	\$446.25
Family	\$970.50	\$1,194.00

Corporate

Adult		\$539.00
Youth (6-17)		\$357.00
Senior (60+)		\$357.00
Family		\$955.25

Bulk Water and Sewer Rates

Fee Schedule

all prices are GST exempt

Bulk Rates

GL Code

Effective 1-Jan-21

Bulk Water (utility rates bylaw)
(see Utility Rates)

1.1.4101.441

Effective 1-Jan-21

1.1.4201.441

\$ 2.30 tonne

Sewage Dumping (Outside Drumheller)

1.1.4201.441

\$ 7.60 tonne

Cemetery		
	Fee Schedule	Effective 1-Jan-2021
Cemetery		
Note: A burial Permit is required for all burials		
Resident		
	Full Plot	\$ 895.00
	Open/Close (weekday)	\$ 445.00
	Open/Close (weekend, holiday)	\$ 575.00
	plus winter fee (Nov 01 to Mar 31)	\$ 230.00
Non-Resident		
	Full Plot	\$ 1,095.00
	Open/Close (weekday)	\$ 445.00
	Open/Close (weekend, holiday)	\$ 575.00
	plus winter fee (Nov 01 to Mar 31)	\$ 230.00
Cremaains		
	Cremaains Plot (resident) (maximum 4 cremaains)	\$ 450.00
	Cremaains Plot (non-resident) (maximum 4 cremaains)	\$ 495.00
	Open/Close (weekday)	\$ 145.00
	Open/Close (weekend, holiday)	\$ 170.00
	plus winter fee (Nov01 to Mar31)	\$ 80.00
	Niche - Top 2 rows (each cremaains) (maximum 4 cremaains)	\$ 1,230.00
	Niche - Lower 2 rows (each cremaains) (maximum 4 cremaains)	\$ 1,170.00
	Open/Close (weekday)	\$ 215.00
	Open/Close (weekend, holiday)	\$ 285.00
	Engraving	\$ 540.00
Memorial Wall		
	Plaque engraving for memorial wall	\$ 230.00
Scatter Garden		
	Permit to Scatter cremaains in Scatter Garden	\$ 95.00
	Permit to Scatter cremaains in Scatter Garden and Scatter Garden Memorial Wall plaque	\$ 250.00

Development		Effective 1-Jan-2021	
Fee Schedule			
Safety Codes - Development and Compliance			
all prices are GST exempt	GL		
Development Permits			
Range in Construction Value			
under 10,000	1.1.2603.523	P02	\$65.00
10,001 50,000	1.1.2603.523	P02	\$85.00
50,001 100,000	1.1.2603.523	P02	\$115.00
100,001 150,000	1.1.2603.523	P02	\$175.00
150,001 200,000	1.1.2603.523	P02	\$265.00
200,001 and over	1.1.2603.523	P02	\$325.00
Compliance Certificates			
Residential	each	1.1.2603.524	C02 \$85.00
Non-Residential	each	1.1.2603.524	\$150.00
File Review			
30-day response			*Note 1 \$26.50
(+) rate per 1/4 hr.			\$9.25
(+) rate per 1/4 hr for 7-day rush response			\$13.85
Encroachment Agreements (includes title search and registration)			
			\$225.00
Deposits - Safety Codes	1.4.6100.474	DEP-S	
Offsite Levies	1.1.1201.446	O01	
*Note 1	revised from \$150 for 30-day response and \$225 for 7-day rush to recognize the work involved in an environmental review		

Safety – Building		Effective 1-Jan-2021	
Building Permits			
Manufactured Home Placement			
(on Blocking or Piles)			Permit Fees \$115.00
	GL 1.1.2601.525	P01	
Modular Home / Move-on Relocation (on crawlspace or basement)			
(based on square footage of main floor)			Permit Fee (per square foot) \$0.30
	Minimum Fee		\$115.00

New Residential Single-Family Dwelling	Square Footage	Permit Fee (construction value)
(based on total developed square footage)	0 to 1,200 square feet	\$8.00/\$1,000.00
	1,201 to 1,500 square feet	\$8.00/\$1,000.00
	1,501 to 2,000 square feet	\$8.00/\$1,000.00
	2,001 to 2,500 square feet	\$8.00/\$1,000.00
	2,500 to 3,000 square feet	\$8.00/\$1,000.00
	3,001 to 3,500 square feet	\$8.00/\$1,000.00
	3,501 to 4,000 square feet	\$8.00/\$1,000.00
	4,001 to 4,500 square feet	\$8.00/\$1,000.00
	4,501 to 5,000 square feet	\$8.00/\$1,000.00
	Over 5000 square feet	\$8.00/\$1,000.00
	Minimum Fee	\$115.00

Residential Addition / Renovation / Garage, etc.	Description	Permit Fees
(based on a price per \$1,000 of construction value)	per \$1,000 of construction value	\$8.00
	Minimum Fee	\$115.00

Multi-Housing Residential and Non-Residential	Description	Permit Fees
(based on a price per \$1,000 of construction value)	per \$1,000 of construction value	\$8.00
	Minimum Fee	\$115.00

Demolition	Description	Permit Fees
(based on a price per \$1,000 of demolition value)	per \$1,000 of demolition value	\$2.50
	Minimum Fee	\$115.00

Oil & Gas	Description	Permit Fee (construction value)
	All Oil & Gas Installations	\$8.00/\$1,000.00
	Minimum Fee	\$450.00

Additional 4% Safety Code Council Levy added to cost of permit - Minimum \$4.50

Safety Electrical NEW

Electrical Permits **Effective 1-Jan-2021**

GL 1.1.2601.522 P03

New Residential Single-Family Dwelling

Square Footage

Permit Fees

(based on square footage)

