



### REQUEST FOR QUOTATION

QUOTATION:

DATE:

FROM:

TOWN OF DRUMHELLER REPRESENTATIVE

#### DATE QUOTATION REQUIRED:

YEAR:  MONTH:  DAY:  TIME:

**SUBMIT QUOTATION IN A CLEARLY-MARKED AND SEALED ENVELOPE TO THE ATTENTION OF:**

SEND TO MAILING ADDRESS: TOWN OF DRUMHELLER,  
224 Centre Street  
Drumheller, Alberta T0J 0Y4

**Attention:** Dave Brett, P. Eng  
Director of Infrastructure Services

Quotation: Toboggan Hill Excavation

Your firm is invited to submit a quotation, pursuant to the general conditions for the scope of work as described in this request for quotation. This quotation may not be considered authorization to proceed with the work herein described.

**All Procurement processes will be in compliance with the Town of Drumheller purchasing policy.**

## **SECTION #1**

INITIATOR OF REQUEST: Kevin Blanchett, Operations Manager

DATE: YEAR: 2019 MONTH: September DAY: 27

### **1. SCOPE OF WORK:**

The Town of Drumheller is in the process of developing a Toboggan Hill. The town requires a contractor to supply the necessary equipment to remove a minimum of 6" (150mm) from the indicated area and disposing the material at the Drumheller Landfill, located at 2500 Highway 10 East. The contractor will be required to fill any gullies, depressions or washouts to create a smooth usable incline. The contractor, upon the direction of the town, will be relocating the private road, south of the original location. The contractor will also be responsible for; all utility line locates and must produce a copy prior to commencement of any work.

It is the town's intension to have this project completed by November 8, 2019

- All contractors are required to submit their Town of Drumheller Business License, Workers Compensation Board number and provide a copy of their Public Liability Insurance with a minimum coverage of \$3,000,000.00.
- All contractors must follow OH&S guidelines and follow the Town of Drumheller's Safety Policies.

### **MANDATORY SITE MEETING**

Mandatory site tour: October 4, 2019

Time: 1:00 PM

Location: Intersection of Juniper Road and Cedar Crescent, Drumheller Alberta

**SECTION #2**

The lowest, or any evaluated quotation, may not necessarily be accepted. The Town of Drumheller reserves the right to reject any or all quotations or to accept the quotation evaluated to be in the best interest of the Town of Drumheller.

- 1. Total Cost: Excavation for Ski Hill, less GST. \$\_\_\_\_\_
- 2. Quotation submission price in effects for  days from date of acceptance from Town of Drumheller.

**INTENT**

The undersigned hereby provides a quotation to deliver the service as described within its entirety for the cost as described in section #1.

Company Name: \_\_\_\_\_  
 Print Name of Authorized Personnel: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Email address: \_\_\_\_\_

Town of Drumheller: \_\_\_\_\_  
 Print Name of Authorized Personnel: \_\_\_\_\_  
 Signature: \_\_\_\_\_

DATE: YEAR  MONTH  DAY

Upon completion of signatures above, this document will represent a contract agreement between the Contractor and Town of Drumheller.

**Acknowledgement of Receive Of Addenda**

Addendum No. \_\_\_\_\_ Date: \_\_\_\_\_  
 Addendum No. \_\_\_\_\_ Date: \_\_\_\_\_