0 to 1,200 square feet	\$140.00
1,201 to 1,500 square feet	\$160.00
1,501 to 2,000 square feet	\$180.00
2,001 to 2,500 square feet	\$200.00
2,500 to 3,000 square feet	\$225.00
3,001 to 4,000 square feet	\$245.00
4,001 to 5,000 square feet	\$265.00
over 5,000 square feet	\$315.00

Add \$75.00 for homeowner permits

Miscellaneous

Description

Permit Fees

Permanent and Temporary Service Connection	\$95.00
Manufactured Home on Blocking or Piles	\$95.00

Safety Electrical OTHER**Residential and Non-Residential - Addition / Renovation / Garage, etc.**

(based on contract value)

NOTE: Contract values over \$30,000 may require a plan review.

GL 1.1.2601.522 P03

Effective 1-Jan-2021

Contract Value	Permit Fee	Contract Value	Permit Fee
\$0.00 to \$1,000.00	\$100.00	\$140,000.01 to \$150,000.00	\$1,692.00
\$1,000.01 to \$3,000.00	\$120.00	\$150,000.01 to \$160,000.00	\$1,740.00
\$3,000.01 to \$3,500.00	\$160.00	\$160,000.01 to \$170,000.00	\$1,800.00
\$3,500.01 to \$4,000.00	\$185.00	\$170,000.01 to \$180,000.00	\$1,848.00
\$4,000.01 to \$4,500.00	\$230.00	\$180,000.01 to \$190,000.00	\$1,908.00
\$4,500.01 to \$6,500.00	\$280.00	\$190,000.01 to \$200,000.00	\$1,956.00
\$6,500.01 to \$8,500.00	\$335.00	\$200,000.01 to \$210,000.00	\$2,004.00
\$8,500.01 to \$10,000.00	\$380.00	\$210,000.01 to \$220,000.00	\$2,064.00
\$10,000.01 to \$14,000.00	\$430.00	\$220,000.01 to \$230,000.00	\$2,112.00
\$14,000.01 to \$18,000.00	\$490.00	\$230,000.01 to \$240,000.00	\$2,160.00
\$18,000.01 to \$22,000.00	\$538.00	\$240,000.01 to \$250,000.00	\$2,220.00
\$22,000.01 to \$26,000.00	\$576.00	\$250,000.01 to \$300,000.00	\$2,349.00
\$26,000.01 to \$30,000.00	\$646.00	\$300,000.01 to \$350,000.00	\$2,503.00
\$30,000.01 to \$34,000.00	\$694.00	\$350,000.01 to \$400,000.00	\$2,657.00
\$34,000.01 to \$38,000.00	\$754.00	\$400,000.01 to \$450,000.00	\$2,811.00
\$38,000.01 to \$42,000.00	\$802.00	\$450,000.01 to \$500,000.00	\$2,965.00
\$42,000.01 to \$46,000.00	\$862.00	\$500,000.01 to \$550,000.00	\$3,170.00
\$46,000.01 to \$50,000.00	\$905.00	\$550,000.01 to \$600,000.00	\$3,390.00
\$50,000.01 to \$60,000.00	\$1,013.00	\$600,000.01 to \$650,000.00	\$3,610.00
\$60,000.01 to \$70,000.00	\$1,109.00	\$650,000.01 to \$700,000.00	\$3,830.00
\$70,000.01 to \$80,000.00	\$1,169.00	\$700,000.01 to \$750,000.00	\$4,050.00
\$80,000.01 to \$90,000.00	\$2,127.00	\$750,000.01 to \$800,000.00	\$4,270.00
\$90,000.01 to \$100,000.00	\$1,325.00	\$800,000.01 to \$850,000.00	\$4,490.00
\$100,000.01 to \$110,000.00	\$1,433.00	\$850,000.01 to \$900,000.00	\$4,710.00
\$110,000.01 to \$120,000.00	\$1,541.00	\$900,000.01 to \$950,000.00	\$4,930.00
\$120,000.01 to \$130,000.00	\$1,589.00	\$950,000.01 to \$1,000,000.00	\$5,150.00
\$130,000.01 to \$140,000.00	\$1,649.00	Add \$150.00 for each additional \$100,000 (or portion of) after \$1,000,000	Add \$160.00 for each additional \$100,000 (or portion of) after \$1,000,000

Add \$75.00 for homeowner permits

Additional 4% Safety Code Council Levy added to cost of permit - Minimum \$4.50

Safety – Fire	
Fee Schedule	Effective 1- Jan-2021

GL 1.1.2601.431
FIRE DISCIPLINE FEES

RESIDENTIAL and NON-RESIDENTIAL:

PERMIT FEE

Occupancy Load – Time and Materials	\$100 (Min)
Fire Investigation – Time and Materials	\$100 (Min)
Fire Inspection – Time and Materials	\$100 (Min)

Minimum fee of \$100.00 per inspection.

Safety - Gas

Gas Permits

Effective 1-Jan-2021

GL 1.1.2601.521 P04

Residential	Number of Outlets	Agency Fee	Permit Fee
	1		\$90.00
	2		\$100.00
	3		\$110.00
	4		\$120.00
	5		\$130.00
	6		\$140.00
	7		\$150.00
	8		\$160.00
	9		\$175.00
	10		\$185.00
	Fee for each outlet over 10		\$10.00

Miscellaneous	Description	Agency Fee	Permit Fee
	Secondary Gas Line (Gas Co-op)		\$90.00
	Propane Tank Installation		\$90.00

Additional 4% Safety Code Council Levy added to cost of permit - Minimum \$4.50

Safety Gas – Non-Residential

Gas Permits		Effective 1-Jan-2021	
GL 1.1.2601.521 Non-Residential	BTU Input	Agency Fee	Permit Fee
New Installations	0 to 50,000		\$95.00
Temporary Heat	50,001 to 100,000		\$100.00
Replacement Appliances	100,001 to 150,000		\$105.00
	150,001 to 200,000		\$130.00
	200,001 to 250,000		\$150.00
	250,001 to 300,000		\$155.00
	300,001 to 350,000		\$160.00
	350,001 to 400,000		\$165.00
	400,001 to 450,000		\$175.00
	450,001 to 500,000		\$180.00
	500,001 to 550,000		\$185.00
	550,001 to 600,000		\$190.00
	600,001 to 650,000		\$195.00
	650,001 to 700,000		\$200.00
	700,001 to 750,000		\$205.00
	750,001 to 800,000		\$210.00
	800,001 to 850,000		\$215.00
	850,001 to 900,000		\$220.00
	900,001 to 950,000		\$225.00
	950,001 to 1,000,000		\$235.00
	Fee for each additional 100,000 BTU (or portion of) after 1,000,000		\$10.00
	Description of Work	Agency Fee	Permit Fee
	Propane Tank Set		\$90.00
	Propane Refill Center - 1 inspection		\$90.00

Additional 4% Safety Code Council Levy added to cost of permit - Minimum \$4.50

Safety - Plumbing

Plumbing Permits **Effective 1-Jan-2021**

GL 1.1.2601.526 P05

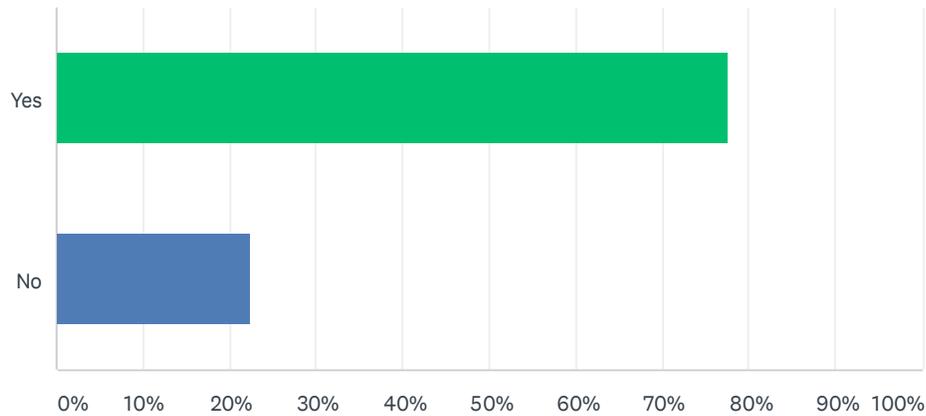
Residential and Non-Residential	Number of Fixtures	Agency Fee	Permit Fee
	1		\$90.00
	2		\$95.00
	3		\$100.00
	4		\$105.00
	5		\$115.00
	6		\$120.00
	7		\$125.00
	8		\$135.00
	9		\$145.00
	10		\$155.00
	11		\$160.00
	12		\$165.00
	13		\$175.00
	14		\$180.00
	15		\$190.00
	16		\$195.00
	17		\$200.00
	18		\$210.00
	19		\$215.00
	20		\$225.00
	21		\$230.00
	22		\$235.00
	23		\$245.00
	24		\$250.00
	25		\$260.00
	Fee for each fixture over 25		\$10.00
	Add \$75.00 for homeowner permits		

Private Sewage	Description	Agency Fee	Permit Fee
	Holding Tank, Open Discharge		\$180.00
	Field, Mound, Sand Filter, Treatment Tank, etc.		\$260.00

Additional 4% Safety Code Council Levy added to cost of permit - Minimum \$4.50

Q1 Should low-hazard or consumer fireworks be permitted in the Town of Drumheller?

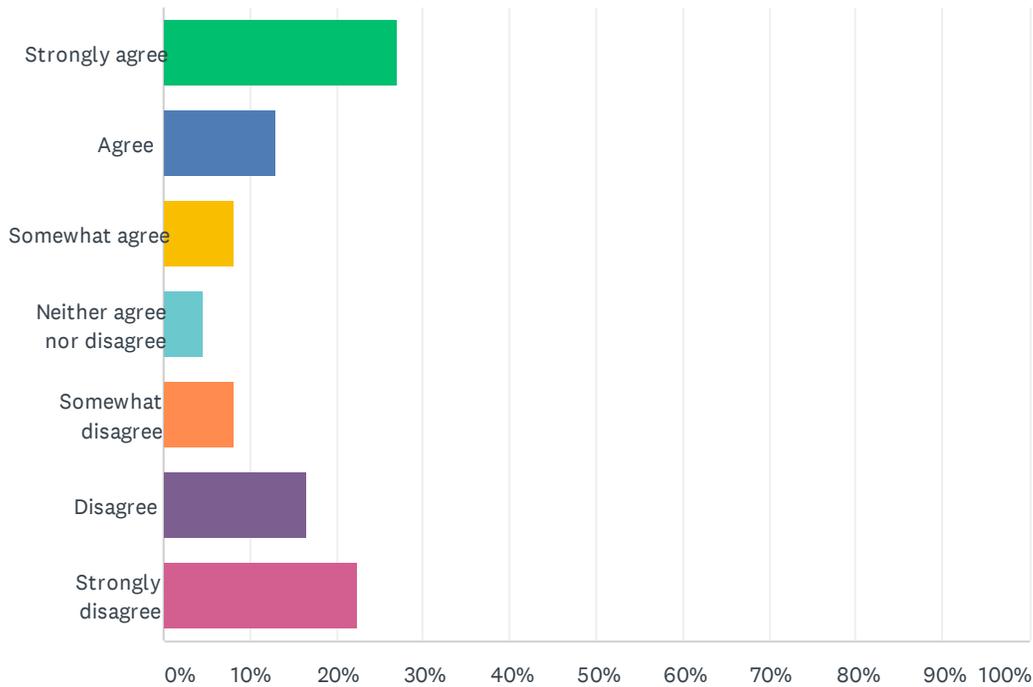
Answered: 85 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	77.65%	66
No	22.35%	19
TOTAL		85

Q2 I believe a firework permit should exist in order to support safe discharge of fireworks

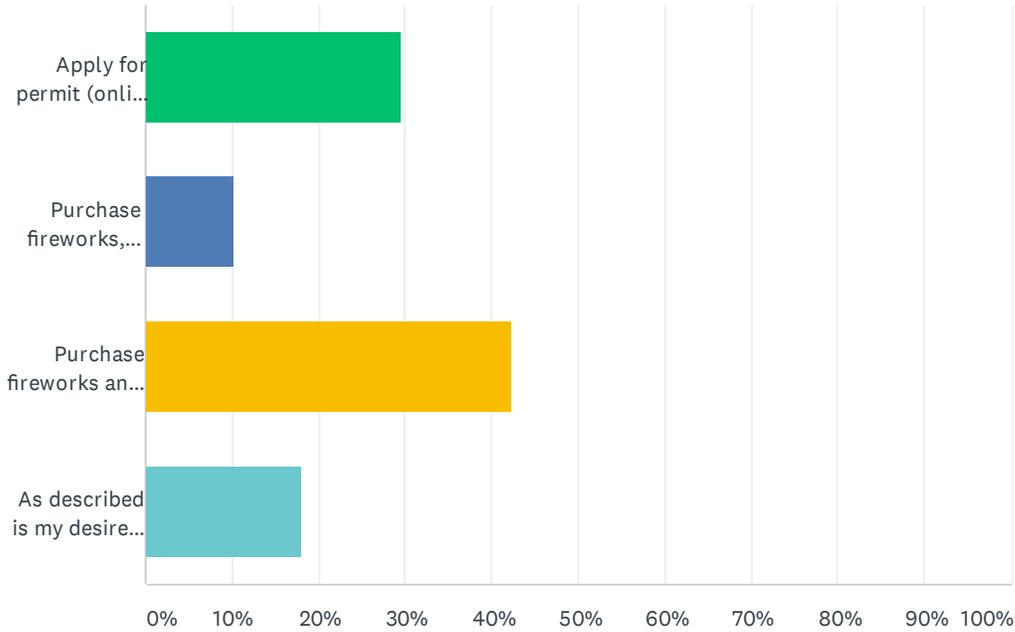
Answered: 85 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly agree	27.06%	23
Agree	12.94%	11
Somewhat agree	8.24%	7
Neither agree nor disagree	4.71%	4
Somewhat disagree	8.24%	7
Disagree	16.47%	14
Strongly disagree	22.35%	19
TOTAL		85

Q3 Pick your desired firework permit purchasing experience

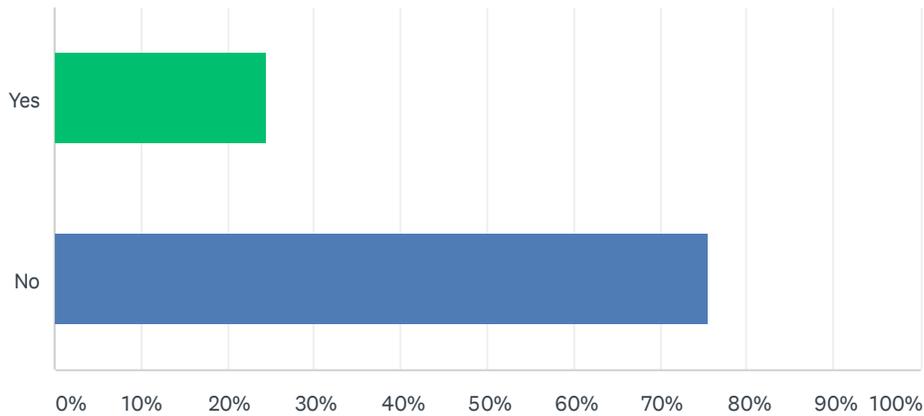
Answered: 78 Skipped: 7



ANSWER CHOICES	RESPONSES	
Apply for permit (online or in person), await approval, proceed to retailer, purchase fireworks	29.49%	23
Purchase fireworks, bring copy of receipt to Town Hall to attach to permit application, await approval	10.26%	8
Purchase fireworks and permit at one location where retailers are granted permit approval permissions	42.31%	33
As described is my desired method of purchasing	17.95%	14
TOTAL		78

Q4 In the proposed Fireworks Bylaw, do you believe that \$35.00 per event for low hazard fireworks is appropriate?

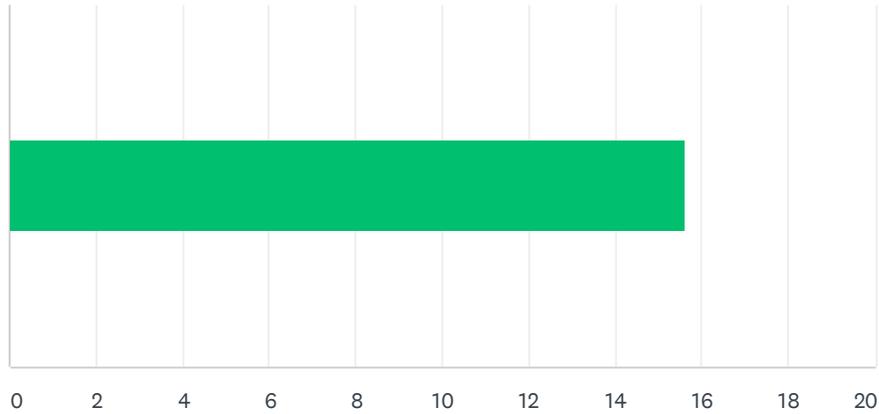
Answered: 82 Skipped: 3



ANSWER CHOICES	RESPONSES	
Yes	24.39%	20
No	75.61%	62
TOTAL		82

Q5 How much would you pay?

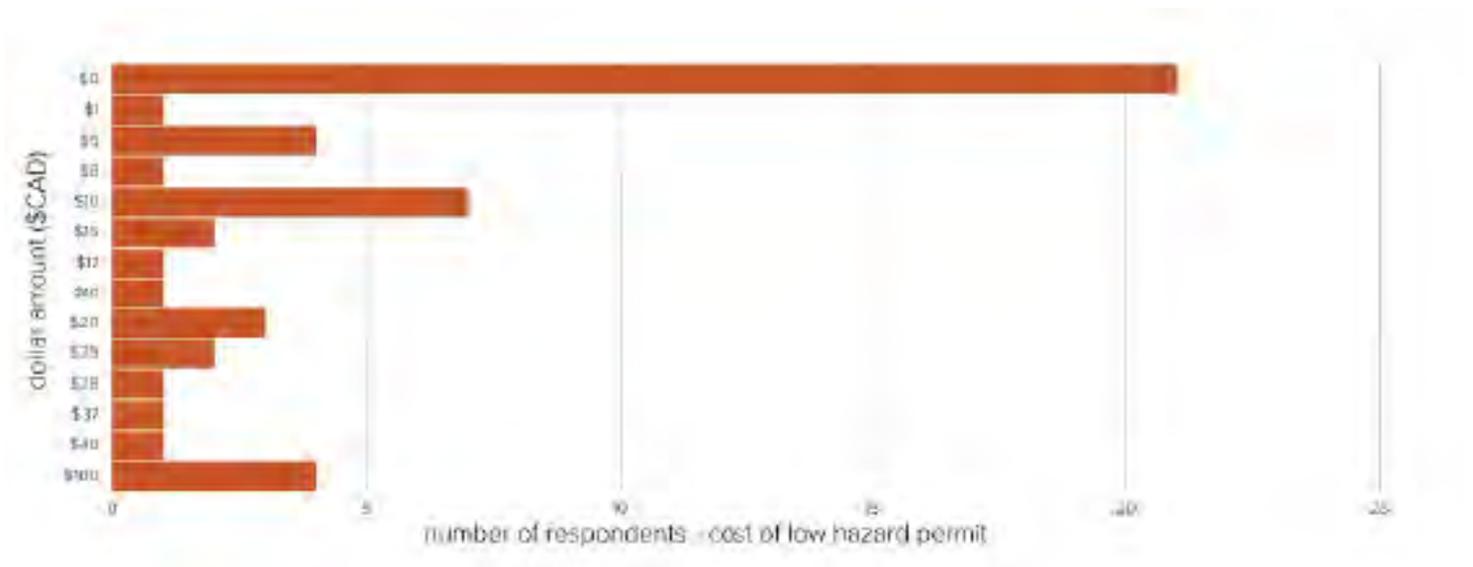
Answered: 50 Skipped: 35



ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
	16	781	50
Total Respondents: 50			

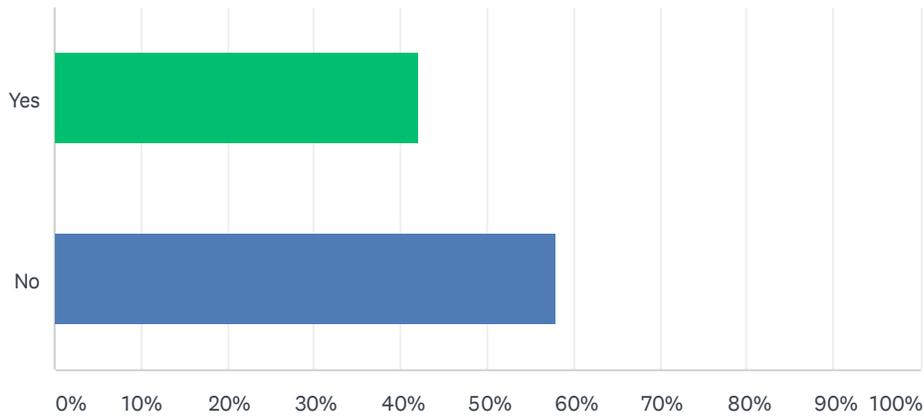
Of 50 respondents

- 21 suggested \$0.00 as a fee
- 1 suggested \$1.00
- 4 suggested \$5.00
- 1 suggested \$8.00
- 7 suggested \$10.00
- 2 suggested \$15.00
- 1 suggested \$17.00
- 1 suggested \$18.00
- 3 suggested \$20.00
- 2 suggested \$25.00
- 1 suggested \$28.00
- 1 suggested \$37.00
- 1 suggested \$40.00
- 4 suggested \$100.00



Q6 In the proposed Fireworks Bylaw, do you believe that \$75.00 per event for high hazard fireworks is appropriate?

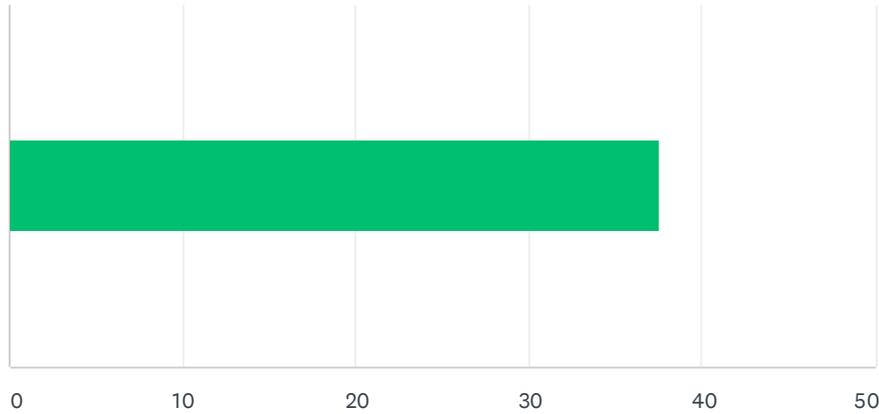
Answered: 81 Skipped: 4



ANSWER CHOICES	RESPONSES	
Yes	41.98%	34
No	58.02%	47
TOTAL		81

Q7 How much would you pay?

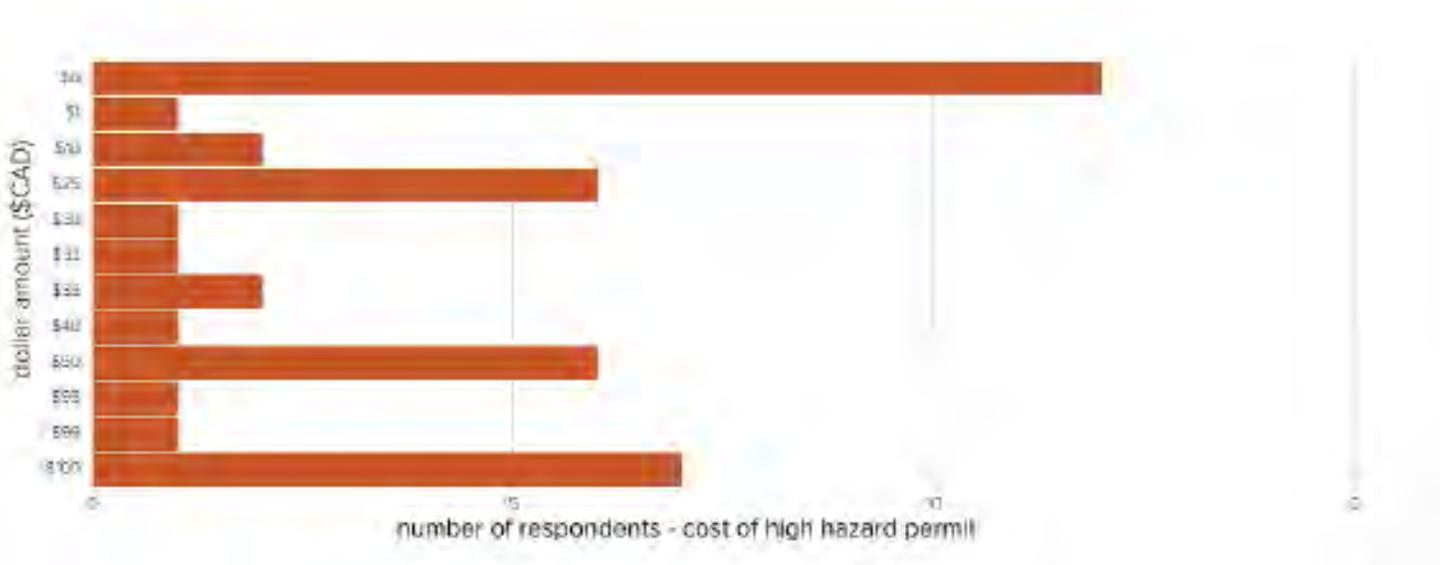
Answered: 41 Skipped: 44



ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
		38	1,538
			41
Total Respondents: 41			

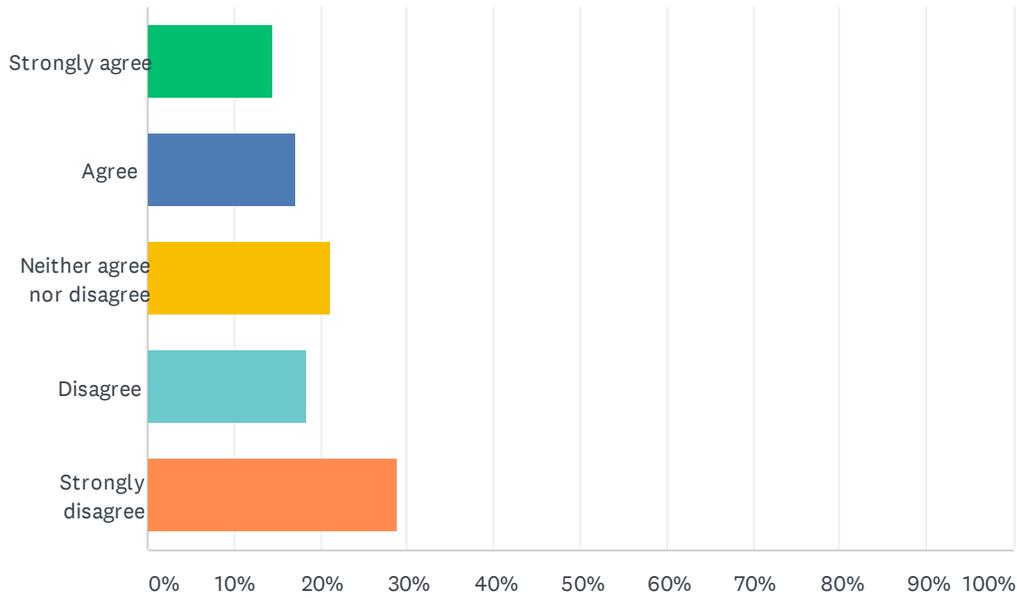
Of 41 respondents

- 12 suggested \$0.00 as a fee
- 1 suggested \$1.00
- 2 suggested \$10.00
- 6 suggested \$25.00
- 1 suggested \$30.00
- 1 suggested \$33.00
- 2 suggested \$35.00
- 1 suggested \$40.00
- 6 suggested \$50.00
- 1 suggested \$95.00
- 1 suggested \$99.00
- 7 suggested \$100.00



Q8 I feel that the offence justifies the penalty fees

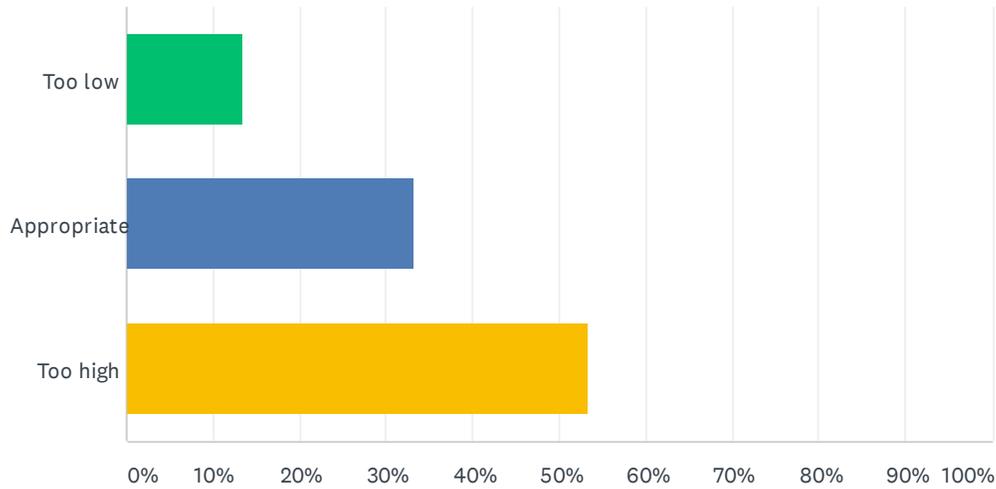
Answered: 76 Skipped: 9



ANSWER CHOICES	RESPONSES	
Strongly agree	14.47%	11
Agree	17.11%	13
Neither agree nor disagree	21.05%	16
Disagree	18.42%	14
Strongly disagree	28.95%	22
TOTAL		76

Q9 The penalty fees are

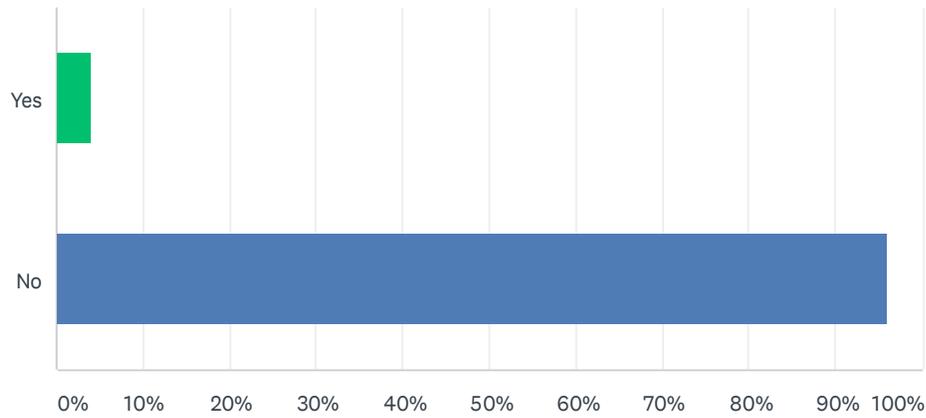
Answered: 75 Skipped: 10



ANSWER CHOICES	RESPONSES	
Too low	13.33%	10
Appropriate	33.33%	25
Too high	53.33%	40
TOTAL		75

Q10 I am interested in presenting my support or opposition to Council on December 21, 2020.

Answered: 76 Skipped: 9



ANSWER CHOICES	RESPONSES	
Yes	3.95%	3
No	96.05%	73
TOTAL		76

Q11 Please enter your contact information, and our Legislative Services Department will follow up with you. Please note that in order to appear before Council, you must provide your written submission on or before Thursday, December 17, 2020 at 12:00pm. No late submissions will be accepted and therefore not included in the Public Hearing on December 21, 2020. Verbal presentations will be held virtually, where you will have 5 minutes to oppose or support.

Answered: 1 Skipped: 84

ANSWER CHOICES	RESPONSES	
Name	100.00%	1
Company	100.00%	1
Address	100.00%	1
Address 2	0.00%	0
City/Town	100.00%	1
Province	0.00%	0
Postal Code	100.00%	1
Country	0.00%	0
Email Address	100.00%	1
Phone Number	100.00%	1

Town of Drumheller Fireworks Bylaw No 19.20

The Town of Drumheller is seeking feedback from residents on implementing Bylaw No. 19.20 "Fireworks Bylaw". This Bylaw went for first reading at a Regular Council Meeting on November 23, 2020.

To review the proposed bylaw in its entirety, please visit <https://drumheller.civicweb.net/document/39562>

Town of Drumheller Fireworks Bylaw No 19.20

1. Should low-hazard or consumer fireworks be permitted in the Town of Drumheller?

- Yes
- No

2. I believe a firework permit should exist in order to support safe discharge of fireworks

- | | |
|--|---|
| <input type="radio"/> Strongly agree | <input type="radio"/> Somewhat disagree |
| <input type="radio"/> Agree | <input type="radio"/> Disagree |
| <input type="radio"/> Somewhat agree | <input type="radio"/> Strongly disagree |
| <input type="radio"/> Neither agree nor disagree | |

Town of Drumheller Fireworks Bylaw No 19.20

Purchasing

Currently, the Firework Bylaw for purchasing reads as such

(6.2) An application for a Fireworks Permit must be submitted in the form prescribed by the Municipality a minimum of 5 business days prior to the Event, and be accompanied by the application fee set out in Schedule “A”

Upon receipt of a completed application for a Fireworks permit the Fire Chief may, in his discretion:

- i. issue a Fireworks Permit with or without conditions; or**
- ii. refuse to issue a Fireworks Permit**

3. Pick your desired firework permit purchasing experience

- Apply for permit (online or in person), await approval, proceed to retailer, purchase fireworks
- Purchase fireworks, bring copy of receipt to Town Hall to attach to permit application, await approval
- Purchase fireworks and permit at one location where retailers are granted permit approval permissions
- As described is my desired method of purchasing

Town of Drumheller Fireworks Bylaw No 19.20

Types of Permits & Definitions

Consumer fireworks are low-hazard and designed for recreational use. They include items like Roman candles, sparklers, fountains, volcanoes, mines, and snakes.

4.

In the proposed Fireworks Bylaw, do you believe that \$35.00 per event for low hazard fireworks is appropriate?

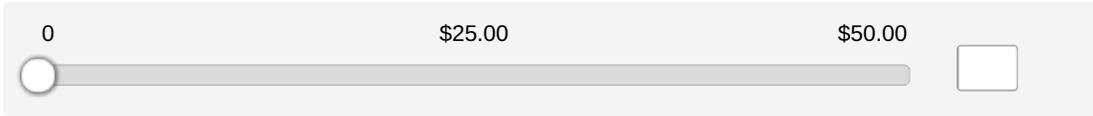
Yes

No

Town of Drumheller Fireworks Bylaw No 19.20

5. How much would you pay?

0 \$25.00 \$50.00



Town of Drumheller Fireworks Bylaw No 19.20

cont'd Types of Permits & Definitions

Display fireworks are high-hazard and designed for professional use. They include items like aerial shells, cakes, Roman candles, waterfalls, lances, and wheels.

6.

In the proposed Fireworks Bylaw, do you believe that \$75.00 per event for high hazard fireworks is appropriate?

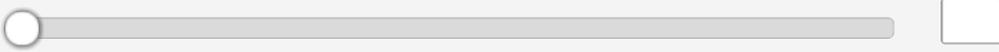
Yes

No

Town of Drumheller Fireworks Bylaw No 19.20

7. How much would you pay?

0 \$75.00 \$150.00



Town of Drumheller Fireworks Bylaw No 19.20

Penalties

Schedule B of Bylaw 19.20 is proposed as such:

SECTION	Offence	1st Offence	2nd Offence	3rd and Subsequent Offences
6	Failure to comply with requirements on a permit	\$250	\$500	\$1,000
7	Use of consumer fireworks without a valid permit	\$500	\$1,000	\$2,000
8	Use of display fireworks without a valid permit	\$1,000	\$2,000	\$5,000
9	Sale or distribution of fireworks without a valid fireworks vendor permit	\$1,000	\$2,000	\$5,000
4	Unauthorized sale of fireworks	\$1,000	\$2,000	\$5,000
9.3(b)	Failure to keep records of the sale of fireworks	\$250	\$500	\$1,000
10	Impeding an inspection	\$500	\$1,000	\$2,000
5	Possess, sell, offer for sale, distribute, discharge, use, fire, or set off firecrackers	\$500	\$1,000	\$2,000
11	Interfere with or obstruct an enforcement officer	\$500	\$1,000	\$2,000

8. I feel that the offence justifies the penalty fees

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

9. The penalty fees are

- Too low
- Appropriate
- Too high

Town of Drumheller Fireworks Bylaw No 19.20

Next Steps

In accordance with section 230 of the MGA, the Public Hearing of Bylaw No 19.20 is scheduled for the Regular Council Meeting on December 21, 2020.

A Public Hearing is an opportunity for taxpayers to inform Council of support or opposition to certain items, such as this proposed Bylaw.

The results of this survey will be presented to Council after all written submissions and verbal presentations have been shared.

10. I am interested in presenting my support or opposition to Council on December 21, 2020.

Yes

No

Town of Drumheller Fireworks Bylaw No 19.20

* 11. Please enter your contact information, and our Legislative Services Department will follow up with you.

Please note that in order to appear before Council, you must provide your written submission on or before Thursday, December 17, 2020 at 12:00pm. No late submissions will be accepted and therefore not included in the Public Hearing on December 21, 2020.

Verbal presentations will be held virtually, where you will have 5 minutes to oppose or support.

Name	<input type="text"/>
Company	<input type="text"/>
Address	<input type="text"/>
City/Town	<input type="text"/>
Postal Code	<input type="text"/>
Email Address	<input type="text"/>
Phone Number	<input type="text"/>